

NOTICE FOR LOCAL TRANSFER SESSION 2025-26

Applications for local transfer (from one KV to other KV in Delhi) from Parents of students studying in Kendriya Vidyalaya **JNU** : are invited.

Ground of application for local transfer as mentioned below:-

- (a) Allotment/Vacation of Govt. Accommodation
- (b) Parents' transfer (Cat. I to .V only)
- (c) Shifting to/purchase of own house.
- (d) Sibling Case
- (e) Any other reason (as deemed fit by the Principal, including shifting to rented accommodation, subject to availability of vacant seats.)

• **Students of KV **JNU** who want to apply for local transfer may**

(a) **STEP 1:-** Take print of application form(PROFORMA-A) attached with this notice, fill complete details in Proforma-(A) with required self-attested document as mentioned in application form.

(b) **STEP 2:-** Submit the duly filled Proforma-A to the class teacher along with supporting documents from **16/04/2025 to 21/04/2025.**

NOTE: -

If applying on Sibling Ground Proforma-C is to be filled and verified by the school in which the sibling is studying. Both Proforma-A and Proforma-C will be submitted to class teacher.

• **Students from other KV (outside Delhi) who want to take admission in KV **JNU** may**

Submit duly filled Proforma-B in **KV JNU** along with self-attested documents as mentioned in application form **16/04/2025 to 21/04/2025.**

NOTE:-

- Local transfer is based on merit as per approval of Deputy Commissioner, KVS Delhi region.
- Mere application for local transfer do not confer the right to get permission for local transfer.
- Transfer Certificate from Kendriya Vidyalaya for local transfer may be issued only after approval of local transfer from the Deputy Commissioner, KVS Delhi region.
- Information regarding approval of application for local transfer will be displayed on Vidyalaya Notice Board/website of KV Gole Market and Regional Office, Delhi as and when received from KVSRO Delhi Region.

स्थानीय स्थानांतरण सत्र 2025-26 हेतु सूचना

केंद्रीय विद्यालय JNU में पढ़ने वाले छात्रों के माता-पिता से स्थानीय स्थानांतरण (दिल्ली में एक केवी से दूसरे केवी में) के लिए आवेदन आमंत्रित किए जाते हैं।

स्थानीय स्थानांतरण के लिए आवेदन का आधार नीचे उल्लिखित है:-

(क) सरकारी आवास का आवंटन / अवकाश।

(ख) माता-पिता का स्थानांतरण (केवल श्रेणी I से V तक)

(ग) खुद के घर में शिफ्टिंग।

(घ) सहोदर केस

(च) कोई अन्य कारण (जैसा कि प्रधानाचार्य द्वारा उचित समझा जाए, किराए के आवास में स्थानांतरण सहित, खाली सीटों की उपलब्धता के अधीन।)

□ **केवी : JNU : के छात्र जो स्थानीय स्थानांतरण के लिए आवेदन करना चाहते हैं**

चरण 1:- इस नोटिस के साथ संलग्न आवेदन पत्र (प्रोफार्मा-ए) का प्रिंट लें, आवश्यक स्व-सत्यापित दस्तावेज के साथ प्रोफार्मा (ए) में पूरा विवरण भरें जैसा कि तक आवेदन पत्र में उल्लिखित है।

चरण 2 :- 16/04/2025 to 21/04/2025 तक सहायक दस्तावेजों के साथ कक्षा-अध्यापक/अध्यापिका को विधिवत भरा हुआ प्रोफार्मा-ए जमा करें।

नोट:- यदि सहोदर आधार पर आवेदन करना है तो उस विद्यालय द्वारा भरा और सत्यापित प्रोफार्मा-सी जिसमें सिबलिंग पढ़ रहा है प्रोफार्मा-ए के साथ कक्षा शिक्षक को जमा कराना है।

□ **अन्य के.वी. (दिल्ली के बाहर) के छात्र जो के.वी. JNU में प्रवेश लेना चाहते हैं**

आवेदन पत्र में उल्लिखित स्व-सत्यापित दस्तावेजों के साथ केवी JNU में विधिवत भरा हुआ प्रोफार्मा-बी 16/04/2025 to 21/04/2025 तक जमा करें।

नोट:-

- स्थानीय स्थानांतरण उपायुक्त, केवीएस दिल्ली संभाग के अनुमोदन के अनुसार होता है। केवल स्थानीय स्थानान्तरण के लिए आवेदन मात्र से स्थानीय स्थानान्तरण की अनुमति प्राप्त करने का अधिकार नहीं मिल जाता है।
- स्थानीय स्थानांतरण के लिए केंद्रीय विद्यालय से स्थानांतरण प्रमाण पत्र केवल उपायुक्त, केवीएस दिल्ली क्षेत्र से स्थानीय स्थानांतरण के अनुमोदन के बाद ही जारी किया जा सकता है।
- स्थानीय स्थानांतरण के लिए आवेदन के अनुमोदन के बारे में जानकारी केवीएस दिल्ली संभाग से प्राप्त होने पर केवी गोल मार्केट और क्षेत्रीय कार्यालय, दिल्ली के नोटिस बोर्ड/वेबसाइट पर प्रदर्शित की जाएगी।
- In case any confusion regarding translation, English version will follow.

Local Transfer Application 2025-26

(To be filled by Parent/Guardian)

| | | | | |
|------------------------------|---|--------------|----|----|
| Name of the Present KV _____ | | Shift: _____ | | |
| 1 | Name of the Student | | | |
| 2 | Class (stream in case of class XI & XII) | | | |
| 3 | Date of Admission in present KV | | | |
| 4 | Mother's Name & mobile no. | | | |
| 5 | Father's Name & mobile no. | | | |
| 6 | Email ID of Father/Mother | | | |
| 7 | Parent's Department (Central/State/Any Other) | | | |
| 8 | Category of parent (I,II,III,IV,V/VI) | | | |
| 9 | Whether admission under RTE? (Yes/No) | | | |
| 10 | Present Address | | | |
| 11 | Name of KV where transfer is requested. (Mention atleast 3 KVs in nearby localities according to preference) | 1. | 2. | 3. |
| 12 | Reason for seeking Transfer: Please tick (✓) wherever applicable:- | | | |
| | (a) Parents' transfer (Cat. I to IV only) (), (b) Sibling Case* (), (c) Shifting to own house (), (d) Shifting to rented accommodation (), (e) Any other (Mention reason)_____ | | | |

Certified that the above information is correct to the best of my knowledge and if at any stage the information submitted is found to be wrong /incorrect, I shall forfeit my claim for Local Transfer of my Ward.

(SIGNATURE OF THE PARENTS WITH DATE)

Certified that the above case is forwarded after verifying the details with the help of records and relevant papers.

(SIGNATURE WITH SEAL)

Class Teacher:

Name: _____

PRINCIPAL

Signature: _____

(Present KV where student is studying)

***Note: In case of sibling, Proforma C is to be filled and verified by the concerned Principal.**

Inter-Region Transfer Application 2023-24

(To be filled by Parent/Guardian)

| | | | | |
|----|---|----|----|----|
| 1 | Name of the Present KV(shift) | | | |
| 2 | Name of Region | | | |
| 3 | Name of the Student | | | |
| 4 | Class (stream in case of class XI & XII) | | | |
| 5 | Date of Admission in present KV | | | |
| 6 | Mother's Name & mobile no. | | | |
| 7 | Father's Name & mobile no. | | | |
| 8 | Whether admission under RTE? (Yes/No) | | | |
| 9 | Email ID of Father/Mother | | | |
| 10 | Parent's Department (Central/State/Any Other) | | | |
| 11 | Category of parent (I,II,III,IV,V/VI) | | | |
| 12 | Present Address | | | |
| 13 | Name of KV where transfer is requested. (Mention atleast 3 KVs in nearby localities according to preference) | 1. | 2. | 3. |
| 14 | Reason for seeking Transfer: Please tick (<input type="checkbox"/>) wherever applicable:– | | | |
| | (a) Allotment of govt. Accommodation (<input type="checkbox"/>), (b) Shifting to own house (<input type="checkbox"/>), (c) Shifting to rented accommodation (<input type="checkbox"/>), (d) Sibling Case* (<input type="checkbox"/>), (e) Any other (Mention reason)_____ | | | |

Certified that the above information is correct to the best of my knowledge and if at any stage the information submitted is found to be wrong /incorrect, I shall forfeit my claim for Inter-region transfer of my Ward.

(SIGNATURE OF THE PARENTS WITH DATE)

Certified that the above case is forwarded after verifying the details with the help of records and relevant papers.

(SIGNATURE WITH SEAL)

Admission Incharge:

Name: _____

PRINCIPAL

Signature: _____

(KV of first choice indicated above by the parent)

***Note: In case of sibling, Proforma C is to be filled and verified by the concerned Principal.**

Kendriya Vidyalaya Sangathan, Delhi Region

Proforma C

(To be filled by KV where sibling is studying)

In case the transfer is sought on **Sibling** basis, the following details are required to be filled:

Details of Sibling:

| | | |
|---|---|--|
| 1 | Name of KV with shift | |
| 2 | Name of student | |
| 3 | Class (with stream in case of Class XI and XII) | |
| 4 | Relation (Brother/Sister) | |
| 5 | Date of admission | |
| 6 | Name of mother with mobile no. | |
| 7 | Name of father with mobile no. | |

Certified that the above case is forwarded after verifying the details with the help of records and relevant papers.

Verified by Class Teacher: Name: _____

Signature: _____

(SIGNATURE WITH SEAL)

PRINCIPAL

(KV where sibling is studying)