

# **TENDER DOCUMENT**

**Sub: Awarding of Maintenance and Repair Contract for the period of 1 Year from the date of contract.**

Sir/Madam,

Please find enclosed herewith the tender documents for providing Maintenance and Repair of vidyalaya building at PM SHRI PM SHRI Kendriya Vidyalaya KNN Ghaziabad. Tender duly filled, signed and stamped in sealed cover addressed to the Principal, PM SHRI Kendriya Vidyalaya Kamla Nehru Nagar Ghaziabad, 201002, Uttar Pradesh should reach latest by 12.00 hrs. On 10.03.2025. The tender will be opened on 02.30 Hrs on 10.03.2025

In case of any query or clarification related to location, space etc., please feel free to visit the Vidyalaya.

**(PLEASE SUBMIT ALL THE PAGES CONTAINED IN THIS DOCUMENT ANNEXURE I, II & III DULY SIGNED AND SEALED)**

**Earnest Money:** Demand draft of Rs 2000/- (Rupees Two Thousand Only) to be paid towards Principal, Kendriya Vidyalaya KNN Ghaziabad.

PRINCIPAL

Encl: Tender Document.

**Tender form to be submitted by the Tenderer**

1. Name of the Firm \_\_\_\_\_
2. Address \_\_\_\_\_
3. Contact No: \_\_\_\_\_
4. Registration/Licence No. \_\_\_\_\_  
(Copy of license issued by the local authority should be attached or copy of the letter pad or bill book may be attached)
5. PAN No ..... (Copy to be Enclosed)
6. GST No:.....(Copy to be Enclosed)
7. Year of Establishment \_\_\_\_\_
  
8. Contracts executed till date (Experience)  
(Nature thereof): Govt. Semi Govt./Private  
Please give details of contracts executed in a separate sheet, along with documentary proof if any thereof)
  - i)
  - ii)
  - iii)
  - iv)
  
9. Present assignment in hand: Govt./Semi./Private
  - i)
  - ii)
  - iii)
  - iv)

Earnest Money: Rs 2000 in the form of Demand Draft in favour of Principal KV KNN Ghaziabad

10. Account Number
11. Account IFSC Code
12. Account name
13. Bank name (For Returning EMD)

14. All the items and conditions, as mentioned in the Tender Form are acceptable to me /us.

Date: \_\_\_\_\_

Signature of the Tenderer With stamp

**PM SHRI Kendriya Vidyalaya KNN Ghaziabad, Uttar Pradesh 201002**

**Open Tender**

**Sub : "Invitation for Quotations for supply of goods for use in the PM SHRI Kendriya Vidyalaya KNN Ghaziabad, Uttar Pradesh 201002 - reg"**

Sir/Madam,

1. The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees.

2. Sealed competitive quotations from the Registered Firms are invited by the undersigned on behalf of the PM SHRI Kendriya Vidyalaya KNN Ghaziabad, Uttar Pradesh 201002 for supply of the following items :

Sl. No.	Brief description of goods	Specifications	Quantity (approx)	Delivery period	Place of delivery
1.	<b>List enclosed for items</b>				
2.					
3.					

**Where** Bureau of Indian standards (BIS) certification marked goods are available in market, goods with those or equivalent marking only shall be offered

**3. Bid Price**

- a. The contract shall be for the supply of the mentioned items to the PM SHRI Kendriya Vidyalaya KNN Ghaziabad, Uttar Pradesh 201002. The bidder shall quote for items in the format of quotation attached. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting;
- b. All duties, taxes and other levies payable by the bidder, shall be included in the total price. However, the tax and duties leviable should be quoted separately.
- c. The rates quoted by the bidder shall be fixed for the duration of the contract (and shall be quoted in Indian Rupees only);
- d. The prices should be quoted in Indian Rupees only,
- e. Each bidder shall submit only one quotation;
- f. Telex or Facsimile quotations are not acceptable
- \*g. **The bid should be submitted along with EMD for Rs.Two Thousand only by bank draft in favour of Principal KV KNN Ghaziabad.**
- h. The firm should enclose supporting documents regarding registration of

**4. Validity of quotations**

The quotation shall remain valid for a period not less than 90 days after the deadline specified for submission of quotations.

**5. Evaluation of quotations:**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which are:

- a) properly signed, and
- b) conform to the terms and conditions and specifications.

The evaluation would be done for all the items put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The bidder who has quoted for partial quantity of any one or more item(s) would be treated as non-responsive. Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.

**6. Award of contract:**

- (a) The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 5 above;
- (b) The bidder whose bid is accepted will be notified of the award of the contract by the Office prior to expiration of the quotation validity period;
- (c) The Notification of Award to clearly specify any change in the unit price or any other terms and conditions accepted.
- (d) Normal commercial warranty/guarantee shall be applicable to the supplied goods;
- (e) Payment shall be made within 30 days after the delivery of goods and their acceptance;
- (f) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
- (g) **The successful bidder for rate contract has to deposit performance security of the amount of Rs. 10000/- (Rs Ten thousand) in favour of Principal KV KNN Ghaziabad in the form of DD. The performance security will be returned after 30 days of the contract will get expired**
- (h) **Apart from as mentioned in (g), In the event of awarding of Maintenance and repair work/Contract the performance security will be equal to the value of 5 Percent of total amount anticipated for the work. The performance security thus collected will be paid back**

after six month of completion of work or when defect liability period is over.

**7. Last date and time of receipt of quotations:**

You are requested to submit the sealed quotations in the Tender Box/or by post superscribed on the envelope as "**Quotations for the supply of goods/equipments for the** , latest by 10.03.2025 before 1200 Hrs. The quotations shall be opened at 02:30 Hrs on the same day. The bidders or their representatives who choose to be present at the time of opening of quotation are invited to do so.

The purchaser looks forward to receiving the quotation and appreciate the interest of the bidders in the KV KNN Ghaziabad.

Yours faithfully,

Signature.....

Name:.....

Designation: .....

**Annexure-III**

**List of Items 2025-2026**

S.No.	Description of Work Part-A:- White Wash and Paint Work	Unit	Material Rate	Labour Rate	Total Rates	Total rates with GST
<b>Part A - : FOR CIVIL M&amp;R BUILDING</b>						
1	Finishing wall with lime (white washing) to give an even shade.	Sq meter				
2	Providing and applying plaster of Paris putty of 2mm thickness over plastered surface to prepared the surface even and smooth complete.	Sq meter				
3	Finishing walls with textured exterior paint of required shade (weather coat of Berger paint/ Apex of Asian Paint).	Sq meter				

4	Removing white or colour wash by scrapping and sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	Sq meter				
5	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade .	Sq meter				
6	Providing and applying waterproofing cement paint of Snocem Indian Ltd.	Sq meter				
7	Providing and applying oil bound paint of approved brand and manufacturer to give an even shade	Sq meter				
8	Providing and fixing glazed wall tile of approved brand on the walls size 8"x12" ( Somany/ Orient).	Sq meter				
9	Providing and fixing flooring vitrified tiles size 2'x2' (Kazaria / Orient).	Sq meter				
10	Providing and fixing floor tile of approved brand on Floor.walls size 12"x12" ( Somany / Orient).	Sq meter				
11	Providing and fixing kota stone slab over 20mm thick base cement 1:4 and polishing complete.	Sq meter				
12	Providing and fixing interlocking tiles.	Sq meter				
13	Brick work with brick of class designation 75 in 1:4 cement mortar.	Sq meter				
14	Providing and fixing MDF doors in the classrooms. Bathroom	<b>Sq Feet</b>				
15	Providing and fixing W/C ceramic English classic.	Each				

16	Providing and fixing W/C Indian Classic.	Each				
17	Plaster work 1:4 ( 1 cement : 4 fine sand)	Sq meter				
18	Sewer cover for drain ( cemented) 3" thick with steel rod.	Sq meter				
19	Repair of damage roof internally with coarse sand, cement and fine sand, with waterproof chemical( Dr fixit Chemical).	Sq meter				
20	Providing and laying Tarfil sheet with Bitumen on the roof	Sq meter				
21	Dismantling of old plaster.	Sq meter				
22	Providing and fixing 1/2" G.I. Pipe	Running feet.				
23	P/F PVC Cistern 10 Ltr	Each				
24	P/F Wash Basin with fitting 20"x16"	Each				
	<b>Part- B:- Iron, Steel And Aluminum Work</b>					
25	Fixing of iron grill with 10mm square iron rod and patti 32mm x 3mm angle iron frame,painting and fixing inclusive.	Kg				
26	Providing and fixing aluminium partition with glass in 16 gauze material,	Sqft.				
27	Providing and fixing aluminium door with glass and board in 16 gauze material,	Sqft				
28	Steel frame work for fixing fiberglass reinforced plastic sheet with 1 1/2", 2" and 3 " diameter MS steel heavy gauge pipe ( 14 gauge pipe).	Kg.				
29	Providing and fixing Barbed iron wire in circular shape on the boundary walls of the Vidyalaya.	Kg.				

30	Channel gate of heavy gauge steel structure.	Sqft.				
31	Providing and fixing aluminium window with glass in 16 gauge material,	Sqft.				
32	Providing and fixing 3"x 1" size iron rod jail with iron angle around the children park.	Sqft/Kg				
	<b>Part - C :- Glass and Fiber Glass Work</b>					
33	Providing and fixing glasses 4mm on windows etc.	Sqft.				
34	Providing and fixing glasses 5mm on windows and doors etc.	Sqft				
35	Providing and fixing fiberglass reinforced plastic sheet roofing up to any pitch including fixing with 'J' or 'L' hooks, bolts and nuts with bitumen washers (2mm thick)	Sqft				
	Part D					
36	Carpenter	Per Day		-	-	-
37	Mason	Per Day		-	-	-
38	Helper ( Beldar )	Per Day		-	-	-
39	Welder with welding Machine	Per Day				

- **In case the material is procured through Gem the labour rate per square meter/feet will be paid.**
- **The rates quoted for Part A, Part B, Part C and Part D will be separately compared. The L1 in different part will be evaluated on the basis of rates quoted.**
- **The bidder who will offer maximum items on L1 rate will be considered L1**

**for particular Part.**

We agree to supply the above goods in accordance with the specifications for the above mention unit price shown against the item(s) for which quotations have been submitted, within the period specified in the Invitation for Quotations,

We also confirm that the normal commercial warranty/guarantee of ..... Months shall apply to the offered goods.

Bid Security of Rs. \_\_\_\_\_ (Rupees) is furnished herewith vide Bank Draft No. \_\_\_\_\_ dated \_\_\_\_\_ drawn on \_\_\_\_\_.

(Bidder)

Signature : ..... Name : ..... Date :

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