

Date : 10.08.2026

NOTICE FOR LOCAL TRANSFER

Dear Parents,

Parents who wish to seek transfer/shifting of their ward from the present Kendriya Vidyalaya to another Kendriya Vidyalaya are requested to submit the complete proposal as per the prescribed KVS procedure.

ONLY ON THE BASIS OF FOLLOWING CONDITIONS, LOCAL TRANSFER-FORMS WILL BE FORWARDED.

- Parents Transfer (Category-I To IV only)
- Sibling in the KV where admission is sought (attach Bonafide certificate). LOCAL TRANSFER IN THE EITHER KV WHICH HAS LESSER CLASS STRENGTH OUT OF THE KVs WHERE SIBLINGS ARE STUDYING.
- Shifting to Own House-(Attach possession certificate & electricity bill)
- Shifting to Government Quarter Accommodation- (attach quarter allotment letter/order)
- Serious illness of student/parent - (attach all the medical documents)

THE FOLLOWING DOCUMENTS ARE REQUIRED :

- Parent's Application duly signed.
- Annexure-A in the prescribed format (To be collected by the Vidyalaya)
- All relevant Supporting Documents as applicable.
- Bonafide Certificate from the present KV, clearly mentioning the Date of Admission of the ward in the present KV.

IMPORTANT:

Parents are requested to ensure that all information and documents are complete, correct, legible and in the prescribed format. Incomplete proposals, incorrect information, improper documents, inaccessible links, non-prescribed formats or failure to mention the relevant provision may result in non-processing of the proposal.

Last Date for Submission of Local Admission/Transfer Cases: 13.08.2026

Information/Enquiry Timing: 11:30 AM to 1:30 PM

For further information and clarification, parents are requested to visit the school at the above-mentioned venue during the prescribed timing.

(Signature)
10/8/2026

प्रधान / Principal