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पीएम. श्री केन्द्रीय विद्यालय क्र..1 अमृतसर कैंट (पंजाब) 143001
PM Shri Kendriya Vidyalaya No.1 Amritsar Cantt
Distt. Amritsar (Punjab) Pin:143001
फोनमिल:3666 सिविल (Phone)0183.2923313,2923315



F. 1650/Tender/ KV No. 1/Amritsar /2025-26/

Dated : 21.08.2025


Tender notice for running a canteen

Tenders are invited on prescribed form from experienced and registered contractors/firms for running canteen at P.M.Shri Kendriya Vidyalaya, No. 1 Amritsar Cantt. Contractors/firms will have to provide tea, coffee, snacks and food in the school canteen as per demand.

Interested and eligible contractors/firms who fulfill and accept the terms and conditions of the tender can submit their tenders in the prescribed form by post or by hand till 12 noon on 08-09-2025. Tenders will be opened on the same day at 2.00 PM. Tender form can also be obtained from the office on payment of Rs.500/- or by submitting a demand letter in favour of PM Shri Kendriya Vidyalaya, No. 1 Amritsar Cantt on any working days between 10 AM to 12 PM

The Principal reserves the right to reject the tender at any time.

For more information please visit school website
<https://no1amritsarcantt.kvs.ac.in>


Principal

प्राचार्य / PRINCIPAL
पीएम श्री के. वि. नं. 1, अमृतसर छावनी
PM Shri K. V. No. 1, Amritsar Cantt.



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F.Tender/2025-26/KV No.1 Amritsar

Dated: 21.08.2025

Contract for Canteen Service at Kendriya Vidyalaya No 1 Amritsar Cantt

INTRODUCTION

A Canteen exists in the premises of Kendriya Vidyalaya, No. 1 Amritsar. This tender is intended for the catering services for the students, staff and authorized visitors/ students in Kendriya Vidyalaya No.1, Amritsar Cantt.

The terms – 'KV' shall mean the Kendriya Vidyalaya No.1, Amritsar Cantt. The Principal shall mean the Principal of Kendriya Vidyalaya No.1, Amritsar Cantt. "**Contractor**" / "**Tenderer**" shall mean the person/ firm who is awarded this contract by KV to run the canteen in the KV on contract, as per prescribed terms and conditions of the contract.

The day-to-day working of the canteen will be watched by a Committee of the Vidyalaya.

SCOPE

The Contractor is required to supply tea, coffee, lunch, dinner and snacks etc, as and when required, to students, staff and visitors. The Canteen shall remain open on all working days including vacations and breaks. In addition to above, the canteen will also cater to the needs of participants in various training/ meetings/ Meets/ Camps organized in the KV from time to time during the specified period including holidays, if any. ***There shall be no restriction on the number of students/ staffs at any occasion as the Contractor shall be bound to serve meals, etc to any number of students.***

TERMS AND CONDITIONS

1. Licence/Rent Fee: Existing infrastructure within the canteen premises will be provided by the KV at a **minimum rent of Rs.10000/- per month**. Contractor will be responsible for proper handling and safe custody. Repair and maintenance of the equipment's will be carried out by the contractor and he will not claim any reimbursement of expenses on this account. There shall be no relaxation on the rent due to holidays/ breaks except the the period of vacations during May/June, October and Dec/Jan. Rent shall be charged on the proportionate rates during these months. Rent shall have to be paid by the Contractor in advance.

2. The Contractor will have to make arrangement for cleanliness of canteen and its surroundings to the satisfaction of the KV. The contractor shall also be responsible for the safe and hygienic disposal of the canteen waste.
3. The contractor shall arrange for the items i.e crockery, utensils, boilers, juice machine, cooking gas cylinders, cooking store etc and items of similar nature of goods quality as approved by the KV at his own cost and maintain the said items in proper and hygienic conditions for due discharge of obligations in respect of running of canteen.
4. The contractor will have to provide employees in proper uniforms for the service in the canteen as also for the services in Principals chamber and dinning hall of the KV, as and when required.
5. The timings of the canteen will be as prescribed by the KV from time to time subject to change. Skeleton services should also be provided beyond office hours.
6. Meals, snacks and tea should be compulsory provided from Canteen in the meetings, Meets, Camps, etc, as and when required *on approval rates of KV.*
7. **There shall be no restriction on the number of students/ staffs at any occasion and the Contractor shall have to be provided with meals at approved rates during the currency of contract.**
8. The contractor shall employ only such persons as are declared medically fit by competent medical authority. No employee shall be under the age of 14 years. There should be a lady, at the sales counter of the canteen to deal with the students and, girls in particular.
9. The antecedents of all workers shall be got verified from police by the contractor before deployment of work.
10. Only cooking gas is to be used in the canteen which is to be arranged by the contractor, himself.
11. The contractor shall not be using any such electric appliance for the purpose of boiling or cooking in the canteen.
12. The contractor will be fully responsible for the repair / maintenance, cleanliness, breakage and damage done to the building and sanitary, electrical and any other fittings and fixtures installed in the space provided to him by the KV for the purpose of preparing lunch, tea and coffee. Furniture, if any provided to the contractor to be maintained properly. Any loss/damages (including repairs) to the same will have to be made good by the Contractor at his cost.
13. **List of items** to be provided in the Canteen is enclosed as Annexure-II. However, this list is subject to modification by the KV, from time to time.
14. Materials used for cooking purpose- tea, coffee, spices, and food stuffs, vegetable, etc should be of good quality.
KV reserves the right to inspect the materials at any time.
15. The contractor will take all necessary precautions against fire hazards and comply with rules and regulations as laid down by concerned local authorities and to the satisfaction of the KV.
16. The rate list and menu as approved by the KV should be displayed conspicuously, daily. The contractor may sell other food items only after approval of the Vidyalaya at or below the prevailing market rates.

17. The size and weight including quality of the various items should be approved by the KV. No new items would be introduced without approval of the KV. No rate will be revised without the approval of the KV.
18. The material being used in the Canteen should be of approved quality (Agmark, etc).
19. The contractor will have to employ the required staff at his own cost and bear all the statutory and other liabilities for running the canteen. The KV shall not bear any expenditure, whatsoever, on the staff employed by the Contractor.
20. The KV shall not in any manner be treated as the employer of these employees or concerned with the terms of their employment or conditions of their services since the relationship of employer and employees shall always be considered to be between the contractor and such persons as will be employed by him. While engaging his employees the contractor will make these conditions clear to them categorically and in writing, and their acceptance of these terms shall be communicated to the KV also.
21. The contractor shall be fully responsible for any compensation etc. in case of any injury/casualty or mishap to any employee of the canteen during canteen working hours.
22. Under no circumstances any of the contractor's employees will stay in the KV premises beyond canteen hours after closing the canteen. The contractor will ensure that the canteen is properly locked and secured during closed hours of the KV. The access to the space allotted to the contractor will be as per the conditions and in the mode as prescribed and regulated by the KV from time to time which will be binding on him and his employees. The KV reserves the right to inspect the premises allotted to the contractor at any time.
23. The contractor shall not entertain any order, or supply from outside KV.
24. The contract will be for one year to start with from the date of signing the agreement and agreement may be renewed by the KV on such terms and condition as may mutually be agreed upon between the parties. The KV reserves the right to terminate the contract at any time after giving **one months'** notices, if the KV is not satisfied with the working of the said contractor. The contractor, if so desires, may seek termination of the contract by giving written notice of not less than three months during the agreement period. The contractor shall have to vacate the canteen on the day of termination of contract.
25. The contractor will, at all times, ensure disciplined, decent and courteous behavior by him/his employees while they remain in premises of KV. In case, any of his employees indulges in any act of indiscipline, misbehavior or slogan shouting or indulges in violent act(s) or abets others in doing so and if it is pro KV No1 AMRITSAR CANTT facilities proved, the contractor shall remove the employee concerned from the premises immediately on receipt of written communication from the authorities which will be duly acknowledged by the contractor.
26. Under exceptional circumstances, the KV reserve the right to change any term and condition, as and when warranted.
27. In case of any dispute arising out of the interpretation of the terms and conditions of the contract, the decision of the principal, KV NO.1, Amritsar will be final and binding.

28. The contractor will be required to execute an agreement in the prescribed form in this behalf in case the contract is awarded.
29. The contractor should have experience of running a canteen of school/educational institute preferably Govt. Institution for at least 03 years. The contractor shall have to submit the latest experience and performance certificate 03 years of latest contracts issued by the concerned departments in the prescribed Performa.
30. Successful bidder should deposit Rs.15000/- as security deposit at the time of award of contract. The amount of security deposit i.e Rs.15000/- will be refunded without interest, when the contract is over and canteen premises are handed over to the KV and all dues from the contractor are settled.
31. The contractor will not further sub-contract the contract to any other party. In case the contractor is found having sub-contracted this contract, the contract will be terminated without any notice and security deposit will be forfeited.
32. If any case the contractor violates the terms and conditions of the contract the bid security/Earnest money will be forfeited.
33. The contractor should follow the instructions on maintenance of hygiene in canteen as per OM No 10/1/2010-Dir (C) dated 10.08.2010 issued by Govt. of India, Ministry of Personnel, P G & pensions, Department of personnel & Training.
34. The Principal reserve the right to reject any or all the tenders without assigning any reason.
35. As per the KVS HQ letter No F.11029/16/2014/KVS(HQ)/Acad./SOP/1472-1503 regarding Guidelines for making available wholesome nutritious food in canteens of Kendriya Vidyalayas must be followed by the contractor.


(PRINCIPAL)

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