

पीएम श्री केन्द्रीय विद्यालय क्र०५, कलिंगनगर, भुवनेश्वर-751029

PM SHRI KENDRIYA VIDYALAYA, NO.5, KALINGANAGAR

**Notice for inviting Tender**

**Name of Work: Tender for Tent Services in PM SHRI Kendriya Vidyalaya No.5,  
Bhubaneswar**

Quotation for the supply of articles for Tent services mentioned in the attached statement are invited by the undersigned upto 2 PM of 23.06.2025. The interested parties may download the quotation documents and submit the same (Annexure-1) with all relevant documents mentioned in Annexure-2, Annexure-3 and Annexure-4 by person / speed post under strong sealed cover marked as quotation for tent service with name of agency and not by own name. The quotation will be opened in the office of undersigned at 2 PM on 24.06.2025.

  
Santosh Kumar Bal

PRINCIPAL  
प्राचार्य/PRINCIPAL  
पी.एम.श्री. केन्द्रीय विद्यालय क्र-५  
PM SHRI Kendriya Vidyalaya No.-5  
कलिंग नगर, भुवनेश्वर  
Kalinga Nagar, Bhubaneswar



पीएम श्री केन्द्रीय विद्यालय क्र०५, कलिंगनगर, भुवनेश्वर-751029  
PM SHRI KENDRIYA VIDYALAYA, NO.5, KALINGANAGAR  
POST-MAHALAXMI VIHAR, BHUBANESWAR-751029  
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सीबीएसई संबद्धता-1500046/केवी कोड KV CODE-2232



**Quotation for Tent services**  
**ANNEXURE-1**

The Kendriya Vidyalaya Sangathan a centrally Autonomous Body, is a Society registered under Societies Registration Act 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees.

The various events are organized for the all-round development of the children in KVs like Regional sports meet, EBSB, Kala Utsav, Annual day function, Rashtriya Ekta Parv, NCSC, Annual Sports Day etc. where good number of participants/ students and teachers of different Vidyalaya are gathering in particular Vidyalaya, for their arrangement and making these events successful, this bid is being called per item per day basis and per sq. feet basis on and as required manner.

The PM SHRI Kendriya Vidyalaya No.5, Bhubaneswar for supplying Tent Service as and when required manner.

**A. Terms and Conditions**

1. GST Bill should be submitted by the Contractor for process of payment.
2. The rate should include excise duty, sales tax, freight charges and any other tax rates of imposition whatever liable in respect of the supply. The Vidyalaya shall not be liable to pay any tax, freight etc, which has been expressly stipulated in the quotation on the event of acceptance of the quotation.
3. There should not be any overwriting or corrections in the quotation. If a figure is to be amended, it should be neatly scored out the revised figure written above and the same attested with full signature and date. In the absence of attested signature, the quotation is liable to be rejected.
4. The contract shall be for the supply of the mentioned items to the Vidyalaya. Bidder shall quote only one price for each item. If more than one price is quoted in different days, the lowest unit rate quoted by the bidder on all day will be considered for evaluation. The bidder shall quote for items in the format of quotation (Price break-up) attached. (Annexure-4)
5. Agreement, if any, shall be executed by the agency at its own cost.
6. In case of any dispute, the Arbitrator, who is the Chairman of Vidyalaya management committee, PM SHRI Kendriya Vidyalaya No.5, Bhubaneswar, shall be binding as per Arbitration and Conciliation Act.
7. On acceptance of quotation, it will become a contract and shall be bound by the terms & conditions of the quotation.
8. The Contractor shall comply with all the provisions of the Minimum Wages Act – 1958 and other labour laws that may be in force.
9. The Contractor shall be responsible for the Safety of workmen and their Gate Pass.
10. The successful bidder has to deposit performance security with the Vidyalaya @5% of overall quoted price of tender in favour of VVN A/c of K.VNo.5, Kalinga Nagar, Bhubaneswar in the form of DD/Cash.
11. The quantity of articles indicated in the attached statement may be increased / decreased as per the requirement.
12. The Vidyalaya will appoint the monitoring committee to ensure the quality of items used and proper preparation and arrangements made by the supply agency.
13. L1 will be decided based on the Grand total of whole or in part i.e, with respect to all articles mentioned in the attached statement or in respect of any one or more than one articles with lowest rate specified in the attached statement of the Price Bid quoted by all the bidders.
14. The rate quoted will be valid for 12 months from the date of approval of competent authority. No amendment in the rate accepted.
15. Principal, PM SHRI Kendriya Vidyalaya No.5, Bhubaneswar reserves all right to reject, accept the bid or cancel the tender process.
16. Quotation will be valid for one year and services as and when required manner.
17. Quotation should be in enclosed with format given without making any change and price quoted should be inclusive of all taxes and duties.
18. These terms & conditions of tender are to be signed by the contractors with seal along with Annexure-3 and Annexure-4 and submit all the necessary documents asked in Annexure -2.
19. Annexure 3 is for Firm details and Annexure 4 is price break-up of tender.
20. Price quoted should be inclusive of all taxes and duties.

**Declaration:**

I have read and understood the instructions and terms and conditions mentioned above for the work and are acceptable to me/ us and I am/we are willing to undertake the work if assigned.

(Signature of the Agency)

With complete address and seal Add. \_\_\_\_\_

Mobile No.: \_\_\_\_\_



## Annexure- 2

120)

The Tender will be treated as non-responsive if following documents are not attached: -

- (a) Attested copy of Valid Trade license obtained from concerned agencies, (to be produced in original whenever called for).
- (b) PAN No., GST No. and Current IT clearance certificate.
- (c) Clean track record of the Firm during the last 5 years, if no show-cause notice/debarment notice received, the firm has to submit an undertaking for the purpose on 100 rupees non- judicial stamp of non-blacklisted or debarred by any state government, central government, or any other government department/organization.
- (d) Financial status (Profit or loss of the firm during the previous two financial years) if there was profit as per the audited accounts for both the year than only firm/ agency will qualify the technical bid. Profit of loss should clearly be written by Auditor)
- (e) Firm/Agency should have registered office in Bhubaneswar, Odisha.



**ANNEXURE-3**  
**PROFORMA FOR FIRM DETAILS**

**Name of Work: Tender for Tent Service in PM SHRI Kendriya Vidyalaya No.5, Bhubaneswar (2025-26)**

Sl.No.	Particulars	To be filled by the tenderer
1	Name of the Agency	
2	Date of establishment of the agency	
3	Detailed office address of the Agency with Office Telephone Number, Fax Number and Mobile Number and name of the contact person	
4	Trade License Details (copy to be enclosed)	
5	PAN and GST Number (copy to be enclosed) PANGST	
6	Labour License Number (copy to be enclosed)	
7	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India. (If no, a certificate is to be attached in this regard)	
8	Length of experience in the field	
9	Experience in dealing with KVs/ Govt. Departments (indicate the names of the Departments and years of dealing with those Departments and attach copies of contract orders placed on the agency of last 4 years)	
10	Whether the undertaking regarding acceptance of the terms and conditions have been duly signed, in token of acceptance of the same, is attached.	
11	IT Return documents of last 2 years	
12	Whether any show cause notice was ever issued by the any Government Agency? If so, details thereof (please attach the copies of communications, if any).	
13	Last 2 years audited statement from Chartered Accountant (attach copy). Profit and loss should clearly be written.	
14	No.s of staff/supervisor registered with ESI/EPF	
	Bank details (With Documentary evidence, for payment of bills)-	Account Number..... Name of Bank ..... Branch..... IFSC Code.....

I have read and understood the instructions and terms and conditions mentioned above for the work and are acceptable to me/ us and I am/we are willing to undertake the work if assigned.

(Signature of the Agency)

With complete address and seal Add.



Mobile No.: \_\_\_\_\_

#### Annexure-4

Name of Work :- Tender for Tentage service in PM SHRI KENDRIYA VIDYALAYA NO.5, KALINGA NAGAR, BHUBANESWAR									
Sl No.	Name of Items	UNIT	1st Day	2nd Day	3rd Day	4th Day	5th Day	6th Day	7th Day
1	Stage with Battan ( Water Proof)	Per sq. feet							
2	Stage with Battan (Non-water proof)	Per sq. feet							
3	Stage without Battan (water proof)	Per sq. feet							
4	Stage without Battan (Non-Water Proof)	Per sq. feet							
5	Audience stage with ceiling (water Proof)	Per sq. feet							
6	Audience stage without ceiling (Non-water Proof)	Per sq. feet							
7	Shamiyana	15x15ft.							
8	Shamiyana	30x30ft.							
9	Moulded Garden Chair with arm (Fibre)	Per pc. Per day							
10	Moulded Garden Chair without arm (Fibre)	Per pc. Per day							
11	Garden Chair	Per piece							
12	Carpet	Per feet							
13	Runner	Per pc. Per day							
14	Bedding Set (Gadda, Pillow, Bedsheet-02 Set, Blanket-01 pc, Pillow Cover 02 set) with Mosquito coil, candle and Match box.	Per set Per day							
15	Bedding Set (Gadda, Pillow, Bedsheet-02 Set, Pillow Cover 02 set) with Mosquito coil, candle and match box.	Per set Per day							
16	Side Walling	Per sq. feet							
17	VIP Chair (steel)	Per piece							
18	Dari(15'x12')	Per piece							
19	Box Gate	Per set							
20	Box Gate with Battan	Per set							
21	Green Mat	Per ft.							
22	Sofa(Three Seater)	Per pc. Per day							
23	Centre Table	Per Piece							

24	Drum for Water Storage	Per Piece							
25	Dining Table	Per Piece							
26	Tea table	Per Piece							
27	Ceiling Fan	Per Piece							
28	Tent(Normal)	15x15 ft.							
29	Tent (Normal)	30x30 ft.							
30	Tent (water Proof )	15x15 ft.							
31	Tent (Water proof)	30x30 ft.							
32	Stage Back drop	Per sq. feet							
33	Stage Front drop	Per sq. feet							
34	Stand Fan	Per pc. Per day							
35	Water Cooler	Per pc. Per day							
Total									

Grand Total (Per item Per Day) =

(Total in Rupees) .....

(Total in Rupees) .....

Note: firm has to quote rates in all segments i.e. from Sl.no. 1 to 35 and L1 will be decided based on the Grand total of whole or in part i.e, with respect to all articles mentioned above or in respect of any one or more than one articles specified above.

(Signature of the Agency)

With complete address and seal

Address:.....

.....

Tel.No.:.....

MobileNo.:.....

