



11-EDPOOLA/1/2018-Academic /3361-85  
C.N. 601

केन्द्रीय विद्यालय संगठन (मुख्या०)

शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान  
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016.

**KENDRIYA VIDYALAYA SANGATHAN (HQs)**  
An Autonomous Body Under Ministry of Education, Govt. of India  
18, Institutional Area, S.J.S Marg, New Delhi-110016.

Tel.: 011-26858566-211

Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

Date: 01.04.2026

**MOST URGENT**

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

**Subject: Directions for Verification of Admission Applications – Age Eligibility Compliance-reg.**

Madam/Sir,

With reference to the subject mentioned above, it is requested that necessary directions may kindly be issued to all Principals of Kendriya Vidyalayas under your jurisdiction to undertake a thorough verification of admission applications submitted for the current academic session.

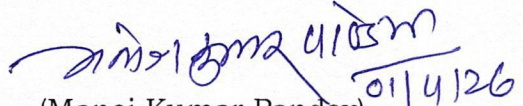
Principals should be instructed to carefully scrutinize each application with specific reference to the prescribed age criteria for admission to various classes. In cases where any application is found to be underage or not in conformity with the prescribed age eligibility norms as per the admission guidelines 2026-27, the following actions must be ensured:

1. Immediate intimation to the concerned parents/guardians regarding the discrepancy.
2. Advising parents to cancel the incorrect application submitted earlier.
3. Guiding parents to submit a fresh application as per the prescribed age eligibility criteria for the appropriate class.
4. Providing proper guidance to such parents regarding age norms applicable for different classes and to intimate them about the last date of application submission for admission i.e. 02.04.2026.

It may be ensured that all admissions are processed strictly in accordance with the prescribed age norms of admission guidelines 2026-27 and that no ineligible applications are considered further.

It is requested to ensure that the above directions are communicated to all concerned and compliance is ensured today i.e 01.04.2026.

Yours Sincerely,

  
(Manoj Kumar Pandey)  
Assistant Commissioner (ITSC)