

PM SHRI KENDRIYA VIDYALAYA DUNGARPUR (RAJ.)

Committees for the Session 2024-25

All teachers are directed to go through the list of committees formulated for session 2024-25 and duties of the committee.

1. All the In-charge and members of the various departments / committees will be fully responsible for maintaining the assigned duties activities and prescribed programme. In case of any difficulty, undersigned must be contacted.
2. All the in – charge and members of the various departments/committees are free to take their own decision to achieve excellence in activities, if necessary, they can contact the Principal. The duties are tentative and can be altered at any time considering the smooth functioning of the activities in the interest of the Vidyalaya.
3. All the In-charges and members of the concerned departments/committees will have to work on full – fledged manner. When In charge is on leave etc. Next member of the concerned departments will perform the duty in the capacity of In charge.
4. Please put your efforts to discharge all the responsibilities in time and with a creative and effective manner. Undersigned is always ready to help and assist you all as per your requirement. Undersigned has full confidence on you about having sufficient ability and potentiality to carry out the assigned responsibilities. Please utilize your talent for the betterment of the Vidyalaya and students.
5. All these committees will come in force with effect from 18.04.2024.

S. N	Name of Comm	DUTIES OF COMMITTEE	
1.	Discipline	<ul style="list-style-type: none">• Checking of students' uniform, late comers, students missing assembly.• Checking of students' behavior in and outside the class.• Monitoring in lines movement of students during arrival, departure and to ensure safe passage to students.• Checking of students' entry and exit in line from outside and inside school gates before morning assembly and after school hours. (Class teacher also assist)• Conducting Discipline proceedings and submitting a report on such inquiries	<ul style="list-style-type: none">• Mr Kishan Lal Meena (I/C)• Mr Upendra Raman• Mr Manoj Kumar Sharma• Mr Ramesh Chand Bairwa• Mrs Priya• TGT PHE
		<p>conducted and outcome of the inquiry along with recommendation.</p> <ul style="list-style-type: none">• A monthly report on discipline proceedings & steps taken up and observations made have to be submitted to Principal.• Checking the Movement of students in corridor without out-passes and recording the same to intimate Principal.• Any work assign by the Principal related to department/ Committee	<ul style="list-style-type: none">• Mr Hariram Meena• Mrs Rajni Shrama• Yoga Coach & Class teachers