



तत् त्वं पूषन् अपावृणु
केन्द्रीय विद्यालय संगठन



केन्द्रीय विद्यालय संगठन, नई दिल्ली
Kendriya Vidyalaya Sangathan, New Delhi

VIDYALAYA PLAN

ANNEXURE - 1

VIDYALAYA PLAN (2024-25)

PART - A

1-VIDYALAYA PROFILE

1(A)-GENERAL INFORMATION

NAME OF THE VIDYALAYA	VIZIANAGARAM	REGION	Type of Building A1/A/B/C/D/E
		HYDERABAD	A1
SCHOOL CODE	2092	<u>AFFILIATION NO.*</u> (upload affiliation Letter issued by CBSE)	100050
YEAR OF ESTABLISHMENT	2007	SECTOR	CIVIL
GEOGRAPHICAL LOCATION (COORDINATES)	18 6' 56.79 N 83 25' 35.1228 E	UDISE No.	28122895199
AREA (Built up in meter square)	4400 SQ mtrs G.F. 2150 SQ F.F .2250 SQ	TOTAL AREA (Built up in meter square)	3.19 ½ ACRES
ADDRESS OF THE VIDYALAYA	PMSHRI Kendriya Vidyalaya Baba metta, Vizianagaram Andhra Pradesh -535002	CONSTITUENCY OF THE VIDYALAYA	
e-Mail of the Vidyalaya	kvvizianagaram@gmail.com	RURAL/URBAN	URBAN AREA
PM SHRI SCHOOL	YES	IF YES, SANCTION YEAR	
NAME OF THE PRINCIPAL	DILIP MODI	Landline (o)-08922229669 Landline (R)- Mobile- 80835 67143 E-mail-kvvizianagaram@gmail.com	
DATE OF JOINING IN	PRESENT KV- 6.10.2023	PRESENT POST- 6.10.2023	
NAME OF THE PERSON WHO CAN BE CONTACTED IN ABSENCE OF PRINCIPAL	D. MADHAVA RAO		
		Mobile No. 94945 21860	

NAME OF THE CHAIRMAN* (Upload list of VMC Members approved by KVS RO)	Dr.B.R.Ambedkar I.A.S.	Landline (o)- Landline (R)- Mobile- 08922-276720 E-mail- collector_vznm@ap.gov.in
ADDRESS OF THE CHAIRMAN OFFICE	Collectorate, Vizianagaram	

1(B)(i) SCHOOL DATA (as on 31ST March, 2024)

(I) STUDENTS ENROLMENT POSITION										
PRIORITY CATEGORYWISE	I	II	III	IV	V	VI	TOTAL			
BOYS	129	31	72	5	203	-	440			
GIRLS	162	46	110	11	203	-	532			
	TOTAL -									
SOCIAL CATEGORYWISE	SC		ST		OBC (CL)	OBC (NCL)	GEN	TOTAL		
BOYS	66		19		76	114	165	440		
GIRLS	71		12		94	134	221	532		
	TOTAL									
COMMUNITY	HINDU	MUSLIM	SIKH	CHRISTIAN	BUDDHIST	JAIN	ZOROASTRIAN	OTHER	TOTAL	
BOYS	428	8	0	4	0	0	0	0	428	
GIRLS	518	9	0	5	0	0	0	0	532	
	TOTAL									
DIVYANG/ STUDENTS WITH SPECIAL NEEDS (As per RPwD Act 2016, 21 identified disabilities)	ORTHOPEDICALLY CHALLENGED		VISUALLY CHALLENGED		HEARING IMPAIRED	AUTISTIC	OTHERS		TOTAL	
BOYS	0		0		6	0	0		6	
GIRLS	0		0		1	0	0		1	
	TOTAL									7

(II) TOTAL FRESH ADMISSIONS DURING SESSION: 2023-24										
PRIORITY CATEGORYWISE	I	II	III	IV	V	VI	TOTAL			
BOYS	24	6	13	-	29	-	72			
GIRLS	38	9	13	-	17		77			
	TOTAL : 149									
SOCIAL CATEGORYWISE	SC		ST		OBC (CL)	OBC (NCL)	GEN		TOTAL	
BOYS	15		06		4	31	16		72	
GIRLS	06		01		06	44	18		77	
	TOTAL									149
COMMUNITY	HINDU	MUSLIM	SIKH	CHRISTIAN	BUDDHIST	JAIN	ZOROASTRIAN	OTHER	TOTAL	
BOYS	440	8	0	4	0	0	0	0	428	
GIRLS	532	9	0	5	0	0	0	0	532	
	TOTAL									
DIVYANG/ STUDENTS WITH SPECIAL NEEDS (As per RPwD Act 2016, 21 identified disabilities)			ORTHOPEDICALLY CHALLENGED	VISUALLY CHALLENGED	HEARING IMPAIRED	AUTISTIC	OTHERS		TOTAL	
BOYS			0	0	6	0	0		6	
GIRLS			0	0	1	0	0		1	
	TOTAL									
ADMISSIONS UNDER "RTE"			SC	ST	OBC (NCL)	EWS / BPL	DA / CWSN		TOTAL	
BOYS			06	01	09	-	2			
GIRLS			-	-	09	-	3			
	TOTAL									30

1(B)(ii) STAFF POSITION

Cadre	Staff Sanctioned* (Upload staff sanction letter from KVS)	STAFF POSITION										DIFFERENTLY ABLED			
		In Position				Category wise									
		Male	Female	Third Gender	Total	SC	ST	OBC (CL)	OBC (NCL)	Minority	Gen/ Unreserved	OH	VH	HH	Others
Principal	1	1			1						1				
VP/Principal Gr.II	0	0													
PGT	7	4	2		6	1	1		2		2				
TGT	9	5	2		7		2		4		1				
TGT (WE)	1	1			1						1				
TGT (AE)	1		1		1						1				
TGT (P&HE)	1	1			1				1						
HM	1	1			1				1						
PRT	11	4	7		11				9		2	1			
PRT (MUSIC)	1		1		1				1						
ASO	0				0										
SSA	1	1			1						1				
JSA	1	1			1				1						
LIBRARIAN	1		1		1	1									
SUB STAFF	7	2			2	1					1				
Hostel Staff	0														
TOTAL															

1(B)(iii)- Appointing/ Engaging of Doctor, Nurses, Special Educator, Counsellors and Coaches (Sports, Performing arts etc.)

Sl. No	Post	Gender	Date of Appointment
1	Counsellor	NA	NA
2	Nurse	FEMALE	1.04.2024
3	Doctor	NA	NA
4	Sports Coach	MALE	1.04.2024
5	Special Educator	NA	NA
6	Vocational Instructor (for skill courses)	NA	NA
7	Any Other	NA	NA

1(C) - VISION, MISSION AND PLANNING OF THE VIDYALAYA

Sl. No	Activity/Programme	Planned achievement targets	Expected date of completion	Actual Date of Completion/ Actual achievements/ Status Report
1	Fixing vision and mission statements and a set of standard operating procedures.	Vision statement of the Vidyalaya: Excellence in education Mission Statement of the Vidyalaya: Holistic Development of the students	Mission: JANUARY 2025	
2	Fixing long term and short term plans commensurate with its vision and mission statement for institutional planning.	Long term Plan: Short term Plan:	Long Term plan: DECEMBER 24 Short Term plan:..	
3	Promotion of innovation by introducing creative methods and techniques that equip students and the institution with 21st century skills.		DECEMBER -24	
4	Any other project undertaken by the Vidyalaya	''	''	''

PART - B**1- INFRASTRUCTURE PLAN****(A) - Building Plan:* (Upload photographs -one each)**

	Available in No.	Proposed / Expansion (2024-25)	Budget plan (2024-25)
Principal Room	1	...	
Class Rooms	23		
Smart /e-Class Rooms	6	...	
Physics lab	1	...	
Chemistry lab	1	...	
Bio lab	1	...	
Jr. Science lab	1	...	
Geography Lab	1	...	
Computer Lab	2	...	
Maths Lab	1	...	
Digital Language Lab	1	...	
Social Science Lab	1	...	
Vocational Lab/Composite Lab	1	...	
Yoga Room	1	...	
Medical Room	1	...	
Art Room	1	...	
Resource Room	1	...	
ATL LAB	1	...	
Music Room	1	...	
Activity Room	1	...	
Staff Room	1	...	
Conference Hall / Auditorium	1	...	
Games & Sports Room	1	...	
Library	1	...	
Children's Park	0	...	
Playgrounds	1	...	
Garden	0	...	
Science/Maths Park	0	...	
Admin Office	0	...	
Canteen	0	...	
Hostel	0	...	
Bathrooms: (Total)	8	...	
I. Boys	4	...	
II. Girls	4	...	
Toilets: (Total)	8	...	

I. Boys	4	...	
II. Girls	4	...	
Facilities for the disposal of sanitary items:			
I. Incinerator	2	...	
II. Vending Machine	3	...	
Green school initiatives:			
I. Herbal Garden	1	...	
II. Kitchen Garden	0	...	
III. Medicinal Garden	0	...	
IV. Composting Pit/ Vermicompost pit	8	...	
V. Swachha Vidyalaya implementation		...	
VI. Rain water harvesting, Water treatment		...	
VII. Availability of solar plant, Use of LED lights	0		
Facilities for Promoting Inclusive Education (As per the modalities of RPwD Act 2016)			
i. Ramp			
ii. Special Toilet			
iii. Wheel Chair			
iv. Barrier free access			

(B) - Assets (Furniture)

Furniture Type	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
Dual Desk	227		NIL
Single Desk	0		
Teacher's Table	42	04	
Teacher's chair	52	05	
Almirah	07		
Computer Table	40 (Cemented)		
Computer Chair	50		
Lab Table	10		
Lab Stools	15		
Bed for Medical Room	01		
Podiums	02		

(C) - Assets (lab equipment (Value above Rs. 15,000/-))

Name of Lab	Availability of infrastructure as per benchmark of labs	Availability of equipment as per benchmark of labs	Proposed development of infrastructure/acquisition (2024-25)
Computer Lab	Available as per norms	AVAILABLE	N-Computing setup to be expanded

Physics Lab	Available as per norms	AVAILABLE	More devices needs to be purchased
Chemistry Lab	Available as per norms	AVAILABLE	
Biology Lab	Available as per norms	AVAILABLE	More apparatuses are to be purchased
Jr.Science Lab	Available as per norms	AVAILABLE	Science Clubs to be formed
Language lab	Available as per norms	AVAILABLE	Software to be procured
Maths lab	Available as per norms	AVAILABLE	
ATL	NA	NA	NA

(D) - Assets (IT Infrastructure) (Value above Rs. 15,000/-)

Articles	Available in No.	Proposed Procurement / Repair (2024-25)	Remark
Computers	60+30		
Interactive boards	08		
Apple I –pads –pro	07		
Projectors	15		
Visualizers	11		
Magic studio with interactive pads	04		
H.P. Laptops	01		
Lex mark	02	More printers to be purchased	
	05		

(E) - Assets (Library)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
1	Tables	05	2	
2	Chairs	40	0	
3	Almirah	10	2	
4	Bookshelves	9	3	
5	Interactive panel	0	0	
6	Desktop Computers	8	0	
7	Books in Hindi	3114	100	
8	Books in English	4052	100	

(F) - Assets (Music) (Upload photographs -max. two)

Sl. No.	Articles	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
1	Harmonium	1		
2	Synthesizer (Key Board)	2		
3	Tabla	2		
4	Dholak	1	yes	
5	Congo	1		Damaged
6	Flute	15		
7	Voilin	1		
8	Mouth organ	1		
9	Khanjira	1		
10	Dufflee	0		
11	Miracus	0		
12	Marching Triangle	0		
13	Marching drum	3		
14	Cymbal	1		
15	Jazz drum set	1		Damaged
16	Any other (bells)	4		

(G) - Assets (Workshop/Art & Craft/Sport) (Value above Rs. 15,000/-)

Department	Articles	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
Work Experience / Skill Courses				
Art & Culture	0	0	0	0
Sports	0	0	0	0
Gardening				
Scout and Guide				
Any other department	Inverter	02		
	AC Machines	08		
	Water cooler	02		Damaged
	Water purifier	02		
	Gestetner Printer Copier	01		

(H) - Assets (Office) (Value above Rs. 15,000/-)

Articles	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
AIR CONDITIONER	4	0	NIL

(I) - Medical Room Facilities *(Upload photographs -max. two)

Facilities	Available in No.	Proposed Acquisition/ Repair (2024-25)	Remark
First Aid Kit	1	NA	
Infrared Thermometer	2 (electrical) and 2 (manual)	NA	
Medical Bed	1	NA	
Wheel Chair	3	NA	
Almirah for Medicine	0	NA	
Stethoscope	1	NA	
Sphygmanometer	1(Malual) and 1(electrical)	NA	
Glucometer	1	NA	
Sanitizer dispenser	2	NA	
Pulse oximeter	1	NA	
Stretcher	0	NA	
Oxygen Cylinder	0	NA	
Medical Examination Table	0	NA	
Eye Testing Drum	0	NA	
Others		NA	

(J) - Suggestion Box/Student Gratitude Box* (Upload photographs max. two)

1. Whether the Suggestion Box is installed:
2. Whether the Suggestion Box is opened every week:
3. Whether the record is being maintained regarding suggestions:
4. The Action taken on Suggestions:
5. Whether the Gratitude Box is opened every week:

S.No	Suggestion	Action Taken
1	NIL	NIL

1.1- SAFETY & SECURITY

(A) - (i) Safety Plan* **(Upload photographs -one of each)**

Security features Installed	No. of articles/ Installed	Whether functioning or not	Location Where installed	Proposed new location for installation (2024- 25)	No. of articles required	*Date of refilling/ ** Backup period
Fire Extinguishers *	06	Functioning	Principal room, Computer lab, Electrical main board , in corridors			
Fire Alarm	Not fixed					
CCTV Camera **	Fixed	Functioning	All corridors , assembly area, entrance of the school			
Public Announcement System	At 8 points	Functioning	At 8 points in first floor in each corridor			

(ii) Emergency Supplies/ Facilities* **(Upload photographs -one of each)**

Facilities	Existing Position	Proposed for Expansion (2024-25)	Article required
Sufficient Drinking Water points (taps etc.)	Sufficient Drinking Water & Food	Water purifiers available at 3 points	
Water purifier & water coolers			
Emergency Lighting System	Emergency Lighting System	Luminous inverter available and is being connected to all key points of school	
First Aid Kits	First Aid Kits	Available at medical room and PHE room	
Emergency Evacuation Plan	Emergency Evacuation Plan	Available	
Emergency Communication System	Emergency Communication System	Available	
Water Tanks	Water Tanks	Available & cleaned every month	
Sanitation Supplies/ facilities for Disposal	Sanitation Supplies	Available	
Boundary wall/ Fencing	Boundary wall/ Fencing	Available	
Exit/Entrance Gate			
Display of Emergency Phone Numbers			
Display of Vidyalaya Map			

(iii) Security Personnel/Conservancy staff

No. of Persons	Male	Female	Remark
9	4	5	

(B) - School Staff Training/Mass Drill:* (Upload photographs -one of each)

Training Area	No of Staff & Students Trained	Proposed Plan for training (2024-25)
A. Evacuation Drills	All the students and staff	Mock drills already conducted
B. Basic First Aid/ First Responder Skills	All the students and staff	All scout & guide students , student counsel and teachers are trained
C. Safety Training	All the students and staff	Following road safety rules . training imparted.
D. Use of Fire Extinguisher	All the students and staff	Planning to conduct a session on Fire safety measures by Fire dept. Govt of AP.
E. How to turn off electricity, water and gas	All the students and staff	Sensitizing towards using the articles . Fire dept. Govt of AP, trained in April 2018.
F. Psychological First Aid	06 staff members and 25 students are trained .	Developing Positive attitude. Training imparted in AEP Classes
G. Other: _____		

(C) - MANDATORY CERTIFICATES* as per CBSE Affiliation norms (Upload photographs - each)

Sl. No.	Certificates	Date of Issue	Valid Till
	Fire safety certificate	NA	
	Building safety certificate	NA	
	Water and sanitation certificate	NA	

(D) - SCHOOL RESPONSE TEAMS

Sl.No	Particulars	Name of Team Leader (2024-25)	Members with Designation	Contact Details
1.	Child Rights Protection Cell / POCSO Committee (As per NCPCR)	Mrs. S. Indira , PGT(Bio) Seminar on child rights was organized on 15.04.2023	1. Mr.S.SUSHILA NAIDU , PGT(ENG) 2. Mr. PRAVEEN MALLA , HM	94404 89508 73966 30060
2.	Evacuation Team/ School Disaster Management Committee/ Search & Rescue Team (As per NDMA Act)	Mr. R.V.S.N. Raju , TGT(Maths)	1. Mrs. S. Indira,PGT(Bio) 2. Mr. K. Rama Krishna , PGT (Maths) 3. Mr. G. Rambabu, PGT(Chem) 4. Mr. PRAVEEN MALLA (HM)	8333931005 7005035717 9949576512 73966 30060

3.	First Aid & Medical Team	Mrs. V. HYMAVATHI , Nurse	1. Mr. Y.R.K. Jyothi Prasad, TGT(Maths) 2. Mr. PRAVEEN MALLA , HM 3. Ms. Pisini Swetha ,PRT 4. Ms. Harsha Deepika , PRT	93472 58653 73966 30060 99891 84946 93903 89184
4.	Team for monitoring Implementation of facilities for Inclusive and equitable education, facilities for SEDG's (As per RPwD Act)	Mr. R.V.S.N. Raju , TGT(Maths)	1. Mrs. S. Indira,PGT(Bio) 2. Mr. Praveen malla , HM 3. Mr. A. HANUMANTHA RAO ,PRT	8333931005 73966 30060 83309 30146
5.	Internal Complaint Committee (ICC) (As per directions of KVS HQ)	Mrs. S. Indira , PGT(Bio)	1.Mrs, S. Sushila Naidu (PGT, Eng) 2.Mr.Gaurav , TGT(WE) 3.Mrs. M. Padmaja , TGT(Lib) 4. Mrs. Praveen Malla , HM	94404 89508 87086 77762 89780 40921 73966 30060
6.	Grievance Redressal Committee	Mrs. S. Indira,PGT(Bio)	1. Mr. K. Rama Krishna , PGT(Maths) 2. Mr. R.V.S.N. Raju , TGT(Maths) 3. Mrs. Praveen Malla , HM	7005035717 8555951870 73966 30060

2- ACADEMIC

(2.1)- ACHIEVEMENTS AS ON 31st March, 2024

(A) - Curricular Achievements

CLASSES	EXAMINATION (CBSE) (FOR LAST RESULT DECLAIRED BY CBSE)								Name of position Holders
	Enrollment	Appeared	Passed	Pass %	PI	% of students getting 90% and above marks	% of students scoring marks between 75%-89%	% of students scoring marks between 60%-74%	
XII (Sc.)	39	39	39	100	65.96	1	13	24	I. G. VENKATA GAYATRI AMRUTHA II. G. LAKSHMI SAI PRASANTHI III.P. SAI MAHITHA LIKITHA
XII (Comm.)	NA	NA	NA	NA	NA	NA	NA	NA	NA
XII (Hum.)	NA	NA	NA	NA	NA	NA	NA	NA	NA

X	84	84	84	100	55.12	7	17	24	I M.P. GAYATRI VASANTHA II. CH. PRAVALLIKA III.K.V.K.N.S.R. SRIKAR
EXAMINATION (Home)									
XI (Sc.)	39	39	39	100	53.34	1	5	8	I. REJETI SATWIKA II. PRAVEEN BEHARA III. KESANAKURTHI HARSHAVARDHAN
XI (Comm.)	NA	NA	NA	NA	NA	NA	NA	NA	NA
XI (Hum.)	NA	NA	NA	NA	NA	NA	NA	NA	NA
IX	88	88	87	98.8	52.16	2	11	14	I. NIMISHA SING TOMAR II.SUHANI GAHANA III.KURIMINELLI PUSHPA HASINI

(2.2)- PLANNING FOR THE YEAR (2024-25)

(A) -Strategic goals and plan for expected improvement of quality & quantity of result for 2024-25

Class	Enrollment		Pass %		PI	
			Achieved (2023-24)	Target (2024-25)	Achieved (2023-24)	Target (2024-25)
	Previous Session (2023-24)	Current Session (2024-25)	Previous Session	Current Session	Previous Session	Current Session
XII (Sc.)	39	36	100	100	65.96	75
XII (Comm.)	NA	NA				
XII (Hum.)	NA	NA				
X	84	84	100	100	55.12	75
XI (Sc.)	39	31	100	100	53.34	65
XI (Comm.)	NA	NA				
XI (Hum.)	NA	NA				
IX	88	96	98.8	100	52.16	65

3- ADMINISTRATION & FINANCE

S No	Activity/Programme	Planned achievement targets	Expected date of completion	Actual Date of Completion/ Actual achievements/ Status Report
1	Maintenance of Records	01.12.2024		
1.1	Service Books with entries like service verification, leave entries, EWS, increments ,GPF nomination etc.	15.11.2024		
1.2	No of cases pending i) Probation Reports ii) Confirmation Cases iii) Senior/Selection Cases iv) Leave in conjunction with vacation & Breaks	0	0	0
1.3	Staff attendance Register with Leave entries	15.11.2024		
1.4	Staff Sanction Proposals for upgradation/ Additional Section Etc.(As per CCEA Approval 2 Section KVs)	15.11.2024		
1.5	Antecedent verification & Police verification of all employees posted in the vidyalaya	01.12.2024		
1.6	Verification of Caste Certificates	15.11.2024		
2	Selection of staff for contractual appointments			
3	Vidyalaya Management Committee/ Vidyalaya Executive Committee Meetings	VMC MEETING	10.09.2024	10.09.2024
4	CBSE Affiliation	UPTO 2028		
5.1	Class Attendance Register and data of Fee collection			
5.2	Students Admission & TC issue register	NEW ENTRIES	5.09.2024	8.09.2024
5.3	Status of Grants/Scholarships for eligible students (SC/ST/OBC(NCL)/OBC/) etc.	YET TO BE RECEIVED		
6	Construction Works:			
	i) Maintenance & Repairs	IN PROGRESS		
	ii) Development work	IN PROGRESS		
	iii) Colouring/White washing of school building and staff quarters, etc.	Internal and External white wash	15.05.2024	10.06.2024
	iv) Proposal for additional class room	-	-	-
7	Transfer of land/execution of lease deed etc. if required	NA	NA	NA
8	Annual stock verification/ condemnation & Disposal of condemnation Article			
	i) Disposal of e-waste through District e-waste proposal and auction			

	of Condemned articles			
9	Preparation of Vidyalaya Asset Register/ Maintenance of Stock Register	01.12.2024		
10	Financial Management			
	i) Budget proposals	Submitted in time.	Sep - 2024	Sep - 2024
	ii) Revised Estimates			
	iii) Rectification if any			
11	Rajbhasha Implementation * (Upload Rajbhasha reopors in single file)			
	Activity	Target Date	Actual Date of Completion	Remarks
	Timahi Meetings	First week of every Quarter	As per schedule	
	Installation of Bilingual Sign Boards	Already accomplished	Already accomplished	40 Available
	Installation of Achievement Boards (Bilingual)			
	Installation of Incumbency Boards (Bilingual)			
	Availability of bilingual rubber stamps	Already available	--	15 available
	Report sent to RO for all Meetings			
	Reports Sent to TOLIC/ Official Language Site			

12. Correspondence in Hindi

Target for the year 2023__ in %	Achievement in 2024 in %
90%	77%

13. Audit of school accounts

Activity/Programme	Total Paras Pending at the beginning of the year	Expected Date of Settlement	Actual No. of Paras Settled	Remarks
Audit Paras (A) Internal Audit Para	3	Waiting for reply	0	Nil
(B) A G Audit Para	2	Waiting for reply	0	Nil

14. Disposal of Court cases/RTI queries

No. of Cases/queries	Subject of litigation/query	Current Status	Remarks
NIL	NA	NA	NA