



VIDYALAYA PLAN

INDEX
PART - A

VIDYALAYA PROFILE

- (A) - GENERAL INFORMATION
- (B) - (i) School Data (As On 31st March, 2026)
 - (ii) Staff Position
 - (iii) Appointment of Doctor, Nurses, Special Educators, Counselors and Coaches (Sports, Performing arts etc.)
- (C) -VISION, MISSION AND PLANNING OF THE VIDYALAYA

PART -B

1. INFRASTRUCTURE PLAN

- (A) -Building Plan:
- (B) - Assets (Furniture)
- (C) -Assets (lab equipment (Value above Rs. 15,000/-)
- (D) -Assets (IT Infrastructure) (Value above Rs. 15,000/-)
- (E) - Assets (Library)
- (F) - Assets (Music)
- (G) -Assets (Workshop/ Art & Craft/Sport) (Value above Rs. 15,000/-)
- (H) -Assets (Office) (Value above Rs. 15,000/-)
- (I) - Medical Room Facilities
- (J) - Suggestion Box/Student grievance Box

1.1 SAFETY & SECURITY

- (A) - (i) Safety Plan
 - (ii) Emergency Supplies/Facilities
 - (iii) Security Personnel/Conservancy staff
- (B) - School Staff Training/Mass Drill:
- (C) - Mandatory Certificates
- (D) - School Response Teams

2- ACADEMICS

(2.1) ACHIEVEMENTS AS ON 31ST MARCH, 2026 (A TO D)

- (A) CURRICULAR ACHIEVEMENTS
- (B) LEARNING ATTAINMENT OF STUDENTS & TARGET
 - 1) Foundational Stage
 - 2) Preparatory Stage
 - 3) Middle Stage

4) Secondary Stage

(C) Quality of Result

- i. Examination (Competitive)
- ii. Scholarship/Talent Search Examinations
- iii. KV has registered on National Scholarship portal for Pre Matric & Post Matric Scholarships

(D) CO-CURRICULAR ACTIVITIES AS ON 31st March 2026

- a) Achievements in Sports
- b) School level and cluster level participation
- c) Participation in other competitions*
- d) Health Check-up and Maintenance of Physical Health Profile (twice in a year)
- e) Ek Bharat Shreshtha Bharat / Kala Utsav
- f) Science Activities and Achievements
- g) Action Taken by the KV to Promote Scientific Temper
- h) Bharat Scout & Guide Achievements
- i) Tarunotsav

(E) - OTHER REMARKABLE ACHIEVEMENTS (In 100 words)

(F) - STATUS OF FOREIGN & REGIONAL LANGUAGE:

(2.2) PLANNING FOR THE YEAR (2026-27) (E & F)

(A) - Strategic goals and plan for expected improvement of quality & quantity of result for 2025-26

(B) - (i) Vidyalaya level workshops to be planned for all teachers (Including online workshops):

(ii) Workshop for capacity building

(iii) Teachers' Achievements

(iv) Expected Co-curricular activities for 2026-27

(v) Compensation of Academic Loss Program (CALP)

(vi) Pustakopahar

(vii) NCC

(viii) NSS

(ix) School Band

(x) Activities Planned/Target for National, Regional & Cluster Level Participation

3- ADMINISTRATION & FINANCE

1. Maintenance of Office Records
2. Selection of Staff for Contractual Appointments

3. Vidyalaya Management Committee/ Vidyalaya Executive Committee Meetings
4. CBSE Affiliation
5. Class Attendance Register and Fee Collection/SR/TC/Scholarship
6. Construction Works:
7. Transfer of Land/Execution of Lease Deed Etc. If Required
8. Annual Stock Verification/ Condemnation & Disposal of Condemnation Article
9. Preparation of Vidyalaya Asset Register/ Maintenance of Stock Register
10. Financial Management
11. Rajbhasha Implementation
12. Correspondence in Hindi
13. Audit of School Accounts
14. Disposal of Court Cases/RTI Queries

4- BENEFICIARY SATISFACTION (Community Participation)

- (A) For Students
- (B) For Teachers
- (C) For Parents
- (D) For Community
- (E) Plan To Encourage Community & Social Services By The Students
- (F) Plan For Sharing Facilities/ Resources With Less Developed School
- (G) ALUMNI Portal / Samagam Portal
- (H) Efficient Resourcing and Effective Governance Through School Complexes/Clusters
- (I) Activities under Vidyanjali

5- INCLUSIVE PRACTICES

- (A) Detail of Admission
- (B) Facilities offered for CWSN
- (C) Whether special educator is engaged?
- (D) Whether different assessment strategies are devised for CWSN cases as per the requirement?
- (E) Details of awareness programs and programs for empowerment done.

VIDYALAYA PLAN (2026-27)**PART - A****1-VIDYALAYA PROFILE****1(A)-GENERAL INFORMATION**

NAME OF THE VIDYALAYA	PM SHRI KENDRIYA VIDYALAYA NO-2 AMBALA CANTT	REGION	Type of BuildingA1/A/B/C/D/E
		Gurugram	D
SCHOOL CODE	1291	AFFILIATION NO.* (upload affiliation Letter issued by CBSE)	500002
YEAR OF ESTABLISHMENT	1965	SECTOR	DEFENCE
GEOGRAPHICAL LOCATION (COORDINATES)	Longitude : 76.831459 Latitude : 30.355541	UDISE No.	0602020904
AREA (Built up in meter square)	12.20 Acre	TOTAL AREA (Built up in meter square)	12.20 Acre
ADDRESS OF THE VIDYALAYA	16 Majumdar Lines, AFS, AmbalaCantt.	CONSTITUENCY OF THE VIDYALAYA	AMBALA
e-Mail of the Vidyalaya	kv2amb@gmail.com	RURAL/URBAN	urban
PM SHRI SCHOOL	YES	IF YES, SANCTION YEAR	2023-24
NAME OF THE PRINCIPAL	Mr. Harinder Singh Lamba	Landline (o)- 0171-2640935 Landline (R)-0171-2634186 Mobile-9911300799 E-mail-kv2amb@gmail.com	
DATE OF JOINING IN	PRESENT KV- 26/08/2022	PRESENT POST-31/12/2015	
NAME OF THE PERSON WHO CAN BE CONTACTED IN ABSENCE OF PRINCIPAL	Mr Manish Semwal		
		Mobile No. 7983819835	
NAME OF THE CHAIRMAN*	S Tamaskar	Landline (o)-	

(Upload list of VMC Members approved by KVS RO)		Landline (R)- Mobile- E-mail-
ADDRESS OF THE CHAIRMAN OFFICE		

1(B)(i) SCHOOL DATA (as on 31ST March, 2026)

(I) STUDENTS ENROLMENT POSITION									
PRIORITY CATEGORYWISE	I		II	III	IV	V	VI	TOTAL	
BOYS	394		26	19	2	827	0	1269	
GIRLS	372		19	19	3	780	0	1193	
	TOTAL								2459
SOCIAL CATEGORYWISE	SC			ST		OBC (CL)	OBC (NCL)	GEN	TOTAL
BOYS	386			12		87	296	489	1269
GIRLS	362			11		66	264	489	1193
	TOTAL								2459
COMMUNITY	HINDU	MUSLIM	SIKH	CHRISTIAN	BUDDHIST	JAIN	ZOROASTRIAN	OTHER	TOTAL
BOYS	1208	24	27	3	0	0			1262
GIRLS	1135	14	30	0	0	0			1179
	TOTAL								2440
DIVYANG/ STUDENTS WITH SPECIAL NEEDS (As per RPwD Act 2016, 21 identified disabilities)	ORTHOPEDICALLY CHALLENGED		VISUALLY CHALLENGED			HEARING IMPAIRED	AUTISTIC	OTHERS	TOTAL
BOYS	6								6
GIRLS	4								4

	TOTAL	10
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(II) TOTAL FRESH ADMISSIONS DURING SESSION: 2025-26									
PRIORITY CATEGORYWISE	I	II	III	IV	V	VI	TOTAL		
BOYS	68	2	2	0	106	0	178		
GIRLS	51	5	1	0	87	0	144		
	TOTAL-322								322
SOCIAL CATEGORYWISE	SC		ST		OBC (CL)	OBC (NCL)	GEN	TOTAL	
BOYS	47		3			6	53	69	178
GIRLS	50		4			4	37	49	144
	TOTAL-322								322
COMMUNITY	HINDU	MUSLIM	SIKH	CHRISTIAN	BUDDHIST	JAIN	ZOROASTRIAN	OTHER	TOTAL
BOYS	173	2	3	0	0	0	0		178
GIRLS	139	1	4	0	0	0	0		144
	TOTAL- 322								322
DIVYANG/ STUDENTS WITH SPECIAL NEEDS (As per RPwD Act 2016, 21 identified disabilities)			ORTHOPEDICALLY CHALLENGED	VISUALLY CHALLENGED	HEARING IMPAIRED	AUTISTIC	OTHERS	TOTAL	
BOYS			0	0	0	2	0	2	
GIRLS			0	0	0	0	0	0	

	TOTAL -2					2
ADMISSIONS UNDER "RTE"	SC	ST	OBC (NCL)	EWS / BPL	DA / CWSN	TOTAL
BOYS	13	0	12	0	0	25
GIRLS	13	0	7	0	0	20
	TOTAL 45					45

1(B)(ii) STAFF POSITION

		STAFF POSITION													
Cadre	Staff Sanctioned* (Upload staff sanction letter from KVS)	In Position				Category wise						DIFFERENTLY ABLED			
		Male	Female	Third Gender	Total	SC	ST	OBC (CL)	OBC (NCL)	Minority	Gen/Unreserved	OH	VH	HH	Others
Principal		01	0	0	1	0	0	0	0	0	1	0	0	0	0
VP/Principal Gr.II		1	0	0	1	0	0	0	0	0	1	0	0	0	0
PGT		7	8	0	16	3		5	0	0	7	1	0	0	0
TGT		13	11	0	24	4	2	8	0	0	10	2	0	0	0
TGT (WE)		1	0	0	1	0	0	0	0	0	1	0	0	0	0
TGT (AE)		1	0	0	1	0	0	0	0	0	1	0	0	0	0
TGT (P&HE)		0	0	0	0	0	0	0	0	0	0	0	0	0	0
HM		1	0	0	1	0	0	0	0	0	1	0	0	0	0
PRT		17	13	0	30	9	1	12	0	0	8	0	1	0	0
PRT (MUSIC)		0	1	0	1	0	0	0	0	0	1	0	0	0	0
ASO		0	0	0	0	0	0	0	0	0	0	0	0	0	0
SSA		1	1	0	2	0	0	1	0	0	1	0	0	0	0
JSA		0	1	0	0	0	0	0	0	0	1	0	0	0	0
LIBRARIAN		1	0	0	1	0	0	0	0	0	1	0	0	0	0
SUB STAFF		3	0	0	3	2	0	1	0	0	0	0	0	0	0
Hostel Staff		0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL		48	33	0	81	19	3	27	0	0	32	3	1	0	0

1(B)(iii)- Appointing/ Engaging of Doctor, Nurses, Special Educator, Counsellors and Coaches (Sports, Performing arts etc.)

Sl. No	Post	Gender	Date of Appointment
1	Counsellor	M	01.04.2026
2	Nurse	F	01.04.2026
3	Doctor	-	-
4	Sports Coach	M(2)	01.04.2026 01.04.2026
5	Special Educator	M	01.04.2026
6	Vocational Instructor (for skill courses)	=	-
7	Any Other		

1(C) - VISION, MISSION AND PLANNING OF THE VIDYALAYA

Sl. No	Activity/Programme	Planned achievement targets	Expected date of completion	Actual Date of Completion/ Actual achievements/ Status Report
1	Fixing vision and mission statements and a set of standard operating procedures.	Vision statement of the Vidyalaya: Becoming a dynamic learning community that nurtures excellence, inclusivity, creativity, and national values, empowering students to thrive as global citizens.		

		Mission: To ensure the effective implementation of the KVS mission by providing high-quality education, promoting values-based learning, strengthening teacher capacity, integrating technology, and creating opportunities that empower every student to achieve their full potential, irrespective of background or region.		
2	Fixing long term and short term plans commensurate with its vision and mission statement for institutional planning.	Long term Plan: Development of responsible citizens committed to national integration A safe, inclusive, and inspiring school culture Values, Citizenship & Discipline Instill values such as integrity, respect, responsibility, compassion, and patriotism. Cultivate socially responsible,	Long Term plan: Short Term plan:	

		environmentally conscious, and empathetic citizens. Teacher Empowerment & Professional Growth Facilitate continuous professional development through training, peer learning, classroom research, and innovation. Build a collaborative academic culture that supports creativity and excellence. Stakeholder Collaboration Strengthen school-parent-community partnerships. Maintain transparent governance, effective communication, and a child- and teacher-friendly environment. Short term Plan: Encourage participation in sports, arts, and co-curricular activities for all-round development. Excellence in academics and co-curricular domains		
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		Promotion of creativity, critical thinking, and holistic growth Safe, Clean & Positive School Environment Ensure physical, emotional, and psychological safety for all students. Promote cleanliness, environmental conservation, and sustainable practices under initiatives like Swachh Vidyalaya and Green School. Integrate modern tools, smart classrooms, and experiential learning methodologies.		
3	Promotion of innovation by introducing creative methods and techniques that equip students and the institution with 21st century skills.			
4	Any other project undertaken by the vidyalaya			

PART - B

1- INFRASTRUCTURE PLAN

(A) - Building Plan:* **(Upload photographs -one each)**

Available in No.

Proposed / Expansion (2026-27)

Budget plan (**2026-27**)

Principal Room	1	1	
Class Rooms	61	65	
Smart /e-Class Rooms	62	66	
Physics lab	1	1	
Chemistry lab	1	1	
Bio lab	1	1	
Jr. Science lab	1	1	
Geography Lab	1	1	
Computer Lab	3	3	
Maths Lab	1	1	
Digital Language Lab	1	1	
Social Science Lab	0	0	
Vocational Lab/Composite Lab	0	1	
Yoga Room	1	1	
Medical Room	1	1	
Art Room	1	1	
Resource Room	1	1	
ATL LAB	1	1	
Music Room	1	1	
Activity Room	1	1	

Staff Room	2	2	
Conference Hall / Auditorium	1	1	
Games & Sports Room	1	1	
Library	1	1	
Children's Park	2	2	
Playgrounds	2	2	
Garden	2	2	
Science/ Maths Park	1	1	
Admin Office	3	3	
Canteen	1	1	
Bathrooms: (Total)	2	2	
I. Boys	1	1	
Hostel	0	0	
II. Girls	1	1	
Toilets: (Total)	2	2	
I. Boys	23	23	
II. Girls	19	19	
Facilities for the disposal of sanitary items:			
I. 2 INCENERATORS INSTALLED			
II.			

I.			
II.			
III.			
IV.			
V.			
VI.			
VII.			
i. Ramp	1	2	
ii. Special Toilet	1	1	
iii. Wheel Chair	2	2	
iv. Barrier free access			

3

(vi) PUSTAKOPAHAR

No of Books Gifted by the students	No of Books taken by students
895	756

(vii) NCC

Wing (Army/Navy/ Airforce)	No. of Troops	No of Students
Airforce	2	100

(viii) NSS

Teacher Head	No of Students	

(ix) SCHOOL BAND Type of School Band

School Band	
Teacher Head	No. of Students Trained
NA	NA

(x)

Activities	Percentage of participants at school Level	No. of students targeted for selection to higher level		
		Cluster	Regional	National
Maths Olympiad				
National Children Science Congress	NIL	NIL	NIL	NIL
RBVP	33	6	2	NIL
INSPIRE AWARD-Manak	8	NIL	NIL	NIL
YUVIKA	1	NIL	NIL	1
PRAYAAS	1			1
VIGYAN JYOTI	15	15		
JIGYASA				
EBSB	25			
Kala Utsav	8			
Youth Parliament	55	nil	55	nil
X				
Name of the Event	Percentage of participants at school Level	No. of students targeted for selection to cluster level	No. of students targeted for selection to Regional level	No. of students targeted for selection to National level

Scout & Guides	Pravesh-80	Golden Arrow-15	Rajya Puraskar-10	Rashtrapati Puraskar-6
OTHERS (Mention any sports, cultural, science, international event etc outside KVS) (Science Olympiad, Cyber Olympiad, Green Olympiad, IGBC Green building contest etc)	Percentage of participants at school Level	Percentage of participants at _____ Level(Fill the appropriate level)	Percentage of participants at _____ Level(Fill the appropriate level)	Percentage of participants at _____ Level(Fill the appropriate level)

3- ADMINISTRATION & FINANCE

S No	Activity/Programme	Planned achievement targets	Expected date of completion	Actual Date of Completion/ Actual achievements/ Status Report
1	Maintenance of Records	YES	-	-
1.1	Service Books with entries like service verification, leave entries, EWS, increments ,GPF nomination etc.	YES	-	Up to date
1.2	No of cases pending i) Probation Reports ii) Confirmation Cases iii) Senior/Selection Cases iv) Leave in conjunction with vacation & Breaks	NIL 2 Case NIL NIL	-	
1.3	Staff attendance Register with Leave entries	YES	-	-
1.4	Staff Sanction Proposals for upgradation/ Additional Section Etc.(As per CCEA Approval 2 Section KVs)	NIL		
1.5	Antecedent verification & Police verification of all employees posted in the vidyalaya	Done	-	
1.6	Verification of Caste Certificates	Done	-	
2	Selection of staff for contractual appointments	YES	-	
3	Vidyalaya Management Committee/ Vidyalaya Executive Committee Meetings	YES		To be conducted in July 2026

4	CBSE Affiliation	Yes		Upto 31.03.2029
5.1	Class Attendance Register and data of Fee collection			
5.2	Students Admission & TC issue register	Yes		
5.3	Status of Grants/Scholarships for eligible students (SC/ST/OBC(NCL)/OBC/) etc.			
6	Construction Works:			
	i) Maintenance & Repairs	Yes		Toilets renovation work is under process
	ii) Development work	-		
	iii) Colouring/White washing of school buildings and staff quarters, etc.	Yes	The M & R work of the staff quarter will be carried out in the current financial year subject to the receipt of the grant during this financial year.	
	iv) Proposal for additional class room			
7	Transfer of land/execution of lease deed etc. if required	NA		Land on Lease
8	Annual stock verification/ condemnation & Disposal of condemnation Article	YES	MARCH 2026	
	i) Disposal of e-waste through District e-waste proposal and auction of Condemned articles	In process	Feb 2026	Approval for the Condemnation of articles has been received auction will be conducted in the month of Feb 2026.
9	Preparation of Vidyalaya Asset Register/ Maintenance of Stock Register	YES	MARCH 2026	-
10	Financial Management			
	i) Budget proposals	YES		
	ii) Revised Estimates	YES		
	iii) Rectification if any	-		
11	Rajbhasha Implementation * (Upload Rajbhasha reopors in single file)			
	Activity	Target Date	Actual Date of Completion	Remarks

	Timahi Meetings	first week of first trimester	04.04.2026,04.07.2026	
	Installation of Bilingual Sign Boards	yes		
	Installation of Achievement Boards (Bilingual)	yes		
	Installation of Incumbency Boards (Bilingual)	2		
	Availability of bilingual rubber stamps	20	01.04.2025	
	Report sent to RO for all Meetings	yes	06.07.2026	
	Reports Sent to TOLIC/ Official Language Site			

12. Correspondence in Hindi

Target for the year 2025 in %	Achievement in %
100	100

13. Audit of school accounts

Activity/Programme	Total Paras Pending at the beginning of the year	Expected Date of Settlement	Actual No. of Paras Settled	Remarks
Audit Paras (A) Internal Audit Para	Beginning of the year = 19 Current Audit Para = 1	June 2026	18 Paras settled in Audit Adalat	-
(B) A G Audit Para	4	June 2026	-	-
(C) Special Audit	23	June 2026	15 Paras settled	

14. Disposal of Court cases/RTI queries

No. of Cases/queries	Subject of litigation/query	Current Status	Remarks
			No pending case

4- BENEFICIARY SATISFACTION (COMMUNITY PARTICIPATION)

(A) - FOR STUDENTS

[Student Council Meetings \(Meetings to be conducted before staff meeting for the month\)](#) *(Upload Photographs and minutes of meeting

Sl No	Date of Meeting	Main points discussed	Follow up/Action taken
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(B) - FOR TEACHERS

Sl No	Opportunities for teachers to voice out concerns/Committees to redress teachers' grievances	No of meetings	Main points discussed	Follow up/Action Taken
1	Staff Meetings			
2	ICC			

(C) - FOR PARENTSPT

Is visiting hour specified for parents?-Yes

Whether suggestion/complaint /Gratitude box maintained? Give details-Yes

Whether separate mail id is maintained for taking parents' suggestions/complaints? No

Number of PTMs conducted -

Sl.No	Type of meeting	Details of Meeting [Specify classes, date of meeting, purpose etc]	Action Taken/Remarks
	Class PTM	06.05.2026 (FOR CLASSES 6TH TO 12TH) PROGRESS OF THE LEARNERS DISCUSSED,DETENTION POLICY	All Parents got awareness for progress of their ward(s) and detention policy .
	PTA		
	Parent Advocacy programmes	30/06/2025 , 06/09/2025	All Parents got awareness for detention policy .
	Parent awareness meetings	PTM Conducted for V , VIII Detention Policy . Combined PTM Addressedby Principal and Vice Principal.	
	Any other		

(D) - FOR COMMUNITY

Sl. No	Programme Organised	Date of conduct	Target group	Brief description
	Skill hub to be planned			
	ATL outreach programmes			

(E) - Plan to encourage Community & Social Services by the students

Program/ Campaign	Objective of Program/ Campaign	Target Area/ Population	Resources required
Nasha Mukti Jagrukta abhiyan			

(F) - Plan for Sharing facilities/ resources with less developed school

Program/ Campaign	Objective of Program/ Campaign	Target schools	Resources required

(G) -ALUMNI * (Upload photograph of activities)

- **Outstanding Alumni** (Alumni who has recognition at local/state/National/International level in different fields-Cultural, Technical, scientific, medicine, political, administrative etc) – only prominent members restricted to only 10
- Whether alumni association is constituted? Yes
- Number of Activities Organized (2025 - 2026):2
- Number of Classes/ Sessions taken by Alumni (2025 - 2026):1
- Activities Planned under Alumni (2025 - 2026):lecture by Alumni
- Any other contribution by Alumni in the Vidyalaya: NA

(H) - EFFICIENT RESOURCING AND EFFECTIVE GOVERNANCE THROUGH SCHOOL COMPLEXES/CLUSTERS

S No	Area	Activity Planned	Achievement

1	Sharing of Teachers/Resources/Contribution to cluster	Guest Lecture	
2	Academic/Sports/ arts/ crafts events	Khel Nursery	
3	Improved support for children with special needs	Wheel Chair Purchased	
4	School as "Samajik Chetna Kendra"		

(I) - Activities under Vidyanjali

Type of contribution done by volunteer	Name and other details of the volunteer	Details of contribution done (services/activities/sponsorship/assets/material/equipment/M&R work done)
Contribution in Generic Level services/ activities	Counselling	
Contribution in Sponsorship activities		
Contribution of assets/material/equipment		

5- INCLUSIVE PRACTICES

(A) Detail of Admission

Category	No of application received (2025-2026)	No of admissions granted	Admissions to (Specify class)	REMARKS
RTE				
DA (CWSN)				
MINORITIES				

(B) - Facilities offered for CWSN* (upload photograph(s) - one of each)

Type of facility	Description	Whether functional?	Whether adequate?	Remarks
Ramp to the ground floor	Yes	Yes	yes	
Ramp to the first floor	No	No	yes	
Wheel chair	3	Yes	yes	
Sign board	Yes	Yes	yes	
Wash rooms	42	Yes	yes	
Furniture	Adequate	Adequate	yes	
Sports facilities offered	Yes	Yes	yes	
Academic resources offered	Science Kit, Maths Kit, Atlas, Maps etc	yes	yes	
Any other support offered				

(C) - Whether special educator is appointed / engaged? Yes

(D) - Whether different assessment strategies are devised for CWSN cases as per the requirement? Yes

(E) - Details of awareness programs and programs for empowerment done.

Sl No	In house awareness programs conducted for empowerment of :	Brief description	Follow up/Remarks
	Teachers		
	Parents	REGULAR PTM , AWARENESS REGARDING FAILURE POLICY IN CLASSES V, VIII, STUDENTS PROGRESS REPORT ETC.	
	Students		

SUMMARY

Sl.No	CBSE SQAA		KVS ASSESSMENT TOOL	
	DOMAIN	WEIGHTAGE	DOMAIN	WEIGHTAGE
1.	SCHOLASTIC PROCESSES	25%	SCHOOL PLANT	20 %
2.	COSCHOLASTIC PROCESSES	15%	ACADEMIC	40 %
3.	INFRASTRUCTURE	10%	SCHOOL ADMINISTRATION, MANAGEMENT & GOVERNANCE, LEADERSHIP	6.5 %
4.	HUMAN RESOURCES	10%	FINANCE	4.5 %
5.	INCLUSIVE PRACTICES	10%	STAKEHOLDER SATISFACTION AND AUDIT/ ACTIVITIES ORGANISED UNDER COMMUNITY PARTICIPATION	10 %
6.	MANAGEMENT AND GOVERNANCE	10%	INCLUSIVE PRACTICES	10 %
7.	LEADERSHIP	10%	GRACE POINTS	8%
8.	BENEFICIARY SATISFACTION	10%	OVER ALL OBSERVATION BY AC/DC IN THE LIGHT OF THE CONSTRAINTS FACED BY THE VIDYALAYA	1%

Links for uploading documents through Google drive

1. Affiliation No. (Upload affiliation Letter issued by CBSE)
2. Name of The Chairman*(Upload list of VMC Members approved by KVS RO)
3. Staff Sanctioned* (Upload staff sanction letter from KVS)
4. Achievements in Sports* (Upload certificates of position holders)
5. Participation in other competitions* (Upload certificates of position holders)
6. EBSB / KALA UTSAV ACTIVITIES/(Upload certificates of position holders)
7. Science Activities and Achievements * (Upload certificates of position holders)

8. Bharat Scout & Guide Achievements*(Upload certificates of qualifiers)
9. Building Plan:* (Upload photographs -one each)
10. Assets (Music) (Upload photographs -max. two)
11. Medical Room Facilities *(Upload photographs -max. two)
12. Suggestion Box/Student gratitude Box* (Upload photographs max. two)
13. Safety Plan* (Upload photographs -one of each)
14. Emergency Supplies/ Facilities* (Upload photographs -one of each)
15. School Staff Training/Mass Drill:* (Upload photographs -one of each)
16. Mandatory Certificates* (Upload photographs - each)
17. Teachers' Achievements* (Upload relevant documents)
18. Rajbhasha Implementation * (Upload Rajbhasha reports in single file)
19. Alumni * (Upload photograph of activities)
20. Facilities offered for CWSN* (upload photograph(s) – one of each)
21. Student Council Meetings *(Upload Photographs and minutes of meetings)
22. Any other Document(s)