

Pre-Reading Materials

5-Day Offline Workshop Transforming School Libraries through Automation and Digital tools

 **Dates:** 26–30 October 2026

 **Mode:** Offline **Venue :** KVS ZIET Mumbai

 **Target Participants:** KV Librarians – Ahmedabad and Raipur Region

1. Inspirational Quote

"The library is a workshop of the mind; and its tools are the keys to a universe of knowledge."

2. Concept Note

In an era defined by rapid technological advancements, artificial intelligence, and evolving pedagogical frameworks, school libraries are shifting from traditional book repositories to vibrant, dynamic, and user-centric learning commons. The **05-Day Workshop on Transforming Library through Automation and Digital Tools**, organized by ZIET Mumbai, is meticulously designed to empower Kendriya Vidyalaya (KV) librarians with the digital dexterity and administrative insights required to modernize school libraries.

Aligning with the New Library Policy, Open Educational Resources (OER), and next-generation library management systems like **e-Granthalaya 4.0**, this workshop bridges theory with intensive hands-on practice. Participants will explore AI-driven innovations in library services, master web-based applications, learn how to build digital repositories, and discover strategies to cultivate a robust reading culture from foundational to preparatory stages. Through expert sessions, peer collaboration, and practical assignments—such as creating digital libraries and interactive blogs—this program equips librarians to become active catalysts of academic excellence and lifelong learning.

3. Workshop Overview

This intensive 5-day offline capacity-building program blends strategic management policies with cutting-edge technical applications.

- **Day 1: Foundations, Policy & AI Integration** – Focuses on inauguration, new library management guidelines, digital libraries, and introducing AI-driven innovations into KVS library services.
- **Day 2: Automation & Smart Management** – Deep dives into e-Granthalaya 4.0 (online mode), leveraging information sources for quality education, and sharing digital library best practices.

- **Day 3: Web Apps & Reading Culture** – Explores developing web-based library applications (with IIT Mumbai experts), promoting reading culture at foundational stages, and utilizing library blogs.
- **Day 4: OERs & Hands-On Digital Building** – Centers on integrating Open Educational Resources (OER), developing digital libraries using e-Granthalaya 4.0, and practical hands-on sessions.
- **Day 5: Environment & Modernization** – Covers print-rich library environments, useful web-based tools, user-centric modernization strategies, and concludes with a valedictory function.

4. Workshop Objectives

- **Promote Automation:** Equip participants with operational proficiency in *e-Granthalaya 4.0* for efficient smart library management and database handling.
- **Embrace Emerging Tech:** Integrate Artificial Intelligence (AI), web-based applications, and library blogs to amplify modern library reach and service delivery.
- **Curate Digital & Open Resources:** Train librarians in leveraging, integrating, and creating Open Educational Resources (OER) and digital repositories.
- **Align with Policy:** Familiarize participants with the latest guidelines for library management under the New Library Policy.
- **Foster Reading Habits:** Formulate and execute strategies to nurture a strong reading culture among students, particularly at foundational and preparatory educational stages.
- **Practical Implementation:** Ensure competency through individual assignments focusing on digital library deployment (uploading resources) and interactive library blog design.

5. Core Pre-Reading & Reference Materials

To maximize engagement and outcome during the hands-on sessions, participants are advised to review the following foundational themes prior to arrival:

- **Library Automation Standards:** Basic familiarity with integrated library management systems (ILMS) architecture and national digital initiatives in libraries (specifically *e-Granthalaya* documentation by NIC).
- **Policy Frameworks:** Review of standard KVS library guidelines and structural expectations for school libraries under modern educational reforms.
- **Digital & Open Content:** Introductory concepts on Open Educational Resources (OER), Creative Commons licenses, and strategies for curating open-access school content.
- **Web Tools & Blogging:** Basic understanding of content management for libraries, website structures, and user-centric online engagement tools.

A. Core Readings (Essential)

1. **“Creating a Reading Culture in Schools”** – International Literacy Association (ILA) Brief, 2023

Focus on school-wide reading practices and community engagement.

(Link suggestion: <https://www.literacyworldwide.org/resources>)

2. KVS Guidelines for Management of Libraries – Empowering Learners for a Thriving Future
https://drive.google.com/file/d/15BFFQLT_w2nljcOT5caRRRwEbwljWfR/view?usp=sharing
3. NEP 2020 https://drive.google.com/file/d/1Tr-HFPnettP_3Eon-AfEpYq-4JcAT3uO/view?usp=sharing
4. Panch Pran
https://drive.google.com/file/d/17QO8t3lcwNzeABvr84o5vsNWaOjI3uRU/view?usp=drive_link
5. [E-granthalaya 4.0 User Manual](#)

B. Conceptual Understanding

- The concept of **School Library as a Learning Commons**
- Role of libraries in:
 - Reading promotion
 - Information literacy
 - Inquiry-based learning
 - Project-based learning

C. Reflective Reading

- Articles or case studies on:
 - Innovative school libraries (India and global examples)
 - Changing roles of librarians in 21st-century schools

4. Pre-Workshop Activity

Participants are requested to complete the following **before Day 1**:

Library Reflection Task

Prepare a short reflection (1–2 pages or bullet points) covering:

1. Current status of your school library
 - Collection (print & digital)
 - Space and seating
 - Student usage
2. Challenges faced
 - Infrastructure
 - Time, staffing, or resources
 - Student engagement
3. One success story from your library (if any)
4. Your expectations from this workshop

 Bring:

- Photos (optional) of your library
- A notebook for reflections and planning

5. Key Takeaway Themes

Throughout the workshop, participants will explore and reflect on the following themes:

- **Library as the Heart of the School**
- **Reading for Pleasure and Purpose**
- **From Book Issuer to Learning Enabler**
- **Equity, Inclusion, and Access**
- **Digital Literacy & Ethical Information Use**
- **Collaboration with Teachers and Students**
- **Sustainable and Future-Ready Libraries, digital library, library automation**

6. Inspirational Quote

“A library is not a luxury but one of the necessities of life.”

— **Henry Ward Beecher**

“When you transform a library, you transform learning.”