



पीएम श्री केंद्रीय विद्यालय मंडला

PM SHRI KENDRIYA VIDYALAYA MANDLA

डाइट के सामने, बड़ी खैरी, मंडला (म.प्र.)

In front of DIET, Badi Khairi, Mandla (MP)

PIN : 481661 Phone (Office) 07642 251853

E-mail: mandlakv@gmail.com

Website: <https://mandla.kvs.ac.in/>



फर्म पंजीयन सूचना : 2025-26

विद्यालय में विभिन्न उपयोगी सामग्रियों एवं सेवाओं की आपूर्ति करने वाली फर्मों का सत्र **2025.26** के लिए पंजीयन किया जाना है। फर्म पंजीयन हेतु आवेदन प्रपत्र एवं सामग्री / सेवाओं की सूची विद्यालय की वेबसाइट पर उपलब्ध है। पंजीयन हेतु आवेदन दिनांक **18.07.2025** से **02.08.2025** तक कार्यालयीन समय में हाथों-हाथ / डाक द्वारा भेज सकते हैं। आवेदन प्रपत्र के साथ फर्म का जीवित पंजीयन प्रमाण पत्र, पूर्व अनुभव की जानकारी, जी.एस.टी. नम्बर, पेन नम्बर, आयकर रिटर्न की प्रतियां, एवं लाइसेंस इत्यादि की स्वहस्ताक्षरित एवं सत्यापित छायाप्रति संलग्न करें। कृपया लिफाफे के उपर दर्शाये गए कार्य का नाम अवश्य लिखें। प्रत्येक कार्य के लिए अलग-अलग आवेदन करना अनिवार्य नहीं है। अपूर्ण दस्तावेजों के साथ किये गये आवेदनों पर विचार नहीं किया जायेगा।

विस्तृत विज्ञापन पंजीयन फ़ार्म प्रारूप एवं सामग्री एवं सेवाओं का विवरण विद्यालय की वेबसाइट

Website: <https://mandla.kvs.ac.in> एवं विद्यालय सूचना पटल पर उपलब्ध है।

PM SHRI KENDRIYA VIDYALAYA MANDLA (MP)

NOTICE REGARDING REGISTRATION OF FIRMS

Application for Registration of firms for supplying goods/services/work is to be done at PM SHRI Kendriya Vidyalaya Mandla for the financial year 2025-26 from date 18.07.2025 to 02.08.2025 during office hours 09:00 AM to 03:00PM. Willing firms may register themselves for the following goods, services furnishing the requisite information in the prescribed proforma and enclosing details of Registration certificate, GST Number, Copy of Income Tax Return, necessary License etc. Application may be posted or given by hand.

Sl. No.	Type of Goods/Services/Work	Sl. No.	Type of Goods/Services/Work
1	Furniture Supply/Repairing	14	Photography/Video graphy
2	Printing Works	15	Maintenance of Photocopy /Printer
3	Catering/Tent Items & P.A. System & Lighting Decoration	16	Agricultural Instruments & Pesticides
4	Supply of Stationary	17	Plumbing works/Maintenance
5	Hardware/Sanitary Items	18	Electrical repairs & maintenance
6	Building Materials	19	Vehicle on Hire
7	Sports Materials with Sports Kit	20	Library Books
8	Laboratory Materials/ Equipments & Consumables	21	Costumes/Dress on rent
9	Musical Instruments	22	Painting/Flex Banner/Radium
10	Medicines/Medical Instruments	23	Teaching Aids Materials
11	Computer & Peripherals/ Computer Repair & Maintenance/ Computer Networking/LAN Networking	24	Paint Materials
12	Electrical/Electronic Items	25	Welding/Carpenter works
13	Exam Materials	26	AC/RO/Water Cooler Maintenance

Note:

1. For Firm Registration the proforma of Application Form is available on Vidyalaya website **<https://mandla.kvs.ac.in>**
2. The applicant is required to apply on Firm's Letter head.
3. One or more works can be applied for, in a single application form. Different applications need not be required.
4. The envelope should be Superscripted in RED INK "APPLICATION FOR FIRM REGISTRATION".

PRINCIPAL

From:

To

The Principal
PM SHRI Kendriya Vidyalaya
Mandla, Infront of DIET,
Mandla Dindori Road, Khairi
MANDLA- 481661

Sub: Application for Registration of firm for session 2025-26 – reg.
Sir,

With reference to the your advertisement published in DainikBhaskar daily news paper on dated 28.03.2021 on the subject cited above, it is to inform you that our firm deals in _____ materials/ works/ services. I want to register my firm for supply of/ providing _____ materials/ works/ services in your esteemed Vidyalaya during the session 2021-22. Details of my firm are as given below:-

S.No.	Particulars	Details
01.	Name of Firm (Copy of the Establishment Reg. issued by Local Authority)	
02.	Address of Firm (Mentioned as registration form)	
03.	Works of Firm (Mentioned as registration form)	
04.	Registration No. of Firm (Copy of firm registration)	
05.	GST No. of Firm (Copy of CGST/SGST registration)	
06.	PAN No. of Firm (Copy of PAN registration)	
07.	Tel. No. of Firm	
08.	Mobile No. of Firm	
09.	E-mail ID of Firm	
10.	Bank A/c. No. of Firm (Copy of the Bank Pass Book-1 st page)	
11.	Bank & Branch Name	
12.	IFSC Code of Bank	
13.	Name of the Item for Supply	
14.	Photograph of the Shop/Firm	

In view of the above you are requested that kindly register our firm to your institutions and give us a chance to render our services.

Yours faithfully

Seal of the Firm & Date

Sign of Proprietor
Name _____