

ANNEXURE - 1

PART – A

VIDYALAYA PLAN

I-VIDYALAYA PROFILE

A- GENERAL INFORMATION

NAME OF THE VIDYALAYA	KENDRIYA VIDYALAYA TARAKESWAR	REGION	Type of Building A1/A/B/C/D/E
		KOLKATA	Temporary
SCHOOL CODE	CBSE- 19245 KV- 2181	AFFILIATION NO.	2400055
YEAR OF ESTABLISHMENT	2010	SECTOR	CIVIL
GEOGRAPHICAL LOCATION (COORDINATES)	22.881700 Latitude, 88.015300 Longitude		
AREA (Built up in meter square)	Temporary Building	TOTAL AREA (Built up in meter square)	Temporary Building
NAME OF THE PRINCIPAL	Anand Chandra Dayal	Landline (office) - 03212 276706 Landline (Residential) - Mobile-7909005974 E-mail- ppl.tarkeswar@kvs.ac.in kvtarakeshwar@gmail.com	
DATE OF JOINING IN	PRESENT KV- 05/10/2023	PRESENT POST-05/10/2023	
NAME OF THE PERSON WHO CAN BE CONTACTED IN ABSENCE OF PRINCIPAL	Jatindranath Mandal , PGT (Chem.)		
		Mobile No. 8420544631	
NAME OF THE CHAIRMAN	Smt. Mukta Arya , IAS DM & Collector Hooghly	Landline (office) (033)26802044 Landline (R) Mobile- E-mail- dm-hoog@nic.in	

B- SCHOOL DATA (as on 25/08/2023, 2023)

(I) STUDENTS ENROLMENT POSITION									
CATEGORYWISE	I	II	III	IV	V	VI			TOTAL
BOYS	98	11	44	36	105	0			294
GIRLS	87	8	45	28	58	0			226
TOTAL									520
RESV. CAEGORY	SC		ST		OBC	GEN			TOTAL
BOYS	37		9		54	179			279
GIRLS	25		4		23	165			217
TOTAL									496
COMUNITY	HINDU	MUSLIM	SIKH	CHRISTIAN	BUDDHIST	JAIN	ZOROASTRIAN	OTHER	TOTAL
BOYS	281	13	0	0	0	0	0	0	294
GIRLS	217	9	0	0	0	0	0	0	226
TOTAL									520
HANDICAPPED	ORTHOPEADIC HANDICAPPED		VISUAL HANDICAPPED		HEARING HANDICAPPED	AUTISTIC CHILDREN			TOTAL
BOYS	1		0		1	0			2
GIRLS	0		0		0	0			0
TOTAL									3
MISC QUOTA	RTE	BPL	SGC	KVS-STAFF	CHAIRMAN QUOTA	MP QUOTA	HRM Quota		TOTAL
BOYS	32	1	0	2	3	14	2		54
GIRLS	21	0	44	0	1	7	0		73
TOTAL									127

(II) STAFFPOSITION												
Cadre	Staff Position	In Sanctioned			Categorywise					Physicalhandicapp		
		Male	Female	Total	SC	ST	OBC	Minority	Others	OH	VH	HH
Principal	1	1	0	1	0	0	0	0	0	0	0	0
VP/Princi pal Gr.II	0	0	0	0	0	0	0	0	0	0	0	0
PGT	6	5	1	6	1	0	4	0	1	0	0	0
TGT	2	2	0	2	0	0	0	0	2	0	0	0
TGT(WE)	0	0	0	0	0	0	0	0	0	0	0	0
TGT (AE)	1	1	0	1	0	0	0	0	1	0	0	0
TGT (P&HE)	1	1	0	1	0	0	1	0	0	0	0	0
HM	0	0	0	0	0	0	0	0	0	0	0	0
PRT	1	0	1	1	0	0	1	0	0	0	0	0
PRT (MUSIC)	1	0	1	1	0	0	0	0	1	0	0	0
ASO	0	0	0	0	0	0	0	0	0	0	0	0
SSA	1	1	0	1	1	0	0	0	0	0	0	0
JSA		0	0	0	0	0	0	0	0	0	0	0
LIBRARI AN	1	0	1	1	0	0	1	0	0	0	0	0
SUB STAFF	0	0	0	0	2	0	1	0	0	0	0	0
Hostel Staff	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	15	11	4	15	4	0	8	0	4	0	0	0

(III) DATA RELATED TO WORKING SPOUSE OF TEACHERS

S No	Name of Teacher	Designation	Name of Spouse	Details of organization & place where the spouse is working	Remarks
1	NA	NA	NA	NA	NA

(IV) Appointment of Doctor, Nurses, Counselors and Coaches (Sports, Performing arts etc.)

Sl. No	Post	Sex	Date of Appointment
01.	NURSE	F	05.04.2023

C- ACHIEVMENTS AS ON 13th December, 2023

1. CurricularActivities

EXAMINATION (CBSE)							
CLASSES	Enrollment	Appeared	Passed	Pass %	PI	No. of students getting more than 70% marks	Name of position Holders
XII (Sc.)	40	40	37 (2 APPEARED IN COMPARTMENTAL EXAM)	92.5	43.93	09	I PRIYANSHU GHORUI II DIBYOJYOTI DHOLEY III SAYANI DUTTA
XII (Comm.)	NIL	NIL	NIL	NIL	NIL	NIL	NA
XII (Hum.)	NIL	NIL	NIL	NIL	NIL	NIL	NA
X	41	41	41	100	72	25	I SANWAY BISWAS II SATYAM SAHA III ABHRANIL SAMANTA
EXAMINATION (Home)							
XI (Sc.)	40	40	30 (8 Appeared for compartmental exam)	75		11	I SUBHOJIT ADHIKARY II RAI BASU III DIPAN GHOSH
XI (Comm.)	NIL	NIL	NIL	NIL		NIL	NA
XI (Hum.)	NIL	NIL	NIL	NIL		NIL	NA
IX	41	41	38 (3 appeared for compartmental exam)	92.68		19	I SHRESTHA BASU II MEGHASREE KHAN III SASWATA DEY
The Learning Attainment of Students & Target							
Class	Learning Attainment of Students for the year 2022-23 (% of Students)			Target for the year 2023-2024 (% of Students)			Remarks
	L 1	L 2	L 3	L 1	L 2	L 3	
I	100	0	0	100	0	0	
II	100	0	0	100	0	0	

III	74	25.5	0	100	0	0	
IV	81.8	16.36	1.8	100	0	0	
V	80.43	19.5	0	100	0	0	
VI	62.79	34.88	02.3	80	20	0	
VII	44.68	51	4.2	90	10	0	
VIII	47.5	57.5	2.5	80	20	0	

(L 1- 70% and above Grade, L 2 – 45% - 69% L 3 45% below)

QUALITY OF RESULTS

S No.	CLASS	% of Students who obtained 70% and above marks (P)
1	XI-XII	20
2	IX- X	44
3	VI-VIII	67
4	III- V	120
5	I-II	90
TOTAL		

EXAMINATION (Competitive)

Competitive Exam	AIEEE	IIT-JEE	NEET	PMT	CLAT	NDA	OTHER
No. of students Selected	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Targets	05	01	05	NIL	NIL	01	NIL

2. CO-CURRICULAR & EXTRACURRICULAR ACTIVITIES AS ON 13th Decemeber 2023

SPORTS

NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
Regiona l level	National Level	SGFI/Associations/Federation (Open)	Regiona l level	National Level	SGFI/Associations/Federation (Open)
71	03	NIL	07	NA	NA

SOCIAL SCIENCE EXHIBITION

NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
Cluster Level	Regional level	National Level	Cluster Level	Regional level	National Level
25	13	1	21	1	NA

SCIENCE ACTIVITIES

AREA	NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
	Regional Level	KVS National	National Level	Regional Level	KVS National	National Level
National Children Science Congress	2 Will be sent	1	NIL	1	NA	NA
Jawaharlal Nehru Junior Science and Maths Olympiad	5 Will be sent	NIL	NIL	NA	NA	NA
INSPIRE Award	5 Registered	NIL	NIL	NA	NA	NA
Maths Olympiad	4 Will be sent	NIL	NIL	NA	NA	NA
Science Olympiad	10 Will be sent	NIL	NIL	NA	NA	NA

BHARAT SCOUT & GUIDE ACTIVITIES

AREA	NUMBER OF PARTICIPANTS			NUMBER OF POSITION HOLDER		
	Rashtrapati Purashkar/Golden Arrow	Rajya Purashkar/Chatur Charan	TritiyaSopan Tritiya	Rashtrapati Purashkar/Golde Arrow	Rajya Purashkar/Chatur Charan	TritiyaSopan/Tritiya Charan
Scout & Guides	NIL	NIL	Guide – 10 Scout – 0	NIL	NIL	NIL
Cub & Bulbul	NIL	4	4	NIL	NIL	NIL

TARUNUTSAV (To be scheduled after Board Result declaration)

S.NO	Name of the activity	No. of students trained	Remarkable achievements if any
01.	Career Guidance	69	By Arihant
02.	FOUNDATION OF XI	37	By CBSE exam department and
03.	LANGUAGE SKILL	NA	NA
04.	HOBBY/SKILL	30	By Aakash for NEET

3. ACTIVITIES PLANNED

Activities	Level(Cluster/Regional/National)	No. of students Selected	Names of Achievers	Next stage of Participation
Science Olympiad	National	NIL	NA	NA
Math's Olympiad	National	NIL	NA	NA
Cyber Olympiad	National	NIL	NA	NA
Green Olympiad	National	NIL	NA	NA
IGBC Green Building Contest	National	NIL	NA	NA
National Sc. Congress	Regional	1	NA	NA
Sc. Exhibition	Regional	Yet to be done	NA	NA
National Social Sc. Exh.	National	Registration due.	NA	NA
Youth Parliament	VIDYALAYA LEVEL	NIL	NA	NA
Swachh Bharat Abhiyan	National	NIL	NA	NA
	Scout & Guides			
1. Rastrapati Puraskar	Regional	NIL	NA	NA
2. Rajya Puraskar	Regional	NIL	NA	NA
3. Golden Arrow	Regional	NIL	NA	NA
	Games & Sports			
level		Event	No. of students	Remarks
SGFI	NIL	NA	NIL	NA
National Level	NIL	NA	NIL	NA
Regional Level	Regional Level	KVS RSM 2023 : Football, Kabaddi, Athletics, Taekwondo, Rope Skipping	71	3 selected for KVS NSM 2023
State Level	NIL	NA	NIL	NA
Other	NIL	NA	NA	NA

4. ALUMNI

- Outstanding Alumni (Alumni who has recognition at local/state/National/International level in different fields-Cultural,Technical,scientific,medicine,political,administrativeetc)

S No	Name of Alumni	Qualification	Field of working	Designation	Contact Number	Remarks
	NA	NIL	NIL	NIL	NIL	NIL

- Number of Activities Organized (2023-24): NA
- Number of Classes/ Sessions taken by Alumni(2023-24): NA
- Activities Planned under Alumni(2023-24): NA

5. ACHIEVEMENTS

Achievement of Vidyalaya (like “Green Your School” Contest by IGBC, Inter- school competition, National Swachhata Award etc. in 100 words):

NA

6. Status of Foreign & Regional Language:

S.NO	NAME OF THE LANGUAGE	NO. OF STUDENTS ENROLLED FOR THE FOREIGN LANGUAGE						
		VI	VII	VIII	IX	X	XI	XII
		NIL	NIL	NIL	NIL	NIL	NIL	NIL

II- INFRASTRUCTURE PLAN

A. BuildingPlan:

	Available in No.	Proposed / Expansion	Budget plan
Class Rooms	12	NIL	
Smart /e-Class Rooms	NIL	04 (Planned for classes IX to XII)	2,00,000
Physics lab	NIL	Equipment / chemicals etc. in respect to all labs	1,00,000
Chemistry lab	NIL	NA	NA
Bio lab	NIL	NA	NA
Jr. Science lab	01	NA	NA
Geography Lab	NIL	NA	NA
Computer Lab	02	NIL	NIL
Math's Lab	NIL	NA	NA
Language Lab	NIL	NA	NA
Social Science Lab	NIL		
Work Experience Workshop	NIL	NA	NA
Yoga Room	NIL		
Medical Room	NIL	NA	NA
Art Room	NIL	NA	NA
Resource Room	NIL	NA	NA
Music Room	NIL	NA	NA
Activity Room	NIL	NA	NA
Staff Room	01	Tables for staff rooms to be procured	
Conference Hall / Auditorium	NIL	NA	NA
Sports Room	NIL		
Library	01	NA	NA
Children's' Park	NIL		

Playgrounds	NIL	NA	NA
Garden	NIL		
Science/ Math's Park	NIL	NA	NA
Admin Office	01		
Canteen	NIL	NA	NA
Hostel	NIL		
I. Boys	NIL	NIL	NA
II. Girls	NIL		
Boys Toilets	01	NA	NA
Girls Toilets	02		
Bathrooms	NIL	NA	NA
Facilities for Divyang Jan			
i) Ramp	NIL	NA	NA
ii) Toilet	NIL		
iii) WheelChair	NIL	NIL	

B. Assets(Furniture)

Furniture Type	Available in No.	Proposed Acquisition/ Repair	Remark
Duel Desk	192	NIL	For III- XII
Single Desk	0	NIL	
Teacher's Table	0	NIL	
Teacher's chair	0	NIL	
Almirah	17	NIL	
Computer Table	07	14	
Computer Chair	0	30	
Lab Table	10	NIL	
Lab Stools	20	NIL	

C Assets (labs equipment (Value above Rs.15.000/-)

Name of Lab	Availability of infrastructure as per benchmark of labs	Availability of equipment as per benchmark of labs	Proposed development of infrastructure/acquisition
Junior Science lab	01 Barometer	One Single Lab is shared between various subjects	NA

D. Assets (IT Infrastructure) (Value above Rs.15.000/-)

Articles	Available in No.	Proposed Procurement / Repair	Remark
Computer Systems	26	05	Out of 26, 4 is to be condemned.

E. Assets(Library)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair	Remark
1	Table	01	NIL	--
2	Almirah	01	NIL	--
3	Bookshelves	07	NIL	Out of 7, 1 is wooden.
4	Books in Hindi	624	NIL	37 to be condemned.
5	Books in English	1064	NIL	63 to be condemned.

F. Assets(Music)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair	Remark
1	Harmonium	01	01	TO BE CONDEMNED
2	Synthesizer (Key Board)	01	NIL	

3	Tabla	2	NIL	1 TO BE CONDEMNED
4	Dholak	1	NIL	
5	Congo	1	NIL	1 TO BE CONDEMNED
6	Flute	0	NIL	
7	Voilin	0	NIL	
8	Mouth organ	0	NIL	
9	Khanjari	0	NIL	
10	Duffle	2	NIL	
11	Miracus	0	NIL	TO BE CONDEMNED
12	Marching Triangle	0	NIL	
13	Marching drum	3	NIL	
14	Symbate	0	NIL	
15	Jazz drum set	0	NIL	
16	Any other	0	NIL	

G. Assets (Workshop/Art & Craft/Sport)(Value above Rs.5.000/-)

Department	Articles	Available in No.	Proposed Acquisition/Repair	Remark
Work Experience	Amplifier	03	NA	NA
Art & Culture	NIL	NIL	Nil	NIL
Sports	NIL	NIL	NIL	Nil
Gardening	NIL	NIL	NIL	NIL
Any other department	NIL	NIL	NIL	NIL

H. Assets (Office)(Value above Rs.15.000/-)

Articles	Available in No.	Proposed Acquisition/ Repair	Remark
Canon Xerox	01	NA	Na
Lexmark	02	NA	NA

I. Medical Room Facilities

Facilities	Available in No.	Proposed Acquisition/ Repair	Remark
Cot	01	NIL	Nil
Wheel Chair	NIL	NIL	NIL
Almirah for Medicine	NIL	NIL	NIL:
Stethoscope	01	NIL	NIL
Sphygmomanometer	01	NIL	NIL
Glucometer	NIL	NIL	NIL

J. Suggestion Box:

1. Whether the Suggestion Box is installed: Yes
2. Whether the Suggestion Box is opened every week: Yes
3. Whether the record is being maintained regarding suggestion: Yes
4. The Action taken on Suggestions: Yes

S.No	Suggestion	Action Taken
1	Nil	NA

III. SAFETY & SECURITY

A. (1) Safety Plan

Security features Installed	No. of article/Installed	Whether functioning or not	Location Where installed	Proposed new location for installation	No. of article required
Fire Extinguishers	04	Yes	Corridor, Library	NIL	NIL
Fire Alarm	Nil	NIL	NIL	NIL	NIL
CC TV	5	Yes	Class 7,8,9,10 and Exam. room	8 in classroom , 02 in labs , 02 in corridor , street each	Bullet Camera , Dome Camera , DVR , Network cables
Public Announcement System	02	Yes	Corridor and Prayer ground	Nil	NIL
Walkie Talkie System	Nil	Nil	Nil	NIL	NIL

(2) Emergency Supplies/ Facilities

Facilities	Existing Position	Proposed for Expansion	Article required
Sufficient Drinking Water & Food	01 Aquaguard and 01 Watercooler	01 more to be procured	
Emergency Lighting System	01 Inverter for office , Exam and PPL ROOM	NIL	~
First Aid Kits	01	NIL	
Emergency Evacuation Plan	Yes	NA	
Emergency Communication System	01	NIL	
Water Tanks	02	NIL	
Sanitation Supplies	Yes	NIL	
Boundary wall/ Fencing	NA	NA	Temporary
Exit/Entrance Gate	NA	NA	Temporary

3. Security Personnel

No. of Persons	Male	Female	Remark
03	03	Nil	

B. School Staff Training:

Training Area	No of Staff & Students Trained	Proposed Plan for training
A. Evacuation Drills	NIL	
B. Basic First Aid/ First Responder Skills	01	Done by Nurse
C. Safety Training	NIL	NIL
D. Use of Fire Extinguisher	04	Yet to be done
E. How to turn off electricity, water and gas	All	Done
F. Psychological First Aid	01	Done by Spl. Educator

G. Other:	NA	NA
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Note:

Sl. No.	Certificates	Date of Issue	Valid Till
1	Certificate of the fire safety	17/10/2016	Till date of new building Construction
2	Certificate of safety of school building	20/07/2021	Till date of new building Construction
3	Certificate of Potable Water	5/10/2016	To apply

C. SCHOOL RESPONSE TEAMS

Sl.No	Particulars	Name of Team Leader	Members with Designation	Contact Details
1	Child Rights Protection Cell	Mrs. Amrita Nath Sen PGT (English)	1. Ms. Priyanka Giri (PRT) 2. Sh. T K Dutta (PRT)	+91 75490 72962
2	Evacuation Team	Sh. B.K. Bhagat(TGT PHE)	1. Malay Sadhukhan (TGT ENG) 2. Subhodeep paul (TGT sanskrit) 3. Sh. T K Dutta (PRT)	+91 93390 56283
3	Search & Rescue Team	Sh. B.K. Bhagat(TGT PHE)	1.Malay Sadhukhan (TGT ENG) 2.Subhashish Ghosh (TGT sanskrit)	+91 93390 56283
4	First Aid & Medical Team	Mrs.Monika Das (Nurse)	All Class Teacher	+91 91344 37311
5	Transport Safety Team	Mr. S. Pal (TGT AE)	B. Chandra (TGT Math)	8637581118
6	Team for students with special needs (Divyang)	Mrs. Amrita N. Sen PGT(ENG)	1. Mrs. Mukhopadhyay (PRT) 2. Ms. Sarmistha Banik (PRT)	+91 94771 23209
7	Internal Complaint Committee (ICC)	Mrs. Amrita N. Sen PGT(ENG)	1. Sh. B. Chandra (TGT Math) 2. Ms Priyanka (PRT)	+91 94771 23209
8	Grievance Redressal Committee	Sh.Pritam Kumar(PGT- Hindi)	2 Sh. B. Chandra (TGT Math) 3. Ms Sahina Parwin TGT SST)	8637581118

IV- ACADEMIC

A. Curricular Activities

1. Strategic goals and plan for expected improvement of quality & quantity of result for 2023-2024

Class	Enrollment		Pass %		P I		Strategies / Plan of Action	Remarks
			Achieved	Target	Achieved	Target		
	Previous	Current	Previous	Current	Previous	Current		
XII (Sc.)	38	30	NA	100	NA	72	Extra Remedial classes for the slow learners.	Result not declared.
XII (Comm.)	NA	NA	NA	NA	NA	NA	NA	NA
XII (Hum.)	NA	NA	NA	NA	NA	NA	NA	NA
X	39	39	NA	100	NA	73	Extra Remedial classes for the slow learners.	Result not declared.
XI (Sc.)	40	37	100	100	NA	NA	Extra Remedial classes for the slow learners.	Individual Remedial Sheet Given
XI (Comm.)	NA	NA	NA	NA	NA	NA	NA	NA
XI (Hum.)	NA	NA	NA	NA	NA	NA	NA	NA
IX	42	40	98	100	NA	NA	Extra Remedial classes for the slow learners.	Individual Remedial Sheet Given

A. Workshops to be planned for all teachers:

Short duration workshops to be organize at Vidyalaya level	Strategies	Target	Expected Achievement	Remarks
Content enrichment through Demonstration/Meeting/seminars in concern subjects	1. Special focus on late bloomers. 2. Short Q/A method. 3. Oral Test.	Achieve 100% success	Various workshops conducted by CBSED and NCERT were attended from time to time in online mode	
Communication Skills	1. Extempore 2. Debate 3. Public Speaking	Achieve 100% success	Achieved	
Life Skills	1. Small Story 2. Workshop on Life skills 3. ACP 4. AEP	Achieve 100% success	Achieved	
Workshop for planning the TLM/Activity and graded assignments/Question Bank	1. Workshop 2. Card making 3. Painting	Achieve 100% success	Achieved	
Any other training/workshops				

B-1 Workshop for capacity building

Workshop for capacity building	Name of teacher	Subject	Area of concern	Strategies
As per KVS Schedule.				

B-2 Workshop for underachieving teachers:

Workshop for underachieving teachers	Subject	Area of concern	Strategies
As per KVS Schedule.			

B-3 Teachers' Achievements

Name of the Teacher	Achievements
NA	NA

C. Expected Co-curricular & Extracurricular activities for 2022-23

Activities	Planned Targets/ Date	Actual Date of Completion	Remarks/ Shortfall (if any)
Investiture ceremony	After Board result declaration.	Not announced.	
Finalization of CCA schedule	01/04/2023	12/04/2023	Programme going on
Value Education Programme/Awakened Citizen	Twice in a week.	15/04 and 30/04	
School Annual Day/ Sports Day	12/08/2023, 16/12/2023		
Educational Excursions	12/09/2023	Not done yet	
Adventure Activities	15/07/2023	Not done Yet	
Health Check up of Students	10/08/2023,10/12/23	08-11-2023 and 09-11-2023	
National Adolescence Education Programme	22/11/2023	Not done yet	
Library Week	01/04/2023	30/04/2023	Month wise
Science Exhibition	August 2023	25/11/2023	
Social Sc. Exhibition	Not Announced	10-08-2023 and 11-08-2023	
Art Exhibition	25/06/2023	18-08-2023	
Science Congress	15-09-2023	15-09-2023	
Publication of Vidyalaya Patrika	30/07/2023	Not yet done	
News Letter	Quarterly	Not yet done	
Scout & Guides			
1. PrathamSopan Test	10/02/2023		
2. DwitiyaSopan Test	03/09/2023		
Cub & Bulbul			
1. PrathamaCharan	10/01/2023	30-01-2023	
2. DwitiyaCharan	03/03/2023	28-03-2023	
3. TritiyaCharan	As per cluster schedule	Not completed yet	
Any Other			

Games & Sports

level	Event	No. of students expected to participate	Strategies Plann	No. of Achievers after the	Remarks
SGFI	NIL	1	N?A	NIL	NIL
National Level	Taekwondo, Athletics	3	Training	3	NIL
Region Level	Taekwondo, Athletics	71	Training	7 MEDALS	Selected for KVS NEM 2022

State Level	Volleyball	1	N/A	1	Participation
Other	NIL	NIL	NIL	NIL	NIL

NCC

Wing (Army/Navy/Airforce)	No. of Troops	No of Students
Nil	Na	NA

School Band

Teacher Head	No. of Students Trained
Nil	NA

V- ADMINISTRATION& FINANCE

S. No.	Activity/Programme	Planned Achievement Targets	Expected Date of Completion	Actual Date of Completion/ Actual Achievement	Remarks
1	Staff sanctions proposals: Proposals for up gradation /additional sections etc.	NIL	By30/09/2023	Was uploaded on 30/09/2023	Temp. building
2	Selection of staff for contractual appointments.	PGT Maths, PGT Phy, PGT Chem, TGT Sc., TGT Sanskrit, PRT, Comp. Inst., Nurse	02/03/2023	01/04/2023	
3	Construction Works:	Construction of additional Temporary toilets	31-01-2023	Yet to be done	
	i) New works	Soil testing by July'22	Completed	Completed	Temp. building
	ii) Maintenance & Repairs	Minor repair in Aug, Sept	Yet to be done	Yet to be done	Temp. building
	iii) Developmental work	NA	NA	NA	Temp. building
	iv) Coloring/white washing of school building and staff quarters, etc.	In Sept 2023	Was done in Aug 2023	Yet to be done	Temp. building
4	Transfer of land/execution of lease deed etc. if required.	NA			Completed
5	Annual stock verification/Condemnation	verification, condemnation	31/03/2023	31/03/2023 verification done	Condemnation is due.
6	Vidyalaya Management Committee/Vidyalaya Executive Committee Meetings	July 2023	To be conducted in November	Last VMC was conducted on 08/11/2023	
7	Financial Management				
	i) Budget proposals	As per KVS RO Kolkata Schedule			Already sent to RO
	ii) Revised Estimates	As per KVS RO Kolkata Schedule			
	iii) Rectification if any				

Rajbhasha Implementation

Activity	Target Date	Actual Date of Completion	Remarks
Timahi Meetings	25/03/23,30/06/23,30/09/23, 20/12/23	25/03/23, 30/06/23, 30/09/23	NA
Installation of Bilingual Sign Boards	01/09/2023	01/09/2023	NA
Installation of Achievement Boards (Only in Hindi)	30/10/2023	30/10/2023	
Installation of Incumbency Boards (Only in Hindi)	NA	NA	NA
Availability of bilingual rubber stamps	Available	Available	Available

Correspondence in Hindi

Target in %	Achievement in %
100	70

Audit of school accounts

Activity/Programme	Total Paras Pending at the beginning of the year	Expected Date of Settlement	Actual No. of Paras Settled	Remarks
Audit Paras (A) Internal Audit Para				
(B) A G Audit Para				

Court cases

No. of Cases	Subject of litigation	Current Status	Remarks
Nil	Nil	Nil	Nil

ACADEMIC LOSS COMPENSATION PROGRAMME (ALCP)

S.No	Class	No. Of Programmes organized	Activities Planned
1	IX	01	Extra Remedial classes organized during morning assembly time after school hours.
2	X	01	
3	XI	NA	
4	XII	01	

DONATION OF BOOKS BY STUDENTS

No Of Books Donated	No Of Books Received
128 (Pustak Uphar Program Every Year)	128

VI- PLAN FOR COMMUNITY PARTICIPATION

A. Plan to encourage Community & Social Services by the students

Program/ Campaign	Objective of Program/ Campaign	Target Area/ Population	Resources required
Swachhta Abhiyan	Swachhta Rally But out of rest camp	Students, Teachers and local population	Broomstick, bucket, dustbin

B. Plan for Sharing facilities/ resources with less developed school

Program/ Campaign	Objective of Program/ Campaign	Target schools	Resources required
Sharing of Computer Lab. Facilities	To make under developed school student familiar to IT	Ballika Vidyalaya Tarkeswar	

C. Connecting the Neighboring School under Handholding Support Scheme:

Name & Address of Mentee : Balika Vidyalaya Tarakeswar

S I. N	Activity Organized	Kendriya Vidyalaya		Neighboring School -1	
		No. of Students participated	No. of Teachers participated	No. of Students participated	No. of Teachers participated
1	Pariksha pe Charcha by PM	109	15	10	1

Activities planned for the session: Sharing of Lab. Facilities, Teacher-exchange programmes, inter-school sports activities.