

KENDRIYA VIDYALAYA SANGATHAN REGIONAL OFFICE BANGALORE

Academic Plan for the academic year 2024-2025

Name of the KV: PM SHRI KENDRIYA VIDYALAYA CHAMARAJANAGAR

| Sl.No | Activity/Programme | Achievement Targets | Date(s)/Time Target | Monitoring/Evaluation | Remarks |
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| 1 | 2 | 3 | 4 | 5 | 6 |
| A. Academic | | | | | |
| 1 | School Time-table | To prepare school time table and special time tables, as and when required for different classes and monitor their implementation | March - school time-table | Timetable I/C & Principal | |
| 2 | Analysis of Board & Internal Exam results | To analyse board results and internal exam results to be sent to KVS (RO) as per the instructions received from RO | As per the schedule given by RO | CBSE I/C and Exam I/C | |
| 3 | Checking of HW & CW of Children | Twice in a week for primary and weekly for secondary by all teachers which is monitored by Principal as per schedule prepared. | Periodically | Subject teachers and Principal | |
| 4 | Remedial teaching | To prepare a plan for remedial teaching and implementation of the same as per schedule | September second week | Subject teachers and Principal | |
| 5 | Guidance to Bright children | Bright children are encouraged to take up HOT questions and assignments related to the topics taken in the class but related to the concepts in the text book and were encouraged to present these topics in the class. They were also motivated to collect additional information regarding the topics of their interest and encouraged to participate in olympiads, aptitude tests etc. | On a regular basis as per the situation | Subject teachers under the guidance of the Principal | |
| Supervision of: | | | | | |
| 6 | i). Laboratory work | To conduct the lab work as per the curriculum along with theory. | As per the timetable | Subject teachers | |
| | ii) SUPW Programme | Transaction of Theory and practical classes as per the WE curriculum and activities such as internship with local artisans, industry field trips, entrepreneurship projects, etc. | | WET & Principal | |
| | iii) Library | celebration of world book day, reading week, DEAR programme | | Librarian & Principal | |

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| | iv) Other work | Transaction of curriculum using the best pedagogies and suitable resources. | | Subject teachers | |
| 7 | Examinations: | | | | |
| | Periodic Assessments | To conduct as per the schedule given by KVS(RO) | PTI--July and PT-2 -January | Subject Teachers and Exam I/C | |
| | Half yearly exam | To conduct as per the schedule given by KVS(RO) | October | Subject Teachers and Exam I/C | |
| | Session ending exam | To conduct as per the schedule given by KVS(RO) | February - March | Subject Teachers and Exam I/C | |
| | Preboard exam for Class X and XII | To conduct as per the schedule given by KVS(RO) | December to February | Subject Teachers and Exam I/C | |
| | Monthly tests for Classes X and XII | To conduct as per the schedule given by Exam .Dept. (Usually during the last week of the month) | Last week of April , July , August and September | Subject Teachers and Exam I/C | |
| 8 | Subject Committee Meetings | To conduct subject committee meeting every month for discussing the difficulties and challenges faced by subject teachers and to come up with ideas and solutions. Also to discuss innovative practices and ideas used by teachers for making their classes interesting. Also to discuss and implement the new initiatives as per NEP 2020 for academic excellence. | Along with the regular class room teaching-learning process | Primary I/C & Principal | |
| 9 | Innovative Academic Projects | Toy Based Pedagogy is being implemented. Implementation of NEP 2020 and FLN are going on. | As per the instructions sent by KVS (HQ) and RO | Principal and teachers | |
| 10 | Other Programmes | Parent -teacher meeting | Classes X and XII - every month and other classes - after the test/exam | All the class teachers /Principal | |
| B. | Co-Curricular | | | | |
| 1 | Investiture ceremony | Handing over of badges and handing over of responsibilities to student council | September | CCA I/C | |
| 2 | Finalisation of CCA Schedule | Schedule of inter-House CCA activities and celebration of important days to be made and its implementation. | as per the CCA Calendar | CCA I/C | |

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| 3 | Organisation of Hobby Clubs | Hobby clubs as per KVS guidelines | March | Club in-charges and CCA I/C. | |
| 4 | House-wise competitions in: | Weekly CCA inter -house competitions as per CCA schedule | March | CCA I/C and house masters | |
| 5 | Primary Section: | | | | |
| | i) Story | To motivate students to take part in story telling competition and similar activities and boost their confidence and nurture their innate talents. Story telling competition organised in Hindi and English | During CCA periods | Primary CCA I/C and language teachers | |
| | ii) Poetry Recitation Hindi/English | To encourage students to recite with correct pronunciation. Poetry Recitation competition organised in Hindi and English | During CCA periods | Primary CCA I/C and language teachers | |
| | iii) Calligraphy | To encourage and ensure all students to take part in the activity to develop writing skills. Calligraphy competition in Hindi and English is conducted | 29/04/2023 | Primary CCA I/C | |
| | iv) Drawing | To encourage and ensure all students to take part in the activity to develop drawing skills. Drawing and colouring competitions and Rangoli making are planned. | 4/11/2023 | Primary CCA I/C | |
| | v) Music | To develop singing skills along with rhythm , melody. Group song competition conducted. | 5/8/2023 | Primary CCA I/C | |
| | vi) Dance | To develop physical and aesthetic skills. Will be conducted. | 7/10/2023 | Primary CCA I/C | |
| | vii) Fancy Dress | To learn to imitate the mannerism of any character. To be organised. | November | Primary CCA I/C | |
| | viii) Any other - Cooking without fire , mask making and collage | To inculcate creativity and mask making and talent through different competition | 2/9/2023 | Primary CCA I/C | |
| 6 | Secondary & Sr.Secondary | | | | |
| | i) Elocution | Conduct elocution events in Hindi & English to enhance speaking skills | July , September & November | Language Teachers | |
| | ii) Music | Group song and folk solo song on EBSB paired states and patriotic songs | 29th April 2023 | CCA I/C , house masters and experts | |
| | iii) Dance | Group , solo and dance , classical , semi classical and folk | 7th October 2023 | CCA I/C and house masters | |

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| | iv) Poetry Recitation | Sanskrit , Hindi and English non-text based poems | September & December | CCA I/C and house masters | |
| | v) Dramatics | Mono -acting , Role plays and skits | 20th September 2023 | CCA I/C and house masters | |
| | vi) Any other | House board and class room decoration , story / slogan writing , painting , drawing , craft and quiz | April, July, August , October , December | CCA I/C and house masters | |
| | vii) Participation in activities | Quiz (ThinQ Indian Navy) , Quiz / Debate / cartoons / Elocution (Vigilance awareness) | July , October, November | As per the instructions received from different departments | |
| | organised by other agencies. | | | | |
| 7 | Publication of Vidyalaya Patrika, News letter &Class magazine etc | To publish Vidyalaya patrika showcasing the talents of students, staff, quarterly newsletter. | Second week of September | Vidyalaya Patrika Publication Committee | |
| C. <u>Games and Sports</u> | | | | | |
| 1 <u>Primary Section:</u> | | | | | |
| | Organisation of: | | | | |
| | i) Mass participation | To ensure mass participation in activities during morning assembly, games periods , National and International day celebrations. | On a regular basis and also on special occasions | All class teachers and sports Coach | |
| | ii) Physical efficiency tests | To test or check physical efficiency of students by conducting activities like Stretching and breathing exercises, Hopping, jogging, running race etc | During games periods | All teachers and sports Coach | |
| | iii) Athletics- Housewise competitions | To develop students into a physically, mentally and emotionally balanced human being. To develop in them social , soft ,team work and hard skills | April to December | All teachers and sports Coach | |
| | iv) School meet | To organize sport meet, identify their talents and award them with certificates and medals | December | All teachers , sports Coach | |
| 2 <u>Secondary & Sr.Secondary:</u> | | | | | |
| | Organisation of : | | | | |
| | i) Mass participation drive | To ensure mass participation in activities during morning assembly, games periods and National International day celebrations. | On a regular basis and also on special occasions | All class teachers and sports Coach | |
| | ii) Physical Efficiency test | To test or check physical efficiency of students by conducting activities like Stretching and breathing exercises, standing, broad jump, 100 m Race | During games periods | PET & Sports Coach | |

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| | iii) Housewise competitions: | Selected games and sports activities are being organised on a regular basis to develop innate abilities of students | November and December | All teachers , sports Coach | |
| | i) Athletics | House wise competition were held to ensure mass participation and selection of students for cluster/ Regional level competitions | April / June | PET & Sports Coach | |
| | ii) Team games | House wise competition were held to ensure mass participation and selection of students for cluster/ Regional level competitions | April / June | Sports Coach | |
| | iv) School meet | To organize sport meet, identify their talents and award them with certificates and medals | April / June | All teachers , sports Coach | |
| | Yoga practice & display | To train students in performing yoga | Daily Morning assembly special occasions such as IYD , Indedependence day Dplay | PET & Sports Coach | |
| | Inter school/Cluster/Regional | To prepare and send maximum participants for these meets. | As per schedule | PET & Sports Coach | |
| | v) Any other | National Sports Day Celebration | 29 th August 2023 | Subject Teachers and Sports Coach | |
| | vi) Participation in activities organised by other agencies | Students are encouraged to participate in competitions such as athletics, Karate, chess etc. | As per schedule given by the local agencies | PET and coaches | |
| D. Other Activities | | | | | |
| 1 | Environmental Awareness Programme | To sensitise students and teachers about the need of conserving our environment and natural resources. To make our students and teachers aware about the need of Sustainable development. | World Environment Day- June 5, Vanamahotsav - August Swachta Pakwoda -September | All Incharges / Principal | |
| 2 | Science Exhibition | To develop Scientific temper in students. Motivate students and to organize school level exhibitions & prepare them for further competitions. | April - JNNSME, September -NCSC, August - Inspire | Science Teachers | |
| 3 | EBSB&Kala Utsav | Motivate students and to organize school level competitions & prepare them for further competitions. | EBSB activities are conducted month wise. Students participated in Cluster level kala utsav and selected students will represent the cluster at Regional Level | CCA I/C, All In-charges for song and dance & Music teacher | |

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| 4 | Youth Parliament | Motivate students and to organize school level youth parliament and prepare them for further competitions. | August | Social science teachers | |
| 5 | Value Education Programme | Activities in the morning assembly under AEP , special days and hold activities under club | Every Saturday and important days | By the allotted Teachers | |
| 6 | School Annual Day | To celebrate annual day in a grand way | December | Achievements and talents in various fields showcased | |
| 7 | Celebration of festivals and important days | To celebrate important days and organize competitions on these days. | As per the schedule | As per the instructions by Teachers | |
| 8 | Morning Assembly | Classwise assembly with various activities for students | every working day | Class Teachers and CCA I/C | |
| 9 | Scout&Guide Training/Camps | Conduct activities in the vidyalaya, to organize camps as per instruction. ☐ ☐ | Every Wednesday . Camps as per the schedule given by RO. | SCOUT & GUIDE Trained Teachers | |
| 10 | Trekking etc. | | | | |
| 11 | Health Checkup of students twice a year | To conduct two rounds of checkup by PHC -Medical center hospital and follow up instructions to parents. | second week of April & First week of November | Medical Officer from PHC assisted by Nurse. | |
| 12 | Any other | | | | |
| E. Miscellaneous | | | | | |
| 1 | Talks by experts | Planning to call guest speakers | December | Principal | |
| 2 | Proposals for Inservice Courses | To forward the names of teachers as per priority and as per the instruction of RO | April | Office / Principal | |
| 3 | Organisation of Inservice Course/Vidyalaya level workshops | NEP 2020 - Vidyalaya level workshop | As per KVS guidelines | Principal , Science teachers | |
| 4 | Proposals for National/ICT/Innovative& experimentation Awards | To motivate the teachers and forward their application in time for awards | As per the instruction received from RO | Principal | |

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| 5 | Community Oriented programmes | To organise Community Lunch and Science Exhibition including ATL lab in collaboration with neighbouring government schools | November | All classes | |
| 6 | NAEP/Counseling services | To form a committee in school and organize NAEP activities | Along with curriculum | By subject teachers | |
| 7 | Services of Special educator | Interview for special educator was conducted but did't get a qualified hand | | Principal | |
| 8 | School sanitation initiatives | To ensure proper cleaning by the house keeping agency | Daily check -up | Nurse and cleanliness committee | |
| 9 | Maintenance of School Campus | | | | |
| | Cleanliness and upkeep of | | | | |
| | i) Campus | To give a new and impressive look to the campus | Daily check -up | Nurse and Gardener and cleanliness committee | |
| | ii) Toilets & | To ensure proper cleaning by the house keeping staff | Daily check -up | Nurse and cleanliness committee | |
| | iii) Provision of drinking water | To provide clean drinking water for students and staff regularly. | Daily | Incharge Teachers and Nurse | |
| 10 | Development & upkeep of Lawns and gardens, Plantation drive | To monitor and ensure proper upkeep of lawns & gardens. | Daily check -up | Beautification committee | |
| 11 | Flower pots and their maintenance | To monitor & ensure proper upkeep of flower pots | Daily check -up | Beautification committee | |
| 12 | Installation of Fire Extinguishers/Availability of sand and water buckets | Installed in different areas in the school | Periodic check -up and regular replacement of fire extinguishers | Fire force officials in consultation with the Principal | |

DAVINDER SINGH
(PRINCIPAL)
PM Shri KV CHAMARAJANAGAR