केन्द्रीय विद्यालय संगठन / KENDRIYA VIDYALAYA SANGATHAN

(Min. of Education, Govt. of India)
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केन्द्रीय विद्यालय संगठन

F. No.11.EDP0OLA/1/2018-Academic   Dated 13.04.2023

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regional Offices

Subject: Online Admission Process session 2023-2024 Time Slot for the conduct of RTE and other categories lotteries

Madam/Sir,

As you are aware, the Online Registration Process for Class I session **2023-2024** will conclude on 17.04.2023 up to 07:00 pm. After the closure of the Registration Process on 17.04.2023, the RTE and other categories lottery scheduled for **20.04.2023**. The draw of lots for Class I admission is on **20.04.2023 (Thursday)** for the generation of select lists and waitlist as per the number of sections/seats available/updated on the OLA Portal. The RTE and other lotteries for Online Admission (2023-2024) will be conducted on **20.04.2023** within the given timeslots as per the sequence mentioned at **Part C - Point 4 (Method of Admission in Class- I)** in the Admission Guidelines.

(i) The KVs should click on the demo lottery button to show the demo of the lottery to the parents. Then KVs should click on the RTE "Conduct Lottery" button first in the time slot assigned to them in the presence of members of the Admission Committee as per KVS Admission Guidelines 2023-2024.

(ii) The button once clicked will be disabled, so that the lottery can be conducted only once. The lottery button cannot be clicked after the assigned time slot for a school unless authorized by KVS HQ (in such a situation KVS(HQ) should be informed with reason, so that lottery slot can be re-enabled for that school). The mail should be sent from the Regional Office of the concerned KV to **kvsolahelpdesk@gmail.com**
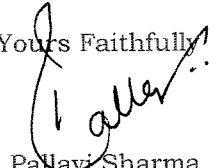
(iii) Lotteries for other categories besides RTE (like DA, Priority Categories(I-VI), SC/ST/OBC Category, SGC etc.) can be done at any time after RTE Lottery in the sequence as mentioned in the KVS Admission Guidelines at **Part C - Point 4 (Method of Admission in Class- I)**. In each case, once the "Conduct Lottery" button is clicked, it will disappear and the final status of the lottery will be displayed.

Lottery Time- Slots (20.04.2023)	Region Name
08:30 am - 09:30 am	**Mumbai, Guwahati, Silchar, Tinsukia**
09:30 am - 10:30 am	**Delhi, Hyderabad, Varanasi, Raipur**
10:30 am - 11:30 am	**Ahmedabad, Bengaluru, Bhopal, Dehradun,**
11:30 am - 12:30 pm	**Agra, Bhubaneswar, Kolkata, Ranchi**
12:30 pm - 01:30 pm	**Chandigarh, Ernakulam, Gurugram, Jaipur,**
02:00 pm - 03:00 pm	**Chennai, Jabalpur, Jammu, Lucknow, Patna**

Kindly adhere to the time slots strictly for the conduct of the lottery.

(iv) The video tutorials to conduct lottery and Admission through the portal are placed on KV Dashboard portal. The Principals must go through these video tutorials before the conduct of lotteries on **20.04.2023.**

(v) After the lottery and verification of documents, Admissions in the dashboard portal can be updated. The shortfall can be calculated once all admissions up to sanctioned strength. To complete the shortfall count from SC/ST/OBC-NCL list, KV can select the applicants in Priority Category 1-6 of SC/ST/OBC-NCL as applicable till the reservation as per guidelines is compiled.

(vi) If multiple registration forms are submitted for the same child in the same Kendriya Vidyalaya, only the last application will be considered in the admission process.

Yours Faithfully

Pallavi Sharma
Assistant Commissioner (Acad)

Copy to
1. PS to Commissioner, KVS
2. PS to Addl. Commissioner (Acad)
3. PS to Joint Commissioner (Acad)