



केन्द्रीय विद्यालय संगठन

പിഎം ശ്രീ കേന്ദ്രീയ വിദ്യാലയം, അടൂർ

पीएम श्री केन्द्रीय विद्यालय अडूर

PM SHRI KENDRIYA VIDYALAYA ADOOR

പത്നമതിട്ട - 691523 PATHANAMTHITTA - 691523

दूरभाष/ Ph : 04734 - 224808 , ईमेल/ Email kvadoor08@yahoo.com

वेबसाईट/ Website : <https://adoor.kvs.ac.in>



F.1758/31-118/KV ADR(S-1)/2024-25

Date : 04/01/2025

**SUB: NOTICE INVITING TENDER FOR VARIOUS WORK SERVICES
AT SERVICE QUARTERS, KENDRIYA VIDYALAYA ADOOR (RETENDER)**

1. PM-SHRI Kendriya Vidyalaya Adoor is an educational institution under Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a society registered under Societies Registration Act, 1860. The Sangathan administers the scheme of Kendriya Vidyalayas, set up for imparting education to the children of transferable central Govt. Employees.
2. Sealed competitive Quotations/Tenders from Contractors / Firms / Service Providers are invited by the Principal, KV Adoor on behalf of the Kendriya Vidyalaya Sangathan for providing and execution of the under mentioned work services at KV Adoor.
3. The work services have been divided into different schedules. The bidder has to quote for all the work services mentioned in Schedule -1 and separately for Schedule-2. The lowest bidder for each schedule will be awarded the contract.

Schedule No.	Brief details of work services required (Details annexed separately)	Remarks
Schedule-1	Electrical work	Detailed work services mentioned in individual schedules.
	Civil work	
	Plumbing work	
	Drainage work	
	Carpenter work	
Other special work		
Schedule-2	Painting Work	

4. Bid Price.

- (a) The contract shall be for the supply of the above mentioned work services to PM SHRI KV Adoor. The Bidder shall quote for items in the format of quotation attached. Corrections, if any, shall be made by crossing out, rewriting and initialling with date.
- (b) All duties, taxes and other levies payable by the bidder shall be included in the total price. However, the tax and duties, leviable should be quoted separately.
- (c) The rates quoted by the Bidder shall be fixed for a period of one year from the date of award of contract. The amount shall be quoted in Indian Rupees only.

No amendment in the rate except increase/decrease in the rates of tax during the period of execution of the contract will be accepted.

- (d) Each Bidder shall submit only one quotation.
- (e) Facsimile quotations are not acceptable. Sealed quotations to be submitted as registered post addressed to Principal, PM SHRI KV Adoor, High School Junction Adoor, Pathanamthitta - 691523. The quotations should reach this office latest by the last date and time of receipt of quotations as mentioned vide Para- 8. Buyer will not be responsible for any postal delays.
- (f) The firm should enclose all supporting documents regarding registration of PAN, GST Registration etc.
- (g) Information given in the Bidder's application form shall be crucial for deciding eligibility of bidder.
- (h) Decision of indenter will be final in this regard.
- (i) A verification committee will be formed to verify the quality of work services provided.

5. **Validity of quotation:**

The quotation shall remain valid for a period of not less than 90 days after the deadline specified for submission of quotations. Any Contractors / Firms / Service Providers could participate in the bidding process. The tender documents can also be downloaded from the website <https://adoor.kvs.ac.in/>

6. **Evaluation of quotations:**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which are:

- (a) Properly signed and conform to the terms and conditions and specifications.
- (b) The evaluation would be done for all the work services put together. The bidder has to quote for all works mentioned in the schedules. Purchaser will award the contract to the responsive bidder whose total cost for the whole work mentioned in the schedules is the lowest.
- (c) Quotation (duly filled in) should also be submitted in the prescribed format, enclosed herewith as provided.

7. **Award of contract:**

- (a) The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 5 above: The quantity of work services indicated at Para-03 is only indicative. The quantity may increase or decrease based on the need of the buyer and the vendor is liable to provide the services as per the final requirement.

(b) The bidder whose bid is accepted will be notified of the award of the contract by the office prior to expiration of the quotation validity period.

(c) Payment shall be made within 7 days after completion of work services, subjected to verification and acceptance by work progress monitoring committee of the Vidyalaya. Any deviations in work done as assessed by the committee should be rectified and bills should be raised along with completion certificate.

(d) Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

(e) All work services provided should be covered under warranty against any defects noticed within a period of one year from the day of work completion.

8. **Optional site visit:**

(a) The Bidder is advised to visit and examine the installation site and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the Bid. The costs of visiting the site shall be borne by the Bidder.

(b) The Bidder shall not be entitled to hold any claim against buyer for noncompliance due to lack of any kind of pre-requisite information as it is the sole responsibility of the Bidder to obtain all the necessary information with regard to site, surrounding, working conditions, weather etc. on its own before submission of the bid.

9. **Last date and time of receipt of quotations:**

Bidders are requested to submit the sealed quotation/tender by post, super scribed on the envelope as "Work Services at KV Adoor," latest by 09:00 am on 13/01/2025. The quotations shall be opened at 09.30 am on the same day. The bidders or their representatives who choose to be present at the time of opening of quotation are invited to do so.

10. The purchaser looks forward to receiving the quotation and appreciates the interest of the bidders in the KVS.

11. The work as mentioned in the schedule should be completed within 30 days from the award of contract.

For and on behalf of the Kendriya Vidyalaya, Adoor

Yours faithfully,



Signature: *N Rakesh*
Name: N Rakesh
Designation: Principal

प्राचार्य / PRINCIPAL
केन्द्रीय विद्यालय / KENDRIYA VIDYALAYA
अडूर, प्रथम पारी / Adoor Shift-1
अडूर / Adoor-691 523

WORK SERVICES FOR MAINTENANCE OF QUARTERS AT KV ADOOR

Schedule-1

ELECTRICAL WORK	
Work	No.
1. Providing and replacing of fan regulator	2
2. Providing and replacing of L E D bulb holder	14
3. Provide/ Repair and re-fixing of Electric switch board (small)	2
4. Repair the loose contact in main switch board for correcting the loose contact.	1
5. Replace the Tube light frames	3
6. Repair/replace Electric points/ switches	2
7. Repair/replace Power switch	1
8. Providing and replace / Repairing electric fan	6
9. Check and correcting earth connection of electric point of quarter	1
10. Providing and replacing unused /damaged plugs and sockets	1
11. Repair the electricity connection from power meter,	2
12. Provide/ Repair and re-fixing of switch board	2
13. Providing and replacing of Switch board with metal box	4
14. Repair the Light in car porch	1
15. Repair the two way switch	1
16. Check and correct the Tube circuit failure -electric line to be checked, repaired,	1
17. Providing and replacing Kitchen switch board including wiring	1
CIVIL WORK	
01. Providing an replace bathroom window glass	2
02. Replace/repair the damaged bath room tiles	2 toilet
03. Repair and re-fix closet	1
04. Repair/ Replace of windows lock	10
05. Repair the Locking issue with the glass windows.	3
06. Replacement of floor tiles of size (28x11 cm).	3
07. Repair the wall plaster	1 room
08. Toilet water stagnation flooring to be leveled,	1 toilet
09. Providing and replace Bathroom floor tiles	1 toilet
10. Providing and replace Bathroom wall tiles	1 toilet
11. Repair the water Seepage issue in bedroom to be cleared (if feasible)	4
12. Providing and replace Floor tiles on staircase to be fixed.	4
13. Repair and re-fix the Clamps for cloth drying	4
14. Providing an replace Cloth lines	2
15. Combined work with civil and plumbing may be required	
PLUMBING WORK	
01. Providing an replace drainage pipe of kitchen sink /wash basin	9
02. Providing an replace Pipe of kitchen sink /wash basin	3
03. Repair/ Replace washroom tap to avoid water wastage,	1
04. Provide and Replace damaged kitchen sink out let and the lid,	1
05. Check and repair the seepage near bathroom corners and to	2
06. Drainage cleaning	9
07. Providing and Replace toilet flush to avoid water wastage	2
08. Repair/ Replace damaged shower head	2
09. Repair/ Replace damaged water tap outside	1
10. Repair/ Replace of taps	2



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11. Provide and replace Wash sink to be replaced	1
12. Sewage line to be repaired from the mentioned toilet & bathroom,	1
13. Provide and replace Health faucet	3
14. Provide and replace Towel rod	3
15. Provide and replace Western toilet	1
16. Provide and replace Float valve (Ball)	1
17. Repair/ Replace Water pipeline for washing machine to be repaired and pressure, flow to be made proper.	1
18. Grating to be provided and fixed for waste water line	2
19. Provide and replace Waste pipe	2
20. Providing and replace damaged and leaking outer pipe lines fixed on outer walls of Quarter.	4 quarter lines
DRAINAGE WORK	
01. Drainage cleaning	5 quarter
02. Outer drainage of both grey lines and black lines to be repaired.	1
03. Choked lines to be cleared	1
04. Overhead tanks to be cleaned	3
CARPENTER WORK	
01. Repair of the doors	4
02. Repair the wash room door	5
02. Providing and replace / repair the Curtain rods of windows	4
03. Repair and re-fix the door	1
05. Cover the gap at the bottom of the doors	2
06. Repair of almirah door	1
07. Repair the Tower bolt	3
OTHER SPECIAL WORK	
01. Roots of certain trees around quarters are posing threat to the strength of the building need to be uprooted or cut the root growing dangerously growing underground the building.	
02. Window clamps-for all windows	
03. Removal of tree roots growing into the building area	

Schedule-2

PAINTING WORK	
01. Painting window frames	6 quarter
02. Painting inside	5 quarter
03. Painting of iron windows and doors	1 quarter
04. Painting of windows grills and balcony railing	2 quarter
05. Iron grills and wall around the house	Various quarter
06. Painting of internal /external building to be taken up after civil work for seepage issues	All quarter




 24/01/2025
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FINANCIAL BID

TENDER FOR VARIOUS WORK SERVICES AT KENDRIYA VIDYALAYA ADOOR

I / We agree to provide the work services (as mentioned in schedules) complete the installation & commissioning, at the rates mentioned against each schedule.

Schedule No.	Brief details of work services required (Details annexed separately)	Amount Quoted	Remarks
Schedule-1	Electrical work		Vendor has the option to quote amount for either Schedule-1 or both the schedules.
	Civil work		
	Plumbing work		
	Drainage work		
	Carpenter work		
	Other special work		
Schedule-2	Painting Work		

Place :-

Date :-

PAN :

GST :

(PAN & GST registration copies to be enclosed)

Signature.....

Name of the firm / contractor

Complete Address.....

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