

PM SHRI KENDRIYA VIDYALAYA GODDA, JHARKHAND

Under KVS RO Ranchi Region

ACADEMIC PLANNER 2026–27

Academic Session: April 2026 – March 2027

This Academic Planner has been prepared on the basis of the previous year's planning framework provided by the Vidyalaya. It covers academic activities, teachers' diaries, classroom transactions, notebook correction, examinations, remedial teaching, library and laboratory activities, CCA, PM SHRI initiatives, teacher training, student counselling, health check-ups and administrative responsibilities.

Note: The month-wise schedule is proposed. Actual examination dates, vacations and programme schedules should be aligned with the latest KVS and CBSE instructions and the approved Vidyalaya calendar.

1. Month-wise Academic Action Plan

April

Commencement of the New Academic Session

- Preparation of the school timetable, teacher allocation and departmental responsibilities.
- Preparation of teachers' diaries and subject-wise syllabus split-up.
- Updating admission records, attendance registers and student profiles.
- Baseline assessment and identification of learning gaps.
- Commencement of the 12-week Vidya Pravesh programme for Class I, as prescribed.
- Planning of class libraries, notebook arrangements and parent–teacher meetings.

MAY

Academic Continuity and Summer Vacation Preparation

- Ensure syllabus coverage and achievement of targeted learning outcomes.
- Prepare age-appropriate holiday homework and reading activities.
- Conduct regular notebook correction and update assessment records.
- Use TLM, worksheets and toy-based pedagogy in primary classes.
- Prepare vacation learning activities and reading assignments.

JUN

Reopening and Learning Recovery

- Reopening of the Vidyalaya as per the approved calendar.
- Review of holiday homework and revision of prerequisite concepts.
- Conduct bridge courses and remedial classes wherever required.
- Review progress in Classes IX–XII and plan board examination preparation.

- Promote ICT-enabled teaching and digital learning resources.

July

Regular Teaching, Assessment and Co-curricular Activities

- Conduct Periodic Test I or other assessments as per the approved schedule.
- Review students' performance and identify slow learners.
- Organise subject committee meetings and verify practical work.
- Conduct library activities, reading programmes and CCA competitions.
- Implement PM SHRI activities, experiential learning and competency-based education.
- Review student attendance and follow up on prolonged absences.

August

National Days and Academic Progress Review

- Independence Day celebration and related educational activities.
- Conduct remedial teaching and enrichment activities based on assessment results.
- Review syllabus completion, notebook correction and student portfolios.
- Organise science, mathematics, art and language-based activities.
- Conduct Scouts and Guides activities and promote sports participation.
- Review FLN, competency-based learning and digital classroom practices.

September

Hindi Pakhwada and Half-Yearly Examination Preparation

- Observe Hindi Pakhwada and conduct Hindi language competitions.
- Conduct Periodic Test II or Half-Yearly Examinations as applicable.
- Analyse examination results and prepare subject-wise improvement plans.
- Organise Swachhata Pakhwada activities as per the prescribed schedule.
- Conduct the first health check-up after the monsoon, subject to availability.
- Review syllabus coverage and practical records.

October

Result Analysis, Remedial Teaching and Student Well-being

- Analyse half-yearly examination results and discuss performance with students and parents.
- Organise remedial classes and targeted support for low achievers.
- Conduct health and menstrual hygiene awareness programmes.
- Promote Ek Bharat Shreshtha Bharat (EBSB), Poshan activities and environmental awareness.

- Prepare autumn vacation homework, where applicable.
- Review Class X and XII board examination preparation.

November

Experiential Learning and Competency Development

- Resume regular teaching after the autumn break, as applicable.
- Organise science exhibitions, mathematics activities and project-based learning.
- Conduct career guidance and counselling for Classes IX–XII.
- Review laboratory practicals, subject enrichment and internal assessments.
- Conduct reading challenges, book reviews and library competitions.
- Review PM SHRI projects, STEM activities and vocational education.

December

Pre-Board Preparation and Academic Review

- Conduct Periodic Test III or other assessments as prescribed.
- Review syllabus completion in all classes.
- Organise pre-board examinations for Classes X and XII, wherever scheduled.
- Conduct focused revision, doubt-clearing sessions and remedial classes.
- Complete practical records, portfolios and internal assessment documentation.
- Plan winter vacation assignments in accordance with KVS instructions.

January

Intensive Revision and Board Examination Readiness

- Celebrate National Youth Day and Republic Day.
- Conduct the second health check-up, subject to the approved schedule.
- Conduct pre-board examinations and performance analysis as applicable.
- Arrange extra classes for difficult topics in Classes X and XII.
- Verify practical files, project work, attendance and internal assessment records.
- Conduct career counselling and stress-management activities for examinees.

February

Final Revision and Annual Examination Preparation

- Conduct annual examinations for Classes as per the approved KVS schedule.
- Ensure focused revision and doubt-clearing for Classes X and XII.
- Complete practical examinations and internal assessments as per CBSE instructions.

- Verify student attendance, marks records and examination documentation.
- Review syllabus completion and identify students requiring additional support.
- Plan the transition of students to the next academic session.

March

Session Closure and Planning for 2027–28

- Conduct remaining annual examinations and result preparation as per schedule.
- Prepare report cards, result analysis and class-wise performance reports.
- Hold parent–teacher meetings and communicate students' progress.
- Complete promotion records, cumulative assessment records and teacher diaries.
- Review achievements under PM SHRI, FLN, CCA, sports and other programmes.
- Prepare the annual academic report and preliminary plan for 2027–28.

2. Continuous Academic Monitoring Throughout the Year

Activity	Frequency / Timeline
Teachers' Diary submission	1st–3rd and 16th–18th of every month
Lesson planning and Learning Outcomes	Daily
Notebook correction	At least once every week per subject
Notebook submission grades and records	Monthly
Student attendance review	Daily; follow-up for irregular students
Subject Committee Meetings	Monthly
Remedial and enrichment classes	As required, with progress review
ICT-enabled classroom teaching	Regularly; record in Teachers' Diary
Practical work and laboratory records	As per syllabus and subject requirements
Library reading and book reviews	Throughout the session
Career counselling and student guidance	Regularly
In-house teacher training	Last working day of the month, subject to the approved calendar

Parent–Teacher Meetings	Periodically and as required
VMC Meetings	Three meetings during the year, as prescribed
Health check-ups	September–October 2026 and January–February 2027, subject to arrangements

3. Major Academic and Co-curricular Priorities

A. Teaching–Learning Process

- Focus on learning outcomes, competency-based questions and critical thinking.
- Integrate interdisciplinary learning and real-life applications into lesson plans.
- Use open-ended questions, discussion, experimentation and activity-based learning.

B. FLN and Primary Education

- Implement Vidya Pravesh and FLN activities according to prescribed guidelines.
- Use TLM, toy-based pedagogy, worksheets and class libraries.
- Monitor foundational literacy and numeracy through regular assessments.

C. Assessment and Remedial Teaching

- Maintain student-wise assessment records and analyse examination results.
- Prepare improvement plans for slow learners and academically weak students.
- Plan Class IX–X portfolios and Class XI Mathematics internal assessment activities in advance.

D. ICT, STEM and PM SHRI

- Use interactive panels, computer laboratories and digital resources effectively.
- Promote STEM projects, AI education, computational thinking and innovation.
- Implement approved PM SHRI initiatives, environmental education and sustainability activities.

E. CCA, Sports and Scouts & Guides

- Conduct separate activities for Primary and Secondary/Senior Secondary sections.
- Celebrate important national and international days.
- Identify sports talent and facilitate regular coaching.
- Continue Scouts & Guides training, testing camps and eligible higher-level participation.

F. Library and Reading Habits

- Encourage each student to read at least 15 books during the academic year, subject to availability.
- Organise book reviews, reading challenges, exhibitions and monthly reading competitions.
- Maintain library activity records and develop the library blog and career corner.

4. Administrative and Institutional Responsibilities

1. Conduct VMC meetings as prescribed by KVS and maintain minutes and compliance records.
2. Follow GFR, GeM and applicable KVS procedures for purchases and outsourced services.
3. Monitor student discipline, uniform, punctuality and attendance.
4. Organise regular PTMs and maintain records of parent communication.
5. Assign departmental responsibilities transparently and rotate them periodically where appropriate.
6. Maintain records of inspections, staff training, academic progress, practical work and PM SHRI activities.
7. Review the implementation of NEP 2020, NCF-FS 2022 and NCF-SE 2023 in accordance with applicable guidelines.

5. Monthly Review and Compliance Checklist

Monthly Monitoring Register

- 0/10 completed
- Teachers' Diaries checked and signed by the Principal
- Syllabus progress reviewed subject-wise
- Notebook correction and submission records updated
- Attendance and absentee follow-up completed
- Remedial teaching and enrichment records updated
- Practical work and laboratory records verified
- Library, CCA, sports and PM SHRI activities documented
- ICT-enabled teaching records updated
- Monthly subject committee meeting conducted
- Monthly academic review and action points recorded
- Reset ChecklistCopy Checklist

RAJNISH KAMAL

Principal

PM SHRI Kendriya Vidyalaya Godda,