

KENDRIYA VIDYALAYA 1STC, JABALPUR

2nd MEETING OF VIDYALAYA MANAGEMENT COMMITTEE

(2024-25)

MINUTES OF THE MEETING

Date: -24.03.2025

Venue: Vidyalaya Library

The meeting of Vidyalaya Management Committee was conducted on 24th March 2025 in the Vidyalaya, 10.00 am onwards. Following members attended the meeting headed by Lt Col Prabha Bisht, Nominee Chairperson VMC & Edn offr, HRDC, 1STC Jabalpur.

S.No.	Name	Designation	Representation in VMC
1.	Lt Col Prabha Bisht, Edn offr, HRDC, 1STC	Education Officer, 1STC (HQ) Jabalpur	Nominee Chairperson
2.	Dr. Nikhilesh Nigam	Eminent Educationist -2	Retired Asst Commissioner, KVS having a pivotal role in the field of School Edn in Jabalpur
3.	Dr. Ajay Kumar	Eminent person in the field of culture	Asst Professor LKM, Jabalpur in Art discipline
4.	Smt. Radhika Wathrey,	M/o Master Aadidev Wathrey, Class -II (2nd Shift)	Parent Member
5.	Sh J S Baghel	Sanitary Inspector, Cantt Board	Co-Opted Member
6.	Lt Col Y K Gautam (Through Ms. Sweta Upadhyay, AGE)	GE(West), MES	Technical Expert from Construction field (MES)
7.	Shri P B Pandey	Principal, KV 1STC, Jabalpur	Member Secretary
8.	Smt. Sunita Keshar	Vice Principal, KV 1STC, Jabalpur shift-2	Representative shift-2
9.	Smt. Chetna R Thakur	PGT(Eng), KV 1STC, Jabalpur	Teacher Representative

Members who could not attend the meeting are as follows:

S.No.	Name	Designation	Representation in VMC
1.	Dr (Smt) Pushpa Taneja	Asst Professor, MGP Jabalpur	Eminent Educationist
2.	Sh Hariom Mehra	F/o Saharsh Mehra Class IV (1st Shift)	Parent Member
3.	Dr Amzad Khan	MD, Medicine Victoria Hospital	Eminent Doctor
4.	Sh. S K Mishra	PA to Commissioner, Nagar Nigam Jabalpur	CGEWCC Member
5.	Sh. A. M. David	Minority Community Member	Retired Sr Branch Manager Allahabad Bank

The 2nd Meeting of 2024-25 of PM Shri Kendriya Vidyalaya 1STC, Jabalpur started at 10.00 hrs on 24th March 2025 in the Library of the Vidyalaya. Principal and Member Secretary of VMC, Sh Phani Bhushan Pandey, welcomed all the members. The action taken report of previous meeting which was conducted on 23rd September 2024 is as follows -

<u>Sl.No</u>	<u>Proposal in the meeting</u>	<u>Remarks/Status</u>
1.	Air Conditioners For Resource/ Conference Room	Procured and Installed amounting ₹ 67,798/-
2.	Repair Of 21 Computer Systems Of Primary Computer Lab	Carried out with expenditure of ₹ 56,100/- towards service and ₹ 100,000/- (approx.) for spare parts.
3.	Purchase & Installation Aluminium Window Frames In Resource Room	Procured and fitted with an expense of ₹ 40,050/-
4.	Purchase of Furniture For Resource Room	Procured with an expense of ₹ 2,98,605/-
5.	Purchase of Ups Set For Computer Labs	Procured with an expense of ₹ 3,68,300/-
6.	Change of Asbestos Roof with Profile Sheet/ Rcc Roofing in 'Wing D' of The Building	The letter was written to MES. The experts / Engineers have visited the location and further action is due from MES.
7	Purchase of Two Photocopiers (One for Each Shift)	Procured with an expense of ₹ 3,70,260/-
8	Display Boards for Remaining Class Rooms	Tender has been published and supply order has been given worth Rs 1,88,800/- Supply is expected in the month of April 2025
9	Repair of Cement Plaster of Building	The letter was written to MES. The experts / Engineers have visited the location and further action is due from MES.
10	Supply And Installation of Fire Safety Equipment	The letter was written to MES. The experts / Engineers have visited the location and further action is due from MES.
11	Purchase Of 50 Kva Diesel/Petrol Generator	Tender has been finalised and the request has been forwarded to KVS RO Jabalpur for approval.
12	Internal/ External Colour Wash of The Building	The letter was written to MES. The experts / Engineers have visited the location and further action is due from MES.
13	Covering The Area With Paver Blocks For Cycle /Bike Parking for students of 2 nd Shift.	Procured with an expense of ₹ 2,03,433/-
14	Removal / Trimming of Branches Touching The Electric Line	Completed

After presentation of the Action Taken Report , discussion on current agenda points took place.

The following agenda points / proposals were put up & discussed and the decision taken on each agenda point is as mentioned:-

SL.	Agenda	Details of Agenda	Approx cost	Decision
1	Re-appropriation of The Budget	No points to discuss	-	-
2	Paver Blocks in Assembly Ground	The floors of the three grounds are uneven as the concrete at many places has cracks. It is recommended to cover the ground with colourful pre-fabricated paver blocks.	Rs 12 Lakhs	Approved
3	Procurement of Online Ups For Computer Lab 3	There is a requirement of procuring 6 KVA UPS with batteries, inverter, charger, rack. The cost of above items including installation is appx Rs 1.9 lakhs. The computers in the Lab do not have backup currently.	Rs 1.9 lakhs	Approved
4	Ex-Post Facto approval of the crossing of ceiling in few accounting heads	The annual financial ceiling has crossed in <u>Security Services</u> and Housekeeping Services in the year 2023-24, which has been an audit objection. This excess expenditure is due to the non revision of labour rates by KVS sangathan. Currently all labour is being paid as per the rates and norms of Labour Ministry. The internal audit team of KVS RO Jabalpur has advised for ex post facto approval through VMC. Excess expenditure a. Security Services- Rs 734978 b. Housekeeping- Rs 362045		Approved
5	Repair and maintenance & Painting of The exterior wall	The school building is in dire need of face lift and needs immediate measures. White/colour wash of building is an inescapable requirement. However, major repair work of the building will commence soon. Hence, decision to colour wash Wing A for Facelift is recommended.	Approval for Wing A is given	Approved
6	Fire fighting system installation	Review needed as the re-affiliation will become due in March 2027.	Estimation needed through a vendor	School to approach----, a govt agency to est firefighting system.

7	Installation of Aluminium window frames in the staffroom, office, library, computer labs and Vivek Hall	It is proposed to install the aluminium frames with SS net and sliding panels for facelift.	Rs 4 thousand per window (Approx Rs 5 lakhs).	Approved (MES to be apch first. In case, the same not possible in a time bound Manner by MES, Wk to be completed on priority basis through open market.
8	Purchase of Student's diary	The students strength of the two shifts together is approx 2600. Diaries are to be printed and distributed post summer vacations. The student diary cost Rs 30 to 35 per. Hence a total of Rs 90,000 on upper limit will be needed for printing of the same.	Rs 90,000/-	Approved
9	Making of student's identity cards	Earlier, I cards which were made that were valid for two years/sessions for the students. There is a need to renew these I-Cards. Also students of class 1 will be new to KV. Approx cost per card is Rs 50-55. Hence Rs 1,40,000 will be total expense for both the shifts together.	Rs. 1,40,000/-	Approved
10.	Sports kit for Regional sports meet.	There is a provision for providing shorts and t-shirts to all the boys and girls participating in the sports meet. The costs per set is Rs 500 to Rs 600. A total of 140 students are expected to participate from shift 1 and around 50 students from shift 2 in forthcoming Sports meet. Expenditure for shift 1- Rs 84,000/- Expenditure for shift 1- Rs 30,000/-	Rs 1,04,000/-	Approved
11.	Catering services Transport service Tentage service	The services are utilised throughout the year for teacher's workshop, student events like Science	The tenders will be evaluated by	Approved

		<p>exhibition, Science congress, and sports meet. The school provides food, transport to the students within and outside the city.</p> <p>The tenders have been published and the school will finalise the contracts. The event wise expenses beyond the limit of the Principal will be put up to the Chairman from time to time throughout the year.</p>	the teachers and office staff for qualification/di squalification etc.	
12.	Networking of all the classrooms & provisioning of electricity boards of 16 ampere socket in every classroom. UPS and front cover for each panel.	Recently the interactive panels have been fitted in various classrooms. The internet connections are basically through wi-fi and the LAN cables are limited to routers in various corridors. We need to have proper covered internet cable so that loose cables hanging here and there could be organised properly.	The work is required on priority. After the work, a detailed summary will be put up to Chairman VMC before payment because estimation has not yet been done.	Approved
13	Painting of Metallic Furniture During Summer Vacation	There are nearly 500 dual desk cum bench which require repainting. A tender will be published on the GeM portal and the work will be executed. Tentative expenditure per desk-bench set is expected to be within Rs. 500-600		Approved
14	Procurement and installation of Open Gym equipments.	<p>An 8 set open GYM may cost around Rs 4.5 lakh as per India Mart website. The bidding on GeM may further reduce the price. Installation on the ground and levelling may further cost some 30 thousand.</p> <p>An amount of 5 lakh may be approved for the same as most of the KVs have these equipment which have proven to be good for the growing students.</p>	Rs 5 lakh	Not Approved As the extreme wx for most of the year will limit the usage .
15.	Renovation / Construction of Synthetic Volleyball court and fencing of the ground	Administrative approval is required as of now. The financial approval will be separately put-up to appropriate authority after estimation of expenses	Yet to be estimated	Approved

16.	Renovation of existing Basketball court	Administrative approval is required as of now. Financial approval will be separately put-up to appropriate authority after estimation of expenses	Yet to be estimated	Approved
17.	Wrestling / Boxing Arena	Administrative approval is required as of now. The financial approval will be separately put-up to appropriate authority after estimation of expenses		Not Approved