



केन्द्रीय विद्यालय संगठन, क्षेत्रीय कार्यालय, एरणाकुलम

KENDRIYA VIDYALAYA SANGATHAN, REGIONAL OFFICE, ERNAKULAM
(An Autonomous Body Under MoE, Govt. of India)

कड़वन्त्रा पी.ओ. कोच्ची - २०

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F. 31331/2025-26/KVS/RO/EKM/ Acad./

दिनांक: 10.06.2025

सेवा में,

प्राचार्य

समस्त केन्द्रीय विद्यालय

एरणाकुलम संभाग

विषय: Processing of Local Transfer 2025-26-reg

महोदया / महोदय,

It is decided to invite applications of Local Transfer for the year 2025-26. KVs of Ernakulam Region have been divided into clusters as per the list attached in Annexure A. Principals of concerned KV where the student is presently studying will issue prescribed proforma - Annexure B, for local transfer to the interested parents from 20.06.2025 onwards. After completing the application form (in duplicate) in all respect, the parent will submit it to the Principal of the KV where admission is sought by 30.06.2025.

KVs will then forward all the completed local transfer applications by speed post with all the required documents to this office, so as to reach this office by **05.07.2025**. One copy of the application should be kept at Vidyalaya.

Processing of local transfer applications will be done at Regional office, Ernakulam. Parents should be asked to provide supporting documents to prove their claims. Local transfer applications are to be recommended only if the average class strength is **less than 45 for classes upto IV and less than 50 for classes V & above as on 30.06.2025**. The following grounds may be considered while recommending the cases: -

1. In case of the allotment of Government Accommodation or shifting to own house to/by the parent (Priority category I to IV in Civil/Defence Sector KV and Priority Category I to V in Project/IHL Sector KV) in previous/ current academic session.
2. Medical urgency/serious illness of the student / parent.
3. Sibling of the student is studying in the KV where admission is sought.(in such cases, the Deputy Commissioner of the Region will approve the Local Transfer in the either KV which has lesser class strength out of the KVs where siblings are studying).

Local Transfer application due to distance / proximity to house / lack of transport facility etc. will not be considered.

Please note the following points in this regard:

- a. Fresh admissions done in this academic year, 2025-26 should not be forwarded.
- b. Notice regarding Local Transfer 2025-26 should be displayed on the notice board and also on the Vidyalaya website.

भवदीय,

संतोष कुमार नि
(संतोष कुमार एन)

उपायुक्त

संलग्न - यथोपरि

Groups for the purpose of considering Local Transfer application on KV TC: 2025-26

1	No.1 KASARAGOD	
2	NO. 2 KASARAGOD	
3	KANHANGAD	
4	NILESHWAR	
5	EZHIMALA	
6	CRPF PERINGOME	
7	PAYYANNUR	
8	KELTRON NAGAR	
9	KANNUR	
10	THALASSERY	
11	NO. 1 CALICUT	
12	NO. 2 CALICUT	
13	NO. 1 PALAKKAD	
14	NO. 2 KANJIKODE	
15	THRISSUR	
16	RAMAVARMAPURAM	
17	NAD ALUVA	
18	ERNAKULAM	
19	NO. 1 NAVAL BASE KOCHI	
20	NO. 2 NAVAL BASE KOCHI	
21	PORT TRUST	
22	INS DRONACHARYA	
23	CRPF PALLIPPURAM	
24	PATTOM (SHIFT I)	
25	PATTOM (SHIFT II)	
26	AFS AKKULAM	
27	PANGODE	
28	SAP PEROORKADA	