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पी.एम. श्री केन्द्रीय विद्यालय क्र.1 अमृतसर कैंट (पंजाब) 143001
PM Shri Kendriya Vidyalaya No.1 Amritsar Cantt
Distt. Amritsar (Punjab) Pin:143001
फोन मिल:3666 सिविल (Phone)0183.2923313,2923315



F.Tender/2026-27/KV No.1 Amritsar

Dated: 24.09.2026

Contract for Canteen Service at Kendriya Vidyalaya No 1 Amritsar Cantt

INTRODUCTION

A Canteen exists in the premises of Kendriya Vidyalaya, No. 1 Amritsar. This tender is intended for the catering services for the students, staff and authorized visitors/ students in Kendriya Vidyalaya No.1, Amritsar Cantt.

The terms – 'KV' shall mean the Kendriya Vidyalaya No.1, Amritsar Cantt. The Principal shall mean the Principal of Kendriya Vidyalaya No.1, Amritsar Cantt. **"Contractor"/" Tenderer"** shall mean the person/ firm who is awarded this contract by KV to run the canteen in the KV on contract, as per prescribed terms and conditions of the contract.

The day-to-day working of the canteen will be watched by a Committee of the Vidyalaya.

SCOPE

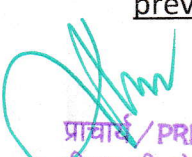
The Contractor is required to supply tea, coffee, lunch, dinner and snacks etc, as and when required, to students, staff and visitors. The Canteen shall remain open on all working days including vacations and breaks. In addition to above, the canteen will also cater to the needs of participants in various training/ meetings/ Meets/ Camps organized in the KV from time to time during the specified period including holidays, if any. ***There shall be no restriction on the number of students/ staffs at any occasion as the Contractor shall be bound to serve meals, etc to any number of students.***

TERMS AND CONDITIONS

1. Licence/Rent Fee: Existing infrastructure within the canteen premises will be provided by the KV at a **minimum rent of Rs.15000/- per month**. Contractor will be responsible for proper handling and safe custody. Repair and maintenance of the equipment's will be carried out by the contractor and he will not claim any reimbursement of expenses on this account. There shall be no relaxation on the rent due to holidays/ breaks except the the period of vacations during May/June, October and Dec/Jan. Rent shall be charged on the proportionate rates during these months. Rent shall have to be paid by the Contractor in advance.

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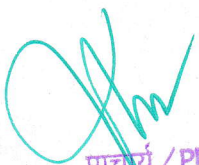
2. The Contractor will have to make arrangement for cleanliness of canteen and its surroundings to the satisfaction of the KV. The contractor shall also be responsible for the safe and hygienic disposal of the canteen waste.
3. The contractor shall arrange for the items i.e crockery, utensils, boilers, juice machine, cooking gas cylinders, cooking store etc and items of similar nature of goods quality as approved by the KV at his own cost and maintain the said items in proper and hygienic conditions for due discharge of obligations in respect of running of canteen.
4. The contractor will have to provide employees in proper uniforms for the service in the canteen as also for the services in Principals chamber and dinning hall of the KV, as and when required.
5. The timings of the canteen will be as prescribed by the KV from time to time subject to change. Skeleton services should also be provided beyond office hours.
6. Meals, snacks and tea should be compulsory provided from Canteen in the meetings, Meets, Camps, etc, as and when required *on approval rates of KV.*
7. **There shall be no restriction on the number of students/ staffs at any occasion and the Contractor shall have to be provided with meals at approved rates during the currency of contract.**
8. **The contractor shall employ only such persons as are declared medically fit by competent medical authority. No employee shall be under the age of 14 years. There should be a lady, at the sales counter of the canteen to deal with the students and, girls in particular.**
9. The antecedents of all workers shall be got verified from police by the contractor before deployment of work.
10. Only cooking gas is to be used in the canteen which is to be arranged by the contractor, himself.
11. **The contractor shall not be using any such electric appliance for the purpose of boiling or cooking in the canteen.**
12. **The contractor will be fully responsible for the repair / maintenance, cleanliness, breakage and damage done to the building and sanitary, electrical and any other fittings and fixtures installed in the space provided to him by the KV for the purpose of preparing lunch, tea and coffee. Furniture, if any provided to the contractor to be maintained properly. Any loss/damages (including repairs) to the same will have to be made good by the Contractor at his cost.**
13. **List of items** to be provided in the Canteen is enclosed as Annexure-II. However, this list is subject to modification by the KV, from time to time.
14. Materials used for cooking purpose- tea, coffee, spices, and food stuffs, vegetable, etc should be of good quality.
KV reserves the right to inspect the materials at any time.
15. The contractor will take all necessary precautions against fire hazards and comply with rules and regulations as laid down by concerned local authorities and to the satisfaction of the KV.
16. **The rate list and menu as approved by the KV should be displayed conspicuously, daily. The contractor may sell other food items only after approval of the Vidyalaya at or below the prevailing market rates.**

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17. The size and weight including quality of the various items should be approved by the KV. No new items would be introduced without approval of the KV. No rate will be revised without the approval of the KV.
18. The material being used in the Canteen should be of approved quality (Agmark, etc).
19. The contractor will have to employ the required staff at his own cost and bear all the statutory and other liabilities for running the canteen. The KV shall not bear any expenditure, whatsoever, on the staff employed by the Contractor.
20. The KV shall not in any manner be treated as the employer of these employees or concerned with the terms of their employment or conditions of their services since the relationship of employer and employees shall always be considered to be between the contractor and such persons as will be employed by him. While engaging his employees the contractor will make these conditions clear to them categorically and in writing, and their acceptance of these terms shall be communicated to the KV also.
21. The contractor shall be fully responsible for any compensation etc. in case of any injury/casualty or mishap to any employee of the canteen during canteen working hours.
22. Under no circumstances any of the contractor's employees will stay in the KV premises beyond canteen hours after closing the canteen. The contractor will ensure that the canteen is properly locked and secured during closed hours of the KV. The access to the space allotted to the contractor will be as per the conditions and in the mode as prescribed and regulated by the KV from time to time which will be binding on him and his employees. The KV reserves the right to inspect the premises allotted to the contractor at any time.
23. The contractor shall not entertain any order, or supply from outside KV.
24. The contract will be for one year to start with from the date of signing the agreement and agreement may be renewed by the KV on such terms and condition as may mutually be agreed upon between the parties. The KV reserves the right to terminate the contract at any time after giving **one months'** notices, if the KV is not satisfied with the working of the said contractor. The contractor, if so desires, may seek termination of the contract by giving written notice of not less than three months during the agreement period. The contractor shall have to vacate the canteen on the day of termination of contract.
25. The contractor will, at all times, ensure disciplined, decent and courteous behavior by him/his employees while they remain in premises of KV. In case, any of his employees indulges in any act of indiscipline, misbehavior or slogan shouting or indulges in violent act(s) or abets others in doing so and if it is proved, the contractor shall remove the employee concerned from the premises immediately on receipt of written communication from the authorities which will be duly acknowledged by the contractor.
26. Under exceptional circumstances, the KV reserve the right to change any term and condition, as and when warranted.
27. In case of any dispute arising out of the interpretation of the terms and conditions of the contract, the decision of the principal, KV NO.1, Amritsar will be final and binding.



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28. The contractor will be required to execute an agreement in the prescribed form in this behalf in case the contract is awarded.
- ✓ 29. The canteen contract shall be awarded to the highest rental bidder. The retail rates for food and beverage items will subsequently be negotiated with the selected bidder.
30. Successful bidder should deposit Rs.15000/- as security deposit at the time of award of contract. The amount of security deposit i.e Rs.15000/- will be refunded without interest, when the contract is over and canteen premises are handed over to the KV and all dues from the contractor are settled.
31. The contractor will not further sub-contract the contract to any other party. In case the contractor is found having sub-contracted this contract, the contract will be terminated without any notice and security deposit will be forfeited.
32. If any case the contractor violates the terms and conditions of the contract the bid security/Earnest money will be forfeited.
- ✓ 33. The successful bidder shall ensure the submission of a valid FSSAI (Food Safety and Standards Authority of India) License/Certificate to the issuing authority within one month (30 days) from the date of issuance of the Work Order / Award of Contract.
34. The contractor should follow the instructions on maintenance of hygiene in canteen as per OM No 10/1/2010-Dir (C) dated 10.08.2010 issued by Govt. of India, Ministry of Personnel, P G & pensions, Department of personnel & Training.
35. The Principal reserve the right to reject any or all the tenders without assigning any reason.
36. As per the KVS HQ letter No F.11029/16/2014/KVS(HQ)/Acad./SOP/1472-1503 regarding Guidelines for making available wholesome nutritious food in canteens of Kendriya Vidyalayas must be followed by the contractor.
- (i) No Cold Drinks, Fast Food and Oily food will be served to the students and staff.
 - (ii) The sugar content and oil content of all items will be regulated as per the sugar and oil board displayed in the vidyalaya.
 - (iii) Oil in all items will be used of super quality and in any way will not be preserved and used multiple items.



(PRINCIPAL)

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F. 1650/Tender/KV No.01 Amritsar/2026-27

Date: 25.09.2026

कैंटीन सेवा हेतु निविदा सूचना

पी एम श्री केन्द्रीय विद्यालय क्रमांक 01 अमृतसर छावनी में कैंटीन चलाने के लिए अनुभवी और पंजीकृत कॉन्ट्रैक्टर/फर्म से तय फॉर्म पर निविदा आमंत्रित की जा रही है। कॉन्ट्रैक्टर/फर्म को विद्यालय कैंटीन में ज़रूरत के हिसाब से चाय, कॉफ़ी, स्नैक्स और खाना उपलब्ध कराना होगा। जो कॉन्ट्रैक्टर/फर्म निविदा की शर्तों को पूरा करते हैं और उन्हें मानते हैं, वे तय फॉर्म में अपनी निविदा (Tender) पोस्ट द्वारा या खुद आकर दिनांक 09.10.2026 को दोपहर 12 बजे तक पी एम श्री केन्द्रीय विद्यालय क्रमांक 01 अमृतसर छावनी में जमा कर सकते हैं। निविदा उसी दिन दोपहर 02:00 बजे खोली जाएगी। निविदा फॉर्म पी एम श्री केन्द्रीय विद्यालय क्रमांक 01 अमृतसर छावनी के कार्यालय से किसी भी कामकाजी दिन सुबह 10 बजे से दोपहर 12 बजे के बीच रुपये 500/- का भुगतान करके या पी एम श्री केन्द्रीय विद्यालय क्रमांक 01 अमृतसर छावनी के पक्ष में डिमांड ड्राफ्ट जमा करके भी लिया जा सकता है।

प्राचार्य के पास किसी भी समय निविदा को रद्द करने का अधिकार सुरक्षित है। ज़्यादा जानकारी के लिए कृपया विद्यालय की वेबसाइट का अनुसरण करें : <https://no1amritsarcantt.kvs.ac.in>


प्राचार्य

केन्द्रीय विद्यालय क्रमांक 01 अमृतसर छावनी
पीएम श्री के. वि. नं. 1, अमृतसर छावनी
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F. 1650/Tender/KV No.01 Amritsar/2026-27

Date: 25.09.2026

TENDER NOTICE FOR RUNNING A CANTEEN

Tenders are invited on prescribed form from experience and registered contractors/firms for running canteen at PM Shri Kendriya Vidyalaya No1 Amritsar Cantt. Contractor/Firms will have to provide Tea, Coffee, Snacks and food in the school canteen as per demand. Interested and eligible contractors/firms who have fulfill and accept the terms and conditions of the tender can submit their tenders in the prescribed form by post or by hand till 12 Noon on 09.10.2026. Tenders will be opened on the same day at 02:00 PM. Tender form can also be obtained from the office of KV No.01 Amritsar Cantt on payment of Rs. 500/- or by submitting a demand letter in favour of PM Shri Kendriya Vidyalaya No 1 Amritsar Cantt on any working days between 10 Am to 12 PM. The Principal reserved the right to reject the tender at any time. For more information please visit school website: <https://no1amritsarcantt.kvs.ac.in>

Handwritten signature
Principal

Kendriya Vidyalaya No 1 Amritsar Cantt

ON THE LETTER PAD OF THE FIRM/CONTRACTOR

Annexure-I

**CONTRACT FORM FOR RUNNING VIDYALAYA CANTEEN
SPEED POST / REGD. POST / BY HAND**

The Principal
Kendriya Vidyalaya
No. 01 Amritsar Cantt

Sub: Bid for running Vidyalaya Canteen in KV No 1 Amritsar Cantt
Sir/Madam

I am submitting herewith the contract for providing canteen services in the canteen of KV No 1 Amritsar Cantt. The brief details of the firm are as under:-

1	Name of Proprieter: Shri/Smt./Kum	
2	Name of firm/Agency	
3	Address (Photocopy of proof enclosed)	
4	Registration of Firm (Photocopy Enclosed)	
5	Valid FSSAI Licence. (Photocopy Enclosed)	
6	GST/PAN Card No (Photocopy Enclosed)	
7	Year of Establishment	

8. Details of contracts executed during last 02 years i.e. 2024-25 & 2025-26
Please give details of contract executed along with documentary proof of experience and performance of last 02 years thereof:

Sr. No	Name of Firm	Nature of Work	Govt/Sem Govt./ Private	Period of Contract (Date from – Date to)

9. Man Power / Resources available:
10. Bid Security / Earnest Money Deposit : DD No. _____ Date _____
for Rs. 15000/- (Rupees Fifteen Thousand Only) in favour of Principal, Kendriya
Vidyalaya No 1 Amritsar Cantt is enclosed.
11. Attested copies of Registration Certificate / Licence, Sales Tax, Pan Card, Experience
and Conduct Certificates of Contracts executed are attached alongwith tender form.

I/We have gone through the tender documents carefully and understood the same
and the list of items to be served in canteen. I also undertake that all the terms and
conditions mentioned in the contract are acceptable to me/us

Signature of Contractor:

Name :

Name of Firm:

Address:

Mob. No.:

Seal of the Firm

ON THE LETTER PAD OF THE FIRM/CONTRACTOR

Annexure – II

Name of Firm/Contractor

Address:

I have read the terms & conditions of the Tender and have understood the same and agreed. Details of items to be served in the Canteen have also been understood and agreed.

The latest Experience and conduct certificate from the concerned office/institute have been attached with the contractor.

I/We undertake that performance & conduct of our firm/agency has been satisfactory to the concerned institutions/schools of latest contracts.

Date:

Signature of the contractors

SEAL

KENDRIYA VIDYALAYA NO 1 AMRITSAR CANTT

1. Name of the Contractor : _____
2. Address: : _____
3. Valid Registration/FSSAI License No. : _____
(Attested Photocopies of FSSAI License should be attached on copy of the letter pad)
4. GST Registration & Pan Card No : _____
(Attested Photocopy of GST Registration & PAN Card should be attached)
5. Pan Card (Attested Photocopy of Pan Card : _____
6. Year of Establishment : _____
7. Contracts executed till date @ Name thereof) : Govt./Semi Govt. / Pvt.)
 - (a) _____
 - (b) _____
 - (c) _____
 - (d) _____
8. Present Assignment in Hand : Govt. / Semi Govt. / Private:
 - (a) _____
 - (b) _____
 - (c) _____
 - (d) _____
9. Amount of rent to be paid to the school Every Month :
Rs. _____ (Rupees _____)
10. All items and conditions, as mentioned in the tender form are acceptable to me/us

Date:

(Signature with stamp of tenderer)

RATE LIST OF ITEMS

(ITEM TO BE SERVED IN CUPS, BOTTLE, GLASSES, THALI, as the case may be)

Note: All grocery items being used in canteen should be of approved grade (Agmark, etc).

S. No	Item	Quantity with weight etc.	Rate to be quoted by the Tenderer
1	Hot Coffee	One cup (75 ml.)	Rs. per cup
		One cup (125 ml.)	Rs. per cup
2	Hot Tea	One cup (75 ml.)	Rs. per cup
		One cup (125 ml.)	Rs. per cup
3	Samosa	50 gms	Rs.per Pc
		80 gms	Rs.per Pc
4	Bread Pakora	100 gms	Rs.per Pc
5	Cutlets	60 gms	Rs.per Pc
6	Vada Sambhar and chutney	1 plate	Rs.per Pc
7	Paratha with vegetables (seasonal)	2 Paratha + vegetables	Rs.per Pc
8	Vegetable paratha/ Aloo Paratha, Gobhi, Muli etc.	Plate containing one paratha with chutney/ Tomato ketchup/pickle	Rs. per Pc
9	Puri with Aaloo ki Sabji	6 Puri with dry aloo sabji	Rs. per Plate/Pack
10	Chhole-Bhature	2 bathure+1 plate chole	Rs. per Plate
11	Working Lunch	One dish of paneer, One veg, Channa/Dal, curd/Raita, pullao/rice (Basmati), chapati	Rs. ____
12	Rajma/Chole/Kadhi with Rice	1 full plate	Rs.per Plate
13	Packed Juices	Per Bottle	Rs. ____
14	Morning Tea with snacks	1 cup per person	Rs. ____

15	Break Fast (For students and escort teachers)	-Milk full cream (Branded) -Fresh prepared breakfast like Idli, Sambhar, Aloo-poori, Pratha, Upma etc. -(As per required)	Rs. ____
16	LUNCH (for students and escort teachers) (Per Plate/Per Person)	Chapati, Rice, Sweet, Any Dal/Rajma/Chana/Seasonal mixed vegetables, Salad Papad, Pickles and Paneer (Min.100 gms Paneer) Sweet (Gulab Jamun/ Rasgulla, Ice cream, kheer)	Rs. ____
17	EVENING SNACKS (for students and escort teachers) (Per Plate/Per Person)	JUICE:200 ml with snacks (Sandwich/Samosa/bread-pakora/paneer - pakora, etc.)	Rs. ____
18	DINNER (For students and escort teachers) (Per Plate/Per Person)	FOR VEGETARIANS Chapati, Rice Basmati, Sweet, Any Dal/Rajma/Chana, Seasonal; mixed vegetable, Salad, Papad, pickles and Paneer FOR NON-VEGETARIANS Chicken/Mutton/Fish Sweet (Gulab Jamun/ Rasgulla: Min.45gms) Kheer etc.	Rs. ____
19	Milk Full Cream-Branded (for students and escort teachers) Bed Time.	200 ml	Rs. ____
20	Biscuits	100 gms per pkt	
21	Halwa Chana	100 gms	