

**SCHEDULE FOR DOCUMENT VERIFICATION & ADMISSION****DATE: 15.04.2026**

S.NO.	CLASS	CATEGORY	LOTTERY No.	TIME
1.	BALVATIKA -1	I	01 - 15	9 am to 11 am
2.	BALVATIKA -1	I	16 - 30	11:30 am to 1:30 pm
3.	CLASS I	RTE	11 - 30	9 am to 11 am
4.	CLASS I	I	01 - 15	9 am to 11 am
5.	CLASS I	I	16 - 30	11:30 am to 1:30 pm

**DOCUMENTS TO BE SUBMITTED AT THE TIME OF FRESH ADMISSION****(Online Admission Class I & Balvatika 1)**

1. Print out of online application form.
2. Passport size photo of the child.
3. Birth certificate of the child (mentioning the name of the child), issued by the competent authority concerned state government.
4. Service certificate from relevant departments for government employees. (CENTRAL GOVERNMENT / STATE GOVT / PSU'S, etc.)
5. A service certificate showing the number of transfers during the preceding 7 years (01.04.2019 onwards) duly signed and stamped by the head of office bearing the name, designation and other relevant particulars in block letters as filled in online application.
6. A certificate of retirement for uniformed Defence employees.
7. A certificate in the name of Child, that the child belongs to the Scheduled Caste/Scheduled Tribe/EWS/OBC (Non-Creamy Layer)/BPL wherever applicable, issued by the Competent Authority in concerned State Government / Union Government .
8. A certificate from the civil surgeon/rehabilitation centre or any other competent authority defined by the Government of India certifying that she/he is a child with Special Needs (CWSN), wherever applicable.
9. Proof of Residence (Same as filled in online application form).
10. Aadhar card in the name of the child/Acknowledgement of Aadhar applied.

**NOTE:**

1. There should not be any discrepancy with regard to name of child and parents in all the concerned documents.
2. If the parent does not turn up for the admission without giving any information for their inability to come for admission on the scheduled day, it is considered that the parent is not willing to admit the child and the seat will be allotted to the next candidate in waiting list.

  
PRINCIPAL