



केन्द्रीय विद्यालय नं 2.उप्पल::KENDRIYA VIDYALAYA NO.2 UPPAL
भारतीय सर्वेक्षण विभाग::SURVEY OF INDIA
हैदराबाद-500 039::HYDERABAD-500 039 (TS)
(Under the Ministry of HRD, Dept. of Education, Govt. of India)
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AFFILIATED TO CENTRAL BOARD OF SECONDARY EDUCATION,
AFFILIATION No. 100016/3600007



F. No. 1-5/KV2U/2024-25/

Date : 9/3/2025

Sub: Notice Inviting Bids for Supply of Tenthouse material and catering from **10/03/2025 to 17/03/2026** .

Kendriya Vidyalaya No. 2 Uppal an autonomous body from Ministry of Education Govt. of India invites bid through post /by hand from experienced and reputed caterers/ physical facilities providers or event management agencies to provide tent house material and serve lunch and dinner at Vidyalaya campus for various events like Official Meetings, Trainings, National/Regional/Cluster sports meet, Scouts and Guides camp and Exhibitions based on durations.

Interested vendors are requested to submit QUOTATIONS INVITED on school website portal to t **on or before the date mentioned.**

The technical bid submitted by the Vendors will be evaluated first by a technical committee on 18.3.2025 and the financial bids of only those bidders shall be opened who are declared as technically qualified in the technical bid.

The Technical bids will be opened as per the date mentioned as per terms conditions & specifications as per satisfactions.

The KVS Rate sheet attached for reference.

-sd-
PRINCIPAL
KV NO. 2 Uppal

ITEMS FOR CATERING QUOTATION

VEG-SNACKS: High Tea

Sweet/salted cookies, Samosa/veg cutlet/dhokla, muffin/pastry(veg), Tea, Coffee & Juice, Water Bottle

FOOD MENU

Lunch

1. White rice
2. Toor Dal
3. Roti/Puri/Chapati
4. Jeera Rice/ Pulav
5. 2 Sabji (1 sukhi and 1 Gravy)
6. Pickle
7. Papad
8. Salad
9. Tea (At 11:00 am in the afternoon and 4:00 pm in the evening).

1. Roti
2. Paneer Butter Masala
3. Mix-veg
4. Papad
5. Salad
6. Sweet Dish (Gulab Jamun)
7. P
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10.
Pickl
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ITEMS FOR TENT HOUSE SERVICES

1. Round Tent, Rectangular Tent
2. Side Walls
3. Serving Tables
4. Dining Tables and chairs
5. Plastic Chairs
6. Chowki
7. Carpet
8. Bedding Set(Mattress, Bed Spread, Pillow with cover, Blanket)
9. Generator
10. Day Lights
11. Decorative Lights
12. Cots
13. Drums
14. Water Cans
15. Hand Wash Basin

Annexure-B

General Terms and Conditions

1. Drinking water shall be arranged by the bidder during the lunch/dinner as well as adequate amount of drinking water shall be arranged at all the other locations in the outdoor stadium as well as indoor stadium.
2. The arrangement for the lunch has to be done at the Vidyalaya premises i.e KV No.2 Uppal.
3. The arrangement for dinner shall have to be arranged by the bidder at Vidyalaya premises i.e KV No.2 Uppal. The exact details regarding the venue of dinner shall be communicated before the events.
4. The bidder shall have to make the arrangement for tables, pandals, plates, spoons, tissues etc. The rates to be quoted by the bidder shall be inclusive of all.
5. The arrangement of the food (lunch and dinner) shall be in buffet system.
6. The food and the ingredients used shall be of good quality. Food Safety Certificate is mandatory .
7. Branded Atta/Flour shall be used
8. **Important Dates**
 - Last Date of Submission of Sealed Bids: 17.03.2025, 4.00 pm
9. Date of opening of the Technical Bids.18.03.2025, 10.00 am
10. No advance payment will be made; the payment will be made after completion of the work and submission of bill.
11. In case of any **addition** of the number of required items, unit costs will be taken for calculation of finalbills.
12. Agency shall provide adequate approved good quality crockery and cutlery (Preferably bone china

/ opalware) and clean table cloth of good quality on the buffet table.

13. Presentable Utensils for cooking and serving warm food shall also be provided by the agency.
14. The agency shall ensure that staffs deployed in catering services are free from any infection or communicable diseases.
15. The agency shall also ensure that staffs deployed for food preparations and services must wear proper and clean uniform, use disposable caps and gloves during cooking and food service respectively.
16. The bidders must ensure that the food is prepared sufficiently to avoid any shortage during service time. If it is observed that the food (even if it is single food item) is falling short and is not available on buffet counter for service to the guests.
17. All dishes should be made from fresh and good quality raw materials.
18. KV No. 2 Uppal reserves the right to reject any or all the tenders without assigning any reason also reserve the right to add, delete and modify the terms and conditions at any point of time.
19. The payment will be made as per actual quantity which may increase or decrease.
20. Price Evaluation: Evaluation of price will be as per the KVS Norms.
21. The bidder has to quote in INR (Must be inclusive of all charges) for the menus (with basic decoration for buffet only) and decoration of Food venues as per details listed in **Annexure –A**

ANNEXURE –C

MINIMUM ELIGIBILITY CRITERIA:

Any deviation will not be accepted.

The Technical Bid should be in the form of a compliance statement to the points mentioned below.

1. The service provider office must be located at consignee state.
2. The agencies must should be registered and labour license within in the Telangana state
3. Food License from Statutory Authority. (FSSAI)
4. Copy of PAN Card,
5. GST registration certificate,
6. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any KVs/ Central / State Govt. Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.
7. Signed tender document as a token of acceptance of all the terms and conditions of the Tender document.
8. The bidders may prefer to take a visit/ survey of the venues selected for hosting the KVS events to get prior information of the required services

CHECK LIST OF THE DOCUMENTS TO BE SUBMITTED WITH THE TENDER

Confirm the enclosure of all the below listed documents without which tenderer may not be eligible to participate in the tender.

S. No	Items	Confirm (Yes/ No)
1.	NAME OF BIDDING COMPANY / FIRM	
2.	NAME OF OWNER / PARTNERS/DIRECTORS	
3.	ADDRESS OF OFFICE / OFFICES FULL PARTICULARS OF OFFICE.	
4.	TELEPHONE NO.,	
5.	E-MAIL ADDRESS	
6.	Registration details	
a	Copy of Registration / Incorporation Certificate of firm / Pvt. Ltd Company / Ltd Company / Partnership / Proprietorship.	
b	Copy of G.S.T. Registration certificate with details of the last payment.	
c	Attested copy of PAN/TAN No.	
d	Food License from Statutory Authority. (FSSAI)	
7.	Past Experience related details	
A	Copies of satisfactory work completion certificate in support of at least one work i.e., (a) or (b) or (c). (Refer SI No. 7 of Minimum Eligibility Criteria)	
B	Documentary evidence to prove past experience ((Refer SI No. 6 of Minimum EligibilityCriteria)	
8.a	Bidders profile on Letter Head of Bidder as per Annexure D duly filled, Signed & stamped by Authorized signatory of Bidder	
b	Acceptance of Terms and conditions of Tender as per Annexure E in letter head	
c	Tender documents duly signed and stamped by authorized signatory	
9.	BANK DETAILS WITH PROOF OF DOCUMENT	
	NAME & ADDRESS OF BANK	
	ACCOUNTS NO.	
	IFSC CODE	

NOTE: This must be submitted for qualifying the “TECHNICAL BID”.

Undertaking

(To be given on Company Letter Head)

To

Date:

The Principal
Kendriya Vidyalaya No. 2 Uppal
Survey of India,
Beside GHMC Office, Uppal
Hyderabad-39

Sub : Acceptance of Terms & Conditions of Tender

Tender Reference No. :

Name of Tender / Work: **Procurement of catering for Kendriya Vidyalaya No. 2 Uppal for 2025-26 academic year.**

Dear Sir,

1. I, Son / Daughter of Shri..... Proprietor/ Partner / Director / Authorized Signatory of and competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
3. The rates quoted by me are valid and binding upon me
4. The corrigendum(s) issued from time to time by your department / organization too have all been taken into consideration, while submitting this acceptance letter
5. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
6. I have apprised myself fully about the job to be done during the currency of period of agreement and also acknowledge to bear the consequences of non-performance or deficiencies in services on my part.
7. Company / firm has done in past satisfactory / disciplined work and not blacklisted in past by any client.
8. I/We hereby certify that the firm possess all the required licence/certification to perform the work.
9. I/We hereby certify that none of relative(s) as defined below:
 - a. Members of Hindu Divided Family (HUF).
 - b. Husband and wife.
 - c. The one is relating to the other in the manner as father, Mother, Son(s) and Son's in wife(daughter-in-law), Daughter(s) and Daughter 'husband (Son-in-law), Brother(s) and Brother's wife, Sister(s) and Sister's Husband(brother-in-law) is/are employed in ESIC Department either directly recruited or on deputation near relative is working in the ESIC.
10. In case any provisions of this tender are found violated, then your department / organization shall without prejudice to any other right or remedy be at liberty to reject this tender / bid including the forfeiture of the full said earnest money deposit absolutely

Yours faithfully,

(Signature of the Bidder with Official Seal)

Annexure-F

Bidder financial undertaking certificate
(To be given on Company Letter Head)

To

Date:

The Principal
Kendriya Vidyalaya No. 2 Uppal
Survey of India,
Beside GHMC Office, Uppal
Hyderabad-39

Sub: Bidder financial standing

Tender reference no.-

Name of Tender / Work: Procurement of catering services for Kendriya Vidyalaya No. 2 Uppal for 2025-26 academic year.

Dear Sir,

1. I / We hereby certify that I/We have not been under liquidation /court receivership/similar proceedings and not been bankrupt.
2. I / We hereby certify that I/We have not been indicted for any criminal, fraudulent or corruption activity and not been blacklisted by any Central/State Govt/Semi Govt./PSU /Autonomous body.

Yours faithfully,

(Signature of the Bidder with Official Seal)

