



केन्द्रीय विद्यालय संगठन (मुख्यालय)
शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016
KENDRIYA VIDYALAYA SANGATHAN (HQs)
An Autonomous Body under Ministry of Education, Govt. of India
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Date: 03.05.2024

The Deputy Commissioner / Director
Kendriya Vidyalaya Sangathan
All Regional Offices/ZIETs

Sub:- In-service Training Courses (in double spell) during the session 2024-25 for PGTs (all subjects), TGTs (all subjects except AE/WE/Library/Yoga/ P&HE), HMs, and PRTs (except PRT Music) of Kendriya Vidyalayas – reg.

Madam/Sir,

The details of In-service Courses slated to be held during the year 2024-25 have been finalized. The courses for PGTs, TGTs (Hindi, English, Maths, Science, Social Science and Sanskrit) and for HMs & PRTs (except PRT Music) are to be organized in two spells of 12 and 10 days respectively.

The dates for the Courses (Spell-I) for PGTs, TGTs, HMs and PRTs as decided by the competent authority are as under:

Cadre	1 st Spell
PGT-All Subjects (Except History & Geography) TGT (Hindi, English, Maths, Science, Social Science, and Sanskrit) And Primary Teachers (Except PRT Music)	07-18 June 2024 (12 days)
PGT History & Geography And HMs	To be decided by ZIET Gwalior (12 days)

The schedule for the orientation course of the Course Director, Associate Course Director, and Resource Persons (for venues other than ZIETs) is as under:

S. No.	Subject	Venue	Dates	Mode
1.	PGT Physics	ZIET Mumbai	28-30 May 2024	All the Orientation Courses will be held in online mode.
2.	PGT English TGT English	ZIET Mysuru	28-30 May 2024	
3.	PGT Mathematics TGT Mathematics	ZIET Bhubaneswar	28-30 May 2024	
4.	PGT Biology TGT Science	ZIET Mumbai	28-30 May 2024	
5.	PGT Hindi TGT Hindi TGT Sanskrit	ZIET Chandigarh	28-30 May 2024	
6.	TGT Social Science	ZIET Gwalior	28-30 May 2024	
7.	PRT	ZIET Bhubaneswar	28-30 May 2024	

The norms for nominations of the Course Director, Associate Course Director, and Resource Persons for different courses are as follows:

Category	Director	Associate Director	Resource Persons	Maximum Guest Lectures
PGTs	Director, ZIET/ AC/ Principal	Principal/ VP	As per KVS Norms	As per KVS Norms
TGTs	Director, ZIET/ AC/ Principal	Principal/ VP/ Senior PGT		
PRTs	Principal	-		
HMs	Director, ZIET/ AC/ Principal	VP/ Senior PGT		

The list of Subject-wise Venues for ISC 2024-25 (PGTs) is given as under:

S. No.	Subject	Total No. of Participants	Venue	Allotted Regions	Course Director/ Course Co-ordinator
1.	English-	35	RO Delhi	Agra-2, Chandigarh-0, Dehradun-2, Delhi-10, Jammu-1, Gurugram-3, Bhopal-2, Jabalpur-2, Lucknow-3, Varanasi-1, Patna-2, Raipur-1, Kolkata-2, Silchar-1, Guwahati-3,	Deputy Commissioner, RO Delhi
2.		34	RO Mumbai	Ahmedabad-6, Mumbai-2, Bhubaneswar-1, Ranchi-0, Tinsukia-0 Bengaluru-3, Hyderabad-5, Ernakulam-4, Chennai-5, Jaipur-8,	Deputy Commissioner, RO Mumbai
3.	Hindi	41	RO Jaipur	All Regions	Deputy Commissioner, RO Jaipur
4.	Biology	42	RO Lucknow	All Regions	Deputy Commissioner, RO Lucknow
5.	Physics	37	RO Dehradun	All Regions	Deputy Commissioner, RO Dehradun
6.	Chemistry	43	RO Chandigarh	All Regions	Deputy Commissioner, RO Chandigarh
7.	Mathematics	43	RO Jaipur	Bengaluru-4, Hyderabad-2, Ernakulam-5, Chennai-0, Jaipur-11, Mumbai-4, Raipur-1, Kolkata-3, Bhubaneswar-3, Guwahati-1, Ranchi-0, Silchar-0, Tinsukia-1, , Agra-3, Lucknow-5,	Deputy Commissioner, RO Jaipur
8.	Mathematics	45	RO Gurugram	Ahmedabad-2, Patna-2, Bhopal-6, Jabalpur-7, Varanasi-2, Gurugram-6, Delhi-15, Dehradun-2, Chandigarh-1, Jammu-2,	Deputy Commissioner, RO Gurugram

9.	History	18	ZIET Gwalior	All Regions	Director, ZIET Gwalior
10	Geography	24		All Regions	
11	Economics	31	ZIET Chandigarh	All Regions	Director, ZIET Chandigarh
12	Commerce	21		All Regions	

The list of Subject-wise Venues for ISC 2024-25 (TGTs) is given as under:

S. No.	Subject	Total No. of Participants	Venue	Allotted Regions	Course Director/ Course Co-ordinator
1.	English	46	RO Agra	Agra-6, Bhopal-4, Jabalpur-4, Lucknow-6, Varanasi-4, Chandigarh-4, Dehradun-0, Delhi-5, Gurugram-3, Jammu-1, Jaipur-9	Deputy Commissioner, RO Agra
2.		46	RO Ranchi	Bengaluru-8, Chennai-8, Ernakulam-7, Hyderabad-9, Kolkata-3, Bhubaneswar-0, Guwahati-0, Ranchi-0, Silchar-0, Tinsukia-0, Patna-2, Raipur-1, Mumbai-6, Ahmedabad-2	Deputy Commissioner, RO Ranchi
3.	Hindi	46	RO Varanasi	All Regions	Deputy Commissioner, RO Varanasi
4.	Sanskrit	32	RO Varanasi	All Regions	Deputy Commissioner, RO Varanasi
5.	Mathematics	46	RO Jabalpur	Lucknow-10, Varanasi-8, Kolkata-6, Guwahati-1, Ranchi-7, Silchar-1, Jabalpur-12, Tinsukia-1	Deputy Commissioner, RO Jabalpur
6.		48	RO Chandigarh	Chandigarh-1, Agra-4, Dehradun-6, Delhi-13, Gurugram-5, Bhopal-11, Jammu-0, Jaipur-8,	Deputy Commissioner, RO Chandigarh
7.		48	RO Ahmedabad	Chennai-1, Bengaluru-3, Ernakulam-3, Hyderabad-16, Mumbai-6, Ahmedabad-3, Patna-6, Raipur-5, Bhubaneswar-5	Deputy Commissioner, RO Ahmedabad
8.	Science	33	RO Lucknow	All Regions	Deputy Commissioner, RO Lucknow
9.	Social Science	47	RO Patna	All Regions	Deputy Commissioner, RO Patna

The list of the venues for ISC 2024-25 (PRTs & HM) is given as under:

S. No.	Cadre	Total No. of Participants	Venue	Allotted Regions	Course Director/ Course Co-ordinator
1.	PRT	59	RO Ernakulam	Bengaluru-3, Chennai-9, Hyderabad-18, Ernakulam-29	To be decided by the Deputy Commissioners of the Regional Offices Concerned
2.		41	RO Varanasi	Jaipur-7, Ahmedabad-7, Mumbai-8, Raipur-1, Patna-0, Kolkata-0, Bhubaneswar-4, Guwahati-2, Ranchi-0, Silchar-4, Tinsukia-0, Varanasi-8	
3.		46	RO Agra	Agra-2, Bhopal-4, Jabalpur-5, Lucknow-5, Chandigarh-5, Dehradun-3, Delhi-7, Jammu-5, Gurugram-10	
4.	HM	62	ZIET Bhubaneshwar	All Regions	Director, ZIET Bhubaneshwar

The training venue allotted for more than one subject must invariably have separate training arrangements for subject specific training module, whereas the sessions for the common topics like, code of conduct for teachers, right to education act, inclusive education, guidance and counseling, etc. may be clubbed together for training purpose.

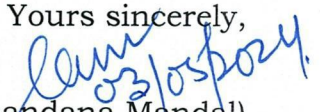
Where the venues for the In-service course have been allotted to KVS Regional Offices, the Deputy Commissioners of the concerned regions are requested to allot the best suitable in-service training venue for the participants and intimate to all the regional offices and Director, ZIET Mumbai.

The following are enclosed herewith:

1. Overall details of participants for PGTs, TGTs (except Misc. Teachers), PRTs (except music) & HMs received from ZIET Mumbai are placed at Annexure-I
2. The approved norms of expenditure for each spell of 12 and 10 day courses are placed at Annexure-II.

Please ensure that all the teachers falling under priority IA are covered in the ISC 2024-25. In case of any addition in the list, the DC of the region concerned must inform the DC of the Venue RO and the Director, ZIET Mumbai.

You are requested to make necessary arrangement for the successful conduct of the Orientation and In- Service Training Courses. Further details to be circulated by the concerned ROs/ ZIETs.

Yours sincerely,

(Chandana Mandal)
Joint Commissioner (Trg.)

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2. Assistant Commissioner (EDP), KVS (HQ), New Delhi - with the request to upload this letter on the KVS website
3. Guard File.