



<p>केन्द्रीय विद्यालय कालिम्पोंग (शिक्षा मंत्रालय, भारत सरकार के अधीन स्वायत्त संस्थान) जिला : कालिम्पोंग पिन : 734301 (पश्चिम बंगाल) UDISE NO. 19240401104</p>		<p>KENDRIYA VIDYALAYA KALIMPONG (An Autonomous Body under Ministry of Education, Govt. of India) P.O. Kalimpong Dist:- Kalimpong (W.B.) PIN: 734301 Email: kvdurpin@gmail.com Website: www.kalimpong.kvs.ac.in</p>
K V Code – 1256, K V Stn. Code- 157	CBSE Affl. No.-2400030, School Code-19223	
फा.. 25029/1256/25/2025-26/	दिनांक-04/07/2025	

NOTICE FOR PARENTS REGARDING LOCAL TRANSFER (LT) PROCESS 2025

This is to inform all the parents for the academic session 2025-26 has been issued as per the guidelines of Kendriya Vidyalaya Sangathan Regional Office Kolkata. Kindly take note of the important dates: -

- **Submission application for Local transfer by the parents in triplicate along with all supporting documents by 15.07.2025.**
- **Application should be submitted at School Office within School Working Hours.**
- **Application form is attached with this Notice.**


PRINCIPAL

प्राचार्य (प्र०)/Principal(I/C)
 के० वि० कालिम्पोंग
 K. V. Kalimpong

KENDRIYA VIDYALAYA SANGATHAN, KOLKATA REGION

Application for Local Transfer for the session 2025-26

(To be submitted by the parents in Triplicate in the KV where the student is presently studying)

1. Transfer sought from KV to KV
2. Name of the Student (Capital letter) :
3. Sex :
4. Father's Name :
5. Class in which the child is studying (2024-25) :
6. Reason for seeking transfer* :
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7. Residential address at the time of admission** :
8. Present residential address** :
9. Signature of the parent/guardian with date :

**(Enclose the documentary evidence; Medical ground cases should be supported by valid Medical documents issued by the Govt. Hospital/AMA/CGHS)*

*** (Attach any one: Photocopy of Gas connection, Ration Card, Voter I.D. card, Aadhar Card, Allotment of Quarter in case of Govt. accomodation, Driving license as a proof of residence)*

(To be filled by the KV where the student is presently studying)

(After filling three copies, two copies are to be sent to the KV where local transfer is sought)

1. From which session the child is studying in the KV :
2. Whether the child was admitted on transfer or on fresh admission: ON TRANSFER / AS FRESH (Tick appropriately)
3. Category of the parent (as per school record) :
4. Remarks/Recommendations of the Principal :

Signature of the Principal with Seal

(To be filled by the KV where local transfer is sought)

(After filling up two copies, one copy is to be sent to KVS RO Kolkata)

1. Enrolment as on date in the Class in which transfer is sought : No. of sections:
2. Remarks/Recommended/Not Recommended of the Principal :

Signature of the Principal with Seal

(To be sent to KVS RO Kolkata along with all documents)