

INSTRUCTIONS and DOCUMENTS for Admission to Class-1 for SESSION 2025-26

ORIGINALS AND COPIES OF DOCUMENTS are to be brought at the time of admission as mentioned below

Date of admission	Serial No	Time of admission
26.03.25	1 TO 25	9.00 am - 11.00 am
	26 TO 75	11.30 am - 3.00 pm
27.03.25	76 TO 100	11.30 am - 3.00 pm
28.04.25	101 TO 125	9.00 am - 11.00 am
	125- 165	11.30 am - 3.00 pm

1. Print out of **online application form**
2. Passport size **photo** of the child
3. **Birth certificate** of the child (mentioning the name of the child), issued by the competent authority concerned state government
4. Service certificate from relevant departments for government employees. (CENTRAL GOVERNMENT/STATE GOVT/PSU'S, etc.)
5. A service certificate showing the number of transfers during the preceding 7 years duly signed and stamped by the head of office bearing the name, designation and other relevant particulars in block letters.
6. A certificate of retirement for uniformed Defence employees
7. A certificate that the child belongs to the Scheduled Caste/Scheduled Tribe/EWS/OBC (Non-Creamy Layer)/BPL wherever applicable, issued by the Competent Authority in concerned State Government/Union Government .
8. A certificate from the civil surgeon/rehabilitation centre or any other competent authority defined by the Government of India certifying that she/he is a child with Special Needs (CwSN), wherever applicable
9. Proof of Residence.
10. Aadhar card in the name of the child/Acknowledgement of Aadhar applied.

NOTE: 1.. There should not be any discrepancy with regard to name of child and parents in all the concerned documents.

2. If the parent doesnot turn up for the admission without giving any information for their inability to come for admission on the scheduled day , it is considered that the parent is not willing to admit the child and the seat will be allotted to waitlist candidate.

Sd-

PRINCIPAL