പിഎം ശ്രീ കേന്ദ്രീയ വിദ്യാലയം, സൈനിക കൻറ്റോൺമെൻറ്,പാങ്ങോട്

पीएम श्री केन्द्रीय विद्यालय सैनिक छावनी पाँगोड
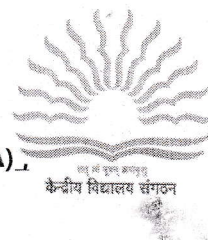
PM SHRI KENDRIYA VIDYALAYA, ARMY CANTT., PANGODE,

THIRUMALA P.O., THIRUVANANTHAPURAM- 695006, KERALA

(KVS IS AN AUTONOMOUS BODY UNDER MINISTRY OF EDUCATION, GOVT. OF INDIA)

CBSE AFFILIATION NO: 900006, CBSE SCHOOL CODE: 79028, PH:0471 2351784

Web: http://trivandrumpangode.kvs.ac.in, E-Mail :kvpngd@yahoo.co.in

F.1807089/6-7/2024-25/   Date: 03.09.2024

M/s ………………………….……

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SUB: INVITATION FOR QUOTATIONS FOR PROVIDING BEDDING ON RENT FOR VARIOUS OCCASIONS AT PM SHRI KV PANGODE- reg.

Sir/Madam,

1. PM SHRI Kendriya Vidyalaya, Army Cantt., Pangode is an educational Instituition under Kendriya Vidyalaya Sangathan, an autonomous body under Ministry of Education, Govt. of India and registered under Societies Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalaya set up for imparting education to the children of transferable central Govt. Employees.

2. Sealed competitive quotations from the registered firms are invited by the undersigned on behalf of the Kendriya Vidyalaya Sangathan for supply of the following items **in the Proforma attached:**

Sl No	Item / Descriptions
1	Bed/Mattress
2	Pillow
3	Bed Sheet
4	Pillow Cover

3. Bid Price

a. The estimate for all the items should be put separately and to be projected in the quoted amount and should include all type of taxes.

b. The contract shall be for the supply of the mentioned items to the KVS. The bidder shall quote for items in the format of quotation attached. Corrections, if any, shall be made by crossing out, initialing, date and rewriting:

c. All duties, taxes and other levies payable by the bidder, shall be included in the total price. However, the tax and duties leviable should be quoted separately.

d. The rates quoted by the bidder shall be fixed for the duration of the contract (and shall be quoted in Indian Rupees only):

e. Each bidder shall submit only one quotation.

f. Telex or Facsimile quotations are not acceptable.

g. The firm should enclose supporting documents regarding registration of TIN /VAT/ST/IT PAN (in the name of the firm.)/IT return of the firm for the last three years.

4. **Validity of quotations**: - The quotation shall remain valid for a period of <u>One Year</u> after the deadline specified for submission of quotations which may be extended further.

5. **Evaluation of quotations**: The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which are:
    a. Properly signed, and
    b. Conform to the terms and conditions and specifications.

The evaluation would be done for all the items/services put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The bidder who has quoted for partial quantity of any one or more item (s) would be treated as non-responsive. Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest. The rates quoted shall be competitive and do not in any manner whatsoever compromise with the quality of items and services to be provided.

6. **Award of contract**:

    a. The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 5 above.
    b. The bidder whose bid is accepted will be notified of the award of the contract by the office prior to expiration of the quotation validity period.
    c. The Notification of Award shall clearly specify any change in the unit price or any other terms and conditions accepted.
    d. Normal commercial warranty/guarantee shall be applicable to the supplied goods/services
    e. Payment shall be made within 15 days after the delivery of goods/completion of work and their acceptance and on submission of proper invoice/bill. The purchaser will deduct the TDS from the bidder for the entire bill amount as per income tax rules as applicable
    f. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
    g. TDS will be deducted at source as per Rules

7. **Last date and time of receipt of quotations**: You are requested to submit the sealed quotations in the Tender box (in front of Room no.3)/by post with super scribed on the envelope as **"QUOTATIONS FOR PROVIDING BEDDING ON RENT" latest by 13.09.2024 (2.00 pm)**

The Quotations shall be opened on 13.09.2024at 3.00 pm.

The purchaser looks forward to receiving the quotation and appreciate the interest of the bidders in the KVS

Yours faithfully

Signature
Principal

प्राचार्य/PRINCIPAL
पीएम श्री केन्द्रीय विद्यालय/PM SHRI KENDRIYA VIDYALAYA

For and on behalf of the PM SHRI Kendriya Vidyalaya Army Cantt, Pangode Trivandrum
तिरुवनंतपुरम/THIRUVANANTHAPUR

TERMS AND CONDITIONS

a. The Bed/Mattress, Pillow, Pillow cover & Bed Sheet should be clean and dust free and sanitized properly.

b. All the items should be in good condition.

The Vidyalaya reserves the right to terminate the contract at any time without assigning any reason thereof, if the services are found unsatisfactory, contract will be awarded to the next successful bidder.

PRINCIPAL

प्राचार्य/PRINCIPAL
पीएम श्री केन्द्रीय विद्यालय / PM SHRI KENDRIYA VIDYALAYA
सैनिक छावनी पाँगोड /ARMY CANTT. PANGODE
तिरुवनंतपुरम/THIRUVANANTHAPURAM

KENDRIYA VIDYALAYA, ARMY CANTT., PANGODE, TRIVANDRUM

FORMAT OF QUOTATION

Sl No.	ITEM DISCRIPITON	UNIT RATE INCLUDING TRANSPORTATION	GST	TOTAL
1	BED/MATTRESS			
2	PILLOW			
3	BED SHEET			
4	PILLOW COVER			

We agree to supply the above goods in accordance with the specifications for the above mention unit price shown against the item(s) for which quotations have been submitted within the period specified in the invitation for quotations.

Signature: (SEAL)   Name:

Date: