

KENDRIYA VIDYALAYA NO 1, IMPHAL

VIDYALAYA COMMITTEES FOR 2024-2025

(W.E.F 1st April 2024)

S.No	Name of Committee	In-Charge	Associate In-Charge	Member(s)
1	Academics	Vice Principal (post vacant at time of distribution of portfolio)	Mrs. Bidyakumari Tongbram, PGT English	Mr. H. Jugindro Singh, Headmaster
				Mr. H. Jogen Singh, PGT Physics
				Mr. K.Manikanta Singh, PGT Maths
				Mr. H.Imono Singh,PGT Biology
				Mr. Satyendra Kumar,PGT BioTech
				Mrs. Wirling Chinir,TGT English
				Mrs. Soibam Sarmila Devi, PRT
2	Academic Monitoring	Principal	Vice Principal (post vacant at time of distribution of portfolio)	Mr. H. Jugindro Singh, Headmaster
3	Admissions	Mr. Satyendra Kumar PGT-Biotech	Mr. K.Manikanta Singh PGT-Maths	Mr. Kush Kumar, PGT Chemistry
				Mr. N. Atyaraj, PGT Geography
				Mr. Manish Kumar, PGT-Maths
				Mr. N. Lukhoi Singh, PRT
				Mr. Himanshu Mittal, PRT
				Mr. Jagmohan Meena, PRT
				Mrs M.Sunita Devi, PRT
				Mr. Pawan Kumar Bafna, PGT CS
4	Adventure Activities/ Study Tour	Mr. Krishnanda Sharma, PGT Physics	Mr. N. Manoranjan Singh, PGT Economics	Mr Amit Kumar, TGT S.Sc
				Mr. Romesh Konjengbam, TGT PHE
				Mrs. GA Dayabati, TGT Biology
				Mrs. G Dhanapriya Sharma, PRT
5	AEP, ACP, Guidance & Counselling	Mr. H.Imono Singh PGT-Biology	Mrs. Wirling Chinir TGT-English	Vidyalaya Counsellor
				Mrs. RK Dayanidhi, TGT Biology
				Mr. Sunil Kumar Sharma, TGT Sanskrit
				Mr. S.S Prajapati, TGT WE
				Mr. Sunil Kumar, PRT
6	Vidyalaya Beautification & BALA	Mrs. Deepika Prajapati, TGT AE	Mr. S.S Prajapati, TGT WE	Mrs. M.Sunita Devi, PRT
				Mrs. Deepika Saini, PRT
				Mr. Madhur Dhaka, TGT Maths
				Mr. Romesh Konjengbam, TGT PHE



7	Bharat Scouts & Guides	Mr. Krishnananda Sharma, PGT Physics (Scouts)		All S & G trained teachers
		Mrs. GA Dayabati, TGT Biology (Guides)		
		Mrs. G Dhanapriya Sharma, PRT (Bulbul)		
		Mr. N.Lukhoi, PRT (Cubs)		
8	CCA (Secondary)	Mrs. Bidyakumari Tongbram, PGT English	Mrs. Renu, PGT Hindi	Mrs. Jyoti, TGT Hindi
				Mrs. Monica Chakrabarty, TGT-English
				Mr. T.D.Nijamwar, TGT-English
				Mrs. Sarita Morya, TGT-Hindi
				Mr. Sanjay Meena, TGT Hindi
				Mr. Sunil Kumar Sharma, TGT Sanskrit
				Ms. Anjali, TGT English
				Mrs. Wirling Chinir, TGT English
9	Eco Club	Mr. H.Imono Singh PGT-Biology	Mrs. RK Dayanidhi, TGT Biology	Mr. Satyendra Kumar, PGT BioTech
				Mrs. GA Dayabati, TGT Biology
				Mrs. Pebam Sonia, TGT Biology
10	Integrity Club	Mr. S.S Prajapati, TGT WE	Mr. Amit Kumar, TGT S.SC	Mr. J.K Verma, TGT S.Sc
				Mr. Narender Kumar, PRT
11	Literary Club (English, Hindi, Sanskrit)	Mrs. Bidyakumari Tongbram, PGT English	Mr. Sanjay Meena, TGT Hindi	All Language Teachers
12	Art Club	Mrs. Deepika Prajapati, TGT AE	Mr. Kh Kirankumar Singh, Librarian	Mrs. M.Sunita Devi, PRT
				Mr. H.Imono Singh, PGT Biology
13	Sports Club	Mr. Romesh Konjengbam, TGT PHE	Sports Coach	Mr. Sunil Kumar Sharma, TGT Sanskrit
				Mr. Arakh Pravin, PRT
14	Science Club	Mr. H. Jogen Singh, PGT Physics	Mrs. Pebam Sonia, TGT Biology	Mr. Kush Kumar, PGT Chemistry
				Mr. S.S Prajapati, TGT WE
15	Mathematics Club	Mr. K.Manikanta Singh, PGT Maths	Mr. Manish Kumar, PGT Maths	Mrs. Priyanka, TGT Maths
				Mr. Rinku, TGT Maths
				Mr. Madhur Dhaka, TGT Maths
16	Book cum Library Club	Mr. Kh Kirankumar Singh, Librarian	Mr. T.D.Nijamwar TGT-English	Mr. N. Atyaraj, PGT Geography
				Mr. Tushar Tyagi, PRT
				Ms. Anjali, TGT English
17	Social Science Club	Mr. N.Manoranjan Singh, PGT Economics	Ms. Maram Bagang, PGT History	Mr. N. Atyaraj, PGT Geography
				PGT Political Science
				Mr. Amit Kumar, TGT S.SC
				Mr. J.K Verma, TGT S.Sc

18	Cultural Club	Mr. Santosh Kumar, PRT Music	Mr. Sunil Kumar, PRT	Dance Instructor
				Mrs. Deepika Prajapati, TGT AE
				Mrs. M.Sunita Devi, PRT
19	Staff Welfare Association	Mr. Ramesh Gomase, PRT	Mr. Rinku, TGT Maths	Mr. Jitender, PRT
20	ICC(Committee Against Sexual Harassment)	Mrs. Bidyakumari Tongbram, PGT English	Mrs. Soibam Sarmila PRT	Mr. H. Jugindro Singh, Headmaster
				Ms. Shivangi Pathak, PRT
				Mrs. Priyanka, TGT Maths
21	Discipline and Safety & Security of students	Mr. Romesh Konjengbam, TGT PHE	Mr. N. Manoranjan Singh, PGT Economics	Mr. Akshay Kumar, PRT
				Counsellor
				Ms. Maram Bagang, PGT History
				Mrs. Wirling Chinir, TGT English
				Mrs. GA Dayabati, TGT Biology
22	Medical Emergency/ First Aid	Mr. H. Jogen Singh, PGT Physics	Mr. Kh Kirankumar Singh, Librarian	Mr. Mahendra Verma, PRT
				Mr. T.D.Nijamwar, TGT English
				Mrs. Vidhi Deswal, PRT
				Mrs. Jyoti, TGT Hindi
23	E B S B	Mr. N. Manoranjan Singh, PGT Economics	Ms. Maram Bagang, PGT History	PGT Political Science
				Mr. N. Atyaraj, PGT Geography
				Mr. Amit Kumar, TGT S.SC
				TGT S.Sc
				Mr. J.K Verma, TGT S.Sc
24	Examinations- CBSE & other external exams	Mr. H.Imono Singh PGT-Biology	Mr. Krishnananda Sharma, PGT Physics	Mr. Pawan Kumar Bafna, PGT CS
				Mr. Manish Kumar, PGT Maths
25	Examinations- Internal	Mr. Krishnananda Sharma, PGT Physics	Mr. H.Imono Singh PGT-Biology	Mr. Pawan Kumar Bafna, PGT CS
				Senior Computer Instructor
				Mr. Kush Kumar, PGT Chemistry
26	Social Media	Mr. Pawan Kumar Bafna, PGT CS	Mr. Akshay Kumar, PRT	PGT CS - II
27	Fee Collection & UBI Portal	Mr. Kush Kumar, PGT Chemistry	Mr. Satyendra Kumar, PGT Biotech	Mr. Aadhesh Kumar Yadav, PRT
				Senior Computer Instructor
				Mrs. Priyanka, TGT Maths
28	Fit India Movement	Mr. Romesh Konjengbam, TGT PHE	All members of the Sports Department (Coaches including Yoga Instructor)	
29	Furniture	Mr. Kiran Kumar TGT-Lib	Mr. S.S Prajapati, TGT WE	Mr. Gulzar Alam, JSA
				Mr. Shekhar Rajora, JSA
				Mr. Madhur Dhaka, TGT Maths

30	Grievance Cell	Principal	Mr. H.Jugindro Singh HM	Mrs. Bidyakumari Tongbram, PGT English
				Mr. Satyendra Kumar, PGT Biotech
				Mr. Gulzar Alam, JSA
31	ID Cards	Mr. Pawan Kumar Bafna, PGT CS	Senior Computer Instructor	Junior Computer Instructor
				Mr. Shekhar Rajora, JSA
				Mr. Kh. Birendra Singh, Sub Staff
32	Income Tax & Accounts	Mr. Satyendra Kumar, PGT Biotech	Mr. K.Manikanta Singh, PGT Maths	Mr. N.Manoranjan Singh, PGT Economics
				Mr. Gulzar Alam, JSA
33	INSPIRE Awards	Mr. Krishnananda Sharma, PGT Physics	Mrs. RK Dayanidhi, TGT Biology	All teachers teaching Science, Maths and Computer Science
34	NCSC & RSBVP	Mr. Kush Kumar, PGT Chemistry	Mr. Satyendra Kumar, PGT Biotech	All teachers teaching Science, Maths and Computer Science
35	Maintenance & Repairing	Mr. S.S Prajapati, TGT WE	Mr. Saurabh, PRT	Mr. Kh. Kirankumar Singh, Librarian
				Mr. Vijay Singh, PRT
				Mr. Arakh Pravin, PRT
				Mr. Gulzar Alam, JSA
36	Morning Assembly Activities (Secondary)	Mrs. Bidyakumari Tongbram, PGT English	Mr. Santosh Kumar PRT Music	Class Teachers, Co-Class Teachers & CCA Committee Members.
37	Morning Assembly Announcements	To be done by CCA Committee (Secondary & Primary as per Assembly roster)		
38	Music & PA System	Mr. S.S Prajapati, TGT WE	Mr. Santosh Kumar PRT Music	Mr. Pawan Kumar Bafna, PGT CS
				Senior Computer Instructor
				Junior Computer Instructor
39	Office & Accounts	Mr. Gulzar Alam, JSA	Mr. Shekhar Rajora, JSA	Mr. Kh. Birendra Singh, Sub Staff
				Senior Computer Instructor
40	PTA	Principal	Mr. H. Jugindro, Headmaster	Mrs. Bidyakumari Tongbram, PGT English
				Mrs. G. Dhanapriya, PRT
41	Publications-Magazine etc.	Mrs. Bidyakumari Tongbram, PGT English	Mrs. Renu, PGT Hindi	All Language Teachers
42	Raj Bhasha	Mrs. Renu, PGT Hindi	Mr. Sanjay Meena, TGT Hindi	Mrs. Sarita Morya, TGT Hindi
				Mrs. Jyoti, TGT Hindi
43	Scholarship (Pre/Post Matric & Others)	Mr. H. Jogen Singh, PGT Physics	Mr. Pawan Kumar Bafna, PGT CS	Senior Computer Instructor
44	Students' Council	Mrs. Bidyakumari Tongbram, PGT English	Mr. Sunil Kumar, PRT	House Masters and CCA Committee
45	Maths Olympiad	Mr. K.Manikanta Singh, PGT Maths	Mr. Manish Kumar, PGT Maths	All teachers teaching Maths

46	State Level Competitions	Mr. N.Manoranjan Singh, PGT Economics	Mr. H. Jogen Singh, PGT Physics	Mr. H. Imono Singh, PGT Biology
47	Teaching Aids	Mr. S.S Prajapati, TGT WE	Mr Birendra Sub Staff	Mrs Angalu, Sub Staff
				Mr Sunil Kumar Sharma, TGT Sanskrit
				Mr Amit Kumar, TGT S.Sc
48	Timetable (Secondary) and Class Arrangements	Mr. K.Manikanta Singh PGT-Maths	Mr. Krishnananda Sharma, PGT Physics	Mr. Kush Kumar, PGT Chemistry
				Mr. Manish Kumar, PGT Maths
				Mr. J.K Verma, TGT S.Sc
49	U D I S E	Mr. Pawan Kumar Bafna, PGT CS	PGT CS - II	Senior Computer Instructor
				Junior Computer Instructor
				All Class Teachers
50	Vigyan Jyoti	Mr. H. Jogen Singh, PGT Physics	Mr. H. Imono Singh, PGT Biology	All teachers teaching science
51	Website Committee	Mr. Pawan Kumar Bafna, PGT CS	Mr. Shekhar Rajora, JSA	Senior Computer Instructor
				PGT English - II
				Mrs. Renu, PGT History
52	Vidyalaya Plan	Mrs. Bidyakumari Tongbram, PGT English	Mr. Pawan Kumar Bafna, PGT CS	Mr. Gulzar Alam, JSA
				Senior Computer Instructor
53	Tarunauntav and Career & Counselling	Mr. Satyendra Kumar, PGT Biotech	Mr. Kush Kumar, PGT Chemistry	Counsellor
54	GSP Audit	Mr. Satyendra Kumar, PGT Biotech	Mr. S.S Prajapati, TGT WE	Mr. H. Imono Singh, PGT Biology
				Mrs. Deepika Prajapati, TGT AE
				Mrs. Monica Chakrabarty, TGT English
				Mr. Rinku, TGT Maths
55	GEM Purchase	Mr. Gulzar Alam, JSA	Mr. Pawan Kumar Bafna, PGT CS	Mr. Shekhar Rajora, JSA
				Mr. H. Imono Singh, PGT Biology
				All Stock Holders
56	PFMS/TALLY	Mr. Gulzar Alam, JSA	Mr. Pawan Kumar Bafna, PGT CS	Mr. Shekhar Rajora, JSA
				Senior Computer Instructor
57	Decoration of Stage during any celebration & official Visit	Mrs. Deepika Prajapati, TGT AE	Mrs. M.Sunita Devi, PRT	Mr. S.S Prajapati, TGT WE
				Mr. Santosh Kumar, PRT Music
				Mr. N. Manoranjan Singh, PGT Economics
				Mr. Romesh Konjengbam, TGT PHE

58	Canteen Committee	Mr. K.Manikanta Singh PGT-Maths	Mr. Satyendra Kumar, PGT Biotech	School Nurse
				Mr. Saurabh, PRT
				Ms. Sakshi Priya, PRT
				Ms. Ritika, PRT
59	Photography & Videography	Mr Himanshu Mittal PRT	Mr. N. Manoranjan Singh, PGT Economics	Mrs. Deepika Prajapati, TGT AE
60	Record of events conducted during Academic Session 2024-25 (photos & videos)	Mr. N. Manoranjan Singh, PGT Economics	Mrs. Bidyakumari Tongbram, PGT English	Mr. Sunil Kumar, PRT
				Mr. Himanshu Mittal, PRT
				Junior Computer Instructor
61	Supervision of Security & Conservancy Services	Mr Birendra Singh	Mrs Angalu Sub-Staff	
62	Printing of Banner & Stock inventory of Banner	Mr. S.S Prajapati, TGT WE	Printing of banners will be done by in charges of committees for various functions/ events. After the functions/ events, the banners will be submitted to the Stock IC.	
63	Child Rights Protection Cell Special need (Divyang Child)	Mrs. Soibam Sarmila, PRT	Special Educator	Counsellor
64	SOP (Mock Drill, Evacuation etc)	Mr. Romesh Konjengbam, TGT PHE	Mr. Krishnananda Sharma, PGT Physics	Mr. Narender Kumar, PRT
65	Swachhata Campaign/ School Cleanliness Drive	Mr. S.S Prajapati, TGT WE	Mr. N. Manoranjan Singh, PGT Economics	Mr. Romesh Konjengbam, TGT PHE
				Mr. Jagmohan Meena, PRT
66	Suggestion Box	Mrs. Bidyakumari Tongbram, PGT English	Ms. Manisha Gond, PRT	Counsellor
67	Purchase of Sanitation Items and stock inventory	Mr. S.S Prajapati, TGT WE	Mr. Birendra Singh, Sub Staff	Mrs. Angalu, Sub Staff
68	Purchase of Medical Items	Mrs. GA Dayabati, TGT Biology (Guides)	Mrs. RK Dayanidhi, TGT Biology	School Nurse
69	Toilet Maintenance (Monitoring and supervision)	Duties to be performed as per roster issued by Vidyalaya authorities		
70	Subject Committees	Dept. heads will conduct meetings and maintain records		

COMMITTEES SPECIFICALLY FOR THE PRIMARY SECTION

S.No	Name of Committee	In-Charge	Associate In-Charge	Member(s)
1	CCA	Mr. Sunil Kumar, PRT	Mr. Jagmohan Meena, PRT	Mr. Deepika Saini, PRT
				Mr Santosh Kumar, PRT Music
2	Sports	Mr. Vijay Singh, PRT	Mr. Mahendra Verma, PRT	Ms. Sakshi Priya, PRT
3	Time Table	Mr. Akshay, PRT	Mr. Tushar Tyagi, PRT	Mrs .Soibam Sarmila, PRT
				Mr. N. Lukhoi Singh, PRT
4	Library	Mrs. Dhanapriya, PRT	Ms. Shivangi Pathak, PRT	Ms. Manisha Gond, PRT
5	Examination	Mr. Ramesh Gomase, PRT	Mrs. Soibam Sarmila, PRT	Mr. Jitendra, PRT
				Mrs. M.Sunita Devi, PRT
6	CMP Resource Room	Mrs. Dhanapriya, PRT	Mrs. Soibam Sarmila, PRT	Mr. Himanshu Mittal, PRT
7	CMP	Mr. Jugindro, HM		
8	ICT	Mr. Tushar Tyagi, PRT	Junior Computer Instructor	
9	External Competition	Mr. Sunil Kumar, PRT	Mr. Aadhes Kumar Yadav, PRT	
10	Discipline	Mr. Akshay, PRT	Mr. Arakh Pravin, PRT	Ms. Ritika, PRT
11	Cleanliness	Mr. Lukhoi Singh, PRT	Mr. Arakh Pravin, PRT	Mr. Narender Kumar, PRT
12	Art & Craft Club	Mrs. M. Sunita Devi, PRT	Mrs. Soibam Sarmila, PRT	Mrs. G. Dhanapriya, PRT
13	Music Club	Mr. Santosh Kumar, PRT Music	Mr. Sunil Kumar, PRT	Dance Instructor
14	Maths Club	Mr. N. Lukhoi Singh, PRT	All teachers teaching Maths	
15	Eco /EVS Club	Mr. Mahendra Verma, PRT	All teachers teaching EVS	
16	Toy Bank	Mr. N. Lukhoi Singh, PRT	Mrs. M.Sunita Devi, PRT	
16	Academic Monitoring	Mr. H. Jugindro, Headmaster	He is advised to observe at least 02 classes daily as far as possible	

Instructions:

- 1 All teachers must perform the duties and responsibilities pertaining to the Committees they are members of.
- 2 Any other activities not mentioned in this list will be assigned to the appropriate committee by the Principal.
- 3 Wherever change of in-charge ship is affected, handing-taking over must be done properly as per KVS norms.
- 4 Headmaster and Vice Principal will observe the Classes of the Primary and Secondary teachers respectively. They are advised to observe at least 2 classes per day. Monthly reports will be taken from them.

Copy to:

1. All Teachers/Staff for necessary action.
2. Guard File



**Vishwanath Namaram
(Principal)**

**प्राचार्य/Principal
केन्द्रीय विद्यालय क्र. 1 इम्फाल
Kendriya Vidyalaya
No.1 Imphal**