



पीएम श्री केन्द्रीय विद्यालय, वायु सेना स्थल, आमला

PM SHRI KENDRIYA VIDYALAYA AFS AMLA

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PM SHRI
Creating balanced and well-rounded individuals
equipped with key 21st century skills

संविदा शिक्षकों हेतु साक्षात्कार सूचना

पीएम श्री केन्द्रीय विद्यालय एफएस आमला में सत्र 2026-27 हेतु पूर्णतः अंशकालिक संविदात्मक आधार पर सीधे साक्षात्कार (Walk-in-interview) द्वारा निम्न पदों हेतु पैनल तैयार किया जाना है।

क्र.सं.	साक्षात्कार की तिथि	समय	पद	वांछित योग्यता
01	06.08.2026 (गुरुवार)	प्रातः 9 बजे से	पीजीटी-हिंदी	संबंधित विषय में डिग्री Masters Degree 50% अंकों के साथ उत्तीर्ण एवं B.Ed. साथ ही कम्प्यूटर शिक्षण में दक्षता, अंग्रेजी माध्यम में पढ़ाने में दक्ष (As per KVS rules)
02			टीजीटी-हिंदी	संबंधित विषय में Bachelor Degree 50% अंकों के साथ, उत्तीर्ण एवं CTET qualified with B.Ed. साथ ही कम्प्यूटर शिक्षण में दक्षता, अंग्रेजी में पढ़ाने में दक्ष (As per KVS rules)

नोट-

- सभी पदों के लिए आवेदन प्रपत्र और वांछित शैक्षिक व्यवसायिक योग्यता एवं मानदेय आदि का विस्तृत विवरण विद्यालय एवं केविसं की वेबसाइट पर उपलब्ध है।
- निर्धारित अर्हता रखने वाले अभ्यर्थी ऑनलाइन पंजीकरण हेतु <https://samvida-sathi.kvs.gov.in/register> पोर्टल पर आवेदन करना सुनिश्चित करेंगे, तकनीकी समस्या होने पर विद्यालय के वेबसाइट पर उपलब्ध आवेदन पत्र को भरकर दिनांक 05.08.2026 दोपहर 2 बजे तक ई-मेल pmsshrikvafsamla@gmail.com पर भेज सकते हैं।
- इच्छुक अभ्यर्थी (जिन्होंने आवेदन किया है) निर्धारित तिथि व समय पर अपने पूर्णतः भरे हुए आवेदन पत्र की प्रिंट प्रति, शैक्षणिक प्रमाण-पत्र, कार्यानुभव-पत्र की मूल प्रति व स्वहस्ताक्षरित छायाप्रतियों सहित विद्यालय में प्रातः 09 बजे तक उपस्थित होंगे।
- एक पद हेतु 10 से अधिक अभ्यर्थी होने पर लिखित परीक्षा आयोजित की जा सकती है।
- कृपया सुरक्षा कारणों के दृष्टिगत अपने साथ फोटो एवं पता पहचान पत्र (Voter ID/Aadhar Card/Valid photo ID) की मूल प्रति अवश्य लेकर आयें। साक्षात्कार की प्रक्रिया देर संध्या तक चल सकती है।
- साक्षात्कार हेतु कोई भी यात्रा/दैनिक भत्ता देय नहीं होगा।

प्राचार्य
पीएम श्री के.वि. एफएस आमला



पीएम श्री केन्द्रीय विद्यालय एएफएस आमला PM SHRI KENDRIYA VIDYALAYA AFS AMLA

संविदा स्टाफ की नियुक्ति के लिए आवेदन (सत्र 2025-26)

APPLICATION FOR THE POST OF CONTRACTUAL TEACHER (SESSION 2025-26)

पद का नाम जिसके लिए आवेदन किया है / NAME OF THE POST APPLIED:.....

उम्मीदवार का नाम हिंदी और अंग्रेजी (ब्लॉक अक्षर) में Name of the Candidate in Hindi & English (In Block letters)		फोटोग्राफ PHOTOGRAPH
पिता / पति का नाम हिंदी और अंग्रेजी (ब्लॉक अक्षर) में Fathers Name / Husband's Name Hindi & English (in Block letters)		
राष्ट्रियता Nationality		
जन्म की तिथि (दिनांक / माह / वर्ष) Date of Birth (DD/MM/YYYY)		
श्रेणी (सामान्य / ओबीसी / एससी / एसटी) Category (General/OBC/SC/ST)		
कंप्यूटर ज्ञान (हाँ / नहीं) Computer Knowledge (Yes/No)		
कार्यसाधक ज्ञान हिंदी एवं अंग्रेजी (हाँ / नहीं) Working Knowledge Hindi & English (Yes/No)		
पत्राचार पता पिन कोड के साथ Correspondence Address With Pincode		
स्थायी पता पिन कोड के साथ Permanent Address With Pincode		
संपर्क नंबर Contact No.		
ई-मेल E-mail Id		

अधिकृत पहचान-पत्र सं. (कृपया प्रति संलग्न करें) Authorized identity card no. (Please Copy Enclosed)	
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शैक्षिक योग्यता Educational Qualifications	बोर्ड / विश्वविद्यालय Board/University	उत्तीर्ण होने का वर्ष Year of passing	प्राप्तांक Marks Obtained	अधिकतम अंक Max Marks	प्रतिशत %age	विषय Subjects
12 वीं / 12th						
स्नातक / Graduation						
स्नातकोत्तर / Post Graduation						
बी.एड / B.Ed						
सीटीईटी / CTET						
अन्य / Any Other						

शिक्षण अनुभव / Teaching Experience

पद का नाम Name of the Post Held	संस्था का नाम Name of the Institution	कब से (दिनांक/ महीना/वर्ष) From	तक (दिनांक/महीना/ वर्ष) To	कुल अनुभव वर्ष और महीने Total Experience Year & Months	यदि कोई Remark if any

नोट: एक संस्था में छह मास से कम समय एवं अधिकतम 3 वर्ष के अनुभव को अंकित न करें।

Note: Please do not write experience less than 6 months or maximum 3 years in a recognised educational institution.

मैं घोषणा करता हूँ/ करती हूँ कि उपरोक्त जानकारी मेरे ज्ञान और विश्वास के अनुसार सही और सत्य है।

I hereby declare that the above information is correct and true to the best of my knowledge and belief.

दिनांक / Date:

स्थान / Place:

अभ्यर्थी का हस्ताक्षर

Sign. of Candidate :

अभ्यर्थी का नाम

Name of candidate:.....

साक्षात्कार स्थल पर जांचकर्ता के हस्ताक्षर एवं पूरा नाम

24.	Multi-Tasking Staff	S, ST, W, BN, RW, SE, H, C	VI	a) B, LV
			HI	b) D, HH
			LD	c) OA, BA, OL, BL, OAL, CP, LC, Dw, AAV, MDy, SD, SI
			Others	d) ASD(M), SLD, MI e) MD Involving (a) to (d) above

Abbreviation used:

SC: Scheduled Caste; ST: Scheduled Tribe; OBC: Other Backward Classes; NCL: Non Creamy Layer; EWS: Economically Weaker Section; UR: Unreserved; PwBD: Persons with Benchmark Disabilities; ESM: Ex Service Man; LD=Locomotor Disability, VI=Visually Impaired, HI=Hearing Impaired

Abbreviations Used (Functional Requirement): S=Sitting, ST=Standing, W=Walking, BN=Bending, L=Lifting, KC=Kneeling & Crouching, JU=Jumping, CRL= Crawling, CL=Climbing, PP= Pulling & Pushing, MF=Manipulation with Fingers, RW=Reading & Writing, SE=Seeing, H=Hearing, C=Communication

Category Abbreviations Used: B=Blind, LV=Low Vision, D=Deaf, HH= Hard of Hearing, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg, BLOA=Both leg & one arm, BLA=Both Legs Arms, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, MDy=Muscular Dystrophy, ASD= Autism Spectrum Disorder (M= Mild, MoD= Moderate), ID= Intellectual Disability, SLD= Specific Learning Disability, MI= Mental Illness, MD=Multiple Disabilities

Important instruction:

- A. Functional Requirements for Posts - Compliance by PwBD Candidates:** In accordance with the guidelines issued by the Ministry of Social Justice and Empowerment, Government of India, it is hereby notified that candidates falling under the Persons with Benchmark Disabilities (PwBD) category must ensure compliance with the functional requirements prescribed for the post(s) for which they intend to apply. The functional requirements are same for the posts in KVS and NVS (except for the post of Assistant Commissioner) as specified in above table.
- B. Verification of Functional Requirements:** It shall be the responsibility of the PwBD candidates to confirm that they meet the functional requirements for the specific post(s) prior to applying.
- C. Certification Requirement:** Candidates who are shortlisted for the Final Stage of selection/ Interview / document verification shall be required to mandatorily produce a certificate issued by an appropriate Medical Authority. This certificate must substantiate that the candidate fulfils the functional requirements stipulated for the post(s) applied for.
- D. Consequence of Non-compliance:** Failure to adhere to the aforementioned requirements may render the candidate ineligible for the post(s) concerned, without prejudice to any other condition of eligibility or selection criteria.

- 2. ESSENTIAL & DESIRABLE QUALIFICATIONS AND PAYSACLE:** Details regarding essential and desirable qualifications for various categories of posts, Pay Scales with Level, Age limit, Relaxation of age, Mode of Selection and other related details are given below. In addition to the pay scale, selected candidates in NVS will be entitled to draw admissible allowances besides 10% special allowance for performing residential duties. However, 10% Special allowance is not admissible to the post of Assistant Commissioner (Academics) NVS.

A1. FOR ASSISTANT COMMISSIONER (ACADEMICS) in NVS:

PAY SCALE: Level -12 (Rs.78800-209200) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 45 years

ESSENTIAL QUALIFICATIONS:

- i) Master's Degree from a recognized university with at least 50% marks
- ii) B.Ed. from NCTE Recognized Institute/University

- iii) Working as Principal in the Pay Level 12 (Rs.78800 to Rs.209200) for at least 03 years in Central/State/Autonomous Organizations of Central Govt./State Govt.

Desirable Experience for NVS:

- I. Working knowledge of English and Hindi / other Regional Language.
- II. Experience of working in a residential school.
- III. Research work done in the field of education.

A2. FOR ASSISTANT COMMISSIONER in KVS:

PAY SCALE: Level -12 (Rs.78800-209200) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 50 years

ESSENTIAL QUALIFICATIONS:

- i. Master's Degree from a recognized university with at least 50% marks
- ii. B.Ed. from NCTE Recognized Institute/University with atleast 50% marks

OR

Three-year integrated B.Ed.-M.Ed. from NCTE Recognized Institute/University with atleast 50% marks

- iii. Working as Principal in the Pay Level 12 (Rs.78800 to Rs.209200) for at least 03 years in Central/State/Autonomous Organizations of Central Govt./State Govt.
- iv. Knowledge of computer applications.
- v. Working knowledge of Hindi and English.

B. FOR PRINCIPAL

PAY SCALE: Level -12 (Rs.78800-209200) in the Pay Matrix

UPPER AGE LIMIT: Minimum 35 years and Maximum 50 years.

ESSENTIAL QUALIFICATIONS:

- i) Master's Degree with at least 50% marks from recognized institution/University.
- ii) Bachelor degree in Education (B.Ed.) with at least 50% marks from NCTE recognized Institution/University.

OR

Three year integrated B.Ed.-M.Ed. from NCTE recognized institution/University with at least 50% marks

OR

Four years Integrated Degree with at least 50% marks including B.Ed. component from NCTE recognized Institution/University (50% marks)

- iii) Working as Principal in Pay Level-12 (Rs.78800-209200) in the Pay Matrix in Central/State Govt./Autonomous organizations of Central/State Govt.

OR

For KVS: Working as Vice-Principal for 3 years in Pay Level-10 (Rs.56100-177500) in Central/State Govt. /Autonomous organizations of Central/State Govt.

For NVS: Vice-Principal/Asstt. Education Officer in Central/State Govt./Autonomous organizations of Central/State Govt. in Level-10 (Rs.56100-177500) in the Pay Matrix, having 09 years of combined service as PGT and Vice-Principal, in which minimum 03 years as Vice-Principal.

OR

12 years regular service as PGT/Lecturer in Pay Level-8 (Rs.47600-151100) in Central/ State Govt./Autonomous organizations of Central/State Govt.

- iv) Knowledge of Computer Applications.
- v) Working knowledge of Hindi and English

Desirable Experience for NVS:

- i) At least three years' experience as House Master of a fully residential school.
- ii) Experience of working in a fully residential/CBSE affiliated/Govt. recognized school.

C. FOR VICE PRINCIPAL IN KVS**PAY SCALE : LEVEL – 10 (Rs.56100-177500) in the Pay Matrix****AGE LIMIT: Minimum – 35 years and Maximum - 45 years****ESSENTIAL QUALIFICATIONS:**

- i) Master Degree from a recognized university with at least 50% marks in aggregate.
- ii) Bachelor Degree in Education (B.Ed.) with atleast 50% marks from NCTE Recognized Institute/University

OR

Three-year integrated B.Ed.-M.Ed. with atleast 50% marks from any NCTE recognized Institute/University

OR

Four years Integrated degree with at least 50% marks from NCTE recognized Institution/ University including B.Ed. component (50% marks).

- iii) Working as Vice Principal in Central/ State Govt./Autonomous organizations of Central/ State Govt. in the Pay Level 10 (Rs.56100 to Rs.177500)

OR

Working as PGT or Lecturer in Central/ State Govt./ Autonomous organizations of Central/ State Govt. in the Pay Level 8 (Rs.47600 to Rs.151100) for at least 06 years

- iv. Knowledge of Computer Applications.
- v. Working knowledge of Hindi and English.

D. FOR POST GRADUATE TEACHERS**PAY SCALE: Level-8 (Rs.47600-151100) in the Pay Matrix****UPPER AGE LIMIT: Not exceeding 40 years****ESSENTIAL QUALIFICATION:**

- (a) Integrated Post Graduate Course from NCTE recognized institution/University, in the concerned subject with at least 50% marks in aggregate including B.Ed. component.

OR

Master Degree from a recognized institution/University with at least 50% marks in aggregate in the concerned subject

AND

- (b) B.Ed. Degree from NCTE recognized institution/University with atleast 50% marks

OR

Three years Integrated B.Ed.-M.Ed. from NCTE recognized Institution/University with atleast 50% marks

OR

Four years Integrated Degree with at least 50% marks from NCTE recognized Institution/ University including B.Ed. component

- (c) Proficiency to Teach in Hindi and English medium.

Details of subjects in Master Degree according to post of PGT are as under:

S. No.	POST	Master Degree in the subject
(i)	PGT (English) in KVS	English, Provided the candidate has studied concerned subject at Graduation level also
(ii)	PGT (English) in NVS	English
(iii)	PGT(Hindi) in KVS	Hindi, Provided the candidate has studied concerned subject at Graduation level also
(iv)	PGT(Hindi) in NVS	Hindi
(v)	PGT(Physics)	In concerned subject or any specialization in concerned subject provided the candidate has studied concerned subject at graduation level also.

S. No.	POST	Master Degree in the subject
(vi)	PGT(Chemistry)	In concerned subject or any specialization in concerned subject provided the candidate has studied concerned subject at graduation level also.
(vii)	PGT(Mathematics)	In concerned subject or any specialization in concerned subject provided the candidate has studied concerned subject at graduation level also.
(viii)	PGT(Economics)	In concerned subject or any specialization in concerned subject provided the candidate has studied concerned subject at graduation level also.
(ix)	PGT(History)	In concerned subject or any specialization in concerned subject provided the candidate has studied concerned subject at graduation level also.
(x)	PGT(Geography)	In concerned subject or any specialization in concerned subject provided the candidate has studied concerned subject at graduation level also.
(xi)	PGT(Commerce) in KVS	In Commerce. Holder of M. Com. Degree in Applied/ Business Economics shall not be eligible.
(xii)	PGT (Commerce) in NVS	In Commerce. Provided the candidate has studied concerned subject at graduation level. Holder of M. Com. Degree in Applied/ Business Economics shall not be eligible.
(xiii)	PGT (Biology)	In Biological Science/Life Science or any specialization in concerned subject provided the candidate has studied concerned subject at graduation level.
(xiv)	PGT(Bio-Technology) - KVS	In Bio-Technology/Microbiology/Bio-Chemistry/Life Science/Bio-Science/Genetics

DESIRABLE QUALIFICATIONS

- Experience as TGT in the recognized institution in concerned subject.
- Experience of working in a school for KVS and in a residential school for NVS.
- Knowledge of Computer application.

E. FOR POST GRADUATE TEACHERS (Computer Science, Physical Education – Male/ Female and Modern Indian Language)

PAY SCALE: Level-8 (Rs.47600-151100) in the Pay Matrix
UPPER AGE LIMIT: Not exceeding 40 years

(i)	PGT (Computer Science)	ESSENTIAL QUALIFICATIONS 1. M.Sc. (Computer Science/IT) / MCA from a recognized institution/University with at least 50% marks. OR M.E. or M. Tech. (Computer Science/IT) from recognized institution/University with at least 50% marks. 2. B.Ed. Degree from NCTE recognized Institution/University with at least 50% marks OR Three years integrated B.Ed.-M.Ed. from NCTE recognized Institution/University with at least 50% marks OR Four years integrated degree with at least 50% marks from NCTE recognized institution/University including B.Ed. component.
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(ii)	PGT (Physical Education) (Male/Female) in NVS	ESSENTIAL QUALIFICATIONS Master in Physical Education (M. P.Ed.) Degree from NCTE recognized Institution/University with at least 50% marks. Desirable: (a) Should have represented at least State at National Level in any of the Sports/Games recognized by Sports Authority in India (SAI)/ the concerned federation. (b) Experience in the recognized institution as Physical Education Teacher. (c) Experience of working in a residential school.
(iii)	PGT (Modern Indian Language) in NVS	ESSENTIAL QUALIFICATIONS Integrated Post Graduate course in the concerned subject with at least 50% marks from NCTE recognized Institution/University including B.Ed. component OR Master Degree from a recognized Institution/University with at least 50% marks in aggregate in the Modern Indian Language concerned. And B.Ed. Degree from NCTE recognized Institution/University with at least 50% marks OR Three years integrated B.Ed.-M.Ed. from NCTE recognized Institution/University with at least 50% marks OR Four years integrated degree with at least 50% marks from NCTE recognized institution/University including B.Ed. component Desirable: (a) Proficiency to teach in Hindi and English (b) Experience as TGT (Regional Language) in the recognized institutions in concerned subject. (c) Experience of working in a residential school. (d) Knowledge of Computer application.

F. FOR TRAINED GRADUATE TEACHERS – Hindi, English, Sanskrit and 3rd Language

PAY SCALE: Level-7 (Rs.44900-142400) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 35 years

ESSENTIAL QUALIFICATION -

A	For KVS	For NVS
1.	Four years integrated degree course from NCTE recognized Institution/University with at least 50% marks in the concerned subject(s) as well as in the aggregate including B.Ed. component. OR	Four years integrated degree course from NCTE recognized Institution/University with at least 50% marks in the concerned subject(s) as well as in the aggregate including B.Ed. component. OR
2.	i. Bachelor/Honours Degree from a recognized institution/University with at least 50% marks in concerned subject, combination of subjects as well as in the aggregate. ii. B.Ed. Degree from NCTE recognized institution/University with atleast 50% marks OR Three years Integrated B.Ed.-M.Ed. from NCTE	i. Bachelor/Honours Degree from a recognized institution/University with at least 50% marks in concerned subject, combination of subjects as well as in the aggregate. ii. B.Ed. Degree from NCTE recognized institution/University with atleast 50% marks OR Three years Integrated B.Ed.-M.Ed. from NCTE recognised Institution/

	recognised Institution/University with at least 50% marks	University with at least 50% marks OR **One year B.Ed. (Special Education) from Rehabilitation Council of India (RCI) recognized institution/University with at least 50% marks
3.	**Graduation in concerned subject with at least 50% marks and 1-year B.Ed. (Special Education) from Rehabilitation Council of India (RCI) with at least 50% marks	_____
4.	Post-Graduation in concerned subject / any specialization in concerned subject with a minimum 55% marks or equivalent grade provided that the candidate has studied the subject(s) mentioned in the note below at the graduation level and three years integrated B.Ed.-M.Ed. from NCTE recognized institution/University with at least 50% marks.	Post-Graduation in concerned subject / any specialization in concerned subject with a minimum 55% marks or equivalent grade provided that the candidate has studied the subject(s) mentioned in the note below at the graduation level and three years integrated B.Ed.-M.Ed. from NCTE recognized institution/University with at least 50% marks.

(B) Qualified in the Central Teachers Eligibility Test (Paper-II) conducted by Central Board of Secondary Education (CBSE) TGT (Hindi, English, Sanskrit and Regional Languages).

(C) Competency to teach through English and Hindi Medium.

Desirable Qualification:

1. Experience of working in a school for KVS and in a residential school for NVS.
2. Knowledge of Computer applications.
3. Working knowledge of English and Hindi/ other regional language.

**“Training to be undergone - A person with B.Ed. (Special Education) qualification shall undergo, after appointment an NCTE recognized 6-month Special Programme in Elementary Education.”

Note: The concerned subject mentioned above means the post wise Main / Elective subject(s) and the combination of subject(s) if any are as under:

S. No.	Post	Qualification
1	TGT (Hindi)	Studied Hindi as an Elective/Main subject in at least three years / 06 Semesters in graduation/ four years integrated degree course.
2	TGT (English)	Studied English as an Elective/Main subject in at least three years / 06 Semesters in graduation/ four years integrated degree course.
3	TGT (3 rd Language)	Candidates should have studied Concerned Regional Language as a subject/elective subject in at least three years/06 Semesters in graduation/Four years integrated degree course.
4	TGT (Sanskrit)	Studied Sanskrit as an Elective/Main subject in atleast 03 years/ 06 semester of the course.

G. FOR TRAINED GRADUATE TEACHERS – Maths, Science, Social Studies

PAY SCALE: Level-7 (Rs.44900-142400) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 35 years

ESSENTIAL QUALIFICATION -

(A)	For KVS	For NVS
	Four years integrated degree course from NCTE recognized university with at	Four years integrated degree course from NCTE recognized university with at least 50%

	least 50% marks in the concerned subject as well as in the aggregate including B.Ed. component. OR	marks in the concerned subject as well as in the aggregate including B.Ed. component. OR
	i. Bachelors/Honours Degree from a recognized university with at least 50% marks in concerned subject, combination of subjects and also in aggregate ii. B.Ed. Degree from NCTE recognized institution/University with at least 50% marks OR Three years Integrated B.Ed.-M.Ed. from NCTE recognized Institution/University with atleast 50% marks OR ** One year B.Ed. (Special Education) from Rehabilitation Council of India (RCI) with atleast 50% marks.	i. Bachelors/Honours Degree from a recognized university with at least 50% marks in concerned subject, combination of subjects and also in aggregate ii. B.Ed. Degree from NCTE recognized institution/University with at least 50% marks OR Three years Integrated B.Ed.-M.Ed. from NCTE recognized Institution /University with atleast 50% marks OR ** One year B.Ed. (Special Education) from Rehabilitation Council of India (RCI) with atleast 50% marks.
		Post-Graduation in concerned subject / any specialization in concerned subject with a minimum 55% marks or equivalent grade provided that the candidate has studied the subject(s) mentioned in the note below at the graduation level and three years integrated B.Ed.-M.Ed. from NCTE recognized institution/University with atleast 50% marks.

(B) Qualified in the Central Teacher Eligibility Test (Paper-II) conducted by Central Board of Secondary Education (CBSE)

(C) Competence to teach through English and Hindi Languages

***Training to be undergone - A person with B.Ed. (Special Education) qualifications shall undergo, after appointment an NCTE recognition 6-month Special Programme in Elementary Education."

Note: Post wise elective subjects in the combination of subjects are as under:

1	TGT (Maths)	The candidates should have studied: • Mathematics as Elective / Main subject in at least three years / 06 Semesters in graduation/ four years integrated degree course. • Physics at least 01 year / any 02 semesters. • One out of Chemistry, Electronics, Computer Science, Statistics at least 01 year / any 02 semesters. • The candidates who have studied under Choice Based Credit System (CBCS) with the above subject combination are also eligible to apply. • Candidates with B.Sc. (Hons.) in Physics or Chemistry are not eligible for the post of TGT (Maths).								
2	TGT (Science)	The candidate should have studied Biology/Life Science/Botany/ Zoology as Honours/Main Subject in at least three years/06 Semesters in graduation/four years integrated degree course with following combination of subjects for at least one year or any 2 semesters. <table><tr><th>Main Subject</th><th>Subsidiary Subjects</th></tr><tr><td>Biology/Life Science</td><td>1. Chemistry & 2.Botany or Zoology</td></tr><tr><td>Botany</td><td>1. Chemistry & 2. Zoology</td></tr><tr><td>Zoology</td><td>1. Chemistry & 2. Botany</td></tr></table> The candidates who studied under Choice Based Credit System (CBCS) with the above subject combination are also eligible to apply.	Main Subject	Subsidiary Subjects	Biology/Life Science	1. Chemistry & 2.Botany or Zoology	Botany	1. Chemistry & 2. Zoology	Zoology	1. Chemistry & 2. Botany
Main Subject	Subsidiary Subjects									
Biology/Life Science	1. Chemistry & 2.Botany or Zoology									
Botany	1. Chemistry & 2. Zoology									
Zoology	1. Chemistry & 2. Botany									

3	TGT (Social Studies)	Candidates should have studied any two subjects out of History, Geography, Economics and Political Science at graduation level out of which one must be either History or Geography in at least three years/ 06 Semesters in graduation/four years integrated degree course as an Elective/Main Subject and the second subject for at least one year/any two semesters. The candidates who studied under Choice Based Credit System (CBCS) with the above subject combination are also eligible to apply.
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Desirable Qualification:

1. Experience of working in a school.
2. Knowledge of Computer applications.

G. FOR TRAINED GRADUATE TEACHERS (Computer Science, Music, Art, Physical Education, Work Experience)

PAY SCALE: Level-7 (Rs.44900-142400) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 35 years

S. No.	Post	Qualification
1	TGT (Computer Science)	1- Bachelor's Degree in Computer Application (BCA) with at least 50% marks from a recognized institution/University. OR Graduation in Computer Science/IT from a recognized institution/University with at least 50% marks in the concerned subject and also in aggregate provided that the Computer Science subject must have studied in all the years as main subject OR BE/B.Tech. (Computer Science/Information Technology) with at least 50% marks from a recognized institution/University. 2- Qualified in Central Teacher Eligibility Test (Paper-II) conducted by Central Board of Secondary Education (CBSE). 3- Bachelor's degree in Education from NCTE recognized institution/University with at least 50% marks OR Three years integrated B.Ed. – M.Ed. from NCTE recognized institution/University with at least 50% marks. OR Four years integrated degree with at least 50% marks from NCTE recognized institution/University including B.Ed. component. Desirable 1. Experience of working in a residential school. 2. Working knowledge of English and Hindi/ other regional language.
2	TGT (Music)	Essential Qualification: Bachelor's degree in Music/Performing Arts from a recognized institution/University with at least 50% marks in concerned subject and also in aggregate, provided that music subject is studied in all the years of degree as main subject. AND Bachelor's degree in Education from NCTE recognized institution/University with at least 50% marks. Desirable: 1. Working knowledge of English and Hindi/other Regional language 2. Experience of working in a residential school for NVS. 3. Working knowledge of computers.

3	TGT (Art Education) in KVS & TGT (Art) in NVS	Essential Qualification: 1. Bachelor's degree in Drawing and Painting/Sculpture/Graphic Art/ Fine Arts from a recognized institution/University with at least 50% marks provided that the candidates should have studied Drawing and Painting as main subject in all the years of graduation. 2. B. Ed. degree from NCTE recognized institution/University with at least 50% marks. Desirable: 1. Working knowledge of English and Hindi/other Regional language 2. Experience of working in a school for KVS and in a residential school for NVS. 3. Working knowledge of computers.
4	TGT (Physical Education) (Male/ Female) in NVS	Essential Qualification: Four years Integrated B.P.Ed. Course from NCTE recognized institution/ University with at least 50% marks OR Bachelor's degree in Physical Science/Physical Education/Physical Education and Sports offered by NCTE recognized institution/University with at least 50% marks provided that Physical Education is studied in all the years of Graduation along with B. P. Ed of at least one year duration (or its equivalent) from any NCTE recognized institution/University with at least 50% marks. OR Bachelor's degree with Physical Education as an elective subject with 50% marks and participation in National or State or Inter-University competitions in sports or games or athletics recognized by Association on Indian University or Indian Olympic association along with B. P. Ed. of at least one year duration (or its equivalent) from any NCTE recognized institution/University with at least 50% marks. Desirable Qualification: i) Represented at least State at National level in any of the Sports/ Games recognized by Sports Authority of India (SAI)/the concerned Federation. ii) Working knowledge of English and Hindi/other regional language. iii) Experience of working in a residential school iv) Diploma from National Institute of Sports
5	TGT (P & HE) in KVS	Four year integrated course / Bachelor's Degree in Physical Education/ Bachelor of Physical Education and Sports offered by NCTE recognized Institution/University with at least 50% marks OR Graduation from a recognized university and B.P.Ed. offered by NCTE recognized institution/University with at least 50% marks in Graduation and B.P.Ed. separately. Desirable: i) Represented at least State at National Level in any of the Sports/ Games recognized by Sports Authority of India (SAI)/the concerned federation. ii) Working knowledge of English and Hindi/other Regional Language. iii) Experience of working in a school. iv) Diploma from National Institution of Sports
6	TGT (Work Experience)	Essential Qualification: i) Bachelor Degree in Electrical Engineering/ Electronics Engineering/ Electronics & Communication Engineering from a recognized Institution/University with atleast 50% marks. ii) B.Ed. Degree with atleast 50% marks from NCTE recognized Institution / University.

		iii) Knowledge of Computer Applications. iv) Proficiency to teach in Hindi and English medium Desirable: One year practical experience in a recognized workshop/ institution/factory
7	Librarian in KVS and TGT (Library) in NVS	Essential Qualification: i. Bachelor's Degree in Library Science from a recognized Institution/ University with at least 50% marks OR Bachelor Degree in Library and Information Science from recognized Institution with at least 50% marks. ii. Knowledge of Computer Applications. iii. Working knowledge of Hindi and English Desirable: Experience of working in a residential school for NVS

H. FOR Special Educator (TGT)

PAY SCALE: Level-7 (Rs.44900-142400) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 35 years

Essential Qualification:

1. Graduation Degree from a recognized institution/University with minimum 50% Marks

2. Any of the following from recognized institution/University:

B. Ed. (Special Education) with atleast 50% marks;

OR

B. Ed. (General) with atleast 50% marks alongwith one year Diploma in Special Education;

OR

B. Ed. (General) with atleast 50% marks alongwith two years Diploma in Special Education;

OR

B. Ed. (General) with atleast 50% marks alongwith Post Graduate Professional Diploma in Special Education (PGPD);

OR

B. Ed. Special Education with atleast 50% marks and Post graduate professional Certificate in Special Education (PGPC);

OR

PG Diploma in Special Education (Mental Retardation);

OR

PG Diploma in Special Education (Multiple Disability: Physical and Neurological);

OR

PG Diploma in Special Education (Locomotor impairment and Cerebral Palsy);

OR

Secondary Level Teacher Training Course in Visual Impairment;

OR

Senior Diploma in Teaching the Deaf;

OR

B.A.B. Ed. with atleast 50% marks in Visual Impairment.

OR

Any other equivalent qualification approved by RCI

3. Qualified in Central Teacher Eligibility Test (CTET) (Paper - II) conducted by Central Board of Secondary Education (CBSE). Relaxation up to 5 percent in the qualifying marks shall be allowed to the candidates belonging to reserved categories such as SC/ST/OBC-NCL/PwBD in CTET.

4. Registration with Rehabilitation Council of India (RCI) with valid CRR number.

5. Proficiency to teach in Hindi and English.

Note: B.A. B.Ed. in Visual Impairment being integrated course of graduation and B.Ed. Special Education, separate graduation is not required in the case of candidate possessing this degree.

Desirable: Knowledge of Computer Applications

I. FOR PRIMARY TEACHERS – MUSIC (PRT-MUSIC)

PAY SCALE: Level-6 (Rs.35400-112400) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 30 years

ESSENTIAL QUALIFICATION:

- i) Senior Secondary/Higher Secondary/Intermediate (CLASS XII) with 50% marks from recognized board.
- ii) Bachelor Degree in Music/Performing Arts from a recognized Institution/University, provided that music subject is studied in all the years of degree as main subject.
- ii) Working knowledge of Hindi & English

Note: Candidates having Diploma in Music are not eligible for the post.

Desirable: Knowledge of Computer Applications.

J. FOR PRIMARY TEACHER

PAY SCALE: LEVEL – 6 (Rs.35400-112400) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 30 YEARS

ESSENTIAL QUALIFICATION:

1. Senior Secondary/Higher Secondary/Intermediate (10+2) with at least 50% marks and 2-year Diploma in Elementary Education (by whatever name known) from recognized Institute/Board.

OR

Senior Secondary/Higher Secondary/Intermediate (10+2) with at least 50% marks and 4-year Bachelor of Elementary Education (B. El. Ed.) from recognized Institute/Board.

OR

**Senior Secondary/Higher Secondary/Intermediate/Class-XII with at least 50% marks and 2-year Diploma in Education (Special Education) from Rehabilitation Council of India (RCI).

2. Qualified in the Central Teacher Eligibility Test (Paper-I) conducted by Central Board of Secondary Education (CBSE).
3. Proficiency to teach through Hindi & English medium.

Desirable: Knowledge of working on Computer.

**** Training to be undergone-** A Person with D.Ed. (Special Education) qualifications shall undergo, after appointment an NCTE recognition 6-month Special Programme in Elementary Education.

K. FOR SPECIAL EDUCATOR (PRIMARY TEACHER)

PAY SCALE: LEVEL – 6 (Rs.35400-112400) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 30 YEARS

ESSENTIAL QUALIFICATION:

1. XII Passed with minimum 50% marks in aggregate
2. Any of the following from recognized university/Institute:
Two-year D.Ed. Special Education in any of the category of disability.

OR

One year Diploma in Special Education (DSE) in any of the category of disability.

OR

Diploma in Community Based Rehabilitation (DCBR) with 6 months Certificate course in Education of Children with Special Needs.

OR

Post Graduate Diploma in Community Based Rehabilitation (PGDCBR) with 6 months Certificate course in Education of Children with Special Needs.

OR

Diploma in Multi Rehabilitation Worker (MRW) with 6 months Certificate Course in Education of Children with Special Needs.

OR

Junior Diploma in Teaching the Deaf

OR

Primary level Teacher Training course in Visual Impairment.

OR

Diploma in Vocational Rehabilitation-Mental Retardation (DVR-MR)/Diploma in Vocational Training and Employment- Mental Retardation (DVTE-MR) with 6 months Certificate course in Education of Children with Special Needs.

OR

Diploma in Hearing Language and Speech (DHLS) with 6 months Certificate course in Education of Children with Special Needs.

OR

XII passed with any RCI recognized qualification of minimum one year duration and 6 months Certificate course in Education of Children with Special Needs.

OR

Any other equivalent qualification approved by RCI

3. Qualified in Central Teacher Eligibility Test (CTET) (Paper – 1) conducted by Central Board of Secondary Education (CBSE). Relaxation up to 5% in the qualifying marks shall be allowed to the candidates belonging to reserved categories such as SC/ST/OBC/PwBD in CTET.

4. Registration with Rehabilitation Council of India (RCI) and having valid CRR number.

5. Proficiency to teach in Hindi and English

Desirable: Knowledge of Computer Applications

L. FOR ADMINISTRATIVE OFFICER

PAY SCALE: LEVEL – 10 (Rs.56100 – 177500) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 45 YEARS

ESSENTIAL QUALIFICATION:

- i. Graduate from recognized university/Institute
- ii. Three years' regular service as Section Officer atleast in pay level 7 (Rs.44900 to 142400) in the Central Govt./Autonomous Bodies of Central Govt.
- iii. Knowledge of Computer application

M. FOR FINANCE OFFICER

PAY SCALE: LEVEL - 7 (Rs.44900-142400) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 35 YEARS

ESSENTIAL QUALIFICATION:

(i) Bachelor's Degree in Commerce with 50% marks in the aggregate from recognized university/Institute and at least 04 years post-qualification experience in Audit and Accounts works in Central/State Govt./ Autonomous bodies of Central/State Govt. in the Pay Level -6 or its equivalent.

OR

Master's Degree in Commerce with 50% marks from recognized university/Institute and at least 04 years post-qualification experience in the Audit and Accounts works in Central/State Govt./Autonomous bodies of Central/State Govt. in the Pay Level - 6 or its equivalent.

OR

Bachelor's Degree with CA (Inter) or ICWA (Inter) or MBA (Finance) or PGDM (Finance) (02 years full time) from recognized university/Institute with 04 years' post-qualification experience in Audit and Accounts works in Central/State Govt./Autonomous bodies of Central/State Govt. in the Pay Level - 6 or its equivalent.

(ii) Knowledge of Computer Applications.

(iii) Working knowledge of Hindi and English

N. FOR ASSISTANT ENGINEER

PAY SCALE: LEVEL - 7 (Rs.44900-142400) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 35 YEARS

ESSENTIAL QUALIFICATION:

- i. Graduate in Civil/Electrical Engineering from recognized university/Institute.
- ii. 2 year experience in design and engineering in concerned branch from Govt. Deptt./ Organization /Institute.

O. FOR ASSISTANT SECTION OFFICER

PAY SCALE: LEVEL - 6 (Rs.35400-112400) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 35 YEARS

ESSENTIAL QUALIFICATION:

- i. Bachelor degree from recognized university/Institute
- ii. Working as UDC/SSA or equivalent on regular basis for minimum 3 years in Level 4 (Rs.25500- Rs.81100/) in Central Govt./Autonomous Bodies of Central Govt.
- iii. Knowledge of Computer Applications.
- iv. Working knowledge of Hindi and English.

P. FOR JUNIOR TRANSLATOR

PAY SCALE: LEVEL - 6 (Rs.35400-112400) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 30 YEARS

ESSENTIAL QUALIFICATION:

Master's degree from recognized university/Institute in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level.

OR

Master's degree from recognized university/Institute in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level

OR

Master's degree from recognized university/Institute in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree from recognized university/Institute in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's Degree from recognized university/Institute in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level;

AND

Recognized Diploma or Certificate course in translation from Hindi to English & vice-versa

OR

Two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking.

Q. FOR SENIOR SECRETARIAT ASSISTANT

PAY SCALE: LEVEL - 4 (Rs.25500-81100) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 30 YEARS

ESSENTIAL QUALIFICATION:

- i. Bachelor's degree from recognized university/Institute or equivalent.
- ii. Working as JSA/LDC or equivalent on regular basis for minimum 3 years in Level 2 (Rs.19900-63200/-) in Central Govt./Autonomous bodies of Central Govt.

- iii. Knowledge of Computer Applications
- iv. Working knowledge of Hindi and English

R. FOR STENOGRAPHER GRADE - I

PAY SCALE: LEVEL – 6 Rs.35400-112400/- in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 30 YEARS

ESSENTIAL QUALIFICATION:

- i. Graduate from recognized university/Institute
- ii. Shorthand Speed of 100 w.p.m. in English/ Hindi Shorthand and Typing Speed of 45 w.p.m. in English/ Hindi Typing.
- iii. Working as Stenographer Gr II on regular basis for 05 years in the Central/State Govt./Autonomous bodies of Central /State Govt. in Pay Level 4.
- iv. Knowledge of Computer Applications
- v. Working knowledge of Hindi and English

S. FOR STENOGRAPHER GRADE - II

PAY SCALE: LEVEL - 4 (Rs.25500-81100) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 27 YEARS

ESSENTIAL QUALIFICATION:

- i. Graduate from recognized university/Institute
- ii. Skill test Norms
 - Dictation: 10 minutes @ 80 w.p.m
 - Transcription: 50 minutes (English) / 65 minutes (Hindi) (On computer)
- iii. Knowledge of working on Computer
- iv. Proficiency in Hindi and English

T. FOR JUNIOR SECRETARIAT ASSISTANT

PAY SCALE: LEVEL - 2 (Rs.19900-63200) in the Pay Matrix

UPPER AGE LIMIT: Not exceeding 27 YEARS

FOR KVS	FOR NVS
ESSENTIAL QUALIFICATION: i) Class XII pass or equivalent qualification from recognized board or university ii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer	ESSENTIAL QUALIFICATION: Class XII pass from recognized board or university & possessing minimum typing speed of 30 w.p.m. in English or 25 w.p.m. in Hindi on computer OR Passed + 2 Level of Senior Secondary from CBSE/ State Board with Secretarial Practices and Office management as Vocational subject. Desirable: 1. Knowledge of computer operation and data entry acquired either as a subject at +2 level or through 06 months' diploma in computers from a recognized institution or through computer literacy certificate at school level. 2. Experience in accounts / administrative matters in Govt./ Semi Govt./Autonomous organization. Note: Direct recruits will have to acquire proficiency in operating PCs (Personal Computers) and pass such test in this regard as the NVS may require.



केन्द्रीय विद्यालय संगठन(मु0)
18 सांस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110602
KENDRIYA VIDYALAYA SANGATHAN (HQ)
18, Institutional Area, S.J. Marg, New Delhi-110016.
Tel.: 26858570 Fax 26514179
Website: www.kvsangathan.nic.in

F.No.11029/39/2011/KVS(HQ/Acad

Date:-21/03/13

To

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regions.

Subject - Appointment of Teachers on Contractual Basis - reg.

Sir/Madam,

The Board of Governors of KVS in its 94th meeting held on 28/12/12 has approved the recommendation of the Finance committee about the changes in the terms & conditions of appointment of teachers on contract basis in Kendriya Vidyalayas. The same is stated below for your information and needful compliance.

1. A contractual teacher who has served in a KV in a year may be considered in subsequent year(s) by the Selection Committee for a fresh appointment as Contractual teachers by following due procedure. Consolidated remuneration to be paid to different categories of teachers appointed on contract basis is appended as Annexure - I.
2. Consolidated payment on monthly basis may be made to the contractual teachers for the duties performed including invigilation/ exam related work instead of per period basis hitherto in force in the Kendriya Vidyalayas. However, the contractual teachers appointed for a period of less than a month will be paid on pro rata basis only. (Refer Annexure -II)
3. Teachers appointed on contractual basis will not be entitled for vacation pay and during Autumn/Winter break payment should be calculated on the pro rata basis.

You are requested to disseminate the information to all Kendriya Vidyalayas under your jurisdiction for compliance immediately.

This issues with the approval of the competent authority.

Yours faithfully,


(Dr.Shachi Kant) 21/3/13

Joint Commissioner(Acad/Trg)

Enclosure - Annexure I & II

Annexure- I

Sl. No	Designation	Station	Consolidated Pay
1	PGT All Subject	Normal	Rs. 27500/-
2		Hard	Rs. 32500/-
3		Very Hard	Rs. 35000/-
4	TGT All Subject	Normal	Rs. 26250/-
5		Hard	Rs. 31250/-
6		Very Hard	Rs. 33750/-
7	PRT	Normal	Rs. 21250/-
8		Hard	Rs. 26250/-
9		Very Hard	Rs. 28750/-
10	Computer Instructor (Teaching in classes III to V)	Normal	Rs. 21250/-
11		Hard	Rs. 26250/-
12		Very Hard	Rs. 28750/-
13	Computer Instructor (teaching classes VI onwards)	Normal	Rs. 26250/-
14		Hard	Rs. 31250/-
15		Very Hard	Rs. 33750/-
16	Vocational Instructor for craft/dance music/art/sports etc.	Normal	Rs. 21250/-
17		Hard	Rs. 26250/-
18		Very Hard	Rs. 28750/-
19	Spoken English Teacher	Normal	Rs. 18750/-
20		Hard	Rs. 23750/-
21		Very Hard	Rs. 26250/-

Annexure - II

The monthly payment towards the contractual teachers and the pro rata payment to the teachers may be regulated as follows.

In the overall interest of the organization, the calculation for the pro rata payment should be made as under:-

Example :- In the normal station, a PGT worked for 15 days in April'13 from 01.04.13 to 15.04.13.

Consolidated Pay

----- X No of days worked

30 Days

Rs.27,500

Say as : -----

30 days

X 15 Days = Rs.13,750



केन्द्रीय विद्यालय संगठन (मु०)
18 सांस्थागतक्षेत्र, शहीदजीत सिंह मार्ग, नई दिल्ली-110602
KENDRIYA VIDYALAYA SANGATHAN (HQ)
18, Institutional Area, S.J. Marg, New Delhi-110016.
Tel.: 26858570 Fax 26514179
Website: www.kvsangathan.nic.in

F.No.11029/39/2011/ KVS (HQ)/Acad

Date : 08/10/13

To

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regional Offices

Madam/Sir,

Subject - Engaging teachers on contractual basis in KVs – reg.

Of late a number of doubts are being raised from the field regarding contractual teachers appointment. Hence this is being sent for ready reference and proper implementation:

❖ **General Instructions –**

Principals are authorized to fill the posts of PRTs, TGTs, PGTs, on part time Contractual basis in case any such vacancy exists / arises or when teachers proceed on long leave. Contractual appointments are made till the end of the session or till the regular teacher joins, whichever is earlier.

Teachers engaged on contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Kendriya Vidyalayas.

The following must be ensured, while making contractual appointment

- i. The teacher should possess the required educational qualifications prescribed for direct recruitment to the post.
- ii. Minimum and maximum age limit shall be 18 and 65 years respectively.
- iii. She/he would be engaged till such time the regular teacher joins or the end of the academic session, whichever is earlier.
- iv. Candidature of a contractual teacher who has served in a KV in a year may be considered in subsequent year(s) by selection committee for a fresh appointment as contractual teachers, by following due procedure.
- v. The teachers engaged should be addressed by the Principal in Kendriya Vidyalayas and their formal acceptance to terms and conditions, attached to the offer, will be obtained (as per formats in Annexure I & II)

❖ **Selection Procedure –**

- i) The Principal of KV will assess the requirement of teachers to be appointed on contract basis before the start of the academic session and get the approval of Chairman, VMC.

Requirement may be given wide publicity through local Newspaper and also put on the notice board of the Vidyalaya.

- ii) The Selection Committee should be constituted with the approval of Chairman, VMC. The selection should be strictly merit based on Interview and practical classroom observation.
- iii) The selection Committee should consist of Chairman/Chairman Nominee, Principal, an eminent Educationist of the area and subject expert for TGTs/PGTs.

- ❖ **Execution of agreement** – An agreement needs to be signed by the selected candidate and KVS. The agreement should be in duplicate on non judicial stamp paper of appropriate value. On behalf of KVS, Principal would sign the agreement. The agreement signed should be strictly complied with and it is the responsibility of the Principal to ensure that agreement is properly executed and the original agreement is kept in her/his custody.

- ❖ **Duties & Responsibilities of Contractual teachers –**

- i) Teachers appointed on contractual basis will discharge following duties

- a) Regular classroom activity/Copy checking.
- b) Invigilation duty/Evaluation work.
- c) Helping students and colleagues in preparation and organization of different curricular /Co curricular activities in the Vidyalaya.
- d) All other works assigned by the principal.

- ❖ **Engagement of Spoken English Teacher** – Developing proficiency of spoken English, Spoken English teacher should be engaged on contract for classes VI to X. For primary section periods for developing proficiency in spoken English should be carved out from the periods allotted for the respective language.

Requisite Qualification –

1. Graduate with English as one of the subject.
2. A certificate of Degree/Diploma in spoken English covering course program of not less than six months duration.

- ❖ **Engagement of Computer Instructor** – The norms for engaging contractual Computer Instructor in Kendriya Vidyalayas are as follows:

Designation : Contractual Computer Instructor
Duties : To teach computer from Classes III to X

Essential Qualification –

B.Ed. B. Tech (Computer Science)/B.C.A./M.C.A/M.Sc. (Computer Science)
M.Sc. (Electronics with Computer Science component)/M.Sc. (IT)/B.Sc. (Computer Science)

OR

Bachelor's / Master degree in any Science subject / Mathematics from recognized university with Postgraduate Diploma in Computer application from government recognized University/Institute

OR

Post-graduate degree in any subject with Postgraduate Diploma in Computer application from government recognized University/'O' level from DOEACC

OR

Post-graduate degree in any subject with minimum 'A' level from DOEACC

- ❖ **Norms to engage Vocational Instructors** - In order to improve the standard of sports, Games, Arts & Crafts reputed sports persons, coaches, artists and crafts man shall be engaged for both during and after school hours as per need of the Vidyalaya on contractual basis. For engaging vocational instructors to train the students in the area of Craft, Dance, Music, Arts and sports etc. following norms should be followed by KVs.-

- i) In case of single section school only one vocational instructor in any of these areas should be engaged.
- ii) In case of schools with 02 section school, 02 vocational instructors (not more than 02) from different areas should be engaged.
- iii) In case of schools with three (03) or more sections, 03 vocational instructors (not more than 03) in different areas should be engaged.

(However, Principal is empowered to take a decision for four (04) such activities as per needs of the Vidyalaya and students. The number of vocational instructors to be engaged above this ceiling may be decided with the approval of concerned Deputy Commissioner of the region. (Approved by 91st Meeting of BOG held on 19.01.2012.)

- iv) In order to utilize services of existing teacher, (TGT- PHE/Yoga /WET/Art, PRT-Music) optimally, each KV should ensure that the vocational instructors with specialization in areas/fields other than these teachers should only be engaged

❖ **Payment of remuneration to contractual teacher-**

Part - A

Consolidated payment on monthly basis shall be made to the contractual teacher as per Office Order circulated vide letter no. F.No.11029/39/2011/KVS (HQ)/Acad dated 21/03/13. If regular incumbent joins before contractual teacher has completed one month then the contractual teacher may be assigned some other duty and shall be relieved when he/ she completes the minimum period of one month.

Part - B

Fund - The payment to all categories i.e. PRT/TGT/PGT engaged against the regular vacancy will be met out of School Fund and if engaged against leave vacancy, payment will be met out of VVN.

- ❖ **Service Condition** - Teachers engaged on contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Kendriya Vidyalayas.

- I) Teacher appointed on contractual basis will not be entitled for vacation pay and during Autumn/Winter Break payment shall be calculated on pro rata basis.
- II) Teacher will not be entitled for pay, if remains absent on working day. In case of absence from duty, payment will be calculated on pro rata basis.
- III) Working hours shall be same as regular teacher.

❖ **Special provision -**

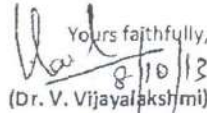
- i) **Relaxation of B.Ed. qualification.**- In the absence of suitable candidates with B.Ed. Degrees in Hard /Very Hard station and in remote areas of North -East and J& K, candidates with following qualifications may be considered in different categories without B. Ed qualification-

- a) Post Graduate with 60% marks in Science subjects and 55% in Humanities subjects may be considered for the posts of PGTs, if suitable candidates with B.Ed. are not available
- b) Similarly in the case of TGT, B.Sc. with 60% marks and BA with 55% marks may be considered for appointment on part-time contractual basis if suitable candidates with B.Ed. are not available.
- c) Graduates may be considered for the post of Primary Teacher if candidates with Senior Secondary/Plus 2/ Inter with J.B.T. qualification are not available.

- ❖ **Relaxation in CTET** - In the absence of CTET qualified candidate, candidate without CTET qualification may be considered if otherwise eligible as per KVS recruitment rules.

You are requested to circulate the same to all principals under your jurisdiction and ensure its strict compliance.

This is for your information and necessary action.

Yours faithfully,

 (Dr. V. Vijayalakshmi)
 Joint. Commissioner (Acad)



केन्द्रीय विद्यालय संगठन(मु०)
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110602
KENDRIYA VIDYALAYA SANGATHAN (HQ)
18, Institutional Area, S.J. Marg, New Delhi-110016.
Tel.: 26858570 Fax 26514179
Website: www.kvsangathan.nic.in

F.110332/02/2013/KVS(HQ)/Acad/Yoga

Dated :-30.12.2013

To,

The Deputy Commissioner,
Kendriya Vidyalaya Sangathan
All Regional offices

Sub: Yoga teaching in KVs.

Sir/ Madam,

Kendriya Vidyalaya Sangathan has decided to encourage yoga education in all its schools. The National Curriculum Framework (NCF) 2005 has set broad guidelines for physical education and elucidated the importance of including yoga as a compulsory subject. Yoga education contributes to not merely the physical development of the child but have a positive impact on psychosocial and mental development as well. Yoga is to be taught from class VI onwards in all the Kendriya Vidyalayas. The Regional Offices are directed to appoint yoga teachers on contractual basis in all the Kendriya Vidyalayas (if any regular yoga teacher is not posted in that school) irrespective of number of sections in the vidyalaya. The remuneration of the yoga teachers appointed on contractual basis shall be similar to the payment made to contractual coaches for the sports.

The Syllabus to be followed in different classes for the yoga education is enclosed at Annexure-I.

Encl.: As above.

(Dr. Shachi Kant)
Joint Commissioner (Trg.)

Copy to:

1. DC(EDP) with the request to upload the circular on KVS website for information.
2. Guard File.

Joint Commissioner (Trg.)

ke-f
Approved
AFD
30/12/13

To

The Deputy Commissioner,
Kendriya Vidyalaya Sangathan,
All Regional Offices

Subject: Clarification regarding appointment of Yoga Teacher in Kendriya Vidyalayas on contractual basis – reg.

Madam/Sir,

With reference to the letter No. 110332/02/2013/KVS(HQ)/Acad/Yoga dated 30.12.2013 repeated queries are received from different regions, clarification to the queries are stated as under:

Sl.No.	Queries	Clarification
1.	Whether appointment will be done at the Regional Level or at the school level.	Appointment of Yoga teachers on contractual basis are done at the Vidyalaya level by following the due procedure.
2.	Requisite qualification for yoga teacher	i) Graduation in any subject or equivalent from a recognized university. ii) One year training in yoga from a recognized institution. (Refer recruitment rules effective from 01.08.2008)
3.	Syllabus to be followed.	Already in vogue.

You are requested to disseminate the information to all the Kendriya Vidyalayas under your jurisdiction.

This is for your information and necessary action.

Yours faithfully,


(Dr. Shachi Kant)

Joint Commissioner (Trg.)

Copy to : SO, Acad. Section, KVS (HQ) New Delhi for Guard File

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