

पीएम श्री केन्द्रीय विद्यालय सेक्टर-2 राम कृष्ण पुरम
(शिक्षा मंत्रालय, भारत सरकार)

PM SHRI KENDRIYA VIDYALAYA SECTOR-2 RAMA KRISHNA PURAM
NEW DELHI - 110022

(Ministry of Education, Govt. of India)

Website: rkpuramsec2.kvs.ac.in, E Mail: pmshrikvrkpuram2@kvsrodelhlin

CBSE Vidyalaya Code: - 29013, CBSE Affiliation No.-2700002

दूरभाष: Telephone no. 011-20867615, Vidyalaya Code: 1437

फ.स.1437-कैंटीन/के.वि.से-2/आर.के.पुरम./2024-2025/

दिनांक: ____ .09.2025

खुली निविदा हेतु आमंत्रण/Open Tender Invitation

Bid Security (EMD): Rs. 10,000/-

Security Deposit: Rs. 50,000/-

Sale Price of Tender documents Rs. 1000/-

Last date of submit by speed post/courier: -06.10.2025

Issued from 12.09.2025 to 27.09.2025

Opening date:-08.10.2025

INTRODUCTION:-

A Canteen exists in the premises of Kendriya Vidyalaya, Sector-2 R.K Puram. This tender is intended for the catering services for the students, staff and authorized visitors/ students in Kendriya Vidyalaya, Sector-2 R.K Puram.

The terms- 'KV' shall mean the Kendriya Vidyalaya, Sector-2 R.K Puram the Principal shall mean the Principal of Kendriya Vidyalaya, Sector-2 R.K Puram.

"Contractor"/ "Tenderer" shall mean the person/ firm who is awarded this contract by KV to run the canteen in the KV on contract, as per prescribed terms and conditions of the contract.

The day-to-day working of the canteen will be watched by a Committee of the Vidyalaya.

ELIGIBILITY:-

- (1) The Contractor/ Firm must have a valid Food License under the Food Safety & Standard Act-2006 from the concerned authority, a PAN Card and a TIN/GST number.
- (2) The Contractor/ Firm whose contract has been terminated in the past by any Govt/ Semi Govt/ Private institution/office for breach of terms & conditions of contract, shall not be eligible to submit the tender.
- (3) The Contractor should have experience of running a Canteen in Kendriya Vidyalaya/ Navodaya Vidyalaya/ Central Tibetan School/ Office of KVS/NVS/CTS/ Govt institution and any other institution. The Contractor shall have to submit the latest experience and Performance certificates of latest contracts issued by the concerned departments in the prescribed proforma along with the tender.

Terms & Conditions:-

- 1) Price shall be F.O.R. and shall include all kinds of revenue taxes, freight and all other kinds of taxes which are payable which are not mentioned while prescribing and accepting the statement of value.
- 2) There should be no over writing or correction in the description. If any changes are to be made to the figures, they shall be cleanly rewritten and market value shall be rejected in the absence of a certified signature.
- 3) The undersigned shall not be obliged to accept the market price of the lowest price.

- 4) On acceptance of the market price it shall be deemed to be a contract and the contractor shall be bound to accept the terms and conditions described in the market price.
- 5) If the contractor fails to deliver the goods on time after acceptance to the undersigned, the undersigned shall be entitled to take the goods from another person and firm in the market to fulfill the contract if the amount to be deducted exceeds the security amount, the contractor shall be obliged to deposit this amount.
- 6) Details at the discretion of the undersigned: The quantity of the items given in the details may be reduced or increased without assigning any reason to the Contractor.
- 7) By acceptance of the specifications, the undersigned shall have the right to call the Contractor for production of samples and the Contractor shall be obliged to produce samples without any additional amount.
- 8) All food items will be used of high quality and high grade, all things to eat must be nutritious and fresh.
- 9) The staff/waiter working in the canteen should be neatly dressed and soft spoken/polite and practical.
- 10) The undersigned – shall conduct surprise inspection every month by himself or by a person nominated by him during the process of acceptance of details and ordering of goods for purchase.
- 11) The use of the canteen premises will be from 5 am to 7 pm and no occupancy will be allowed. Canteen related items and furniture will be the responsibility of the canteen contractor.
- 12) The successful firm which will be found eligible for tender by the Vidyalaya Canteen Committee is required to deposit only Rs. 50000/- in lieu of security deposit by cheque/demand within 10 days at the Vidyalaya Office.
- 13) This is a reputed school, where complex, division and national level programs are held in which food items will be supplied as per demand/ direction I Able and independent to take all decisions regarding food items/canteen in the interest of the undersigned children/school is whose compliance are binding on the vendor.
- 14) The Contractor shall arrange for cleanliness of the canteen and its surroundings, so that K.V. be satisfied. The Contractor shall also be responsible for the safe and hygienic disposal of canteen waste.
- 15) The Contractor has to submit police verification certificate and health certificate from relevant authority of their appointed staff.
- 16) The Contractor shall employ only such persons as are declared medically fit.
- 17) Only cooking gas is to be used in the Canteen which is to be arranged by the contractor, himself.
- 18) List of items to be provided in the Canteen and the approved rates of such items is enclosed. The FSSAI logo and license number of the brand owner shall be displayed on the label.
- 19) The contractor will take all necessary precautions against fire hazards and comply with rules and regulations as laid down by concerned local authorities and to the satisfaction of the KV.
- 20) The rate list and menu as approved by the KV should be displayed conspicuously daily. The contractor may sell other food items only after approval of the Vidyalaya.
- 21) The size and weight including quality of the various items should be approved by the KV. No new items would be introduced without approval of the KV. No rate will be revised without the approval of the KV.
- 22) The contractor shall be fully responsible for any compensation etc. in case of any injury/casualty or mishap to any employees of the Canteen during canteen working hours. The KV shall not be responsible or liable for such compensation, etc.
- 23) Under exceptional circumstances, the KV reserve the right to change any term and condition, as and when warranted.
- 24) In case of any dispute arising out of the interpretation of the terms and conditions of the

- contract, the decision of the Principal, KV Sector-2 R. K Puram will be final and binding.
- 25) Contractor will properly follow the guidelines issued from time to time by FSSAI/DOPT.
 - 26) Minimum monthly rent has been fixed at **Rs. 9000/-**, preference will be given to the firm paying the maximum rent.
 - 27) It will be necessary to deposit monthly rent by 7th of following month, otherwise the contractor will have to pay an additional amount on a daily basis.
 - 28) It will be necessary to deposit the water bill amount at the rate of Rs.500/- (fixed) per month as fixed by the Vidyalaya committee by 7th of the next month.
 - 29) It will be necessary to deposit the electricity bill amount at the rate of Rs. 5/- (per unit) as per the meter reading by 7th of the next month.
 - 30) The canteen contract will be based on the prices fixed by the school for all items (Fixed Rate Contract) which is given in the attached list.
 - 31) An agreement will be entered into between successful vendor and KV Sector-2 R K Puram, New Delhi before placing the order, if deemed necessary.
 - 32) Canteen in the school should not be treated as commercial outlet and no illegal and other commercial activities will be carried out in the name of running school canteen.
 - 33) Contractor should equip canteen with refrigerator, microwave oven.
 - 34) Display of the food items with quality assurance is prepared in the canteen.
 - 35) The contractor must submit a registration letter for running canteen.
 - 36) Total Hygiene, food safety and sanitation in cooking should be strictly followed.
 - 37) Sale of junk food is not allowed.
 - 38) The bidder must submit a **valid food License** for acceptance otherwise his tender will not be accepted.
 - 39) The above conditions will be also a part of the agreement entered into between Vidyalaya and the contractor.
 - 40) The rates quoted by the contractor shall hold up to **one year** from the date of awarding the contract. Which can be extended one another one year with 10% increase in the rent. No amendment in the rate except increase in the rate of Sales Tax during the period of execution of the contract will be accepted.
 - 41) You are required to submit the sealed quotation for supply of items shown in the list enclosed herewith through Registered Post/Speed Post super scribed on the envelope as (Quotation of the supply of Goods for canteen) at KV RK Puram Sector 2, New Delhi by **03:00 PM on 06.10.2025**. Quotation should be sent in strong sealed envelope. Quotations will be opened in the office of the undersigned on **08.10.2025 at 02:00 PM** in the presence of the Vidyalaya Committee and representatives of the firms.

(सत्य नारायण)
प्राचार्य