CHAPTER II

THE ORGANISATIONAL SET -UP OF THE SANGATHAN

Article 2. The Sangathan

Kendriya Vidyalaya Sangathan was registered as a Society under the Societies Registration Act (XXI of 1860) on 15th December, 1965 **(Appendix-I A.).** The objectives for which the Sangathan has been established, are detailed in the Memorandum of Association and Rules reproduced at **Appendix-I.** The Sangathan administers the scheme of Kendriya Vidyalayas formulated by the Government of India in the Ministry of Human Resource Development. It has a three tier management structure with Headquarters at New Delhi, Regional Offices to manage a cluster of schools and Kendriya Vidyalayas spread all over the country and abroad.

The KVS shall function through its General Body called the Sangathan, its Board of Governors and four standing Committees constituted by the Board viz. the Finance Committee, the Academic Advisory Committee the Works Committee and **Administration and Establishment Committee**

The Minister of Human Resource Development(HRD), in-charge of the Kendriya Vidyalaya Sangathan, shall be the ex-officio Chairman of the Sangathan. The **Minister of State ,Human Resource Development in charge of Kendriya Vidyalaya Sangathan shall be the Joint Chairman. Secretary, Department of SE&L Ministry of Human Resource Development shall be the Deputy Chairman and an officer of the Ministry of Human Resource Development specified by the Government of India for this purpose shall be the Vice-Chairman.** The Financial Adviser to the Ministry of HRD shall be the Finance Member of the Sangathan. The other members of the General Body of the Sangathan shall be appointed by the Government of India as per Rule 3 of the Memorandum of Association and Rules. **Additional Commissioner (Admn.) shall be the ex-officio Secretary of the Sangathan.**

The annual general meeting of the Sangathan shall be held once a year. Special meetings may, however, be convened by the Chairman, whenever necessary.

The address of the KVS is:

a) Postal Address : Kendriya Vidyalaya Sangathan ((Hqrs.)
18- Institutional Area, Shaheed Jeet Singh Marg
New Delhi- 110 016

b) E-Mail : kvssao@nic.in

c) Website : www.kvsangathan.nic.in

b) Fax : 011- 26514179

(2)

तमसो मा ज्योतिर्गमय
केन्द्रीय विद्यालय संगठन

केन्द्रीय विद्यालय संगठन
KENDRIYA VIDYALAYA SANGATHAN
18–संस्थागत क्षेत्र,
18, INSTITUTIONAL AREA
शहीद जीत सिंह मार्ग,
SHAHEED JEET SINGH MARG
नई दिल्ली–110 016
NEW DELHI-110016
फैक्स FAX: 26514179 फोन PHONE: 26858570
Website : www.kvsangathan.nic.in

F.11074/5/2012-KVS(Hq)/(Admn-1)

Dated: 07.09.2018

आदेश

माननीय मानव संसाधन विकास मंत्री एवं अध्यक्ष, केंद्रीय विद्यालय संगठन द्वारा शिक्षा सत्र 2018-19 से डॉ. हरि सिंह गौड़ विश्वविद्यालय, सागर (मध्य प्रदेश) के परिसर में एक नया केंद्रीय विद्यालय खोलने की संस्वीकृति प्रदान कर दी गई है। वर्तमान में इस नए केंद्रीय विद्यालय में कक्षा 01 से 05 तक (प्रत्येक कक्षा में एक सैक्शन) खोलने और भविष्य में साध्यता के आधार पर विद्यालय में अन्य कक्षाओं/सेक्सनों में वृद्धि की जा सकेगी। प्रायोजक प्राधिकरण अर्थात डॉ. हरि सिंह गौड़ विश्वविद्यालय, सागर (मध्य प्रदेश) निम्नलिखित की व्यवस्था करने के लिए उत्तरदायी होंगे:-

1. केंद्रीय विद्यालय संगठन के निर्देशानुसार स्थायी विद्यालय भवन।
2. केंद्रीय विद्यालय के सभी कर्मचारियों के लिए 100% स्टाफ क्वार्टरों की व्यवस्था।
3. सभी अनुपातिक ऊपरी खर्च एवं भावी विकास के खर्च सहित समस्त आवर्ती और अनावर्ती खर्च।

भविष्य में प्रायोजक प्राधिकरण आवर्ती और अनावर्ती खर्च संबंधी बजट राशि को उपायुक्त, केंद्रीय विद्यालय संगठन, जबलपुर क्षेत्रीय कार्यालय को अग्रिम किस्त के रूप में जमा करवाएंगे। उदाहरण के तौर पर प्रत्येक वित्तीय वर्ष के लिए पहली किस्त अप्रैल महीने में दूसरी किस्त अक्तूबर महीने में जमा की जाएगी।

प्रायोजक प्राधिकरण यदि अपने वायदे को पूरा करने में असफल रहते हैं तो केंद्रीय विद्यालय की कक्षाओं/सेक्सनों की संख्या को कम करने के लिए आयुक्त, केविसं प्राधिकृत होंगे तथा वे प्रायोजक को विधिवत नोटिस देकर केंद्रीय विद्यालय को बंद करने का निदेश भी दे सकते हैं।

इस केंद्रीय विद्यालय में प्रवेश हेतु उच्च शिक्षण संस्थानों के अन्तर्गत केंद्रीय विद्यालय के संबंध में केंद्रीय विद्यालय संगठन द्वारा निर्धारित प्राथमिकताओं और नियमों के अनुसार प्रवेश दिए जाएंगे।

(डॉ. शचीकांत)
संयुक्त आयुक्त (कार्मिक)

वितरण:-

1. अध्यक्ष, केंद्रीय विद्यालय संगठन, नई दिल्ली के निजी सचिव।
2. उपाध्यक्ष, केंद्रीय विद्यालय संगठन, नई दिल्ली के निजी सचिव।
3. उप सचिव (यू.टी.), मानव संसाधन विकास मंत्रालय, शास्त्री भवन, नई दिल्ली।
4. आयुक्त, केंद्रीय विद्यालय संगठन, नई दिल्ली के कार्यकारी सहायक/निजी सचिव।
5. अपर आयुक्त (शैक्षिक)/(प्रशा.), केंद्रीय विद्यालय संगठन, नई दिल्ली के निजी सचिव।
6. संयुक्त आयुक्त (शैक्षिक), केंद्रीय विद्यालय संगठन को सूचना एवं आवश्यक कार्रवाई हेतु।
7. संयुक्त आयुक्त (प्रशिक्षण)/(प्रशा.), केंद्रीय विद्यालय संगठन को सूचना एवं आवश्यक कार्रवाई हेतु।
8. संयुक्त आयुक्त (वित्त), केंद्रीय विद्यालय संगठन को सूचना एवं आवश्यक कार्रवाई हेतु।
9. रजिस्ट्रार, डॉ. हरिसिंह गौड़ विश्वविद्यालय, सागर (मध्य प्रदेश)।
10. उपायुक्त, केंद्रीय विद्यालय संगठन, सभी क्षेत्रीय कार्यालय।
11. उपायुक्त, ई.डी.पी. प्रकोष्ठ, केंद्रीय विद्यालय संगठन को केविसं की वेबसाइट पर अपलोड करने हेतु।
12. सचिव, केंद्रीय माध्यमिक शिक्षा बोर्ड, प्रीत विहार, दिल्ली।
13. निदेशक, केंद्रीय विद्यालय संगठन, सभी जीट ग्वालियर, मुंबई/मैसूर/चंडीगढ़/भुवनेश्वर।
14. सभी अधिकारी/अनुभाग, केंद्रीय विद्यालय संगठन (मु.), नई दिल्ली।
15. गार्ड फाइल।

केन्द्रीय विद्यालय क्र.-4 सागर डॉ. हरिसिंह गौड़ 470003

केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education
संबद्धता - School Affiliation Re-Engineered Automation System (SARAS) 4.0

Details OF SCHOOL AFFILIATED TO

Central Board of Secondary Education

Details Of The School Filled up AFFILIATION/OASIS

Name of Institution	KENDRIYA VIDYALAYA NO.IV SAGAR (DHSGV)
Affiliation Number	1000253
State	MADHYA PRADESH
District	SAGAR
Postal Address	DR.HARISINGH GAUR VISHWAVIDYALAYA CAMPUS, SAGAR (M.P.) PIN 470003
Pin Code	470003
Website	https://sagarno4hsgv.kvs.ac.in
Year of Foundation	2018
Date of First Opening of School	
Name of Principal/ Head of Institution	RAJENDRA SINGH VERMA
Gender	
Principal's Educational/Professional Qualifications:	M.Sc. M.Ed
No of Experience (in Years):	
Administrative:	15
Teaching:	26
Status of The School	Secondary Level
Affiliation Period	From : 01/04/2022 To : 31/03/2027
Name of Trust/ Society/ Managing Committee	KENDRIYA VIDYALAYA SANGTHAN

केन्द्रीय विद्यालय संगठन
Kendriya Vidyalaya Sangathan
जबलपुर संभाग : जी. सी. एफ. इस्टेट साइंस
कॉलेज के पीछे, जबलपुर -482001 (म. प्र.)
Jabalpur Region: GCF Estate,
Behind Science college, Jabalpur-482001 (M.P.)
(URL: www.rojabalpur.kvs.gov.in :: E-Mail: rojabalpur@kvs.gov.in)
केन्द्रीय विद्यालय संगठन
DC – 0761-2678381(O), AC/AO/FO – 2678390

फ. क्र. 22350/केविसं./ क्षे. का. (जबल.)/2026-27/शैक्षिक/ 18496 दिनांक: 08.09.2026

प्राचार्य
केन्द्रीय विद्यालय क्र 4 सागर।

विषय- केन्द्रीय विद्यालय क्र.4 सागर को सीबीएई बोर्ड से सम्बद्धता विस्तार करने के सम्बन्ध में।

महोदया/महोदय,

उपरोक्त विषय एवं पत्र क्रमांक "Ref.F.III-19/KV-4/SGR/2026-27/209 Dated: 13.08.2026" द्वारा केवि क्र.4 सागर की सीबीएसई संबंद्धता के विस्तार की अनुमति हेतु पत्र प्राप्त हुआ है। केवि क्र.4 सागर की सीबीएसई संबंद्धता दिनांक 31.03.2027 तक है। अत: केन्द्रीय विद्यालय क्र.4 सागर को दिनांक 01.04.2027 से सीबीएसई संबंद्धता विस्तार करने की अनुमति प्रदान की जाती है। (CBSE School Code- 54258 & Affiliation No. 1000253)

उपरोक्त के संबंध में निर्देशित किया जाता है कि इस कार्यालय के पत्रांक "फ. क्र. 22350/केविसं./ क्षे. का. (जबल.)/2026-27/शैक्षिक/18497 दिनांक: 01.09.2026" को वापिस लिया जाता है।

भवदीय,

08.09.26
(दिग्ग राज मीना)
उपायुक्त

KENDRIYA VIDYALAYA No.4 SAGAR(DHSGVV)
LAST THREE YEAR BOARD RESULT
CLASSS: X

S.No	SESSION	TOTAL NO. OF STUDENTS ENROLLED	STUDENTS APPEARED	TOTAL No OF STUDENTS PASSED	RESULT
1	2023-24	39	39	39	100%
2	2024-25	34	34	34	100%
3	2025-26	34	34	34	100%

PRINCIPAL

प्राचार्य / Principal
केंद्रीय विद्यालय क्र. 4
Kendriya Vidyalaya No. 4
Dr. H.S. Gour V.V Sagar (M.P.)

केन्द्रीय विद्यालय क्र. 4 डॉ. हरीसिंह गौर विवि. सागर (म.प्र.)470003

(शिक्षा मंत्रालय भारत सरकार के अधीन एवं स्वायत्त संस्थान)

Kendriya Vidyalaya No. 4 DHSGVV,Sagar(M.P.)470003

LIST OF PARENT TEACHER ASSOCIATION

Session 2026-27

(As per Education Code Article 147)

Sr. No.	Designation in PTA	Name of Member	Post & address
1	Chairman	Sh. Rajendra Singh Verma	Principal K.V. No. 4 Sagar
2	Vice Chairman	Smt. Rachna Solanki	Parent Member
3	Secretary	Sh. Vikesh Jain	Parent Member
4	Joint Secretary	Smt. Ranjana Verma	Teacher Member
5	Three Other Members	Sh. Yogendra Singh Lodhi	Parent Member
		Sh. Bhuwneshwar Prasad Koshti	Teacher Member
		Sh. Punya Pratap Singh	Parent Member
6	Parent Members	All the parents of Students studying of KV No. 4 SAGAR class I to X	Member
7	Teacher Members	All the Teachers KV No. 4 SAGAR	

31/07/26

PRINCIPAL
KV No. 4 DHSGVV, SAGAR

प्राचार्य / Principal
केंद्रीय विद्यालय क्र. 4
Kendriya Vidyalaya No. 4
Dr. H.S. Gour V.V Sagar (M.P.)

Ex.

Format No. D.W.T.L./PHED/SAG/...2.5.....

District Water testing Laboratory, (D.W.T.L.)
Public Health Engineering Department.P.H.E.D.
Near TahseelSagar
Test Report

Issue No 106

Date- 20/08/2025

Nature of sample :- Drinking Water Sample / Others	*Not sampled by District Water testing Lab*		Unique Identification No.	
Sender's name and address: KENDRIYA VIDYALAYA NO.4 Dr. H.S.GOUR V.V. SAGAR	Sender's letter no.	269	Sender's letter Date	19/08/2025
	DWTLRef. No	106/25	DWTL receipt date	19/08/2025
	Date of analysis started	19/08/2025	Date of analysis completed	20/08/2025
	Quantity Of sample	SUFFICIENT		

Sample details

Particulars of Samples :-

No.	Block	Panchayat	Village	Location
1	SAGAR	SAGAR	SAGAR	TAP WATER
2				
3				
4				
5				

RESULTS

No.	Characteristics ,unit and test methods	BIS -10500:2012		Test Results				
		Desirable Limit	Permissible Limit	1	2	3	4	5
1	2	3	4					
1*	Chloride as Cl in mg/l, (IS 3025 Part 32)	250	1000	26				
2*	Total Alkalinity as $CaCO_3$ in mg/l, (IS 3025 Part 23)	200	600	54				
3*	Calcium as Ca++,in mg/l, (IS 3025 Part 40)	75	200	46				
4*	Magnesium as Mg++,in mg/l, (IS 3025 Part 46)	30	100	11.4				
5*	Total hardness as CaCO3 in mg/l, (IS 3025 Part 21)	200	600	190				
6	pH (pH scale)	6.5 to 8.5	6.5 to 8.5	7.4				
7	Iron as Fe Mg/l	1.0	1.0	0.10				
8	Nitrate as NO3 Mg/l	45	45	4.8				
9	Fluoride as F Mg/l	1.0	1.5	0.10				
10	TDS Mg/l	500	2000	268.4				
11	Turbidity NTU	1.0	5.0	0.8				
12	Sulphate as SO4 Mg/l	200	400	8.1				
13	Manganese as MnMg/l	0.1	0.3	0.0				
14	Faecal Coliform (TTC) per 100 ml	NIL		0.0				
15	Total Coliform per 100 ml	NIL for treated water and water in distribution system		0.0				
16	Arsenic By Kit Mg/l	0.01	0.01	-				

1. This report should not be produced partly or full without approval of signatory authority for legal purposes.
2. It is recommended that acceptable limit is to be implemented. Values in excess of those mentioned under "acceptable"
render the water not suitable, but still may be tolerated in the absence of an alternative source but upto the limits indicated under
the "permissible limit in the absence of alternate source" in column 4, above which the sources will have to be rejected.
3. The results refer only to tested samples and parameters tested
4. Samples will be stored for a period of 7 days from the date of issue of report. (For tests from S.No. 1 to 17)
5. This lab does not hold any responsibility for variation in results for samples kept on hold for want of clarification.
6. The tests marked with an * are accredited by NABL.

Remark:-

Aarti
Reviewed By

सहायक यन्त्री
Authorised Signatory
Quality manager
for

FS/920325/03

(4)

FIRE SAFETY CERTIFICATE APPENDIX - XII

No. Dated: 12/03/2025

Certified that the **Kendriya Vidyalaya No. 4 DHSGVV Sagar** (name of the building or premises) at **Dr. Harisingh Gour University Campus Sagar** (address) comprised of **Ground Floor** and **First Floor** (upper floors) owned/occupied by **Kendriya Vidyalaya No. 4 DHSGVV Sagar** (name of the institution) have complied with the fire prevention and fire safety requirements in accordance with rule of State/ UT Fire Service Rules, and verified by the officers concerned of Fire Service on 12/03/2025 (date of inspection) in the presence of R.S. VERMA (name and addresses of the Manager/ Secretary or his representative) and that the building/ premises is fit for PRINCIPAL occupancy upto classes Secondary Level (X) With effect from 12/03/2025 for a period of 03 year in accordance with rule and subject to compliance of specific conditions as appended:-

1.
2.
3.
4.

Issued on 12/03/2025 (date of issue) at SAGAR (place) by

*Strike out whichever is not applicable.

Signature with Seal: Rajesh Singh Rajput

Name : Rajesh Singh Rajput

Designation : Sanitary Officer

Name & Address of Department/ Office: Municipal corporation Sagar

To

The Principal

Kendriya Vidyalaya No. 4 DHSGVV

Sagar

ENDORSEMENT

The No Objection Certificate issued by Fire Service stand cancelled an annulled due to .....

(reasons to be recorded).

(Name and designation of the authorized signatory)

*** The filled up certificate should be either in Hindi or English. If it is issued in vernacular language, translated notarized version in English be uploaded along with the original vernacular certificate as a single pdf.**

BS/12032S/03

(2)

APPNENDIX - XI

BUILDING SAFETY CERTIFICATE

No. 132

Dated: 12/03/2025

Certified that the existing building **Kendriya Vidyalaya No. 4 DHSGVV Sagar** (name of the building or premises) at **Dr. Harisingh Gour University Campus Sagar** (address) comprised of **Ground Floor** and **First Floor** (upper floors) owned/occupied by **Kendriya Vidyalaya No. 4 DHSGVV Sagar** (name of the Institution) have complied with the Building safety requirements in accordance with National Building code Rules, and verified by the officers concerned of ....Municipal corporation Sagar..... (Name of Department/ Govt.) on....12/03/2025...(date of inspection) in the presence of **Sh. Rajendra Singh Verma, Principal** (name and addresses of the Manager/Secretary or his representative) and that the building/premises is fit for occupancy upto classes Secondary Level (X) with effect from....12/03/2025for a period of.....03..... years in accordance with rule and subject to compliance of the specific conditions as appended.

1.
2.
3.
4.

Issued on ...12/03/2025..... at.....SAGAR..... by

* Strike out whichever is not applicable.

Signature with Seal : [redacted]

Name : Rajesh Singh Rajput

Designation : Sanitary Officer

Name & Address of Department/ Office: Municipal corporation Sagar

(Assistant Engineer & above officer of concerned Govt. Department only)

Note: This certificate should be signed / issued by Assistant Engineer & above officer of concerned Govt. Department only

*** The filled up certificate should be either in Hindi or English. If it is issued in vernacular language, translated notarized version in English be uploaded along with the original vernacular certificate as a single pdf.**

Ex.

Format No. D.W.T.L./PHED/SAG/...2.5.....

District Water testing Laboratory, (D.W.T.L.)
Public Health Engineering Department.P.H.E.D.
Near TahseelSagar
Test Report

Issue No 106

Date- 20/08/2025

Nature of sample :- Drinking Water Sample / Others	*Not sampled by District Water testing Lab*		Unique Identification No.	
Sender's name and address: KENDRIYA VIDYALAYA NO.4 Dr. H.S.GOUR V.V. SAGAR	Sender's letter no.	269	Sender's letter Date	19/08/2025
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Sample details

Particulars of Samples :-

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5*	Total hardness as CaCO3 in mg/l, (IS 3025 Part 21)	200	600	190				
6	pH (pH scale)	6.5 to 8.5	6.5 to 8.5	7.4				
7	Iron as Fe Mg/l	1.0	1.0	0.10				
8	Nitrate as NO3 Mg/l	45	45	4.8				
9	Fluoride as F Mg/l	1.0	1.5	0.10				
10	TDS Mg/l	500	2000	268.4				
11	Turbidity NTU	1.0	5.0	0.8				
12	Sulphate as SO4 Mg/l	200	400	8.1				
13	Manganese as MnMg/l	0.1	0.3	0.0				
14	Faecal Coliform (TTC) per 100 ml	NIL		0.0				
15	Total Coliform per 100 ml	NIL for treated water and water in distribution system		0.0				
16	Arsenic By Kit Mg/l	0.01	0.01	-				

1. This report should not be produced partly or full without approval of signatory authority for legal purposes.
2. It is recommended that acceptable limit is to be implemented. Values in excess of those mentioned under "acceptable"
render the water not suitable, but still may be tolerated in the absence of an alternative source but upto the limits indicated under
the "permissible limit in the absence of alternate source" in column 4, above which the sources will have to be rejected.
3. The results refer only to tested samples and parameters tested
4. Samples will be stored for a period of 7 days from the date of issue of report. (For tests from S.No. 1 to 17)
5. This lab does not hold any responsibility for variation in results for samples kept on hold for want of clarification.
6. The tests marked with an * are accredited by NABL.

Remark:-

Aarti
Reviewed By

सहायक यन्त्री
Authorised Signatory
Quality manager
for