

सूचना

केंद्रीय विद्यालय क्रमांक 1 अमृतसर छावनी में संकुल स्तर पर राष्ट्रीय एकता पर्व के आयोजन हेतु दिनांक 23.07.2026 से 30.07.2026 तक प्रतिष्ठित फ़र्मों द्वारा टेंट एवं कैटरिंग सेवा सीलबंद कोटेशन आमंत्रित किये जाते हैं।

निविदा दस्तावेज केंद्रीय विद्यालय क्रमांक 1 अमृतसर छावनी की वेबसाइट <https://no1amritsarcantt.kvs.ac.in/> पर उपलब्ध है। निविदा से संबंधित सीलबंद कोटेशन केंद्रीय विद्यालय क्रमांक 1 अमृतसर छावनी में जमा करवाने की अंतिम तिथि 30.07.2026 प्रातः 10:00 बजे तक है।

प्रचार्य / PRINCIPAL
पीएम श्री के.वि.क 1, अमृतसर छावनी
Kendriya Vidyalaya No 1 Amritsar Cantt.

NOTICE

Sealed Quotations for Tent and Catering Services from 23.07.2026 to 30.07.2026 are invited from reputed firms for conducting "Rashtriya Ekta Parv" at Cluster Level in the premises of Kendriya Vidyalaya No 1 Amritsar Cantt. The Tender Document is available on the website of Kendriya Vidyalaya No 1 Amritsar Cantt i.e. <https://no1amritsarcantt.kvs.ac.in/>. The last date of submission of Tender/Bid in Kendriya Vidyalaya No 1 Amritsar Cantt is 30.07.2026 up to 10:00 am.

Principal
प्रचार्य / PRINCIPAL
पीएम श्री के.वि.क 1, अमृतसर छावनी
Kendriya Vidyalaya No 1 Amritsar Cantt.

CONTRACT FOR TENT AND BEDDING SERVICES FOR EVENT AT KENDRIYA VIDYALAYA NO-1 AMRITSAR CANTT

1. Service Agreement

- **Service Scope :-** The scope for selecting a Tentage Service Provider to provide or facilitate tent needs for special events & programs contracted by Buyer (as per Buyer's requirement) in selected locations or geographical locations across the country.

Select a Tentage Service Provider to achieve the following:

- Successful completion of assigned tasks related to Tentage Service as per the agreed terms and condition(s);
- Timeliness & scheduling product delivery and services thereby meeting the need of events;
- Quality products & services.
- Selected Service Provider will coordinate with the Buyer to provide the requisite size of tents, colour of carpet and mats, the exact requirement of the intended item etc. as covered in the service parameter.

ITEMS FOR TENT AND BEDDING SERVICES

S. No	Description of goods/ equipment	Brief specifications
1.	Chair with Cover	
2.	Table	
3.	Paper Sheet	
4.	Side Masking of Table	
5.	Table Side Marking	
6.	Ceiling 15X15	15X15
7.	Ceiling on Pipe Structure	
8.	Ceiling on Truss Structure	
9.	Sofa Set	02 Seater
10.	Sofa Set	03 Seater
11.	Carpet	
12.	Matting	
13.	Side Wall Mashing	
14.	Round Table with Cover and Top	
15.	Jhallar	
16.	Sound System	02 Mike & 02 Column



17.	Bed Set Complete	
18.	COT	
19	Side Frill	
20.	Tata Ace	
	Trade	
	GST	

OTHER TERMS AND CONDITIONS

Every tender should be accompanied by a demand draft of Rs **1,000/- (Rupees One thousand only)** as **Earnest money** drawn in favour of **Kendriya Vidyalaya, No 1 Amritsar**. This amount will be refunded without interest to unsuccessful bidder, after finalization of contract or within one month of closing date of Tender. In case of award of contract to the successful bidder, the amount shall be adjusted towards the amount of Security Deposit and additional amount of **Rs.4,000/-** shall be remitted by the concerned firm total being **Rs 5,000/- (Rupees Five thousand only)** as **Security Deposits**. This amount of Security Deposit i.e. **Rs.5,000/-** will be refunded without interest,

1. The Contractor to whom the above terms and conditions are acceptable shall Collect the Tender form from Kendriya Vidyalaya No 1 Amritsar Cantt premises with a payment of **Rs. 100/-** from 23.07.2026 to 29.07.2026 and submit the complete tender forms to this KV through **SPEED POST / REGISTERED POST/ BY HAND PER BEARER** in sealed cover so as to reach in the KV on or before **30.07.2026 BY 10.00 AM** The tenders will be opened on the same day at **12.00 NOON** in the chamber of Principal, Kendriya Vidyalaya, No 1 Amritsar in the presence of representatives of the Tenderers, if any.
2. The Contractor will not further sub-contract the contract to any other party. In case the contractor is found having sub-contracted this contract, the contract will be terminated without any notice and security deposit will be forfeited.
3. If any case the contractor violates the terms and conditions of the contract the Bid Security/Earnest money will be forfeited.

ANNEXURES ARE ALSO ENCLOSED HERewith FOR GIVING RATES OF EATABLE ITMES.



(PRINCIPAL) 21/7/26

प्राचार्य / PRINCIPAL
पोएम श्री के.वि.क्र. 1, अमृतसर छावनी
PM Shri K.V No. 1, Amritsar Cantt.

CONTRACT FOR CATERING SERVICES FOR EVENT AT KENDRIYA VIDYALAYA NO-1 AMRITSAR CANTT

1. OBJECTIVES AND GOALS

The objective of this agreement is to ensure that all the commitments and obligations are in place to ensure consistent delivery of services to buyer by service provider. The goals of this agreement are to:

1. Provide clear reference to service ownership, accountability, roles and responsibilities of both parties
2. Present a clear, concise and measurable description of services offered to the buyer
3. Establish terms and conditions for all the involved stakeholders, it also includes the actions to be taken in case of failure to comply with conditions specified
4. To ensure that both the parties understand the consequences in case of termination of services due to any of the stated reasons

The agreement will act as a reference document that both the parties have understood the above-mentioned terms and conditions and have agreed to comply by the same. The agreement can also be revised/ modified in written form on mutual consent of the stakeholders.

2. PARTIES TO THE AGREEMENT

The main stakeholders associated with this agreement are below-

1. **Buyer:** Buyer is responsible to provide clear instructions, approvals and timely payments for the services availed
2. **Service Provider:** Service provider is responsible to provide all the required services in timely manner. Service provider may also include seller, any authorized agents, assignees, successors and nominees as described in the agreement

The responsibilities and obligations of the stakeholders have been outlined in this document. The document also encompasses service level/ penalties in case of non-adherence to the defined terms and conditions. It is assumed that all stakeholders have read and understood the same before signing the document.

3. SCOPE OF SERVICES

This service requires the Service Provider to prepare, transport and provide catering services for buyers at the Buyer's premises or any other local designated premises as per the requirement of the buyer. The service includes provision of staff for serving and setting up dining venue, packaging, crockery and utensils used in each type of requirements, dispensers, hot/ cold buffet chafers, tablecloth, mats and all other equipment required for serving the desired quality of food. This service also includes afterward services like cleaning, disposal of garbage, provisioning of potable drinking water or other materials/ consumables etc.

The buyer of this service can avail the catering services for short duration and events, wherein buyers will specify the number of meals to be consumed within the contract period.



MENU/FOOD CHART FOR REGIONAL / NATIONAL MEET/ SGFI CAMP etc.

S. NO.	ITEMS	ITEM/MATERIALS & QUANTITY
1	Break-Fast	1. Milk – 200 ml or more 2. Breads with butter & Jam 3. Idli & Bada with Sambhar / Chatni / Dalia/Poha (any one) Or Aloo Parantha & Curd Or Puri Subji 4. Two pcs. Of Bananas or one pcs of Apple (100gm) / Seasonal fruits Or Eggs Boiled -02 Pcs. Or Sprouts or Dry Fruits
2	Lunch & Dinner	1. Chapati (Tawa / Tandoor etc.) 2. Plain Rice / Jeera Rice/Rice Pulav 3. Daal or Razma or Chhole (any one) 4. Mixed Veg (Seasonal Veg) / Kofta / Besan Curry 5. Paneer Veg for Vegetarian And Egg/Fish/Chicken/Mutton Curry (Once in a day for non-vegetarian) <u>For lunch & Dinner it is Mandatory</u> 6. Salad & Pickle 7. Papad (Branded) 8. Curd / Rayta 9. Sweet dish /Fruits Custard / Kheer/Fruits (any one)
3	Evening (Snacks & Juice)	1. Juice - 150-200 ml. (Packed) 2. Snake – Sandwich / Samosa /Aloo Bonda / Patties = 02 or More (100-150 Grams)
4	Night (Before Sleep)	Mild with flavor & Sugar – 200-250 Ml. minimum or more / Ice-Cream – 50-60 Ml. (as per feasibilities/weather)

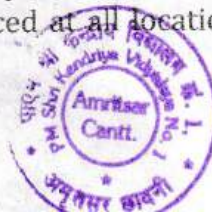
While the abovementioned table provides the standard requirements in the selected package type, buyers have the option to select add-ons to aforementioned standard requirements for additional requirements of water, juice, snack items, and main dish items.

Buyer will provide the details for date, time and venue (in case of outside Buyer premise) of service, type of service (catering, buffet), type of spread (breakfast, lunch, snacks/ high tea, dinner), preparation (vegetarian, non-veg, Jain food), and add-ons (crockery, veg/ non-veg dishes, desserts, water etc.) Service Providers will quote price as per above service parameters, and any add-ons will be charged separately as per the actual quantity ordered.



4. SERVICE DETAILS AND STANDARDS

1. The Service includes all serving staff, utensils, crockery, packaging, dispensers, hot/ cold buffet chafers, tablecloth, mats, glass wear and all other equipment required for serving the desired quality of food.
2. For packets, the food items shall be put in a paper box, for the thalis, the food items shall be packaged in an airtight food box, and for the buffet, the food items will be served in stainless steel crockery, unless otherwise stated in the order.
3. Service Provider shall possess a valid license issued by Food Safety & Standard Authority of India (FSSAI), State Govt./ Central Govt., PAN, and copy of GST registration certificate from appropriate authority.
4. All persons employed by the Service Provider shall be medically fit for handling food and certified for fitness before engagement by the Service Provider.
5. The food items supplied should be as per Government standards. If at any point of the time any penalty is imposed by the Government Authority i.e. by Food Inspector of Food Department, the same shall be borne by the Service Provider.
6. The meal packets/ thalis/ buffet provided by the service provider should include the requirement of food and drink items as per the meal package mentioned in the service scope.
7. The service provider shall serve the food in healthy, eco-friendly packaging, also label all serving/ menu items with their name and/ or corresponding dietary restrictions (vegetarian, non-vegetarian, Jain preparation etc.).
8. The crockery used shall be clean, not old, faulty (cracked, scratched); the packaged food packets should not leak, and the cloth and paper napkins provided should be clean.
9. The eatables served by the Service Provider to the guests shall be completely hygienic, free from any sort of adulteration or foreign ingredients etc.
10. Vegetarian and Non-Vegetarian dishes shall be prepared and served separately.
11. All vegetables, fruits etc. used shall be fresh and not rotten or overripe. Milk and milk products such as curd, yoghurt, cheese etc. shall be of good quality and must be prepared and served fresh. All the items being used shall be stored properly and served before their expiry date.
12. Non-vegetarian dishes shall be prepared from fresh and good quality egg, chicken, mutton, fish or other sea foods as desired by the buyer and the same shall be purchased from the standard authorized shop.
13. The non-vegetarian items shall be washed and marinated properly before cooking. The pieces of non-vegetarian items shall not be too small or too big, unnecessary shreds and small bone pieces shall be removed.
14. The deployed catering staff, shall be adequate as per requirements, trained, presentable, well dressed, well-mannered and well experienced to ensure timely, efficient and prompt service for both dining and buffet services.
15. The deployed catering staff shall serve potable drinking water from the source to the dispensers and water coolers placed at all locations at the Buyer premise/ designated premise s.



5. DEFINED TIMELINES

1. Buyer shall inform about the Menu as per requirement and location of delivery/ buffet arrangement to the Service Provider before the event.
2. Service Provider shall adhere to the timeline given by Buyer for serving/ buffet arrangements on Buyer's premise/ designated premise.
3. In case of non-availability of specifically demanded food item; the Service Provider shall communicate the same to Buyer at least 1 day prior to the date of food delivery/ event.

6. SERVICE ASSUMPTIONS

1. The Service Provider shall not sublet any part of the Contract. The Service Provider shall be responsible and liable to deliver the services as per the contract.
2. Food preparation shall be based on availability of the seasonal vegetables/ fruits.
3. The staff provided by the service provider shall not be deemed employees of the user department hence the compliance of the applicable acts/ laws will be the sole responsibility of the service provider.
4. The Buyer Catering Committee/ SPOC shall be the sole authority to decide and judge the quality of the service rendered by the Service Provider and all other matters and his decision shall be final and binding.
5. No Service Provider's staff shall be allowed to stay in the Buyer's premise/ designated premise unnecessarily after working hours without permission.
6. Any damages/ losses caused by Buyer shall be borne by the Buyer.

7. LIMITATIONS OF SERVICE DELIVERY (IF ANY)

1. The Service Provider will provide catering services as per the Buyer requirements.
2. The Buyer will have option to replace the item/ dishes, however replacement of the dishes will be in same category (veg dish to veg dish, dessert to dessert and so on).

8. PENALTIES AND FINE

Penalties and fine can be imposed on either party in case they have caused loss to other party, loss can be financial as well as reputational. These losses may occur due to breach of contract/ agreement, faulty services, non/ delayed payment to the Service Provider for the services availed. Amount of penalties/ fine shall be settled/ recovered during next payments/ final settlements of the service provider.



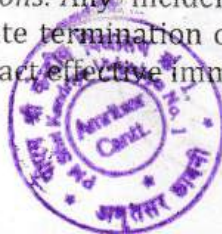
Penalties and fine are detailed below-

S. NO.	Description	Penalty/Fine		
		1 st Instance	2 nd Instance	3 rd Instance
1	Delay in service delivery	Warning	3% of event catering cost	5% of event catering cost
2	Discrepancy in quantity of food, number of food items	2% of event catering cost	3% of event catering cost	5% of event catering cost
3	Non-deployment of required staff	1% of event catering cost	2% of event catering cost	3% OF EVENT CATERING COST PER PERSONNEL PER INCIDENT
4	Hygiene and quality concerns	2% of event catering cost + 100% amount penalized by Food Inspector/ Department (if any)	3% of event catering cost + 100% amount penalized by Food Inspector/ Department (if any)	5% of event catering cost and/or termination of agreement
5	If staff is found of any disobedience or misconduct	2% of event catering cost	3% of event catering cost	5% of event catering cost
6	If staff is found responsible for any theft, loss of material/ articles/ damages	Equivalent payment or replacement of material and/or replacement of staff	Equivalent payment or replacement of material + 2% of event catering cost and/or replacement of staff	Equivalent payment or replacement of material + 3% of event catering cost and/or termination of agreement

9. TERMINATION OF CONTRACT

The Agreement shall be come to an end either on completion of the Contract Period or shall be terminated for the following reasons:

- Mutual consent:** The contract may be terminated based on mutual consent in case the services are no longer required. Termination based on mutual consent will not attract any penalties or shall not be liable for any extra payments other than payment of invoices raised till the time of termination including notice period.
- Breach of contractual obligations:** Any incident considered as the breach of contract will result in immediate termination of services. The Buyer shall have the right to terminate the Contract effective immediately by giving written notice



to the Service Provider if, the Service Provider breaches a material provision of this Contract where that breach is not capable of remedy; or if the Service Provider breaches any provision of this Contract and fails to remedy the breach within 14 days after receiving notice requiring it to do so. While, the Service Provider shall have the right to terminate the contract without any liability to the Buyer if the Buyer fails to make payments to the Service Provider for two consecutive payments as per the payment scheduled agreed in the Contract.

6. *Breach of Terms and Conditions:* The contract may also be terminated if i) the cumulative penalties rise to 10% of the contract value or, ii) repeated breach of any SLA beyond 3 instances as per buyer discretion.

OTHER TERMS AND CONDITIONS

Every tender should be accompanied by a demand draft of Rs 5,000/- (**Rupees five thousand only**) as **Earnest money** drawn in favour of **Kendriya Vidyalaya, No 1 Amritsar**. This amount will be refunded without interest to unsuccessful bidder, after finalization of contract or within one month of closing date of Tender. In case of award of contract to the successful bidder, the amount shall be adjusted towards the amount of Security Deposit and additional amount of **Rs.15,000/-** shall be remitted by the concerned firm total being **Rs 20,000/- (Rupees Twenty thousand only) as Security Deposits**. This amount of Security Deposit i.e. **Rs.20,000/-** will be refunded without interest,

7. The Contractor to whom the above terms and conditions are acceptable shall Collect the Tender form from Kendriya Vidyalaya No 1 Amritsar Cantt premises with a payment of **Rs. 100/-** from 23.07.2026 to 29.07.2026 and submit the complete tender forms to this KV through **SPEED POST / REGISTERED POST / PER BEARER** in sealed cover so as to reach in the KV on or before **30.07.2026 BY 10.00 AM**. The tenders will be opened on the same day at **12.00 NOON** in the chamber of Principal, Kendriya Vidyalaya, No 1 Amritsar in the presence of representatives of the Tenderers, if any.
8. The Contractor will not further sub-contract the contract to any other party. In case the contractor is found having sub-contracted this contract, the contract will be terminated without any notice and security deposit will be forfeited.
9. If any case the contractor violates the terms and conditions of the contract the Bid Security/Earnest money will be forfeited.

Note:

Tender Form will be available at Vidyalaya Premises at the payment of Rs. 100/-

The DD of Rs. 100/- will be deposited in the Technical Bid Envelop if the Tender form downloaded from Website

ANNEXURES ARE ALSO ENCLOSED HERewith FOR GIVING RATES OF EATABLE ITMES.



(PRINCIPAL) 21/7/26

प्राचार्य / PRINCIPAL
पीएम श्री के.वि.क. 1, अमृतसर छावनी
PM Shri K.V. No. 1, Amritsar Cantt.

ON THE **LETTER PAD** OF THE FIRM/ CONTRACTOR

ANNEXURE-I

TENDER FORM FOR TENT & CATERING SERVICES

SPEED POST/ REGD. POST/ BY HAND

Dated:.....

The Principal
Kendriya Vidyalaya,
No 1 Amritsar Cantt.

Sub :- Tender for Tentage & Catering Services in KV, No 1 Amritsar

Sir/ Madam,

I am submitting herewith the tender for providing catering services in KV, No 1 Amritsar. The brief details of the firm are as under:-

1. Name of Proprietor: Shri/ Smt/ Km.
2. Name of firm/ agency:
3. Address (Photocopy of proof enclosed):
.....
.....
.....PIN.....
4. Registration No. / Licence No. (Photocopy enclosed)
5. Sales Tax No. (Photocopy enclosed)
6. PAN Card No. (Photocopy enclosed)
7. Year of establishment :
8. Details of contracts executed **during last 02 years: 2024-25 & 2025-26** (Please give details of contract executed alongwith documentary proof of **experience and Performance of last 02 yrs**, thereof)

Sl.	Name of Organization/ firm	Nature of work	Govt/ Semi Govt/ Private	Period of contract (Date from - Date to)
i.				
ii				

9. **Man power/ Resources** available:
10. Bid Security / Earnest Money Deposit: DD No..... Date.....
11. For **Rs 5,000/-** only in favour of 'Kendriya Vidyalaya, No 1 Amritsar & DD No..... Date..... For **Rs 1,000/-** only in favour of 'Kendriya Vidyalaya, No 1 Amritsar is enclosed.
12. Details of **Tender Form fee** deposited : Receipt No..... dated..... / DD No..... dated.....for **Rs. 100/-** (in case tender form downloaded from website).
13. **ATTESTED COPIES OF REGISTRATION CERTIFICATE/ LICENCE, SALES TAX, PAN CARD, EXPERIENCE AND CONDUCT CERTIFICATES OF CONTRACTS EXECUTED ARE ATTACHED ALONGWITH TENDER FORM.**

I / We have gone through the tender documents carefully and understood the same and the list of items to be served in event. I also undertake that all the terms and conditions mentioned in the Tender are acceptable to me/us.

SIGNATURE OF TENDERER.....

Name.....

Name of firm:

Address:

Mob.No.Tele No.....

NAME OF THE FIRM.....

SEAL OF THE FIRM.....

ANNEXURE-II

NAME OF FIRM/ CONTRACTOR:

ADDRESS:

I have read the terms & conditions of the Tender and have understood the same and agreed. Details of items to be served in the Event have also been understood and agreed.

The latest experience and conduct certificate from the concerned office/ institute have been attached with the tender.

I/We undertake that performance & conduct of our firm/ agency has been satisfactory to the concerned institutions/schools of latest contracts.

Date:

SIGNATURE OF THE TENDERER

SEAL.....

KENDRIYA VIDYALAYA NO 1 AMRITSAR CANTT

1. Name of the Tenderer: _____
2. Address: _____
3. Registration/Licence No: _____
(Attested Photo state copies of license issued by the local authority should be attached or copy of the letter pad)
4. Sales Tax No. (Attested Photocopy of Sales tax Certificate should be attached: _____)
5. Year of establishment: _____
6. Contracts executed till date ☺Name thereof): Govt/Semi Govt/Pvt):
 - (a) _____
 - (b) _____
 - (c) _____
 - (d) _____
7. Present assignment in hand: Govt/Semi Govt/Private:
 - (a) _____
 - (b) _____
 - (c) _____
 - (d) _____
8. Amount of rent to be paid to the school every month:
Rs. _____ (Rupees _____)
9. All items and conditions, as mentioned in the tender form are acceptable to me/us.

Date:

(Signature with stamp of tenderer)

Annexure-III

Name of firm/ contractor:

Address:

RATE LIST OF ITEMS

(ITEMS TO BE SERVED IN CUPS, BOTTLES, GLASSES, THALI, as the case may be)

Note: 1. All grocery items being used in Event should be of approved grade (Agmark, etc).

S. NO.	ITEMS	ITEM/MATERIALS & QUANTITY	Rate to be quoted by the Tenderer
1	Break-Fast	1. Milk – 200 ml or more 2. Breads with butter & Jam 3. Idli & Bada with Sambhar / Chatni / Dalia/Poha (any one) Or Aloo Parantha & Curd Or Puri Subji 4. Two pcs. Of Bananas or one pcs of Apple (100gm) / Seasonal fruits Or Eggs Boiled -02 Pcs. Or Sprouts or Dry Fruits	
2	Lunch & Dinner	1. Chapati (Tawa / Tandoor etc.) 2. Plane Rice / Jeera Rice/Rice Pulav 3. Daal or Razma or Chhole (any one) 4. Mixed Veg (Seasonal Veg) / Kofta / Besan Curry 5. Paneer Veg for Vegetarian <u>For lunch & Dinner it is Mandatory</u> 6. Salad & Pickle 7. Papad (Branded) 8. Curd / Rayta 9. Sweet dish /Fruits Custard• / Kheer/Fruits (any one)	
3	Evening (Snacks & Juice)	1. Juice - 150-200 ml. (Packed) 2. Snake – Sandwich / Samosa /Aloo Bonda / Patties = 02 or More (100-150 Grams)	
4	Night (Before Sleep)	Mild with flavor & Sugar – 200-250 Ml. minimum or more / Ice-Cream – 50-60 Ml. (as per feasibilities/weather)	

Date:

Signature of tenderer.....

Name:

SEAL OF THE FIRM/ CONTRACTOR

.....

Annexure-IV

Name of firm/ contractor:

Address:

RATE LIST OF ITEMS

S. No	Description of goods/ equipment	Brief specifications	Rate
1.	Chair with Cover		
2.	Table		
3.	Paper Sheet		
4.	Side Masking of Table		
5.	Table Side Marking		
6.	Ceiling 15X15	15X15	
7.	Ceiling on Pipe Structure		
8.	Ceiling on Truss Structure		
9.	Sofa Set	02 Seater	
10.	Sofa Set	03 Seater	
11.	Carpet		
12.	Matting		
13.	Side Wall Mashing		
14.	Round Table with Cover and Top		
15.	Jhallar		
16.	Sound System	02 Mike & 02 Column	
17.	Bed Set Complete (Mattress, Pillow & Two Bed Sheet)		
18.	COT		
19.	Side Frill		
20.	Tata Ace		
	Trade		
	GST		

Date:

Signature of tenderer

Name:

SEAL OF THE FIRM/ CONTRACTOR

.....