

PM SHRI KENDRIYA VIDYALAYA KESHAVPURAM (SHIFT-II)
VIDYALAYA COMMITTEES
SESSION : 2026 - 27
With effect from 01.04.2026

Administrative Committee			Description of Duties
S.No.	Name of Teacher		
1	Mr. Praveen Kumar	I/C	.Necessary correspondence to KVS RO/ HQ etc. as per the direction of Principal. · The Sr. PGTs' will also contribute their might in dealing with academic works. · Preparing academic calendar department wise for 2024-25. · Planning, Execution & supervision of the implementation of academic and co-curriculum activities & routine work. · Assisting, advising and supporting the Principal to take decision during emergencies and in routine work.
2	MD. Amir Khan	Member	
3	Ms. Suman Yadav	Member	
4	Mr. Rajesh Chaudhary	Member	
5	Ms.Sonam Patiyal	Member	

Academic Council Committee			
1	Mr. Praveen Kumar	I/C	
2	Mr. Tanveer Ahmed	Member	
3	Mr. Ram Pravesh Yadav	Member	
4	Ms. Alka Bhagat	Member	
5	Ms. Ajeta	Member	
6	Mr. Rajesh Chaudhary	Member	

Time Table & Arrangements (Secondary)			
1	MD. Amir Khan	I/C	
2	Ms. Prerna Sharma	A. I/C	
3	Mr. Ankit Ruhela	Member	
4			

Time Table (Primary)			Description of Duties
1	Ms. Barkha Kukreja	I/C	.Preparation of the routine time table of the school as per KVS guidelines.
2	Mr. Vikas Kumar	Arr. I/C	. Preparation & dissemination of daily arrangement and remedial/extra classes time table as per the directions.
3	Ms. Preeti	Member	. Supervision of class attendance registers. Documentation and correspondence related to time table. . Preparation of the routine time table of the school as per KVS guidelines.
CCA (Secondary)			
1	PGT (HINDI)	I/C	. Planning & preparing students for various activities.
2	Ms. Alka Bhagat	A. I/C	. Preparation of duty chart of flag hoisting.
3	Mr. Virender Singh	Member	. Preparing CCA Calendar.
4	All House Incharges	Member	. Preparing Vidyalaya Magazine.
			.Preparing quarterly CMP News Letter.
			.Co-ordination with the time table incharge.
			.Preparing guidelines for the different CCA activities.
CCA (Primary)			
1	Ms. Monia Sharma	I/C	
2	Mr. Surajpal	A. I/C	
3	Ms. Aastha Tripathi	Member	
Morning Assembly Committee			
1	PGT (HINDI)	I/C	.Monitoring of assembly program.
2	Mr. Virender Singh	A. I/C	. Important announcements in the assembly.
3	Ms. Monia Sharma	Member	. Arrangement of mike for assembly programme.
4	Mr. Surajpal	Member	
5	Ms. Aastha Tripathi	Member	

Examination (Secondary)			Description of Duties
1	Mr. Sourabh Singh	I/C	· Coordination, communication & implementation of all KVS/CBSE guidelines / directions. · Planning, execution & supervision of all exams, entries related to evaluation and documentation of the same. · Procurement of all exam requirements, stationary & maintenance of records/ registers. · Correspondence work of exam department.
2	Mr. Nitesh Kumar	A. I/C	
3	Mr. Pardeep	Member	
4	Ms. Sunita Sah	Member	
CBSE			· To prepare a summary of invigilation and relieving duty · Any other work related to Exam.
1	Mr. Ram Pravesh Yadav	I/C	
2	Mr. Virender Singh	Member	
3	Mr. Ankit Ruhela	Member	
Examination (Primary)			· Planning, execution & supervision of all exams, entries related to evaluation and documentation of the same. · Procurement of all exam requirements, stationary & maintenance of records/ registers. · Correspondence work of exam department. · Any work related to Exam.
1	Ms. Monika Dahiya	I/C	
2	Ms. Priya	A. I/C	
3	Ms. Archi	Member	
Cleanliness (Secondary)			· Procuring materials for cleanliness for entire school campus (if required). · Distribution of such materials to housekeeping staff regularly. · Assigning duties to wing in charges, cleanliness monitors, housekeeping staff. · Proper monitoring of school cleanliness (including class rooms, departments, Corridors, assembly ground, playground etc.) with the help of wing incharges and cleanliness monitor. · Keeping records of attendance of housekeeping staff, work done by them, use of materials and any other related work. · Reporting the performance report of housekeeping staff regularly.
1	Ms. Neetu	I/C	
2	Mr Nitesh Kumar	A. I/C	
3	Ms. Nidhi Nimesh	Member	
4	Mr. Ashok Kumar Singh	Member	
5	Mr. Bijender Kumar	Member	
6	Ms. Tulsi	Member	
7	All Class Teachers	Member	
Cleanliness (Primary)			
1	Ms. Sonam Patiyal	I/C	
2	Ms. Deepali	A. I/C	
3	Mr. Surajpal	Member	
4	Ms. Preeti	Member	
5	Ms. Kanishka	Member	

Maintenance & Repair (Electrical)			Description of Duties
1	Mr. Ashok Kumar Singh	I/C	.To be vigilant about defacing the Vidyalaya premises and its property. .Informing the Principal about the requirement of maintenance of electrical and civil work.
2	Mr. Ankit Ruhela	Member	
3	Ms. Bhuvnesh Kumari	Member	
4	Ms. Aastha Tripathi	Member	
Maintenance & Repair (Civil Work)			.Monitoring repair work going in Vidyalaya Premises.
1	Mr. Ashok Kumar Singh	I/C	
2	Ms. Neetu	Member	
3	Mr. Vikas	Member	
4	Ms. Kanishka	Member	
5	Ms. Astha Tripathi	Member	
Discipline			.Checking of student's uniform, late comers, students not attending assembly. · Checking of students' behavior in and outside the class. · Monitoring the movement of students in queues during arrival, departure and .To ensure safe passage to students. · Checking of student's entry and exit in queues from outside and inside school gates before morning assembly and after school hours. (With class teacher) · Conducting discipline proceedings and submitting a report on such inquiries conducted and outcome of the inquiry along with the recommendation. · A monthly report on discipline proceedings & steps taken up and observations made, have to be submitted to Vice Principal · Checking the Moment of students in corridor without Out pass and reporting the same to Principal for addressing the issue.
1	Mr. Bijender Kumar	I/C	
2	Mr. Virender Singh	A. I/C	
3	PGT HINDI	Member	
4	Ms. Vishakha	Member	
5	Md. Amir Khan	Member	
6	Ms. Alka Bhagat	Member	
7	Ms. Sonam Patiyal	I/C Primary	
8	Ms. Kanishka	Member	
9	Ms. Deepali	Member	
10	Mr. Surajpal	Member	
11	All Class Teachers	Member	
POCSO Committee			.Maintenance of records of related work .Making students aware about good touch and bad touch.
1	Ms. Suman Yadav	I/C	
2	MD. Amir Khan	Member	
3	Ms. Ajeta	Member	
4	Ms. Barkha Kukreja	Member	

Admission Committee			Description of Duties
1	Mr. Raju Ram Meghwal	I/C	· To plan admission procedure as per KVS guidelines. · Planning, execution, dissemination & supervision to ensure error free registration. · Maintenance of the admission records i.e. registration, provisional list, waiting lists, category wise details of admission etc. · Supervision of SR registers i.e. completion of detailed & correct entries from admission form. · Coordination with examination department for conducting tests/ examination for fresh admission in the class. · Any other correspondence related to the admission department. · Preparation, checking and issuance of TC after realizing all fees payment & other dues · Keeping the entries of the same in SR register. · Updation of TC on school website & any other portal, if required.
2	Ms. Prerna Sharma	A. I/C	
3	Ms. Priya	Member	
4	Ms. Deepali	Member	
5			
6			
7			

Scout & Guide			
1	Mr. Vinod Kumar	Scout I/C	· Fresh registration for Pravesh, Cubs, & Bulbuls · Conducting organising camps & celebrations related to scouts & Guides. · Taking up Community development & celebration related to scouts & Guides. · Submitting monthly reports & carrying out other related work. · To prepare the Scouts and Guides for welcome Party. · To escort the Scouts and Guides.
2	Mr. RP Yadav	A. I/C	
3	Mr. Tanveer Ahmed	Member	
4	Mr. Nitesh Kumar	Member	
5	Ms. Neetu	Guide I/C	
6	Ms. Astha Tripathi	Member	
7	Ms. Tulsi	Member	
8	Mr. Suraj Pal	Cub I/C	
9	Ms. Deepali	Member	
10	Ms. Archi	Bul Bul I/C	
11	Ms. Preeti	Member	
12			

GAMES AND SPORTS			
1	Mr. Bijender Kumar	I/C	· Planning & documentation of Vidyalaya sports activities, (Year calendar). · Monitoring blocks period. · Purchasing required material. · Arrangement of sports meet as per KVS norms · Planning and organising Annual Sports Day celebration.
2	Mr. RP Yadav	Member	
3	Ms. Neetu	Member	
4	Ms. Deepali	I/C Primary	
5	Mr. Suraj Pal	Member	
6	Ms. Barkha Kukreja	Member	

VIDYALAYA WEBSITE & UDISE			Description of Duties
1	Ms. Bhuvnesh Kumari	I/C	· Updation of TC on school website & any other portal if required.
2	Computer Instructor	Member	· Updation of Vidyalaya website and UDISE data as and when required.
3			
UBI FEES COLLECTION			
1	Ms. Bhuvnesh Kumari	I/C	· Updating enrolment of students class-wise and section-wise, Staff vacancy position,
2	Mr. RP Yadav	Member	· Monitoring of second Verification of fees at UBI portal and other allied information required by KVS
3	Mr. Rajesh Chaudhary	I/C Primary	· Updating of Vidyalaya website once in every fortnight and as & when it is required.
Principal-Teachers Meeting Record			
1	PGT HINDI	I/C	· Keeping the record of Meeting convened by Principal/VP/Inspection team.
2	Ms. Tulsi	Member	· Writing the Minutes of the meeting.
3	Mr. Ankit Ruhela	Member	· Conveying the minutes of the meeting to the absentee teachers.
Head of Departments (Secondary)			
1	Mr. Praveen Kumar	English	· Observing the teaching learning process of the subject. · Keeping the record of subject committee meeting.
2	PGT HINDI	Hindi	
3	MD. Amir Khan	Mathematics	
4	Mr. Tanveer Ahmed	Science	
Head of Departments (Primary)			· Guiding, checking and approving the setting of question papers of the concerned subjects.
1	Ms. Priya	English	· Exploring new techniques / ideas / innovation and discuss / conveying to the teachers concerned.
2	Ms. Vikas	Hindi	
3	Ms. Sonam	Maths	
4	Ms. Archi	EVS	
P A SYSTEM			
1	Mr. Ashok Kumar Singh	I/C	· Making availability of P A system at the time of morning assembly, Principal Teacher meeting,
2	Mr. Nitesh	Member	· CCA and other functions.
3	Mr. Virender Singh	Member	· Purchasing the required instruments.
4			· Maintenance of Instruments

LIBRARY COMMITTEE			Description of Duties
1	Ms. Nidhi Nimesh	I/C	.To encourage reading habits among students.
2	Ms. Alka Bhagat	Member	.Purchase of new books as per norms and requirement.
3	Mr. RP Yadav	Member	.Weeding out old books.
4	Ms. Tulsi	Member	.Work out a programme for effective use of all types of library material.
5	MD. Amir Khan	Member	.Any other relevant work
6	Ms. Sunita Sah	Member	
7	Ms. Sonam Patiyal	Member	
School Beautification			
1	Ms. Suman Yadav	I/C	· Garden maintenance observation and making suggestions to gardener.
2	Ms. Neetu	Member	· Making rangoli on various events.
3	Mr. Ashok Kumar Singh	Member	· Monthly review of garden and suggestions for improvement
4	Ms. Monika	Member	· Submitting monthly review of garden & beautification of Vidyalaya
5	All Class Teachers	Member	· Raising the requirement for garden and Vidyalaya beautification, developing of herbal garden.
			.Any other relevant work
Rajbhasha Kriyanvayan Samiti			
1	PGT Hindi	I/C	· Planning, communication, documentation & reporting of work done in Hindi in the
2	Ms. Tulsi	Member	.Vidyalaya periodically in all aspects.
3	Mr. Vinod Kumar	Member	.Planning, conducting & reporting of Rajbhasha related work
4	Mr. KL Sharma	Member	.Pakhwada / Mah , Hindi classes, Hindi Tests, Hindi workshops etc with the involvement of students & teachers.
5	Mr. Gurditta	Member	
COUNSELLING COMMITTEE			
1	Counsellor	I/C	. To counsel the students about the prospects of various areas to earn their livelihood.
2	Ms. Suman Yadav	Member	. To address the problems of the students regarding changes taking in their lives.
3	Mr. Rajuram Meghwal	Member	. To address the curiosity of the students.
4	Ms. Prerna sharma	Member	. To maintain the record of the counseled students.
5	Mr. Rajesh Chaudhary	Member	. To counsel the students about various life prospects in different streams.
6			

ATAL TINKERING LAB			Description of Duties
1	Mr. Tanveer Ahmed	I/C	. Maintaining the ATAL Tinkering Lab.
2	Mr. Ashok Kumar Singh	Member	. To make available the Lab for the students.
			. To guide students to make working models
Ek Bharat Shreshtha Bharat & AKAM			
1	Mr. Virender Singh	I/C	. Planning the exhibition themes and models in advance and start synopsis preparation
2	Mr. RP Yadav	Ass.I/C	. Conducting mock exhibition well before the exhibitions scheduled as per KVS
3	Ms. Neetu	Member	. Selecting the best models and the suggestions for improvement
4	Ms. Ajeta	Member	. Getting the new models ready before the exhibition to begin.
5	Mr. Saurabh Singh	Member	. Promoting National integrity.
6	Ms. Aastha Tripathi	Member	
STAFF CLUB			
1	Mr. Virender Singh	I/C	
2	Mr. Vinod Kumar Verma	Member	. To maintain the record of activities / celebrations.
3	Ms. Alka Bhagat	Member	. To purchase the gifts for farewell, welcome of the teachers.
4	Mr. Surajpal PRT	Member	. To collect the decided amount per month and keeping the record of expenditure.
5	Ms. Priya	Member	
AEP Committee			
1	Ms. Suman Yadav	I/C	. To make the students aware about the changes taking place in the age of adolescence.
2	Mr. Nitesh	Member	. To organise seminars, presentations etc. on the regular basis.
3	Mr. Rajuram	Member	. To address the problems of the students arising due to adolescence.
4	Ms. Nidhi Nimesh	Member	
Purchase Committee / GEM			
1	Mr. Tanveer Ahmed	I/C	. Collection of requisition from concerned department
2	Mr. AK Singh	Member	. Placing order to the firm as per quotation approved.
3	Ms. Nidhi Nimesh	Member	. Making stock entry by the stock holder Keeping record of consumption.
4	Mr. Bijender Kumar	Member	. To complete purchase procedure through GEM.
5	Mr. KL Sharma (SSA)	Member	
6	Mr. Rajesh Chaudhary	Member	

Excursion/Adventure/Tracking		
1	Mr. RP Yadav	I/C
2	Mr. Bijender Kumar	Member
3	Ms. Alka Bhagat	Member
4	Ms. Archi (PRT)	Member

Description of Duties

- To communicate transport department of different sections coming to school.
- Ensure that every child / transport section received information of holidays/extra classes/ half day school/ PTA meeting/ any other situations where there is change in time of school.
- Ensure that no child is left behind after the school hours due to transportation.
- Keeping records of all vehicles (including private), information of drivers & owners of the vehicle.
- Keeping record of all the students about their mode of transportation for coming to school.
- Planning of educational tour of different classes as per KVS guidelines ensuring full safety and security of the students.
- Deciding the places to visit through formal discussions with Principal and submit a report through the register meant for the purpose of excursions to children.
- Taking students to local educational places and tourist value.
- Planning of entire arrangement (such as safety measures, communicating parents through NOC Letters, charting the buses, contacting the visiting places, taking permissions etc.)
- Preparation of report of visited places & student's feedback.

Sexual Harassment Committee		
1	Ms. Alka Bhagat	I/C
2	Mr. RP Yadav	Member
3	Ms. Tulsi	Member
5	NGO	Member

- To work as per the "VISHAKHA" Guidelines.

Furniture Committee		
1	Mr. RP Yadav	I/C
2	Ms. Neetu	Member
3	Mr. Tanveer Ahmed	Member
4	Ms. Deepali	Member
5	Mr. Surajpal	Member
6	Ms. Astha Tripathi	Member

- Preparing the list of articles for condemnation in the new format and keep ready for Physical Verification.
- Raising the indent of the Furniture required within the ceiling.
- Maintenance of furniture register & inventories in each class, lab, departments, library, office etc regularly.
- Checking of existence of furniture regularly.
- Preparation of list of repairable and broken furniture.
- Submission of requirements of shortage making inventory and monitoring

Press and Publication			Description of Duties
1	Ms. Alka Bhagat	I/C	. Coordinating with the newspaper agencies for newspaper subscription
2	PGT Hindi	Member	. Collecting money from students for enrollment in the programme
3	Mr. Ankit Ruhela	Member	. Organizing related events/workshops throughout the year by coordination
4		Member	. To maintain the record of news of Vidyalaya in the news papers.
PTM Management Committee			
1	MD. Amir Khan	I/C	. To draft invitation for PTM.
2	Mr. Rajuram Meghwal	A. I/C	. To inform the parents about PTM.
3	Mr. Sourabh Singh	Member	. To prepare the arrangements for PTM.
4	Ms. Barkha Kukreja	Member	. To maintain the record of PTM(s).
5	Ms. Monika	Member	
Prevention of Child Abuse Committee			
1	Mr. Praveen Kumar	I/C	. To make the students aware about mental and physical abuses.
2	Ms. Neetu	Member	. To address the problem of child abuses.
3	Ms. Prerna	Member	. To discourage child abuses in school.
4	Mr. Ankit Ruhela	Member	. To sensitize the students about the negative outcomings of child abuses.
5	Counsellor	Member	. To counsel the students suffering from child abuse.
RTI Liasion Committee			
1	Mr. Praveen Kumar	I/C	. To find out the facts related to information sought through RTI.
2	MD. Amir Khan	Member	. To maintain the record of RTI(s).
3	Mr. KL Sharma	Member	
4	Mr. Ashok Kumar Singh	Member	
Needy Student Aid Committee			
1	MD. Amir Khan	I/C	. To find out the needy students in the school.
2	Ms. Alka Bhagat	Member	. To discuss with the teachers about the prospects of looking into the needs of needy students.
3	Ms. Bhuvnesh	Member	. To maintain the record of needs of needy students.
4	Ms. Deepali	Member	. To help the needy sutdents accordingly.

Safety & Security Committee			Description of Duties
1	Mr. Virender Singh	I/C	- Following disaster management instructions & S.O.P. provided by KVS. - Ensuring safety and security of entire Vidyalaya (students, staff, building, availability of portable water etc.) - Conducting mock drills - Taking initiative for organizing fire safety mock drills, workshops etc. - Inviting fire department for demonstration
2	Ms. Ajeta	Member	
3	Mr. Surajpal	Member	
4	Ms. Preeti	Member	
5		Member	
6		Member	
First Aid & Medical Checkup			
1	Ms.Suman Yadav	I/C	- Planning a calendar of activities of the department such as on which dates Medical checkup has to be carried out. - Planning & coordination with local doctors for a medical checkup for children twice a year. - Keeping record of medical checkup with the help of class teachers. - Keeping first aid item readily available. - Getting the books binded and keep a record after the medical checkup. - Making a list of differently abled students & to inform class teacher
2	Ms. Nitesh Kumar	Member	
3	Ms. Priya	I/C Primary	
4	Nurse	Member	
Alumni Committee			
1	Ms. Alka Bhagat	I/C	- Collection of data from different sources. - Display of alumni details in alumni portal of vidyalaya website. - Planning for alumni meeting.
2	Mr. Virender Singh	Member	
3	Mr. Tanveer Ahmed	Member	
Teaching Aid Committee			
1	Mr. RP Yadav	I/C	- Procurement of teaching aids. - Keeping record of use of ICT/TLM class wise and teacher wise. Maintenance of records.
2	Mr. Saurabh Singh	Member	
3	Ms. Ajeta	Member	

C.M.P.		
1	Mr. Vikas	I/C
2	Ms. Kanishka	A. I/C
3	Ms. Sonam	Member
4		

Description of Duties

- Maintenance, beautification exploration & development of resources within the room for the effective functioning and strengthening of Primary classes.
- Planning of CMP room usage by PRTs'
- Acquiring material, teaching aids, books, play material etc., to display in the activity room.
- To organise TLM exhibition in the month of July 2026.
- Submission of activities taken up.
- Procurement of TLM as per the requirement of the teachers Reviewing procurement of items monthly.
- Preparation of year planner.
- Supervision of Primary classes.
- Documentation, communication and correspondence of the activities, information as and when required.
- All works related to primary education.
- Maintaining and reporting of CMP , FUN DAY activities regularly

Science		
1	Mr. Tanveer Ahmed	I/C
2	Mr. Rajuram Meghwal	Member
3	Ms. Suman Yadav	Member
4	Mr. Nitesh Kumar	Member

- Planning the exhibition themes and models in advance and start synopsis preparation
- Conducting mock exhibition well before the exhibitions scheduled as per KVS
- Selecting the best models and the suggestions for improvement
- Getting the new models ready before the exhibition to begin.

Maths Olympiad		
1	MD. Amir Khan	I/C
2	Ms. Prerna	Member
3	Mr. Pradeep	Member

- Motivating the students to participate in Maths and Science related exhibitions.
- Keeping the record of students who participate at regional and national level.
- Safeguarding the exhibits prepared by the students for various competitive levels.

Escorting Committee		
1	MD. Amir Khan	I/C
2	Ms. Bhuvnesh	Member
3	Mr. Bijender Kumar	Member
4	Ms. Priya	Member
5	Mr. Rajesh Chaudhary	Member

- To maintain the record of teachers for different escorting duties.
- To finalise the teacher for escorting duty at the required time.

Co-ordination Committee			Description of Duties
1	PGT Hindi	I/C	.To co-ordinate with other teachers,HM, Vice-principal and Principal.
2	Ms. Perna Sharma	Member	
3	Ms. Barkha Kukreja	Member	
External Exam			
1	Mr. Rajuram Meghwal	I/C	.To assist Principal for the smooth conduct of every external exam. Any other related work.
Scholarship & RTE			
1	Mr. Rajuram Meghwal	I/C	.Maintaining the record of eligible students to coordinate with the parents, students and teachers.
2	Ms. Nidhi Nimesh	Member	.Response to the related mails. Any other related work.
3	Ms. Kanishka	Member	
Formation of Alumini			
1	Ms. Alka Bhagat	I/C	.Maintaining the record of eligible students to coordinate with the parents, students and teachers.
2	Mr. Virender Singh	Member	.Maintaining the record of achievements of the passed out students. Drafting invitation, inviting the students and
3			
Tarunutasav			
1	Mr. Tanveer Ahmed	I/C	.To make time table, plan activities and maintain the record of the same.
2	Ms. Ajeta	Member	.Any other related work.
3			
Water Management and Cleaning Water Tanks			
1	Mr. Ashok Kumar Singh	I/C	.Ensuring cleaning of water tanks on regular intervals. .To coordinate with the Principal. Any other related work.
2	Mr. Sourabh Singh	Member	
3	Mr. Rajuram Meghwal	Member	
4	Mr. Surajpal	Member	
5	Ms. Deepali	Member	

Canteen Committee			Description of Duties
1	Mr. RP Yadav	I/C	.To supervise for cleanliness in and around canteen. To instruct the concerned persons for the same. .To Monitor the available eatables in the canteen. .To coordinate with the Principal .Any other related work.
2	Ms. Suman Yadav	Member	
3	Ms. Sunita Sah	Member	
4	Ms. Monia Sharma	Member	
5			
Salary and Tax Calculation			
1	Mr. KL Sharma	I/C	.Preparation of salary timely. .Uploading salary on time. .Calculation of the tax. Coordination with teachers. .Any other related work.
2	Mr. Gurditta	Member	
3	Mr. Rajuram Meghwal	Member	
4			
5			
Suggestion Box (Daily Opening)			
1	Ms. Suman Yadav	I/C	.To open the suggestion box daily, note the suggestions and convey same to the principal, concerned incharge or .Maintaing the Record of the suggestions. .Any other related work.
2	Ms. Alka Bhagat	Member	
3	Mr. Pradeep	Member	
4	Ms. Barkha Kukreja	Member	
5			
Hospitality			
1	Ms. Suman Yadav	I/C	.To work as per the instructions of Principal.
2	Ms. Nidhi Nimesh	Member	
3	Ms. Barkha Kukreja	Member	
4	Ms. Monia Sharma	Member	
5			