



F.1758/31-089/KVADR (S-1)2025-26

Date:20/12/2025

APPLICATION FOR FIRM/SUPPLIER/SERVICE PROVIDER PART-1 GENERAL INFORMATION

S.No.	Information sought	Information to be Provided
1	Name of the Firm (in Block Letters)	
2	Date of Establishment/Incorporation	
3	Correspondence address and Telephone No.	
4	Address of Head Office (if Separate and Telephone No.	
5	Status Proprietary/Partnership/Private Limited Company/ Public Limited Company	
6	Names of the Partners/Directors	
7	Name of Chief Executive with his present address and Telephone Nos.	
8	Name of Representative(s) with Designation who would be calling on us and attending to our jobs.	
9	Is the Firm registered Under any Act "? If so, state (a) Licence No. (b) PAN No. (c) TIN No. (d) GST No. (e) ESIC No. if any (f) EPF Registration No. if any. <b>(enclosed copy of each one)</b>	
10	State the latest Income Tax Assessed year and the amount of Tax assessed (Copies of last 3 years. IT Returns Balance Sheets & Revenue, A/c to be enclosed).	
11	Mention any other specialties of your Establishment.	

**NOTE: Without TIN/PAN and GIST number, no firm will be registered. The Vidyalaya reserves the right to cancel the name of the supplier/firm/service provider from its approved lists at its absolute discretion without assigning any reason.**

**DECLARATION**

I Mr./Ms. \_\_\_\_\_ Proprietor of M/s \_\_\_\_\_ do hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information / supporting document furnished by me found to be incorrect / false, the offer of my contract will be canceled automatically and action may be taken as per KVS rule. I assure you to provide the best service to the Vidyalaya.

SEAL OF COMPANY

Signature with Date

Name and Designation of Authorized

Representative of the Firm

## फर्म पंजीकरण के लिए आवेदन पत्र/Form for Firm Registration

सेवा का प्रकार /(Type of Service):-

(Separate Application is to be filled-up for each category)

### सेवाएँ प्रदान करने की शर्तें / Conditions for Supplying Services

- 1) The Firm/Supplier should be in profession for at least one year **(copy of proof must be enclosed)**.
- 2) The Firm/Supplier should have registration with Appropriate Authorities for undertaking the profession  
**(Copies of proof to be enclosed)**
- 3) Kindly attach copy of Pan, GIST Registration No and Income Tax returns.