

KENDRIYA VIDYALAYA SANGATHAN REGIONAL OFFICE BANGALORE

Academic Plan for the academic year 2024-2025

Name of the KV:

Sl.No	Activity/Programme	Achievement Targets	Date(s)/Time Target	Monitoring/Evaluation	Remarks
1	2	3	4	5	6
A.					
1	School Time-table	Regular Timetable planned and allotted periods for each subject as per KVS norms so that syllabus can be completed within the stipulated time. Remedial timetable also planned. Special time table for class 10 and 12.w.e.f.3/4/2024	Timetable implemented from 1.4.2024 Remedial - 2 periods / week. Special time table from 3/4/2024 upto 2nd pre board.	To monitor syllabus completion and take a report of syllabus completion at the end of the month. Monitor if Co-scholastic areas are being taken care.	
2	Analysis of Board & Internal Exam results	100 % target set for Class X and XII board Exam PI 75 % target set for Internal Exam	The tests and examinations are conducted as per schedule given by RO and evaluation is done in time. Monthly test is being conducted as per schedule notified by RO.	Analysis of results is being carried out and necessary actions taken to improve the performance of students.	
3	Checking of HW&CW of Children	Checking of notebooks for improvization in correction and to make the children aware of their shortcomings for better learning Teachers to check twice a week and make the children do the follow up work Principal / HM to check every 3 months once randomly Note book correction scheduled time table w.e.f 3.4.2024 implemented.	NOTEBOOK CHECKING SCHEDULE 5.4.24 to 29.4.24 & Second Phase 5.8.24to 29.8.24 Third phase 5.12.2024 to 16.12.2024 Fourth phase 3.2.2025 to 10.2.2025	To monitor if correction is being done regularly monitor the quality of correction To check if follow up work is being initiated To monitor the maintenance of Index Monitor once in 3 months on a random basis	
4	Remedial teaching	To make the children achieve better .	special T.T. for X and XII w.e.f 3.4.2024 for other classes w.e.f jul 2024. Twice a week per subject	To provide individual attention, monitor the progress of learning	

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5	Guidance to Bright children	To make the children aim higher.	1.Participation in NCSC/RBVP/JIGYASA/Vigyan Jyoti/ATL/STEM Activities. As per kvs head quarters & Calender of activities. 2.Encourage them to participate in External competitions. Seminars To navigate through informative websites for enrichment.	Motivational talk, Guidance & Counselling,seminars Sessions planned every months. Monitor their achievements and encourage them	
6	Supervision of:				
	i). Laboratory work	List of practicals to be displayed with student batch list. Purchase of lab items. Maintaining the lab properly, maintaining the safety and security of lab	Apr 2024 Dec 2024 Daily	Displayed and updated if any Entering in the stock register. Regular monitoring of working of apparatus/items/computer.	
	ii) SUPW Programme	Making students understand importance of SUPW dignity of labour and work ethics , respect towards manual work	school hours as per timetable	activities like candle making , Agarbathi making , book binding , origami work , maintenance of minor trouble shooting and maintenance of electric appliance	
	iii) Library	Purchase of Textbooks, reference books, Competitive books, books for Hanging Library and subscribing for magazines. Purchase minimum of 50% Hindi books.	Purchase by Dec 2024. Issuing books to student every fortnight.	month Reading month to be celebrated in July Book review by students during assembly , fun day and in Class	
	iv) Other work	Cubs & Bulbul Activities Scouts & Guides NCC - 3 Kar Girls Btn - Air force Btn (Boys & Girls)	NCC - 50 Girl cadets in Army wing & 100 cadets in Air wing. All should procure A certificate	Monitoring their activities once a week conducting rallies Activities and programs as directed by units	
	Examinations:				
	Periodic Assessments	To test and evaluate if learning has taken place periodically	As per KVS HQ	monthly Examination distribution of papers and discussion,calendar of activities PTM to be conducted after every Periodic Assessment	

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7	Half yearly exam	To test and evaluate of learning of Term - 1	As per KVS HQ	Evaluation to be completed as per per schedule given by KVS RO To conduct PTM and distribute Term-1 Report card Analysis of results.	
	Session ending exam	To test and evaluate learning of Term - 2	As per KVS HQ	To conduct PTM and distribute Report card Analysis of results.	
	Preboard exam for Class X and XII	Pre- boards help children to learn better and improve upon their shortcomings and to equip them to face board exams. Target fixed 100% with Average 7. to 80 %	As per KVS HQ	After evaluation of Pre-board result analysis is done, sent to RO and remedial measures and help is rendered to students who should perform better	
	Monthly tests for Classes X and XII	To help children to fix a target of 100% and improve each time they write a test in the month Re-test for absentees if any	Monthly test planned as per schedule sent by KVS RO Bengaluru	Evaluation to be completed within 3 days after the test Analysis after each test being done and discussion with parents held Updating parents about child's performance on	
	Subject Committee Meetings	To plan syllabus to be covered in the month, Demo lessons. Discussion on Interdisciplinary aporoach. Review of previous subject committee. Action plan and activites for the month, decide common LOs to be achieved, TLMs to be used, decide upon projects, Enrichment activites and MDP to be given.Discussion on NEP 2020. Assessment planned also to be discussed To also plan FLN activites in Primary Discussion on NEP 2020 Assessment planned also to be discussed.	Every month 1st week (one subject per day)	To write minutes and the minutes of meeting to be followed up by Subject Convenors / Principal.	
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9	Innovative Academic Projects	To encourage creative and critical thinking. To encourage new innovations , scientific temper. Educational toys.	Updation of ATL dashboard before 15th of every month. Participation in KVS Level competitions when notified. Workshop twice in a year.	Innovative academic Committee one from primary and one to secondary to monitor the ward.	
10	Other Programmes	Conducting CPD (continuous professional development) for 50 hours Conducting all programmes,online workshops as envisaged by CBSE, KV Workshops related to NIPUN	Follow schedule notified by CBSE and KV	Monitor participation and implementation of take aways from all the workshops.	
B.	Co-Curricular	all the activities related to cultural , national and international events are planned as per the guidelines of KVS, EBSB,Kala utsav AKAM, Veergatha etc.... all are involved for the year 2024-25.	As per the activity plan for the session 2024-2025	done with Photos of activites are displayed in the Newsletter and maintained for monitoring and evaluation.	
1	Investiture ceremony	Selected Student Council members through Election (Secondary) and selection (Primary)	10.7.2024 8.30 am to 9.30 am	Continuously monitoring if the student council is executing the duties assigned to the council.	
2	Finalisation of CCA Schedule	Action plan finalized in mid March for the Academic session 2024 - 25	Every week conduct CCA activity on Wednesdays for Primary and Saturday for Secondary	Monitoring if the CCA schedule planned is being followed every week during CCA periods.	
3	Organisation of Hobby Clubs	To make children participate in their field of interest and develop their creativity and talent, to beautify the school and improve fitness and health.	Photography & Art club Eco Club Heritage Club Math Club Health Club & sports club Innovative club Club activites are conducted alternate Saturday for 1 hour	Details of activities planned and done with Photos of activites are displayed in the Newsletter and maintained for monitoring and evaluation. Garden area improved by Eco club. Display of pictures done by Heritage club in the corridors	
4	House-wise competitions in:	All Individual and group competitions are being conducted House-wise	Every working Wednesday between 8.50 am to 9.30 am	Judgement being done after every competition systematically and House points are allotted to the concerned House.	

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5	Primary Section:				
	i) Story	To narrate a story sequentially without any grammatical error	During Fun day on Saturdays (1 hour)	To achieve TLOs and values	
	ii) Poetry Recitation Hindi/English	To recite a poem in rhyme and rhythm.	After every language class (weekly once) During Fun day on Saturdays (1 hour)	To achieve TLOs and enjoy	
	iii) Calligraphy	To develop a good handwriting .	After every language class (weekly once) CCA - English (13.11.2024) & Hindi calligraphy (11.9.2024) During Fun day on Saturdays (1 hour)	To monitor formation of letters, spacing and neatness	
	iv) Drawing	To encourage creativity and artistic qualities	On Fun Days every Saturday 21.8.2024 CCA Drawing competition	To evaluate and give positions	
	v) Music	To develop their interest and promote their talent and creativity	CCA - Group song competition on 31.7.2024	To evaluate and give positions	
	vi) Dance	To develop their interest and promote their talent and creativity	CCA - Group dance competition on 10.7.2024	To evaluate and give positions	

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	vii) Fancy Dress	To develop their interest and promote their talent , creativity, confidence	November 14th Bal Diwas (14.11.2024)	To evaluate and give positions	
	viii) Any other	To develop their interest and promote their talent , creativity, confidence	Planned many Individual and Group competitions under CCA,club, cubs & bulbuls & many craft and fun activities for Fun day on each Saturday.	To evaluate and give positions	
6	<u>Secondary & Sr.Secondary</u>				
	i) Elocution	To develop their interest and promote their talent and creativity and to enhance public speaking skill	Planned many Individual and Group competitions under CCA, classroom activities 17.7.2024	To enhance their skills and evaluate and give positions	
	ii) Music	To enhance their interest and skill in music and improve their rhythm and tune.	Planned many Individual and Group competitions under CCA, classroom activities Online activities-Route to Roots.22.6.2024	To enhance their skills and evaluate and give positions	
	iii) Dance	To develop their interest and promote their talent in performing art.	Planned many Individual and Group competitions under CCA, classroom activities Online activities-Route to Roots. 9.10.2024	To enhance their skills and evaluate and give positions	
	iv) Poetry Recitation	To develop their interest and promote their expressions, tintonation and poetry skills.	activities 25.9.2024-Hindi 6.11.2024-English	To enhance their skills and evaluate and give positions	

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	v) Dramatics	To develop their interest and promote their talent and creativity in theatre art.	Planned many Individual and Group competitions under CCA, classroom activities 7.8.2024	To enhance their skills and evaluate and give positions	
	vi) Any other	Students are participating in other than KVS activities.	Planned many Individual and Group competitions under CCA, classroom activities Online activities-Route to Roots.	To enhance their skills and evaluate and give positions	
	vii) Participation in activities	To develop their interest and promote their talent and creativity	Planned many Individual and Group competitions under CCA, classroom activities	To enhance their skills and evaluate and give positions	
	organised by other agencies.	To develop their interest and promote their talent and creativity	Planned many Individual and Group competitions under CCA, classroom activities Online activities-Route to Roots.Spice Macay,Painting and drawing	To enhance their skills and evaluate and give positions	
7	Publication of Vidyalaya Patrika, News letter &Class magazine etc	A platform for children to express and a platform for the vidyalaya to showcase their activities done.	2 newsletter to be published one in the month of September (Term 1)one in the month of February (Term 2) Every class to make an album/ magazine by December Vidyalaya Patrika to be published by March	To be Published in Term I and term II	
C.	Games and Sports	To test endurance and physical ability. To organise Children Sports Day, National Sports Day, Cluster, Regional level competitions.	House-wise group games for classes VI to XII	Monitor their progress in physical growth	
1	Primary Section:				

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	Organisation of:				
	i) Mass participation	Organize Yoga, Mass PT, Community singing, Community lunch, Cleanliness Rally, Calligraphy competitions, Poster making Competitions etc To encourage mass participation , to build synchronization and uniformity	Mass drill & every Saturday as a part of fun day Community Singing every Wednesday Community Lunch every month end Organize Rallies for awareness on special occasions.	Monitor their performance	
	ii) Physical efficiency tests	To test endurance and physical ability	Term-wise physical test planned	Monitor their progress in physical growth	
	iii) Athletics- Housewise com-	Organize track events and athletics For all classes from 1 to 5	Track event for classes 1 to 3 during Games period commencing from July	Monitor how they play and evaluate their knowledge of the game	
	petitions	Organize track events and group games in each term	House-wise group games for classes III to V	Monitor how they play and evaluate their knowledge of the game	
	iv) School meet	To organize sports day as part of Dhyan Chand's birthday	29/8/2024	Conducting events and give prizes.	
2	<u>Secondary & Sr.Secondary:</u>				
	Organisation of :				

Sl.No	Activity/Programme	Achievement Targets	Date(s)/Time Target	Monitoring/Evaluation	Remarks
	i) Mass participation drive	Organize Yoga, Mass PT, Community singing, Community lunch, Cleanliness Rally, Calligraphy competitions, Poster making Competitions etc	Mass PT and Yoga every Wednesday and Saturday	Monitor their performance	
	ii) Physical Efficiency test	To encourage mass participation , to build synchronization and uniformity	Term-wise physical test planned	Monitor their progress in physical growth	
	iii) Housewise competitions:	Organize group events and atheletics For all classes from VI to XII	Organize House wise events and atheletics For all classes from VI to XII	Monitor how they play and evaluate their knowledge of the game	
	i) Athletics	Organize House wise events and atheletics For all classes from VI to XII	Organize House wise events and atheletics For all classes from VI to XII	Monitor how they play and evaluate their knowledge of the game	
	ii) Team games	Organize group events and atheletics For all classes from VI to XII	Organize House wise events and atheletics For all classes from VI to XII	Monitor how they play and evaluate their knowledge of the game	
	iv) School meet	Organize group events and atheletics For all classes from VI to XII	Organize House wise events and atheletics For all classes from VI to XII	Monitor how they play and evaluate their knowledge of the game	
	Yoga practice & display	Yoga for good well being	3 minutes yoga during morning Assembly everyday 1 hour session on June 21st 2024 International Yoga day Yoga period allotted in the timetable for classes VI to X	Monitor the right way of performing Yoga	
	Inter school/Cluster/Regional	as per the KVS norms , cluster level and Regional to be held.	Maximum participation and practise during games period planned.	Monitor how they play and evaluate their knowledge of the game	

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	meets etc.	School level Meeting for conducting events with sports coaches and sports captains of 04 houses.	House-wise sports meet for classes 6th to 12th.	Monitor how they play and evaluate their knowledge of the game and to select best sportsmen.	
	v) Any other	To organize sports day as part of Dhyan Chand's birthdays national sports day and Childrens' sports day.	Maximum participation and practise during games period planned.	Monitor how they play and evaluate their knowledge of the game	
	vi) Participation in activities	To organize sports day as part of Dhyan Chand's birthdays national sports day and Childrens' sports day.	Maximum participation and practise during games period planned.	Monitor how they play and evaluate their knowledge of the game	
	organised by other agencies	To organize sports day as part of Dhyan Chand's birthdays national sports day and Childrens' sports day.	Maximum participation and practise during games period planned.	Monitor how they play and evaluate their knowledge of the game	
D.	<u>Other Activities</u>				
1	Environmental Awareness Programme	activities are planned as per the KV and NCC norms.	To plant 100 saplings on Vanamahotsav day	Monitor how they nurture the saplings..	
2	Science Exhibition	RBVP - Grey Revolution	Open national level RBVP	Monitor their project work and giving proper guidance	
3	EBSB&Kala Utsav	as per the KVS norms , cluster level and Regional to be held.Activities to be conducted in the class rooms and during CCA activities.	As per KVS RO	Monitor how they perform and asses ,evaluate their knowledge of the skills, in dance, projects etc.	
4	Youth Parliament	As per the Vidyalaya norms planned.	in the present session 2024-2025.	Monitor how they perform in their activities.	

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5	Value Education Programme	Counselling session by the principal, ACP,NEP .	in the morning assembly, CCA, Class rooms teaching and learning.	Monitor how they perform in their daily activities.	
6	School Annual Day	As per the Vidyalaya norms planned.	in the present sessionNovember 2024-2025	Monitor how they perform and asses ,evaluate their knowledge of the skills, in dance, drama etc.	
7	Celebration of festivalsand important days	As per the KVS norms.	22.4.2024 World Book day 24.4.2024 International Yoga day 21.6.2024 Vanamahotsav 4.7.2024 Independence day 15.8.2024 Teachers' day 5.9.2024 Hindi Pakhwada & Swachhata pakhwada 1.9.2024 to 14.9.2024 Global Handwash day 16.10.2024 Grandparents' day National Unity day 31.10.2024 Kannada Rajyotsava 1.11.2024 Educational day 11.11.2024 Bal Diwas 14.11.2024 KVS Foundation day 15.12.2024	monitoring the organisation of the events.	
8	Morning Assembly	To give chance for stage participation	Every day 8.30 am to 8.50 am	events. Encrouging maximum participants in boosting confidence.	S
9	Scouting&Guiding Training/Camps	Scouts and Guides/ Cubs and Bull Bulls -classes /activities planned on Saturdays.	Testing camps/ Rajayapuraskar/ Golden Arrow/Thritya Sopan.	working for PM Shield/S &G Foundition day /Thinking Day	

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10	Trekking etc.				
11	Health Checkup of students twice a year	For well being of the child and to observe and record the healthy growth of the child. Giving de worm tablets .	4.9.2024 to 20.9.2024 (Primary) July to Sep 2024 (secondary) De-worm tablets once a year.	Measuring height , weight and evaluating overall health. Checking of administering of Vaccine.	
12	Any other	BALA project taken up to make Building As Learning Aid to develop creativity, promote physical developmentand to express themselves on the Children's wall.	Enabled classrooms and corridor in the Primary classes and allow children to use classroom walls as and when they want to expresstheir creative expressions.especially on Saturdays	To monitor the use of Children's wall space effectively.	
E.	Miscellaneous				
1	Talks by experts	Talk by eminent professors, scientists and reasearch scholars by educational instituon/ CFTRI/ RIE/DFRL/Deffence sectors.	monthly once for secondary and primary section.	Monitoring by committee members and feedback from students.	
2	Proposals for Inservice Courses	Teachers completed inservice course six years back are indentified.	Identified teachers will be sent to inservice course during the session 2024-25 as per KVS inservice schedule.	To implement in their teaching learning process. Session to be taken by the participants during subject committee meeting.	
3	Organisation of Inservice Course/Vidyalaya leel workshops	Workshop on 1. Code of conduct for teachers 2.Stress Management 3. Toy based workshop 4. Vidya Pravesh 5. New text books 6. Use of SATs and UDISE portal 7Use of ICT.	Month end programme	Conducted one workshop on code of conduct on 28.3.2024 for continuous professional development	

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4	Proposals for National/ICT/Innovative&experimentation Awards	Encouragement of teacher to take up innovative practices by using ICT/Research projects/Activity.	Quarterly data collection from teachers.	Demonstration in subject committee meeting and sharing of teachers experience during classes. .	
5	Community Oriented programmes	As per the Guidelines of KVS and other activities. Students from neighbouring were called to take part in cultural events /sports and games/ Academic.	As per the schedule. (Atleast 6 times)	Based on various competitions. Evaluation by Judges and feedback to improve.	
6	NAEP/Counseling services	Supporting the mental health, Academic, Social development and facilitating behavioural change of the students with the positive mindset. Session for teachers	Maximum of 3 to 4 sessions for individual. Group counselling for each section weekly. Once or twice a year.	Questionnaire for students. Feedback by students,subject teachers, class teachers.	
7	Services of Special educator	To help Disabled children in behavioural problems and academics	Special Educator to attend to special children in each class for 20 minutes. Morning session to take care of Primary Afternoon session to take care of Secondary	To maintain record of activities done and progress shown.	
8	School sanitation initiatives	Sanitation committee are initiated to look after sanitation in the Vidyalaya.5 House keeping staff outsourced through GEM .	Daily cleaning work. Bidding done after expiry of contract through GEM.	Incharge teachers to check daily the washrooms and other areas and follow up work taken up.	
9	Maintenance of School Campus				
	Cleanliness and upkeep of				
	i) Campus	5 House keeping staff outsourced through GEM for maintenance of campus, classrooms and toilets	cleaning the campus everyday morning.	Cleanliness committee to monitor and give a report on daily basis.	

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	ii) Toilets &	For keeping the school environment clean and healthy	sweep and mop class room and corridor everyday. clean toilets twice or thrice.	Cleanliness committee to monitor and give a report on daily basis.	
	iii) Provision of drinking water	Regular maintenace of water filter to provide potable water .	Once in three month and replacement of filter candle if needed.	Checking the quality of water and its PH.	
10	Development & upkeep of Lawns and gardens,Plantion drive	Hiring of 1 Gardener through GEM. Plantataion of saplings . Grass cutting , upkeep of lawns and gardens. Garden committee to maintain.	Hiring once a year. Once in four months/ donation of sapling by students/stakeholder/parents . Daily maintenance of Garden.	Participating in Harith Vidyalaya.	
11	Flower pots and their maintenance	Beautification of Vidyalaya by Flower pots. Garden committee to maintain and Creating Go Green Clubs.. Removing weeds.	Everyday maintenance and replace damaged pots.	Keeping the flower plants , herbal plants around the Vidyalaya - supervising by committee members and by Go Green club.	
12	Installation of Fire Extinguishers/Availab ility of sand and water buckets	Refilling of fire extinguishers once a year	Next Refill to be done on or before 31/07/2024.	Ensuring the fire extinguisher is available and is in working condition.	

Signature of Principal _____

Name of KV