

**PM SHRI Kendriya Vidyalaya INS Mandovi, Verem, Goa**  
**Admission Notice for Class IV, V, VIII, IX and XI (Commerce) 2025-26**  
**(No vacancies for I, II, III, VI and VII )**

Offline Registration for Admission to Class IV,V,VIII, IX and XI (Commerce) in PM SHRI Kendriya Vidyalaya INS Mandovi, Verem, Goa for the Academic Year 2025-26 will commence from 18.06.2025 (Wednesday 9:00 AM to 24.06.2025 (Tuesday) upto 02:00 pm.

1. Go to **Admission Details under Academic Menu or Vidyalaya update section** of Vidyalaya website to find Registration form (<https://insmandovi.kvs.ac.in/>)
2. Download the Registration form from above mentioned section and fill properly with correct information submit on or before 24.06.2025 along with all relevant self-attested documents
3. Softcopies sent by email will not be accepted .
4. Keep all relevant original documents alongwith one set of photocopies ready , if the Child concerned is shortlisted for admission, parents will be called to report to the Vidyalaya for document verification
5. During documents verification, if any information furnished in the registration form found false, Registration shall be rejected. Hence please fill the details (service category/ caste/date of birth etc.) correctly.
6. Duly filled registration form along with self attested copies of documents can be submitted to school office between 10:00 to 02:00 pm on or before 24.06.2025 .
7. For any queries / clarification, Please call help desk numbers given below:-

**Help Desk Numbers:-**

Sl.No	Name of Person	Designation	Contact Number
1.	Mr. Deep Prakash Choudhary	PGT (Comp Sc.)	9425807653
2.	Mrs. Richa Sharma	PGT (Hindi)	6375088785
3.	Ms. Komal	PRT	8295871716

**List of Documents required with registartion form in hard copy to be submit by hand :-**

1. Hardcopy of Registration form
2. Two passport size photograph of the child
3. DOB Proof of Child i.e Birth Certificate
4. Service certificate by employer for central /State govt employee (if applicable )
5. Photocopy of Aadhar card of the student
6. Residential Address proof
7. Blood Group report of Child
8. Bonafide certificate of school where student is studying.
9. Report card of previous class (photocopy)
10. Caste Certificate (if applicable)
11. Each document should be signed and self-attested.

## Age Criteria to be followed Strictly: -

### 4. ELIGIBLE AGE FOR ADMISSION

A Child must be **6 years old for Class-I** as on 31<sup>st</sup> March in the academic year in which admission is sought (**Child born on 1<sup>st</sup> April should also be considered**). The minimum and maximum age limit for admission in Kendriya Vidyalayas in various classes is given below:

Class	Minimum / Maximum Age as on 31 <sup>st</sup> March of the Year in which admission is sought.
Class -I	6 years but less than 08 years of age
II	7 years but less than 09 years of age
III	8 years but less than 10 years of age
IV	<b>9 years but less than 11 years of age</b>
V	9 years but less than 11 years of age
VI	10 years but less than 12 years of age
VII	11 years but less than 13 years of age
VIII	12 years but less than 14 years of age
IX	13 years but less than 15 years of age
X	14 years but less than 16 years of age

**Note:**

- Consequent upon the change in the minimum and maximum age for admission, introduced for Class I in the session 2022-23, progressive change in the age limits for the appropriate classes will be continued in future too.
- The maximum age limit may be relaxed by two years in case of Children with Special Needs (CwSN).

**Note :-** Helpdesk members will be available to receive call between 02:30 pm to 04:00 pm.

**Principal**