



केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)

CBSE/LOC-Prior Information /X-XII/2026-27/

10.09.2026

To

The Principal/HOS
All Schools affiliated to CBSE.
(Through the CBSE website)

Madam/Sir,

You are aware that the conduct of Board examinations requires coordinated effort and planning at every level within a short period. Thus, the Board seeks continued support and cooperation of all affiliated schools to ensure the smooth and successful conduct of examinations 2027 and declaration of results thereafter on time.

The most important activities i.e. Registration process in Classes IX and XI and LOC submission in Class X and XII will start shortly. To ensure that the personal data of the students and subjects offered are correctly submitted in registration and in LOC, schools should prepare themselves with following details:-

1. Correct and updated student details:

- Full name of the candidate (as per admission register)
- Date of birth of the candidate
- Gender
- Category (General/SC/ST/OBC, etc.)
- Full Parent/guardian names (correct spellings)

2. Subject-wise registration as per the scheme of studies.

3. Photograph and signature of each candidate in the specified format.

It is important that all candidate details are thoroughly checked for accuracy before submission, as errors may lead to complications later in the examination process.

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Challenges and Issues Noted by the Board:

In recent examinations, the Board has faced several avoidable delays and operational difficulties due to the following reasons:

1. Incorrect subject code/ subject filled by schools for which correction is sought after submission of data.
2. Incorrect student's/ parent's details filled which also leads to correction requests from schools.
3. Non submission of LOC of students.
4. Non submission of LOC within the requisite time line.

Despite the fact that schools were reminded several times by CBSE to ensure correct submission of personal data and the subjects offered by the students, there were errors in the data submitted. All such challenges have affected the Board's ability to maintain timelines and ensure efficiency in examination while also leading to undue problems faced by candidates. Thus, all schools are once again requested to ensure that they are prepared with all correct student details before the submission of LOC


(Dr Sanyam Bhardwaj)
Controller of Examinations

Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-16.
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309.
3. The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India.
4. The Secretary, Sainik Schools Society, Room No. 101, D-1 Wing, Sena Bhawan, New Delhi-110001.
5. The Navy Education Society (NES), Directorate of Naval Education, West Block V, Wing II, Floor II, RK Puram, Sector 1, New Delhi 110066.
6. The Chairman, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar Odisha-751005.
7. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110054
8. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160017
9. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim –737101
10. The Director of School Education, Department of School Education, Govt. of Andhra Pradesh, Anjaneya Towers, VTPS Rd, Bhimaraju Gutta, Ibrahimpatnam, Andhra Pradesh-521456.
11. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar-791111.
12. The Director of Education, Govt. of A&N Islands, Port Blair – 744101
13. The Director, Department of School Education, UT of Ladakh, 2nd Floor, Civil Secretariat, Leh-Ladakh.
14. The Director, Directorate of School Education, Government of Puducherry, A" Block, I Floor, Perunthalaivar Kamaraj Centenary Educational Complex, 100 ft Road, Anna Nagar, Puducherry - 605 005.
15. The Director, Sambhota Tibetan Schools Society, Dharmshala, Himachal Pradesh.
16. The Group Captain Education (Schools) Directorate of Education, West Block-VI, Air HQs (RKP), R.K. Puram, New Delhi-110066.
17. The Secretary AWES, Integrated Headquarters of MoD (Army), FDR Building No. 202, Shankar Vihar (Near APS), Delhi Cantt-110010
18. The Deputy Secretary to Chairperson, for kind information of the Chairperson, CBSE.
19. All the Heads of Department of the Board.