PM SHRI KENDRIYA VIDYALAYA BAGAFA

SANTIR BAZAR, SOUTH TRIPURA

Website: https://bsfbagafa.kvs.ac.in

TENDER DOCUMENT

For providing catering services/food in BS&G Advance course training camp Session 2026–27

Covering Page : This Tender Document comprises the following parts:

S. No.	Description	Annexure / Attachment
1.	Tender Notice and General Terms & Conditions	Main Tender Document
2.	Detailed Item-wise Menu and Food Arrangements	Included in Tender Body
3.	Technical Bid Format	Annexure – I
4.	Financial Bid Format	Annexure – II

S. No.	Item	Description
1	Tender Fee	Tender fee – NIL as per Rule- 161 of GFR-2017
2	Publish Date	15.11.2026
3	Availability of Bid documents	https://bsfbagafa.kvs.ac.in
4	Last date for submission of Bid	**17.11.2026**
5	Date of opening of Technical Bid	**18.11.2026**
6	**Sending of Annexure & related documents through Registered/ Speed or By Hand** **The Principal** **PM SHRI Kendriya Vidyalaya Bagafa, Santir Bazar,** **South Tripura-799144**	
7	**Write "Quotation for BS&G Advance course training camp" on the envelope in red ink.**	

Note:

- Non-compliance with tender conditions or KVS norms will result in rejection of the bid or termination of the contract.

Issued by: Principal, PM SHRI KV Bagafa For and on behalf of Kendriya Vidyalaya Sangathan

GENERAL INFORMATION:-

PM SHRI Kendriya Vidyalaya Bagafa invites sealed tenders from experienced firms/service providers FOR PROVIDING CATERING SERVICES/FOOD in BS&G Advance Course Training Camp for approximately 180 members.

ELIGIBILITY/ PRE-QUALIFICATION CRITERIA

- Valid PAN, GST, and FSSAI registrations.
- Experience in institutional catering.
- Proof of ability to serve at least 300 persons in a single event.
- Experience in providing lunch/high tea/dinner in Government/Educational Institutions.

CONTRACT PERIOD AND RENEWAL

- Throughout the Scout & Guide Advance Training Camp (22- 29 November 2026)

FINANCIAL TERMS

- Tender Fee: NIL.

OPERATIONAL GUIDELINES

- Operating Hours: Throughout the Event
- Electric heaters/induction stoves prohibited.
- Mandatory daily display of approved menu and rate list.
- Sufficient staff deployment.
- Provision of staff in adequate numbers wearing uniforms, masks, gloves and headgear
- Approved daily menu must be displayed prominently.

HYGIENE AND CLEANLINESS

- Maintain the cleaning frequently.
- Use of covered dustbins.
- Staff uniforms, masks, gloves, headgear are mandatory.
- The detailed approved item-wise menu and rate list are provided in Annexure–II.

LEGAL AND COMPLIANCE REQUIREMENTS

- Police verification of all staff is mandatory.
- Sub-contracting is strictly prohibited.
- Compliance with applicable food safety, labor, and sanitation regulations is mandatory.

TERMINATION OF CONTRACT

- Immediate termination in cases of hygiene violations, misconduct, or breach of contractual terms.

DISPUTE RESOLUTION

- Disputes shall be resolved through mediation by the Vidyalaya Management Committee.

Issued by: Principal, PM SHRI KV Bagafa For and on behalf of Kendriya Vidyalaya Sangathan.

Annexure-I

TECHNICAL BID

In Separate Sealed Cover-I super scribed "Technical Bid"

FOR PROVIDING CATERING SERVICES/FOOD IN BS&G ADVANCE COURSE TRAINING CAMP IN PM SHRI KV BAGAFA SANTIR BAZAR, SOUTH TRIPURA- 799144

(Copy of the Mandatory Documents strictly to be enclosed by the bidder along with Technical Bid)

Note:- The Firm must have a Valid License for providing Catering Services issued by the Competent Authority.

Sl. No.	Items	Details	Page No.
1.	**Name and Address of the Bidder/ Agency/Firm/Company**		
2.	**Name of the Owner(s)/Director/ Partner**		
	Telephone no.		
	Residence		
	Office		
	Mobile		
3.	**ESI Registration/ Code, if applicable**		
	EPF Registration/ Code, if applicable		
	Labor License No. , if applicable		
4.	**GST Registration No. , if applicable**		
5.	**PAN**		
6.	**FSSAI/Food License No.**		
7.	**ISO Certification No. , if applicable**		
8.	**List of Clientele/ Organizations where Bidder is providing Mess/ Catering Services**		
9.	**Please attach Copy the Work Orders/Performance Certificate of Running Canteen**		
10.	**Please attach Copy of ITR, if applicable for the last 1-3 years**		

Name:_____

Address: _____

Phone/ Mobile No:_____

Email Id:_____

Signature of the Bidder with Seal of the Firm

PRINCIPAL

Annexure-II

FINANCIAL BID

MENU FOR PROVIDING CATERING SERVICES/FOOD TO THE PARTICIPANTS DURING THE BS&G ADVANCE COURSE TRAINING CAMP TO BE ORGANISED/HOSTED BY PM SHRI KV BAGAFA

FOOD MENU			
Sl. No.	**Particulars**	**Quantity**	**RATES (Rupees)**
1.	**Food Arrangements**		
	Morning Tea – Tea & Snacks **OR as per the Menu decided by the KVS**	Each Participant	
	Breakfast – 4 Bread with jam/butter or Puri, Chole[6] or Upma 150 gm of Poha, Jalebi [50gm], 2eggs/banana, 200 ml milk **OR as per the Menu decided by the KVS**	-do-	
	Lunch - Roti, Rice, Seasonal Veg., Dal Fry or Chana or Rajmah etc., Salad, Dahi or Raita, Papar, Pickle, Water + Sweet **OR as per the Menu decided by the KVS**	-do-	
	Evening Tea – Tea & snacks **OR as per the Menu decided by the KVS**	-do-	
	Dinner – Same as Lunch **OR as per the Menu decided by the KVS**	-do-	
	Total Food Charges Per day/Per Person		

Where Bureau of Indian Standards (BIS) certification marked goods are available in market, goods with those or equivalent marking only shall be offered.

By accepting the all terms & conditions mentioned in the Tender Document, Technical Bid & Financial Bid, my/our Firm is ready to provide the food to the participants/Escorts/Coaches/Volunteers etc. during various events as mentioned above as per the above mentioned Menu or as per the Menu decided.

PRINCIPAL