

VIDYALAYA PLAN

2024-25



तत् त्वं पूषन् अपावृणु
केन्द्रीय विद्यालय संगठन

**PM SHRI KENDRIYA VIDYALAYA NO.4,
BHUBANESWAR**

DHIRENDRA KUMAR JHA

PRINCIPAL

PREFACE

Planning is an important feature of administration. Vidyalaya Planning is the best tool to achieve the targeted objectives of the vidyalaya. To work and run the school without proper and well-designed plans is just to run the school without a specific direction. The multidimensional activities of the vidyalaya can only be properly achieved with planning by setting the long term goal with sub divided short term objectives. It can only be possible with a proper plan designed by the school team. It should be flexible, stake holder friendly, objective oriented and specifically focused on the holistic growth of students by strengthening the academic achievements of the students. Again planning must be in adherence to the norms, objectives of the KVS. Here we tried to plan for the forthcoming session to achieve the goals.

PART – A**VIDYALAYA PLAN****I-VIDYALAYA PROFILE****A- GENERAL INFORMATION**

NAME OF THE VIDYALAYA	PM SHRI KENDRIYA VIDYALAYA No.4 BHUBANESWAR	REGION	Type of BuildingA1/A/B/C/D/E
		BHUBANESWAR	B
SCHOOL CODE	1148	AFFILIATION NO.	1500032
YEAR OF ESTABLISHMENT	2003	SECTOR	CIVIL
GEOGRAPHICAL LOCATION (COORDINATES)	85.502 Longitude and 20.1949 Latitude		
AREA (BUILT UP)		TOTAL AREA	
NAME OF THE PRINCIPAL	SRI DHIRENDRA KUMAR JHA	Landline (o)-0674-2721298 Landline (R)- Mobile-9178462605 E-mail-kv4bbsr@gmail.com	
DATE OF JOINING IN	PRESENT KV-05-09-2022	PRESENT POST-31-12- 2015	
NAME OF THE PERSON WHO CAN BE CONTACTED IN ABSENCE OF PRINCIPAL	Mrs SEEMA CHAUHAN PGT (Comm) 9439144436		
		Mobile No.9178024090	
NAME OF THE CHAIRMAN	Shri Chanchal Rana ,IAS	Landline (o)-06755-220001 Landline (R)-0674-2536949 Mobile- E-mail- dm-khurda@nic.in	

B- SCHOOL DATA (as on 31 March, 2023)

(i) STUDENTS ENROLMENT POSITION									
CATEGORYWISE	I	II	III	IV	V	VI			TOTAL
BOYS	207	54	176	12	215				664
GIRLS	193	70	133	13	212				621
TOTAL									1285
RESV. CATEGORY	SC		ST		OBC	GEN		TOTAL	
BOYS	90		52		104	388		634	
GIRLS	76		40		74	412		602	
TOTAL									
COMMUNITY	HINDU	MUSLIM	SIKH	CHRISTIAN	BUDDHIST	JAIN	ZOROASTRIAN	OTHER	TOTAL
BOYS		21	0	0	0	0	0	02	23
GIRLS		12	0	0	0	0	0	01	13
TOTAL									
HANDICAPPED	ORTHOPEADIC HANDICAPPED		VISUAL HANDICAPPED		HEARING HANDICAPPED	AUTISTIC CHILDREN		TOTAL	
BOYS	06		0		01	0		07	
GIRLS	03		0		02	01		06	
TOTAL									
MISC QUOTA	RTE	BPL	SGC	KVS-STAFF	CHAIRMAN QUOTA	MP QUOTA	HRM Quota		TOTAL
BOYS	82	0	0	04	1	NIL	NIL		87
GIRLS	75	1	72	03	1	NIL	NIL		152
TOTAL									239

(I) STAFF POSITION											
Cadre	Sex wise			Category wise					Physical handicapped		
	Male	Female	Total	SC	ST	OBC	Minority	Others (Gen)	OH	VH	HH
Principal	01	0	1	0	0	0	0	1	0	0	0
VP/Principal Gr.II	0	0	0	0	0	0	0	0	0	0	0
PGT	3	3	6	0	0	1	0	5	0	0	0
TGT	3	2	5	0	0	2	0	2	0	0	0
TGT (WE)	1	0	1	0	0	0	0	1	0	0	0
TGT (AE)	1	0	1	0	0	0	0	1	0	0	0
TGT (P&HE)	1	0	1	0	0	0	0	1	0	0	0
HM	1	0	1	0	0	0	0	1	1	0	0
PRT	1	5	6	0	0	02	0	4	0	0	0
PRT (MUSIC)	0	01	01	0	0	0	0	01	0	0	0
ASO	0	0	0	0	0	0	0	0	0	0	0
SSA	01	0	01	0	0	0	0	1	0	0	0
JSA	01	0	01	0	0	0	0	1	0	0	0
LIBRARIAN	0	1	1	0	0	0	0	1	0	0	0
SUB STAFF	0	0	0	0	0	0	0	0	0	0	0
Hostel Staff	0	0	0	0	0	0	0	0	0	0	0
TOTAL	14	12	26	1	0	6	0	19	1	0	0

(II) DATA RELATED TO WORKING SPOUSE OF TEACHERS

S No	Name of Teacher	Designation	Name of Spouse	Details of organization & place where the spouse is working	Remarks
01	Dr.G.Rout	TGT(AE)	Smt. Sadhana Mishra	Information and Public relation department Bhubaneswar.	
02	Smt.Jaba Das	Librarian	Dr. Bibhuti Bhusan Sahu	IIT Bhubaneswar	
03	Mr. Muralidhar Behera	TGT(English)	Smt. Namita Barik	Department of Education Govt. of Odisha. Govt. U.P. School, Kumbhariput, Koraput.	
04	Mr Arabinda Sahoo	PGT(ECO)	Mrs .Preeti Chandak	Adarsha Vidyalaya BEGUNIA	
05	Mrs Bharati Gupta	PRT	Mr Dillip Sahoo	CT & GST OFFICER,JAGATSINGHPUR	
06	Mrs Payel Roy	PGT Maths	Mr. Niloy Kumar Mandal	IA &AD Government of India	
07	YASHIKA GOEL	PRT	MUKUL JAIN	ENFORCEMENT DIRECTORATE, BHUBANESWAR	

(III) Appointment of Doctor, Nurses, Counselors and Coaches (Sports, Performing arts etc.)

Sl. No	Post	Sex	Date of Appointment
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01	Nurse	Female	Joined on 01/04/2023
02	Yoga	Female	Joined on 01/04/2023

C- ACHIEVMENTS AS ON 31stMarch, 2023

1. Curricular Activities

(I) EXAMINATION (CBSE) (2022- 2023)							
CLASSES	Enrollment	Appeared	Passed	Pass %	PI	No. of student s getting more than 70% marks	Name of position Holders
XII (Sc.)	56	56	55	98.2	63.7	27	1.SOUMYASHREE BAL 2. SRADHANJALI DWIBEDI 3. SUSHREE PANI 4.SIDHANT BARAL
XII (Comm.)	38	38	36	94.74	61.7	17	1.BIDHAN KUMAR ROUT 2.KRISHNA MISHRA 3. SHIVAM KUMAR RAUTRAY
+ 528XII (Hum.)	NA	NA	NA	NA	NA	NA	
X	105	105	105	100	76.38	74	1.DEBASISH BISWAL 2. SASWAT MOHALIK 3. ADITYA NARAYAN MOHANTY
(II) EXAMINATION (Home)							
XI (Sc.)	58	58	48	82.76	-	17	1.MANASVI SRIVASTAVA 2.SANKALP KUMAR SAHOO 3. ADARSH SAHOO
XI (Comm.)	32	32	30	93.75		25	1.TRIPTI MOTWANI 2.AURADHA MISHRA 3.MANISH BAHUGUNA
XI (Hum.)	NIL	NIL	NIL	NIL	NA		I _____N.A._____ II _____ III _____
IX	115	115	92	80	-	60	1. SUDIPTA SEKHAR SAHOO 2. ARUNDHATI MOHANTY 3. AMULYA KUMAR ACHARYA
(III) The Learning Attainment of Students & Target							
Class	Learning Attainment of Students for the year 2022-2023(% of Students)		Target for the year 2023-24 (% of Students)		Remarks		

	L 1	L 2	L 3	L 1	L 2	L 3	
I	95.0	2.2	2.8	97.0	2.0	1.0	
II	96.0	3.0	1.0	97.0	2.0	1.0	
III	96.0	3.5	0.5	97.0	2.0	1.0	
IV	95.8	2.4	1.8	96.0.	3.0	1.0	
V	88.2	7.6	4.2	90.0	8.0	2.0	
VI	81.7	11.5	6.8	83.0	12.0	5.0	
VII	74.5	16.4	5.1	76.0	21.0	3.0	
VIII	76.4	16.2	7.4	77.0	20.0	3.0	

(L 1- 70% and above Grade, L 2 - 45% - 69% L 3 45% below)

(IV) **EXAMINATION (Competitive)**

Competitive Exam	AIEEE	IIT-JEE	NEET	PMT	CLAT	NDA	OTHER
No. of students Selected	02	01	02	NIL	NIL	NIL	5
Targets	04	2	5	3	2	2	7

2. (i) CO-CURRICULAR & EXTRACURRICULAR ACTIVITIES AS ON 2023-2024

NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
Regional level	National Level	SGFI/Associations/Federation (Open)	Regional level	National Level	SGFI/Associations/Federation (Open)
65	12(SELECTED)	01	GOLD:02 SILVER:3 BRONZE:15	01(GOLD)	

SOCIAL SCIENCE EXHIBITION (EBSB, AKAM)

NUMBER OF PARTICIPANTS	NUMBER OF POSITION HOLDER

Cluster Level	Regional level	National Level	Cluster Level	Regional level	National Level
NA	NA	NA	NA	NA	NA

SCIENCE ACTIVITIES

AREA	NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
	Regional Level	KVS National	National Level	Regional Level	KVS National	National Level
National Children Science Congress	3	0	0	0	0	0
JNNSMEE	1	0	0	0	0	0
INSPIRE Award	3	0	0	03	0	0
Maths Olympiad	35	0	0	06	0	0
Science Olympiad	25	0	0	03	0	0

AREA	NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
	Rashtrapati Purashkar /Golden Arrow	Rajya Purashkar/Chaturth Charan	TritiyaSopan/Tritiya Charan	Rashtrapati Purashkar/Golden Arrow	Rajya Purashkar/Chaturth Charan	TritiyaSopan/Tritiya Charan
Scout & Guides	0	6	16	0	6	16
Cub & Bulbul	10	10	80	9	10	80

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S.NO	Name of the activity	No. of students trained	Remarkable achievements if any
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01	BRIDGE COURSE FOR CLASS XI	95	
02	Improvement of Language Skills	85	
03	Career Counseling	95	

Activities	Level (Cluster/Regional / National)	No. of students Selected	Names of Achievers	Next stage of Participation
Science Olympiad	25	03	1.ADYANSH MUND 2.SAI SHRADHA MOHANTY 3.ADISHRI NAYAK	PARTICIPATED IN SECOND LEVEL
Math's Olympiad	35	06	1.ADYANSH MUND 2.SAI SHRADHA MOHANTY 3.ARPAN SAHOO 4.SUTIRTHA KUMAR MAHAKUL 5. AYUSHMAN SAHOO 6.SATYA NARAYAN DASH	PARTICIPATED IN SECOND LEVEL
Cyber Olympiad	0	0	0	0
Green Olympiad	0	0	0	0
IGBC Green Building Contest	0	0	0	0
National Sc. Congress				
Sc. Exhibition				
National Social Sc. Exh.	NIL	NIL		NIL
Youth Parliament	0	0	0	0
Swachh Bharat Abhiyan	0	0	0	0
	Scout & Guides			
1. Rastrapati Puraskar	NIL			
2. Rajya Puraskar	06	06	1.DIBYA RANJAN PANDA 2. PARINEETA HANSDAH 3. SASWATI PRADHAN 4.KOTIA TRIVENI 5. SUSMI PANDA 6. SATARUPA MISHRA	QUALIFIED
3. Golden Arrow	09	09	1.SURYA SNATA MISHRA 2. BHAVIK SHARMA	QUALIFIED

			3. SAI SUBHANKAR DAS 4.PRASAD MALLICK 5. SRUTI PRATHAMA NAYAK 6. ABHIPSA MANDAL 7.SAI GAYATRI SAHOO 8.SAI GAYATRI SAHOO 9.ARADHYA ANURADHA MOHAPATARA	

(ii) ACTIVITIES OUTSIDE THE KVS

S No	Name of Activity	Name of Agency	No of Students participated	Position	Names of Achievers	Remarks
1	CULTURAL	EBSB (Indigenous Toy making)	01	3RD	SANGHARSH KUMAR SAHOO	
2	SCIENTIFIC	ALL INDIA ATL (2022-23) MARATHON	03	85 out of 12000 projects	1.AFREEN FIRDOUSH 2.SHAYAN DHAL 3.RAMKRISHNA NAYAK	
3	SCIENTIFIC	NTSE	02	9 th in junior group	1.AARUSH SRIVASTAVA 2.JUBRAJ SAHOO	
4						
5	ANY OTHER (Eg: International events)					

(iii) ALUMNI

➤ Outstanding Alumni (Alumni who has recognition at local/state/National/International level in different fields-Cultural,Technical,scientific,medicine,political,administrative etc)

S No	Name of Alumni	Qualification	Field of working	Designation	Contact Number	Remarks
1	NITIN C LUKOSE	B.TECH.	SOFTWARE, INFOSYS	SOFTWARE ENGG	8984818292	
2	AWHAN K. NAYAK	MCA	SOFTWARE,TCS	SOFTWARE ENGG	7327814865	
3	SUMEET KU DASH	B.TECH	CIVIL	CIVIL ENGG	9777564367	

4	RUK SUNDAR	B.TECH	SOFTWARE, CAPGEMINI INDIA LTD	SOFTWARE ENGG	9438732870	
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- Number of Activities Organized (2021-22) :NIL
- Number of Classes/ Sessions taken by Alumni(2021-22):NIL
- Activities Planned under Alumni (2022-23):NIL

Achievement of Vidyalaya (like “Green Your School” Contest by IGBC, Inter- school competition, National Swachhata Award etc. in 100 words):

The vidyalaya has participated in “Green School” competition.

(iv) Status of Foreign Language:

S.NO	NAME OF THE LANGUAGE	NO. OF STUDENTS ENROLLED FOR THE FOREIGN LANGUAGE						
		VI	VII	VIII	IX	X	XI	XII
1	NIL	N.A	N.A	N.A	N.A	N.A	N.A	N.A

II- INFRASTRUCTURE PLAN

A. Building Plan:

	Available in No.	Proposed / Expansion	Budget plan
Class Rooms	24	0	
Smart /e-Class Rooms	17	0	-
Physics lab	01	0	Shelves for Modernization of Physics lab
Chemistry lab	01	0	Ryan Rack
Bio lab	01	0	
Jr. Science lab	01	0	

Geography Lab	0	0	
Computer Lab	02	0	
Math's Lab	01	0	
Language Lab	01	0	
Work Experience Workshop	01	0	
Yoga Room	01	0	
Art Room	01	0	
Resource Room	01	0	
Music Room	01	0	
Activity Room	01	0	
Staff Room	01	0	
Conference Hall / Auditorium	01	0	
Sports Room	01	0	
Library	01	0	
Children's' Park	0	0	
Playgrounds	01	0	
Garden	01	0	
Science/ Math's Park	0	0	
Admin Office	01	0	
Canteen	01	0	
Boys Toilets	18	0	
Girls Toilets	18	0	
Bathrooms	12	0	
Facilities for Divyang		0	
i) Ramp	02	0	
ii) Toilet	01	0	
iii) Wheel Chair	01	0	

B. Assets (Furniture)

Furniture Type	Available in No.	Proposed Acquisition/ Repair	Remark
Dual Desk	590	NIL	
Single Desk	100	NIL	
Teacher's Table	45	NIL	
Teacher's chair	130	NIL	
Almirah	32	NIL	
Computer Table	20	NIL	
Computer Chair	NIL	NIL	
Lab Table	07	NIL	
Lab Stools	100	100	

C. Assets (labs equipment (Value above Rs. 15.000/-))

Name of Lab	Availability of infrastructure as per benchmark of labs	Availability of equipment as per benchmark of labs	Proposed development of infrastructure/acquisition
Computer Lab.	All as per benchmarking	Available	

Name of Lab	Availability of all Labs are as per benchmark of labs	Availability of equipment as per benchmark of labs	Proposed development of infrastructure/acquisition
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D. Assets (IT Infrastructure) (Value above Rs. 15.000/-)

Articles	Available in No.	Proposed Procurement / Repair	Remark
All-in-One (Fax)	00		
Desktop Computers	64	N/A	
Xerox Machine	1	N/A	Working
LCD Projector	33	N/A	,
Laptop with cover	1	N/A	Working
RISO Duplicating Machine	1	N/A	Working
Globus Magic Studio	2	NOT WORKING	
Globus Visualizer with Pad	10	NOT WORKING	
Interactive Board	8	8 NOT WORKING	
Multi Functional Printer(Lexmark)	2	1 NOT WORKING	
CCTV	25	N/A	Working
EPBAX System	8	8 NOT WORKING	
IPad Pro	24	N/A	Working
Apple TV	24	1 NOT WORKING	

E. Assets (Library)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair	Remark
1	Table	4+1	01	
2	Almirah	2		
3	Bookshelves	8	04	
4	Books in Hindi	3249	100	
5	Books in English	3548	100	

F. Assets (Music)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair	Remark
1	Harmonium	02	0	
2	Synthesizer (Key Board)	01	01	
3	Tabla	01	0	
4	Dholak	02	0	
5	Congo	01	0	
6	Flute	0	1	
7	Voilin	0	0	
8	Mouth organ	0	0	
9	Khanjari	1	1	
10	Dufflee	0	1	
11	Miracus	1	1/1	
12	Marching Triangle	0	1	

13	Marching drum	1	1	
14	Symbate	0	0	
15	Jazz drum set	1	0	
16	Any other	0	1	

G. Assets (Workshop/Art & Craft/Sport)(Value above Rs. 5.000/-)

Department	Articles	Available in No.	Proposed Acquisition/ Repair	Remark
Work Experience	Amplifier	02	01	
Art & Culture				
Sports	Volley Ball Pole Basketball back board with pole	02 sets 1 set	TT TABLE 01	
Gardening				
Any other department				

H. Assets (Office)(Value above Rs. 15.000/-)

Articles	Available in No.	Proposed Acquisition/ Repair	Remark
Water Cooler	07		
Split AC	14	-	Purchased 4 for conference hall
Xerox Machine	03		
Copier	01		

I. Medical Room Facilities

Facilities	Available in No.	Proposed Acquisition/ Repair	Remark
Cot	1	0	
Wheel Chair	1	0	
Almirah for Medicine	1		
Stethoscope	0		
Sphygmomanometer	0		
Glucometer	0		
Stretcher	1		

J. Suggestion Box : Available

1. Whether the Suggestion Box is installed: Yes

2. Whether the Suggestion Box is opened every month: Yes

3. Whether the record is being maintained regarding suggestion: Yes

4. The Action taken on Suggestions:

S.No	Suggestion	Action Taken
01.	Addressing problems of Adolescent students	Counseling by the trained teacher counselors.

III. SAFETY & SECURITY

A. (1) Safety Plan

Security features Installed	No. of article/In stalled	Whether functioning or not	Location Where installed	Proposed new location for installation	No. of article required
Fire Extinguishers	25	Functional	Primary & Secondary block	Library, All Laboratories, Office, Meter Room, Conference Hall	--
Fire Alarm	0	0	0	Building	01
CC TV	25	Yes	All Entry Points	All Corridors	--
Public Announcement System	02	Yes	Assembly and CCA Hall	01 PA System to be installed along with speakers to cover the entire building	01
Walkie Talkie System	0	0	0	0	0

(2) Emergency Supplies/ Facilities

Facilities	Existing Position	Proposed for Expansion	Article required
Sufficient Drinking Water& Food	One in a Block of the Vidyalaya		
Emergency Lighting System	Office & Principals Chamber	Conference Hall, Medical Room, Corridors	1
First Aid Kits	Yes Available		01 set
Emergency Evacuation Plan	Sufficient exits are in the Vidyalaya, students & Staff are trained by showing the demonstration by the NDRF.	Nil	Nil
Emergency Communication System	NIL	Nil	Nil
Water Tanks	Sufficient (16Nos)	Nil	Nil
Sanitation Supplies	Well Supplied	Nil	Nil
Boundary wall/ Fencing	Well-constructed boundary wall	Nil	Nil
Exit/Entrance Gate	07	Nil	Nil

3. Security Personnel

No. of Persons	Male	Female	Remark
03	03	0	

B. School Staff Training:

Training Area	No of Staff & Students Trained	Proposed Plan for training
A. Evacuation Drills	All	Already given by the NDRF personnel by showing muck drill.
B. Basic First Aid/ First Responder Skills	All	-do-
C. Safety Training	All	-do- and training by S&G
D. Use of Fire Extinguisher	All	-do
E. How to turn off electricity, water and gas	All	Teachers & Staff
F. Psychological First Aid	All Scouters & Guiders	Trained Scouters & Guiders
G. Other:		

Note:

Sl. No.	Certificates	Date of Issue	Valid Till
	Certificate of the fire safety	To be obtained	
	Certificate of safety of school building	New Building functioning from 2013	
	Certificate of Potable Water	Done last year	

C. SCHOOL RESPONSE TEAMS

Sl.No	Particulars	Name of Team Leader	Members with Designation	Contact Details
1	Child Rights Protection Cell	Mrs PAYAL ROY,PGT(MATHS)	1.Mrs Shivani Mohanty,PGT(PHY) 2. Mrs. Jayanti Barik,PRT	
2	Evacuation Team	Mr.P.K. Behera,TGT PH&E	1.Mr.Aviram Das(HM) 2.Mr. Arabinda Sahoo,PGT(Eco) 3. Mr.A.Nayak,TGT(Maths) 4.Ms.Sudipta Sahoo(PRT)	
3	Search & Rescue Team	Mr.Arabinda Sahoo,PGT(ECO)	1.Smt.J.Das,Librarian 2. Mr. A.Das(HM)	

			3. D.Sahu,TGT(Math)	
4	First Aid & Medical Team	Mr.P.K.Behera,TGT(P&HE)	1. Mrs Bharati Gupta,PRT 3.Nurse	
	Transport Safety	Mr. A. Sahoo,PGT(ECO)	1.Mr GOURAHARI ROUT 2. Mr.A.Nayak,TGT(Maths.) 3. All Class teachers.	
6	Team for students with special needs (Divyang)	Mr.Arabinda Sahoo, PGT(Economics)	1.Mr. M.D. Behera,TGT(Eng) 2.Mrs P.P.Jena(TGT ENG) 3.MS Rajlaxmi Behera,PRT	
	Internal Complaint Committee (ICC)	Smt.R.Biswal,PGT(BIO)	1.Mrs.Jaba Das , Librarian 2.Mr. Aviram Prasad Das , HM 3.Mrs Jayanti Barik , PRT	
8	Grievance Redressal Committee	Smt.R. Biswal,PGTBIO)	1. Mrs. P.P. Jena, TGT (Eng) 2. Mr.A.Das,HM	

IV- ACADEMIC

A. Curricular Activities

1. Strategic goals and plan for expected improvement of quality & quantity of result for 2023-2024

Class	Enrollment		Pass %		PI		Strategies / Plan of Action	Remarks
			Achieved	Target	Achieved	Target		
	2023	2024	2023	2024	2023	2024		
XII (Sc.)	57	48	97.4	100	63.7	75	Spiral Teaching, Teaching and Testing Methods will be started from the beginning	Monthly Test will commence from last week of April 2023
XII (Comm.)	38	28	94.74	100	61.7	70	Spiral Teaching, Teaching and Testing Methods will be started from the beginning	Monthly Test will commence from last week of April 2023
XII (Hum.)	Nil	NA						XII (Hum.)
X	105	94	100	100	76.38	78	Spiral Teaching, Teaching and Testing Methods will be started from the beginning	Monthly Test will commence from last week of April 2023
XI (Sc.)	58	58	82.76	100			Bridge course will be conducted	
XI (Comm.)	32	32	91	100			Bridge course will be conducted	
XI (Hum.)	Nil							XI (Hum.)
IX	115	114	82	100			Remedial class from month of September,	

							Special attention to bright and slow learners	
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2.

A. Workshops to be planned for all teachers:

Short duration workshops to be organize at Vidyalaya level	Strategies	Target	Expected Achievement	Remarks
Content enrichment through Demonstration/Meeting/ seminars in concern subjects	1. Well organized Subject committee meetings. 2. Demo classes by Senior Teachers. 3. Demo classes by the teachers who attended In-service Course in 2017-18	Development of professional skills along with subject enrichment.	Academic improvement and skill development of students.	Special Classes to be arranged as per requirement after completion of regular classes.
Communication Skills	Effective use of Communication Cards provided BY KVS	Enrichment of verbal ability to enhance communication ability.	Creating a better English communicative environment in the school campus.	Special Classes to be arranged as per time-table given by KVS after completion of regular classes.
Life Skills	1. Presentation of demo classes. 2. Practical healthy conversation on real life situations.	1. To equip students to deal with different personality trade. 2. Learning skills for preparedness.	1. To Foster life skill values among students. 2. To enhance the moral strength/ confidence to deal with real life problems.	Classes to be arranged / assigned as per need.
Workshop for planning the TLM/Activity and graded assignments/Question Bank	1. Conduct of workshop. 2. TLM Activities planning. 3. Question Bank preparation.	1. To enhance professional growth of teachers. 2. To make teaching learning productive. 3. To facilitate students for better understanding of the subjects/ assignments.	1. Academic betterment. 2. Child centric education and better perceptions. 3. To develop textual understanding, capabilities and presentations.	Workshops to be arranged as per the schedule.

Any other training/workshops	Imparting Training to contractual teachers.	To ensure better academic performance and updating.	Academic enrichment and better sociability.	Assignment of classes to be scheduled after completion of regular classes.
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B-1 Workshop for capacity building

Workshop for capacity building	Name of teacher	Subject	Area of concern	Strategies

B-2 Workshop for underachieving teachers:

Workshop for underachieving teachers	Subject	Area of concern	Strategies
Especially for Contractual Teachers those who joined KV for the first time.	According to their subject concern.	1. Maintenance of day-to-day school activities / procedures. 2. To acquaint with routine activities for professional betterment. 3. Subject efficiency.	Workshops to be arranged as per the schedule.

B. Expected Co-curricular & Extracurricular activities for 2023-24

Activities	Planned Targets/ Date	Actual Date of Completion	Remarks/ Shortfall (if any)
Investiture ceremony	Investiture ceremony	July 2023	
Finalization of CCA schedule	Finalization of CCA schedule	April 2023	
Value Education Programme/Awakened Citizen Programme	Value Education Programme/Awakened Citizen Programme	As per KVS guidelines	
School Annual Day/ Sports Day	School Annual Day/ Sports Day	As per KVS Guidelines	
Educational Excursions	Educational Excursions	Done	
Adventure Activities	Adventure Activities	--	
Health Checkup of Students	Health Checkup of Students	Done	

National Adolescence Education Programme	National Adolescence Education Programme	As per KVS Guidelines	
Library Week	Library Week	September 2023	
Science Exhibition	Science Exhibition	30 November 2023	
Social Sc. Exhibition	Social Sc. Exhibition	July 2023	
Art Exhibition	Art Exhibition	Done	
Science Congress	Science Congress		
Publication of Vidyalaya Patrika	Publication of Vidyalaya Patrika	March 2023	
News Letter	News Letter	September 2023	
Scout & Guides			
1. PrathamSopan Test	1. Pratham Sopan Test	DEC 2023	
2. DwitiyaSopan Test	2. Dwitiya Sopan Test	24.07.23 to 31.07.2023	
Cub & Bulbul	Cub & Bulbul		
1. PrathamaCharan	1. Prathama Charan	DEC 2023	
2. DwitiyaCharan	2. Dwitiya Charan	Jan 2024	
3. TritiyaCharan	3. Tritiya Charan	JAN 2024	
Any Other	Any Other		

Games & Sports

level	Event	No. of students expected to participate	Strategies Planned	No. of Achievers after the event	Remarks
SGFI	Kabaddi,volleyball,chess	02	Yes		
National Level	Volleyball,kabaddi,chess,athletics,cricket,	12	Yes		
Region Level	Volleyball,kabaddi,chess,athletics,cricket,	50	Yes		

State Level	Cricket,kab addi,volleyb all	03	Yes		
Other					

NCC

Wing (Army/Navy/ Airforce)	No. of Troops	No of Students
ARMY	01	50

School Band

Teacher Head	No. of Students Trained
Mr.M.D BEHERA	33

V- ADMINISTRATION& FINANCE

S. No.	Activity/Programme	Planned Achievement Targets	Expected Date of Completion	Actual Date of Completion/ Actual Achievement	Remarks
1	Staff sanctions proposals: Proposals for up gradation /additional sections etc.	As proposed by KVS			
2	Selection of staff for contractual appointments.	February & March.			
3	Construction Works:				
	i) New works	N/A			
	ii) Maintenance & Repairs	N/A			
	iii) Developmental work	N/A			
	iv) Coloring/white washing of school building and staff quarters, etc.	N/A			
4	Transfer of land/execution of lease deed etc. if required.	N/A			
5	Annual stock verification	As per KVS			
6	Vidyalaya Management Committee/Vidyalaya Executive Committee Meetings	As per KVS			
7	Financial Management				
	i) Budget proposals	As per KVS			
	ii)Revised Estimates	As per KVS			
	iii)Rectification if any	As per KVS			

Audit of school accounts

Activity/Programme	Pending	Expected Date of Settlement	Actual No. of Paras Settled	Remarks
Audit Paras (A) Internal Audit Para	12+2	March,2024	----	02 Outstanding Internal Audit Para
(B) A G Audit Para	Nil	----	----	

Court cases

No. of Cases	Subject of litigation	Current Status	Remarks
0	-	-	-

ACADEMIC LOSS COMPENSATION PROGRAMME (ALCP)

S.No	Class	No. Of Programmes organized	Activities Planned
01	AS REQUIRED	NEED BASED	ACADEMIC TRANSACTION

VI- PLAN FOR COMMUNITY PARTICIPATION

A. Plan to encourage Community & Social Services by the students

Program/ Campaign	Objective of Program/ Campaign	Target Area/ Population	Resources required
Literacy campaign, Vigilance Awareness, Swachata Abhijan, No tobacco	Better human health and behavior	Community in and around Vidyalaya	All stakeholders of Vidyalaya and nearby community

B. Plan for Sharing facilities/ resources with less developed school

Program/ Campaign	Objective of Program/ Campaign	Target schools	Resources required

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C. Connecting the Neighboring School under Handholding Support Scheme:

Name & Address of Mentee- 1:--Niladrivihar U.P. School,Bhubaneswar-----

Sl. No	Activity Organized	Kendriya Vidyalaya		Neighboring School -1	
		No. of Students participated	No. of Teachers participated	No. of Students participated	No. of Teachers participated
01	Yoga, Assembly Presentation,		13	32	01
02	, Power point Presentation, Speaking Skill, Fun Game		13	32	01

Activities planned for the session:

1. Yogic exercise during mornig assembly.
2. Power point presetation on various topics of EVS.
3. Spoken English using LED Projectors in class rooms.
4. Film Show
5. Use of class room library.
6. Sports activities (Home school Vs Neighbouring school)

Name & Address of Mentee-2: -----N/A-----

Sl. No	Activity Organized	Kendriya Vidyalaya		Neighboring School -2	
		No. of Students participated	No. of Teachers participated	No. of Students participated	No. of Teachers participated

Activities Planned for the session :