केन्द्रीय विद्यालय संगठन (मुख्या०)
शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016
KENDRIYA VIDYALAYA SANGATHAN (HQs)
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F.No. 11-KVSHQ-ACTRG/CN-25360/ 1283-1316. Date: 18.09.2026

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regional Offices

The Directors
Kendriya Vidyalaya Sangathan
All Zonal Institutes of Education and Training

Sub: Continuing Professional Development (CPD) Framework for the year 2027-Reg.

Madam/ Sir,

The Continuing Professional Development (CPD) framework for the year **2027** shall be implemented in continuation of the existing CPD guidelines of KVS. The prescribed CPD framework and the requirement of completion of the prescribed offline and online CPD hours shall continue. The arrangements outlined below are intended to strengthen the planning, delivery and saturation of CPD at the ZIET and Regional levels.

The following points shall be observed while planning and implementing CPD programmes during 2027:

1. Duration of Offline Training Programmes

All offline CPD courses shall be organised in a single spell as follows:

- **Teaching Cadres:** 5-day programmes to cover 30 hours of face-to-face CPD.
- **Non-Teaching Cadres:** 3-day programmes to cover 18 hours of face-to-face CPD.

2. Courses to be Assigned to ZIETs

The ZIETs shall be assigned the following categories of programmes:

i. **Master Trainer Development Courses in Main Subjects:** ZIETs shall conduct courses for preparation of Master Trainers in identified main subjects. The trained Master Trainers shall subsequently be utilised as Resource Persons by the Regional Offices concerned for conducting

training programmes at RO level for **mass saturation**. The courses will be for the following cadres in overall 19 batches:

- **PGT-** 11 subjects
- **TGT-** 06 subjects
- **PRT-** 01
- HM- 01

ii. **Training of Non-Teaching Cadres:** Courses for non-teaching cadres, **except Sub-Staff**, as allotted by HQ shall be conducted by the ZIETs.

iii. **Mass Saturation of Miscellaneous Subject TGTs and Librarians:** ZIETs shall undertake mass saturation programmes for **Miscellaneous Subject TGTs and Librarians**.

iv. **Training of AO, FO, SO and Stenographer** will be assigned to individual ZIETs by the HQ.

The ZIETs shall accordingly plan their annual training calendars and ensure timely preparation of the required course designs, modules and Master Trainers.

3. Role of Regional Offices in Mass Saturation

The Regional Offices shall utilise the services of the **Master Trainers prepared by the concerned ZIETs** for conducting approved training programmes at the Regional level.

The following shall be ensured:

- Mass saturation training programmes shall be conducted during the **first and last weeks of the summer vacation**, wherever applicable.
- The Regional Training Calendar shall be prepared **well in advance** and the training dates communicated sufficiently early.
- Advance planning shall enable teachers to plan their vacation and personal commitments accordingly.
- ROs shall ensure effective deployment and utilisation of Master Trainers trained at ZIETs.
- The approved course design and training modules shall be followed uniformly during the cascading programmes.

The utilisation of the summer vacation as a common training window is intended to facilitate large-scale training while minimising disruption to regular academic activities apart from allowing scope for assessing training impact.

Along with the above, the ROs will also conduct training programmes for **sub-staff**.

4. Cluster-Level Training for Last-Mile Completion of Offline CPD

Teachers are expected to complete the prescribed **30 hours of offline CPD** through HQ/ZIET/RO-level programmes.

However, in **exceptional and genuine cases**, where some teachers are still unable to complete the prescribed 30 hours of offline CPD despite the training opportunities provided, the concerned Regional Offices shall arrange **cluster-level 5-day offline/ face-to-face training programmes** for such teachers.

The following mechanism shall be followed:

- The cluster-level programme shall be organised **across five 2nd Saturdays** during the year, i.e. 5-day training programme in 05 spells of one-day each.
- The **same courses that have been conducted at RO level** shall be offered at the cluster level.
- Resource Persons and course material to be drawn from the prescribed pool to ensure consistency and quality of training.

This mechanism will provide a structured **last-mile opportunity** for completion of offline CPD while retaining the standardised content and quality of training.

The above arrangements may be incorporated in the respective **ZIET and Regional Training Calendars for 2027** and implemented accordingly.

Yours Sincerely,

(P B S Usha)
Joint Commissioner (Training)

Copy to:

1. PS to the Commissioner, KVS HQ, New Delhi
2. PS to the Additional Commissioner (Acad.), KVS HQ, New Delhi
3. PA to the Joint Commissioner (Acad./Pers.), KVS HQ, New Delhi
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