

 <p>केन्द्रीय विद्यालय संगठन</p>	 <p>75 आज़ादी का अमृत महोत्सव</p>	<p>ಕೇಂದ್ರೀಯ ವಿದ್ಯಾಲಯ ಸಂಘಟನೆ, ಪ್ರಾದೇಶಿಕ ಕಛೇರಿ, ಬೆಂಗಳೂರು (ಭಾರತ ಸರ್ಕಾರದ ಶಿಕ್ಷಣ ಸಚಿವಾಲಯದ ಅಡಿಯಲ್ಲಿ ಸ್ಥಾಪಿತ ಸಂಸ್ಥೆ) ಕೆ. ಕಾಮರಾಜ್ ರಸ್ತೆ, ಬೆಂಗಳೂರು - 560042 केन्द्रीय विद्यालय संगठन, क्षेत्रीय कार्यालय, बंगलुरु (शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान) के. कामराज मार्ग, बंगलुरु - 560042 <b>Kendriya Vidyalaya Sangathan, Bengaluru Region</b> (Autonomous Body Under Ministry of Education, Govt. of India) K. KAMARAJ ROAD, BENGALURU - 560042 दूरभाष / Tele. No. : 080-25543757 / 255466360 / 25301227 ई-मेल / e-mail : dcrobangalore@gmail.com वेबसाइट / Website: https://robangalore.kvs.gov.in</p>
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F.13350/Local Transfer/KVS (RO) BGR/2025-26/Acad./ 868-925

Date: 25-06-2025

प्राचार्य / The Principal  
केन्द्रीय विद्यालय / Kendriya Vidyalaya  
बेंगलुरु संभाग / Bengaluru Region

TOP PRIORITY/E-Mail Only

**Sub: Local Transfers of students from one KV to another KV within the Bangalore Region during the 2025-26 - Reg.**

Madam / Sir

With reference to the subject cited above, you are hereby intimated that cases of Local transfer cases of students from one KV to another KV of the same Region will be considered in this office as per the details given below. You are therefore, requested to notify the same for information of all the concerned parent/guardians. Mere applying for Local transfer will not confer right to get Local transfer.

Further, the applications of the parents seeking Local transfer of students should be considered by following the procedure mentioned below:

1. Local transfer **Application Form** enclosed herewith is to be prepared in sufficient number of copies by the KV and made available to the parents on request w.e.f. **01.07.2025 to 15.07.2025. Students admitted during the current session (2025-26) are NOT ELIGIBLE to apply for local transfer except in the case of change of Govt. Accommodation.**
2. Principal of the KV where the child is presently studying will keep one copy of the application for records, and after endorsement, send remaining 03 copies to the Principal of the KV where admission is desired by the parent on first priority.
3. Principal of the KV where admission is desired will send one copy complete in all respect to this office after his/her endorsement, keeping a copy in the Vidyalaya records and hand over one copy to the parent concerned without fail.
4. All the cases of Local transfer will be sent to this office in lots **serially numbered along with the enclosed excel format (Latest by 18-07-2025)** by the Principal.

**Note : (1) All KVs of Bangalore city will submit the hard copy of applications with enclosures through special messengers and not by post. Further the Principal can submit the applications in two or three lots without waiting for the last date.**

**(2) Principals are requested to ensure that local transfer applications are arranged category wise and send to this office.**

Contd. 02

**5. KVs located in Hubli-Dharwad, Mangalore, Belgaum, Mysore and Bengaluru City will be covered under local transfer.**

**6. Preference for Local transfer will be given as per the details given below:**

- (i) Allotment of Govt. accommodation in Previous/Current academic session (Priority Category I to IV in Civil /Defence sectors and Priority category I to V in Project / IHL Sector KV).
- (ii) Shifting/change of residence to their own house in Previous/Current academic session (Priority Category I to IV in Civil /Defence sectors and Priority category I to V in Project / IHL Sector KV).
- (iii) Brother/Sister is studying in the KV where local transfer is sought Sibling Case (excluding those admitted during **2025-26**)
- (iv) Medical urgency / Serious illness of the student / parent with valid medical Certificates.
- (v) Provision of change of shift will be permitted by the Principal of concerned KV only in case of sibling, when the brother or sister of the child is studying in the other shift. No other ground will be considered in this regard.

**7. THE LAST DATE FOR SUBMISISON OF LOCAL TRANSFER APPLCIATION BY THE PARENT TO KV CONCERNED IS 15-07-2025. NO LOCAL TRANSFER APPLICATION WILL BE RECIVED DIRECTLY FROM THE PARENT BY THE REGIONAL OFFICE.**

8. No Local transfer applications will be entertained **after 18-07-2025 from KVs Concerned.** This information about the Local transfer dates etc. may be put prominently on your Vidyalaya Notice Boards/Website.

**9. All Local Transfer related emails / data should be sent on kvsbgrlocaltransfer2025@gmail.com Only.**

This is issues with the approval of the competent authority.

Yours Faithfully

  
(R PRAMOD)

Assistant Commissioner

Encl.

- 1. Local Transfer application format
- 2. Excel format

Copy to:

- 1. All AC's, KVS RO BGR - for Information and necessary action.
- 2. AO & FO KVS RO BGR - for Information only.