

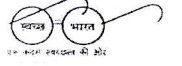


പി എം ശ്രീ കേന്ദ്രീയ വിദ്യാലയം.റബർബോർഡ്.കോട്ടയം  
पी एम श्री केंद्रीयविद्यालय, रबड़बोर्ड, कोट्टयम-686009  
P M SHRI KENDRIYA VIDYALAYA RUBBER BOARD, KOTTAYAM



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KV CODE:1793  
CBSE CODE:79041  
CBSE AFF NO: 900022



F.2-4/KVKTM/2026-2027

Date: 22-05-2026

## INVITING QUOTATIONS FOR PROVIDING CATERING SERVICES FOR VARIOUS KVS PROGRAMMES

Sealed quotations are invited from reputed and experienced Catering Service Providers/Firms for providing catering and allied food arrangements for KVS Regional Sports Meets, SGFI/KVS Coaching Camps and other KVS programmes to be conducted at PM SHRI Kendriya Vidyalaya Rubber Board, Kottayam during the academic year 2026-27

The quotations should strictly be submitted in the prescribed format along with supporting documents and should reach the undersigned on or before **05/06/2026** up to 3:00 PM under sealed cover superscribed as:

### “Quotation for Catering Services for various KVS programmes”

The quotations will be opened on the same day at **4:00 PM** in the office of the Principal.

### Scope of Work

The catering service provider shall provide hygienic, nutritious and quality food arrangements as per the menu prescribed by KVS guidelines for Regional/National/SGFI Coaching Camps and Sports Meets.

The detailed menu prescribed by KVS is enclosed. Interested firms/agencies shall quote their rates against the prescribed menu items on a **per participant per day basis** in the attached format below menu or submit a separate detailed rate sheet along with the quotation.

The quoted rates should clearly indicate the total rate for one full day menu including breakfast, refreshments, lunch, dinner, bed-time refreshment and allied arrangements.

### Terms & Conditions

1. The quotation shall remain valid for a minimum period of **one year** from the date of approval/finalization.
2. The rates quoted should be inclusive of all taxes, transportation charges, labour charges, cooking arrangements, serving arrangements, fuel, cleaning charges, dining arrangements, disposable items (if any) and all incidental expenses.
3. The bidder should clearly mention the **rate per participant per day** for the prescribed menu.
4. The food prepared shall be fresh, hygienic and of good quality. Use of branded and quality food materials shall be ensured.
5. The service provider shall maintain proper cleanliness and hygiene in cooking, serving and dining areas.
6. The bidder should preferably have prior experience in handling catering arrangements for schools, hostels, sports meets, coaching camps or Government institutions.
7. The contractor shall provide sufficient manpower for cooking, serving, cleaning and allied works during the events/programmes.
8. The selected firm may be required to provide services at short notice depending upon the schedule of tournaments/coaching camps.



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9. The undersigned reserves the right to accept or reject any quotation wholly or partially without assigning any reason thereof.
10. Incomplete quotations or quotations received after the due date shall not be considered.
11. There should not be any overwriting or correction in the quotation. Corrections, if any, should be duly attested with signature and seal.
12. Payment shall be made only after satisfactory completion of services and certification by the concerned committee.
13. **The bidder shall comply with all Food Safety and statutory regulations applicable to catering services, valid registration etc in this regard.**
14. In case of unsatisfactory service, poor food quality, unhygienic conditions or violation of terms and conditions, the school reserves the right to terminate the service immediately.
15. The bidder shall submit the quotation in the prescribed format attached as Annexure-I or enclose a separate detailed quotation sheet clearly mentioning item-wise/day-wise rates duly signed and sealed.
16. The school reserves the right to increase or decrease the quantity/number of participants depending upon actual requirement during the event.

Station: Kottayam

Date : 22-05-2026

  
Principal

प्राचार्य  
PRINCIPAL

पीएम श्री केन्द्रीय विद्यालय  
PM Shri Kendriya Vidyalaya  
रबड़ बोर्ड पी.ओ., कोट्टयम-686 009  
Kottayam-686 009

**QUOTATION FOR PROVIDING PRESCRIBED MENU/FOOD SERVICES AS PER KVS NORMS  
AT PM SHRI KENDRIYA VIDYALAYA RUBBER BOARD, KOTTAYAM**

S. NO.	ITEMS	ITEMS/MATERIALS & QUANTITY
1	<b>Break Fast</b>	1. Milk – 200 ml or more 2. Breads with butter/Jam and Sprouts (Moong/Chana/Moongfali/Rajma/Soyaseed) 3. Idli & Vada with Sambhar & Chatni/Dalia/Poha (any one) <b>OR</b> Aloo Paratha, Curd & Pickle <b>OR</b> Puri & Sabji 4. Bananas (2 Pcs) or Apple – 1 Pcs (Qtn. 100-150 Gm.) <b>OR</b> Seasonal Fruits <b>OR</b> 02 Pcs of Eggs (Boiled)
2	<b>Refreshment (At 11.00 to 11.30 AM.) (For Official Only)</b>	1. Fruits Juice Packed (100-150 ml.) <b>OR</b> 2. Tea & Biscuits
3	<b>Lunch &amp; Dinner</b>	1. Chapati (Tawa/Tandoor etc.) 2. Rice/Rice Pulao (Veg.) 3. Daal/Razma/Chhole (Any one) 4. Mixed Veg (Seasonal)/Kofta/Beson curry 5. Paneer for Vegetarian and Eggs/Fish/Chicken/Mutton curry for non-vegetarian <b>(FOLLOWING ITEMS ARE MANDATORY IN LUNCH &amp; DINNER)</b> 6. Soup (Tomato/Vegetable) 7. Salad & Pickle (mixed) 8. Papad (Branded) fried/Roasted. 9. Curd/Raita (Vegetable or Boondi) 10. Sweet dish (Dinner) and Fruits Custard/Kheer/Fruits Apple (Packed) Kinnow in lunch
4	<b>Refreshment (At 5.00 to 5.30 PM)</b>	1. Juice (Packed 100-150 ml.) 2. Snacks – Sandwich/Samosa/Aloo Bonda/Paneer Pakora/Patties – 02 Pcs or more (100-150 Gm.)
5	<b>Sleep Time (Bed Time)</b>	1. Milk (200-250 ml.) <b>OR</b> Ice Cream (40-50 ml.) as per feasibilities/Weather.

Quoted Rate Per Person Per Day(In figures) \_\_\_\_\_

(In words) \_\_\_\_\_

**ACCEPTANCE**

All the above conditions are accepted by me/us and the total rate is quoted as above.

Signature of the Tenderer with seal:

Name of the Tenderer/ Firm :

Address of the Tenderer:

Station \_\_\_\_\_

Date \_\_\_\_\_

Witness 1: Name & Signature

Witness 2 : Name & Signature