

PM SHRI KENDRIYA VIDYALAYA BURDWAN

NOTICE

For latest admission related notices please visit: <https://kvsangathan.nic.in/en/admission/>

All the parents who are applying online for Admission of their ward in PM SHRI KV Burdwan are requested to keep ready the following documents in advance which will be required for admission if their child name is selected in online lottery.

I.	Current Passport size photograph of the child (as uploaded in OLA portal)
II.	Birth Registration certificate from competent Authority (as submitted by parent in OLA portal)
III.	Service certificate from the department where they are working of Priority Category I to IV (in prescribed Performa in OLA portal)
IV.	Certificate showing the number of Transfer in prescribed Performa (with transfer details showing the number of transfers during the preceding 7 years duty signed and stamped by the head of office bearing the name designation and other relevant particulars in block letters if applicable) with Movement Orders / transfer orders No (in attached FORMAT TRANSFER CERTIFICATE in OLA portal) for Service Category I to IV whenever applicable
V.	A certificate of retirement for uniformed Defense employees duly stamped and signed by authorized person.
VI.	Residential Proof certificate from competent authority in original along with LPG Connection Document in name of Parent & one Latest Cash Memo OR Electric Bill in name of Parent OR Quarter Allotment Letter for the Priority Category I to IV
VII.	A certificate that the child belongs to the Scheduled Caste/Scheduled Tribe/EWS/OBC (Non-Creamy Layer)/BPL wherever applicable, issued by the Competent Authority in concerned State Government/Union Government.
VIII.	Income certificate from the Employer (Priority Category I to IV) & Salary Slip / Certification from authorized person (minimum SDO) of Family Income for self-employed person in original.
IX.	A certificate from the civil surgeon/rehabilitation centre or any other competent authority defined by the Government of India certifying that she/he is a child with Special Needs (CwSN), wherever applicable. In case, where the disability of the child can be visually seen by the Principal, the child may be accepted as a CwSN, even without a certificate. However, the parent may be advised to obtain the relevant certificate from the Competent Authority and submit the same to the school.
X.	Certificate of blood group of the child from competent authority
XI.	Aadhaar Card of Child
XII.	Distance Declaration Vidyalaya to Residence duly signed by the Parent with valid proof.
XIII.	Any other relevant document regarding the information declared in online application and as per KVS Admission guidelines 2026-27.



Principal

PM SHRI KV BURDWAN