

Date: 22.05.2025

NOTICE

Reg: Admission in to Class-XI (Commerce), Session: 2025-26 (FRESH ADMISSION)

It is for information of all concerned that, some vacancies are likely to arise for admission in to **Class-XI Commerce** for the session 2025-25. This vacancy will be determined after admitting the students of KV No.3 Bhubaneswar i.e. the students who have passed Class-X (SSE-2025) from KV No.3 Bhubaneswar. Hence in anticipation of few vacancies' applications are invited from the eligible and willing candidates for Fresh Admission in Class-XI Commerce for the session 2025-26. The willing and eligible candidate may Register (Mode of Registration is appended below) between 24.05.2025 and 30.05.2025 (10 AM to 1 PM).

Eligibility:

1. The candidate must have passed Class-X (in the session: 2025-25) from any recognized Board

Mode of Registration

The candidates have to download the registration form and other formats available from the Vidyalaya website: <https://no3bhubaneswar.kvs.ac.in/>. They have to take a print out of the Registration form and fill it. After filling this form, they have to submit the Registration form along with required documents mentioned below in the office between 24.05.2025 and 30.05.2025 (10 AM to 1PM) (***No other Mode of Application will be accepted***). Admission will be granted only up to the sanctioned strength as per the KVS Admission Guidelines 2025-26 available in KVS Website: www.kvsangathan.nic.in . For concession in marks/percentage of marks please refer KVS Admission Guidelines 2025-26 and submit the documents accordingly to avail such concession. The actual vacancy will be notified after admitting students of KV No.3 Bhubaneswar.

Following documents to be attached:

1. Filled in Registration form
2. Self-attested copy of Class-X Mark Sheet (Printout of the downloaded copy from Digi locker only – Where there is Bar code of Digi locker)
3. Any valid certificate claiming concession as mentioned in KVS Admission Guidelines 2025-26
4. Service Certificate – only for Government Employees (If applicable) – in the attached format
5. Certificate From the employer – only for Government Employees (If applicable) – in the attached format
6. Valid Caste Certificate (SC/ST/OBC-NCL) (If applicable) – OBC (NCL) Certificate should not be older than 3 years
1. Single Girl Child Affidavit – in the enclosed format
2. Local Residence proof (Should be in the name of either of the parent) – Incase of rented house Rent Agreement along with electricity bill of the owner.

Note:

This REGISTRATION FORM is available for downloading in the website of KV3 BBSR
<https://no3bhubaneswar.kvs.ac.in/>

PRINCIPAL



KENDRIYA VIDYALAYA SANGATHAN

Kendriya Vidyalaya No.3 Bhubaneswar

REGISTRATION FORM FOR NON-KV STUDENTS FOR ADMISSION TO CLASS XI (2025-26)

Reg No _____ Date of Reg. _____

STREAM CHOICE:

(1) Commerce

☐

Paste your

Latest

Photograph

1. Name of applicant: _____

2. School last Attended: _____

3. Father's Name: _____

4. Father's Occupation: _____

5. Mother's Name _____

6. Mother's Occupation: _____

7. Service Category of Parent as per KVS Admission guidelines: _____

8. Residential Address: _____

9. Phone /Mobile No _____ Email id _____

10. Category of Applicant (Specify Gen./ SC/ST/OBC(NCL)): _____

(if SC/ST/OBC(NCL), attach self-attested photocopy of certificates)

11. Result of class X (supported by photo copy of mark sheet) CBSE Roll No. _____

12. Whether participated in SGFI/KVS National /Regional Sports Meet/Scout/Guide/NCC (if

Subject	Marks	Subject	Marks
Hindi		Mathematics Standard	
Sanskrit		Mathematics Basic	
English		Science	
Social Science		Any Other	
Total Marks		Percentage of Marks	%

yes, please attach attested photo copies of certificate and give details). Specify the level also _____

(All taken together Aggregate Marks will not be exceeded by 6%)

We hereby declare that the above information furnished is true to the best of our knowledge.

Date:

Signature of Student

Parent's Signature

**SERVICE CERTIFICATE
(CENTRAL GOVERNMENT)**

Certified that Sri/Smt. _____ is working as a regular/permanent/temporary/contractual/part time/casual employee in the capacity of _____ in this office/Ministry/under the Ministry of _____ government of India. He/ She is an employee of Defence Service/CRPF/BSF/NSG/SPG/CISF/Central Govt./Central Govt. Autonomous body/Central govt. PSU fully financed/partially financed by the Central Govt. His/her services are non-transferable / transferable anywhere in India.

Complete Address and telephone No. of the Office

Place: _____

Date: _____

Signature of Head of the Office
(with Name, Designation and Office Stamp)

CERTIFICATE OF NUMBER OF TRANSFERS

I _____ (Name) _____ (rank /designation) of _____ (Name of the Office), do hereby certify that during the past 7 years (Up to 31.03.2025) I have been transferred _____ times (In figures & in words) from one station to another. *(If the distance between the form and to place is at least 20 kms and the minimum period of stay is six months then only it will be considered as a transfer)*. The details of which are given as under:

I know that if the above-mentioned facts are found incorrect, my child will be disqualified for admission in Kendriya Vidyalaya.

Office/Unit and Place	Date of Joining the Office/ Unit	Date of Release from the Office/Unit	Period of stay (in days)	Transferred Office/Unit and Place	Distance between the Two Office (in km)	Transfer Order No.

Signature of the Parent

COUNTER SIGNATURE

I, _____ (Name) _____ (Rank/Designation) of _____ (Name of the Office/Unit/Department) hereby certify that the particulars given in above have been authenticated by the records held in the office and found correct.

Place: _____

Date: _____

Signature of Head of the Office
(with Name, Designation and Office Stamp)

**SERVICE CERTIFICATE
(STATE GOVERNMENT)**

Certified that Sri/Smt. _____ is working as a regular/permanent/temporary/contractual/part time/casual employee in the capacity of _____ in this office /Ministry /under the Ministry of _____ government of _____. He/ She is an employee of State Govt. / State Govt. Autonomous body/State Govt. PSU fully financed by the State Govt./partially financed by the state Govt. His/her services are non-transferable / transferable anywhere in _____.

Complete Address and telephone No. of the Office

Place: _____

Date: _____

Signature of Head of the Office
(with Name, Designation and Office Stamp)

CERTIFICATE OF NUMBER OF TRANSFERS

I _____ (Name) _____ (rank /designation) of _____ (Name of the Office), do hereby certify that during the past 7 years (Up to 31.03.2025) I have been transferred _____ times (In figures & in words) from one station to another. *(If the distance between the form and to place is at least 20 kms and the minimum period of stay is six months then only it will be considered as a transfer)*. The details of which are given as under:

Office/Unit and Place	Date of Joining the Office/ Unit	Date of Release from the Office/ Unit	Period of stay(in days)	Transferred Office/Unit and Place	Distance between the Two Office (in km)	Transfer Order No.

I know that if the above mentioned facts are found incorrect, my child will be disqualified for admission in Kendriya Vidyalaya.

Signature of the Parent

COUNTER SIGNATURE

I, _____ (Name) _____ (Rank/Designation) of _____ (Name of the Office/Unit/Department) hereby certify that the particulars given in above have been authenticated by the records held in the office and found correct.

Place: _____

Date: _____

Signature of Head of the Office
(with Name, Designation and Office Stamp)

CERTIFICATE FROM THE EMPLOYER

(Regarding Status of Employment & identification of Admission Category in KVS)

I Sri/Smt./Ms. _____ (Name of the Employer) ,
designation _____ working in the office of
_____ department of _____ , government of
_____ do hereby certify the following in respect of Sri/Smt./Ms.
_____ (Name of the Employee) whose son/daughter
_____ (Name of the Child) is seeking admission in Kendriya Vidyalaya No.3

Bhubaneswar

01	Name of the Child for whom admission is sought (in Block Letters)	
02	Class in which admission is sought	
03	Full name of the employee (in Block Letters)	
04	Designation of the employee	
05	Employee Code / Employee Identity No.	
06	Name of the office where the employee is presently posted	
07	Status of Employment (Whether Permanent/ Regular/ Temporary/Contractual/ Part Time/ Adhoc/Daily Wage Basis/Casual -To be written clearly)	
08	This office/organization is Central Government / <i>Central Government Autonomous body</i> / PSU fully or partially financed by Govt. of India /State Government/ Sate Government Autonomous Body / PSU fully or partially finance by the state govt. (To be written clearly)	
09	Whether the employee is to be considered as an employee of Central Government/ <i>Central Government Autonomous body</i> /PSU fully or partially financed by Govt. of India/State Government/ Sate Government Autonomous Body/ PSU fully or partially finance by the state govt. (Any one of the above to be written clearly)	
10	Please write any one of the following which is applicable i.r.o. the child for whom admission is sought 1. Children of transferable and non-transferable Central government employees and children of ex- servicemen. This will also include children of Foreign National officials, who come on deputation or transfer to India on invitation by Govt. of India. 2. Children of transferable and non-transferable employees of Autonomous Bodies / Public Sector Undertaking/Institute of Higher Learning of the Government of India. 3. Children of transferable and non-transferable State Government employees. 4. Children of transferable and non-transferable employees of Autonomous Bodies/ Public Sector Undertakings/Institute of Higher Learning of the State Governments. 5. Children from any other category	
11	Recent Pay/Salary of the Employee with proper Split up	(i) Pay Level : _____ (ii) Pay : _____ (iii) DA : _____ (iv) HRA : _____ (v) Any Other _____ (vi) Any Other : _____ (vii) Total : _____
12	Whether the employee is drawing the consolidated pay	YES / NO

Place: _____

Date: _____

Signature of the Certifying Authority with Seal

Complete Address of the Office:

Telephone Number: _____

AFFIDAVIT FOR SINGLE GIRL CHILD

Rs. 100/- Stamp Paper

(Judicial Magistrate/SDM/Executive Magistrate(Not below the rank of Tahasildar))

I _____ aged _____ years , Indian inhabitant
 occupation _____ Resident _____ of _____

_____ is
 mother/father of _____ Date of Birth _____

_____ submitting my undertaking to the Head of the Institution for
 admission of my daughter _____ in Class-_____ vide
 KVS Admission Guidelines 2025-26

1. I hereby declare that Miss _____ is the only girl child
 in my family (with no male/female sibling). I understand that it shall be my sole responsibility to
 inform you about any change in status of Single Girl Child in the family immediately, if and when
 it occurs.
2. I am also aware that in case it is detected at any time that the affidavit sworn by me is false,
 appropriate action will be taken by the school authorities and KVS against me.

Signature of Father

Signature of Mother

Residential Address with Contact Number:

Solemnly affirmed at: _____

This _____ (Day) of _____ (Month) of 2025 (Year)

BEFORE ME

Explained and Identified by me,

Advocate

AFFIDAVIT FOR SINGLE GIRL CHILD

I, Father of (Single Girl Child) _____ &

Mother of (Single Girl Child) _____

residing at _____

_____do

solemnly declare that we have n other child except _____ (Name

of the Single Girl Child).

1. That I am citizen of India.
2. That _____ is my real daughter.
3. That her date of birth is _____
4. That I have a Single Daughter and no other child in my family.
5. That my above-mentioned daughter has no brother or sister.
6. That I will inform the School authority in case another son or daughter is born in my family.
7. If any information or documents are found incorrect on verification, the admission of my ward may be treated as canceled, I will not sustain any claim against the decision of Principal, Kendriya Vidyalaya No.3 Bhubaneswar.

Deponent

