

पीएम श्री केन्द्रीय विद्यालय, के.रि.पु.ब., पल्लिपुरम

PM SHRI KENDRIYA VIDYALAYA CRPF PALLIPURAM

APPLICATION FOR REGISTRATION OF FIRMS / CONTRACTORS FOR PROVIDING SERVICES

(Mason work, Plumbing work, Electrical work, Painting work and other manual works)

1. General Information

- a) Name of Firm / Contractor: .....
- b) Name of Proprietor / Partner / Authorized Person: .....
- c) Address of the Firm: .....
- .....
- d) Contact Number(s): .....
- e) Email ID: .....
- f) Type of Firm (Proprietorship/Partnership/Company/Others): .....

2. Registration Details

- a. PAN No.: .....
- b. GST Registration No. (if applicable): .....
- c. Trade License / Firm Registration Certificate No.: .....
- d. Labour License (if applicable): .....

3. Services Offered (tick  the relevant services)

- a.  Mason Work
- b.  Plumbing Work
- c.  Electrical Work
- d.  Painting Work
- e.  Carpentry Work
- f.  Welding Work
- g.  Other Manual Work (please specify): .....

4. Experience

- a. Years of experience in the field: .....
- b. Details of similar works executed in Govt./PSUs/Private organizations:

Sl. No.	Name of Organization	Nature of Work	Year	Value of Work	Contact Person & Phone
1.					
2.					

3.					
4					

(Attach copies of work orders / completion certificates)

**5. Manpower & Equipment Availability**

- a. Number of skilled workers available: .....
- b. Number of unskilled / semi-skilled workers available: .....
- c. Tools / equipment available: .....

**6. Declaration**

I/We hereby declare that the information furnished above is true and correct to the best of my/our knowledge and belief. I/We also declare that:

- a. The firm/contractor has not been blacklisted by any Government Department/PSU/Organization.
- b. I/We agree to abide by all the Terms and Conditions laid down by PM SHRI Kendriya Vidyalaya CRPF Pallipuram for registration and execution of works.
- c. I/We will ensure compliance with all statutory requirements, labour laws, and safety norms while executing the work.

Date: .....

Place: .....

Signature of the Applicant  
(With Seal of Firm)

**पीएम श्री केन्द्रीय विद्यालय, के.रि.पु.ब., पल्लिपुरम**  
**PM SHRI KENDRIYA VIDYALAYA CRPF PALLIPURAM**

Terms and Conditions for Registration of Firms / Contractors for Providing Services, PM SHRI Kendriya Vidyalaya CRPF Pallipuram invites applications from eligible firms/contractors for registration to provide services such as mason work, plumbing work, electrical work, painting work, and other allied/manual services. The following terms and conditions will apply for registration and subsequent empanelment:

**1. Eligibility Criteria**

- a. The firm/contractor should have a valid PAN, GST registration (if applicable), and local trade license.
- b. The firm/contractor should have a minimum of 2 years' experience in the relevant field of work.
- c. Preference will be given to firms/contractors who have executed similar works in Government/Semi-Government organizations, Public Sector Undertakings, or reputed private organizations.
- d. The firm/contractor should have adequate skilled manpower, tools, and equipment to undertake the assigned work.
- e. The firm/contractor should not have been blacklisted by any Government department/ organization. A self-declaration to this effect must be submitted.

**2. Scope of Work**

- a. Masonry work (repairs, maintenance, construction of minor structures).
- b. Plumbing work (installation, repair & maintenance of pipelines, fittings, sanitary works, water tanks, etc.).
- c. Electrical work (wiring, fixtures, switches, lights, fans, minor repairs, and maintenance).
- d. Painting work (interior and exterior painting, polishing, maintenance of painted surfaces).
- e. Carpentry (structural framing, installing doors/windows, cabinetry, molding, roofing, and flooring.)
- f. Welding (manufacturing, and repair, machinery, and strict adherence to safety protocols.)
- g. Other manual works and general maintenance jobs as and when assigned by the Vidyalaya.

**3. General Terms and Conditions**

- a. Registration does not guarantee award of work. The Vidyalaya will issue work orders on requirement basis.
- b. The firm/contractor must quote reasonable rates for the works as per prevailing market rates when called for.
- c. The registered firms must be available on-call and should be able to attend to urgent/ emergency works within short notice.
- d. All works must be carried out strictly as per directions of the Principal/authorized staff and must adhere to quality standards and safety norms.
- e. The contractor shall be responsible for the safety of workers and ensure compliance with labour laws and statutory requirements.
- f. Any damage to school property during execution of work shall be recovered from the contractor.
- g. Payment will be made after satisfactory completion of work and due verification by the competent authority.
- h. The Vidyalaya reserves the right to terminate the registration/contract if services are found unsatisfactory or if any violation of terms is noticed.
- i. The Vidyalaya also reserves the right to accept or reject any application for registration without assigning any reason.

**4. Documents Required for Registration**

- a. Application in prescribed format (to be provided by the school).
- b. Copy of PAN card.
- c. Copy of GST registration (if applicable).
- d. Trade License / Firm registration certificate.
- e. Work experience certificates / proof of similar work.
- f. Self-declaration regarding non-blacklisting.

**5. Validity of Registration**

The registration will be valid for one year from the date of approval and may be renewed at the discretion of the Vidyalaya, based on performance and requirement.