

Learning Lens

5 days Offline workshop for Librarians of Ernakulam Region



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Contents

- Director's Message
- Workshop Highlights
- Day-wise Snapshots
- Glimpses through the days
- Group activities and important takeaways
- Participants' Voices
- Closing Notes , Lasting Bonds
- A note of thanks

Director's Message

Ms.Menaxi Jain, Deputy Commissioner & Director KVS ZIET Mysuru

Dear Participants,

It gives me immense pleasure to welcome you all to this 5-day offline workshop organized for the librarians of Kendriya Vidyalaya Sangathan on the theme "Digitalization of Libraries & Practical Aspects of e-Granthalaya 4.0: Libraries as Knowledge Hubs."

In today's fast-evolving digital landscape, libraries are no longer confined to being mere storehouses of books. They have transformed into dynamic knowledge hubs that support learning, innovation, and information access for all. The implementation of e-Granthalaya 4.0 by NIC is a step in this direction, aimed at streamlining library operations, enhancing access to resources, and providing a unified digital library ecosystem across our Vidyalayas.

This workshop is designed to equip our librarians with the knowledge, skills, and practical understanding necessary to make this digital transition seamless and effective. From cataloging and circulation to digital resource management and user engagement, the sessions will cover all key aspects of e-Granthalaya 4.0, with hands-on activities and expert guidance.

I urge all participants to actively engage in the sessions, exchange ideas, and envision ways to make our libraries more accessible, resource-rich, and learner-centric. Let us embrace digital tools to transform our libraries into vibrant centres of knowledge dissemination, supporting the holistic development of every student and educator.

Wishing you a fruitful and enriching learning experience.

Workshop Highlights

- Inaugural Function
 - Objective of the Workshop
 - Creating Karmayogi Moments
 - Changing Role of School Library and Librarian
 - Digital Library Concepts, Tools, and Applications- (Hands-on session)
 - Effective Management of Library Periods (Reverse Mentoring)
- Day 1**

- Digital Reading Resources
 - Social Media for School Libraries
 - Creating a Dynamic Library Blog
 - Library Blogging: Tips and Solutions
- Day 4**

- Effective Implementation of Guidelines for Management of Libraries
 - Quizzing to Develop General Knowledge in School Library
 - Artificial Intelligence for School Library
 - My Karmayogi Moments as a Librarian-Reflections
- Day 2**

- Strategies to Improve Reading Habit
 - Librarian's Diary and Active Plan
 - Exhibition of Graphical Materials under the Individual Project
 - Online Post-Test
 - Release of E-Manual
 - Valedictory Function
- Day 5**

- Effective Utilisation of PM SHRI Fund for Libraries
 - E-Granthalaya 4.0 Practical Concerns and Solutions
 - Canva for School Libraries
 - Individual Project: Creating Graphical Materials for School Library
- Day 3**

[Workshop PPT Archives](#)

Resource Team

Associate Course Director



Mr Jyothimohan N V
Principal, PM Shri KV
Rubber Board, Kottayam

Course Co-ordinator



Mr Bushair P K
Librarian
ZIET Mysore

Resource Person



Mr Mujib Rahiman K U
Librarian
PM Shri KV Kanjikode

Resource Person



Mrs Sreena P
Librarian
PM Shri KV SAP
Trivandrum

Contributors



Mrs Jyothi P V, Librarian
PM Shri KV Kalpetta



Mrs Sarita M R, Librarian
KV Kaduthuruthi

Workshop Highlights Day 1

Report on the First Day of Workshop

The five-day workshop organized by KVS ZIET, Mysuru for Librarians of the Ernakulam Region began on 15th September 2025.

The day opened with a prayer and welcome by Shri Bushair P K, followed by an inaugural address by Smt. Meenaxi Jain, who highlighted the workshop's relevance and recalled her own formative library experiences. Shri Mujib Rahiman K. U. outlined the objectives, assuring participants of the workshop's professional value.

Sessions included:

Shri Jyothimohan N. V. on "Librarian as Rashtriya Karmayogi", stressing the blend of positional and inner power.

Shri Mujib Rahiman on the evolving role of Librarians under NEP 2020, focusing on information literacy, creative spaces, and student well-being.

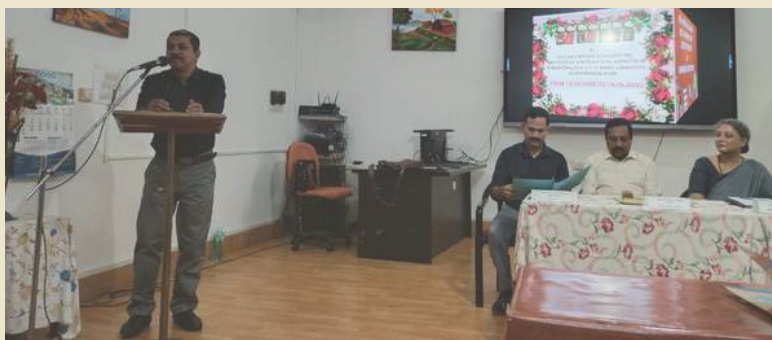
Smt. Sreena P. on Effective Implementation of Guidelines for Management of Libraries.

Smt. Sarita M. R. in a reverse mentoring session, presenting innovative activities for library periods to promote reading.

The inaugural day ended with rich discussions and insights, setting a strong base for the workshop.



Inauguration



Objective of the Workshop



Creating Karmayogi Moments



Changing Role of School Library and Librarian

Workshop Highlights Day 2



How to create a digital Library



Creating a Quiz Website



Creating Karmayogi Moments



From Commute to Community....

Report of the Second Day of the Workshop

The second day of the workshop began with an inspiring morning assembly by the first group, setting a positive tone for learning.

The first session, led by Mr. Mujib Rahiman, was a hands-on workshop on “How to Create a Digital Library”. Participants learned to design a Digital Library using Google Sites, acquire a domain, and use Google Search Console for indexing. He also suggested simple interactive activities to engage students.

In the second session, Mr. Jiji M. John introduced “Creating a Quiz Website using InfinityFree.com”. He emphasised the importance of quizzes in learning and guided participants through domain creation, database connection, and quiz design, also demonstrating the use of ChatGPT prompts.

The session on “Karmayogi Moments” featured Mrs. Jyothi P. V. and other participants sharing inspiring real-life experiences.

The day ended with a motivating note by Mr. Jyothimohan N V, urging Librarians to work with confidence and creativity.

**“ In the age of information, librarians are navigators,not gatekeepers”
Anne M Warner**

Workshop Highlights Day 3



Utilization of PM Shri fund in Libraries



EG4 Practical concern and solutions



Canva for school libraries



Report of the third Day Workshop

The third day of the workshop began with an inspiring morning assembly by the second group, setting a vibrant tone for learning.

Course Director Ms. Meenaxi Jain interacted with participants, revisiting the key takeaways of the first two days and motivating them for the sessions ahead.

The first session was by Mr. Jyothimohan N V, Associate Course Director, on Effective Utilisation of the PM SHRI Fund in Libraries. This session gave an insight to the participants on PM SHRI scheme. Mrs. Treesa P, PM Shri KV Rubber Board, proposed vote of thanks.

The next session, E-Granthalaya 4.0: Practical Concerns and Solutions, led by Mrs. Jyothi P V, KV Kalpetta, encouraged interactive learning and problem problems of EG4.0. Mr. Augustine K I, KV Chenneerkara, expressed gratitude.

In the afternoon, Mrs. Sreena P conducted a session on Canva for School Libraries, followed by individual Canva projects.

The day concluded with a message by Mr. Jyothimohan N V that librarians can turn library periods into a "Jadui Pitara" through creativity and technology.

Workshop Highlights Day 4



Digital reading resources



Social media for school libraries



Creating dynamic library blog



Group activities

Report on the Fourth Day of Workshop

The day began with assembly, followed by an interactive session with Ms. Menaxi Jain, Course Director, who revisited key takeaways from the previous day. She emphasised that class libraries should remain open, accessible, and activity-based, while also highlighting the need for training primary teachers to effectively utilize them.

Mr. Mujib Rahiman led a session on Digital Reading Resources, introducing platforms, integration methods, and creative ways to engage readers. He also shared inspiring experiences of Karmayogis.

The next session on Social Media for School Libraries by Mrs. Lija K. John, Mrs. Archana Yadav, and Dr. Beegum Sarjoon N R guided participants through creating Facebook, Instagram, and WhatsApp accounts, with a focus on cyber safety.

Post-lunch, Mr. Mujib Rahiman and Dr. Manya R Gopal explained Creating a Dynamic Library Blog, covering features, uploads, and accessibility.

The day ended with brainstorming and group-created graphic charts illustrating digital library implementation strategies.

Workshop Highlights Day 5

Report on the Fifth Day of Workshop

The fifth and final day of the five-day workshop opened with a lively morning assembly conducted by the fourth group, followed by the presentation of the previous day's report. This refreshing start set the tone for the day's sessions and created a sense of closure and anticipation.

Smt. Menaxi Jain, Course Director, addressed the gathering with a motivating speech that inspired participants to embrace their professional journey with renewed energy and purpose. She emphasized the importance of applying the insights gained from the workshop in transforming school libraries into vibrant learning hubs.

The first technical session was devoted to the Librarian's Diary and Activity Plan. Active discussions and sharing of ideas highlighted how the diary can become an effective tool for planning, documenting, and reflecting on library activities, thereby improving efficiency and creativity.

This was followed by an exhibition of individual projects, where participants showcased their creativity and innovation through graphical and digital materials. The day concluded with an online post-test, the release of the E-Manual, and a grand valedictory function, marking a fitting end to the enriching five-day journey..

Session By Mujib Rahiman K U

Librarian's Diary and Activity Plan

Project Exhibition

E - manual release

“Librarians are the heart of information; they are the people who make the connections that lead to knowledge”.
Michael Gorman

Day Wise Snapshots



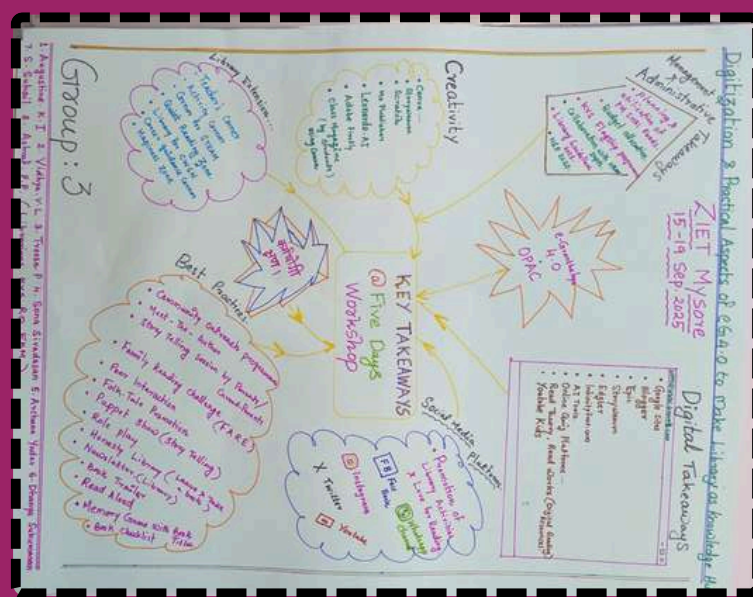
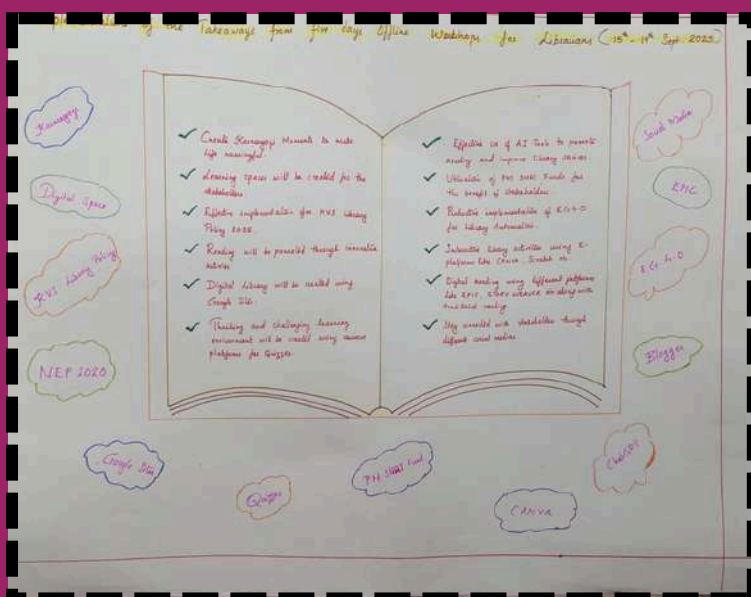
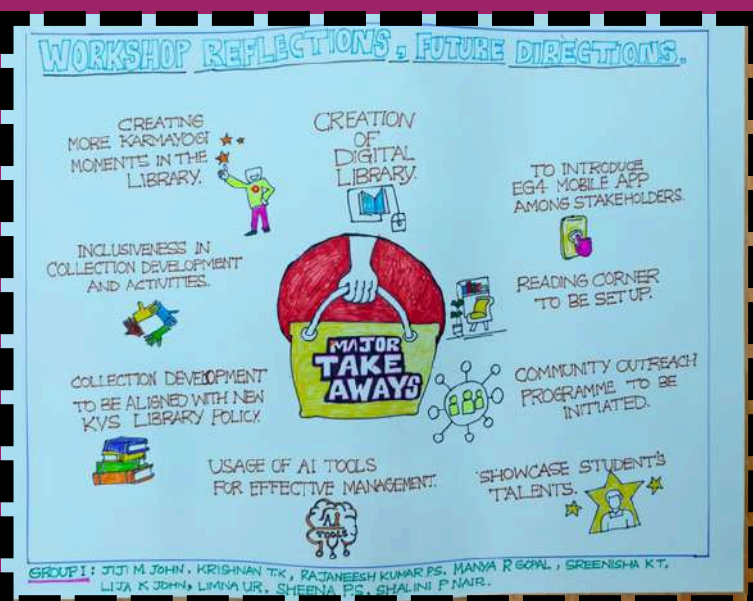
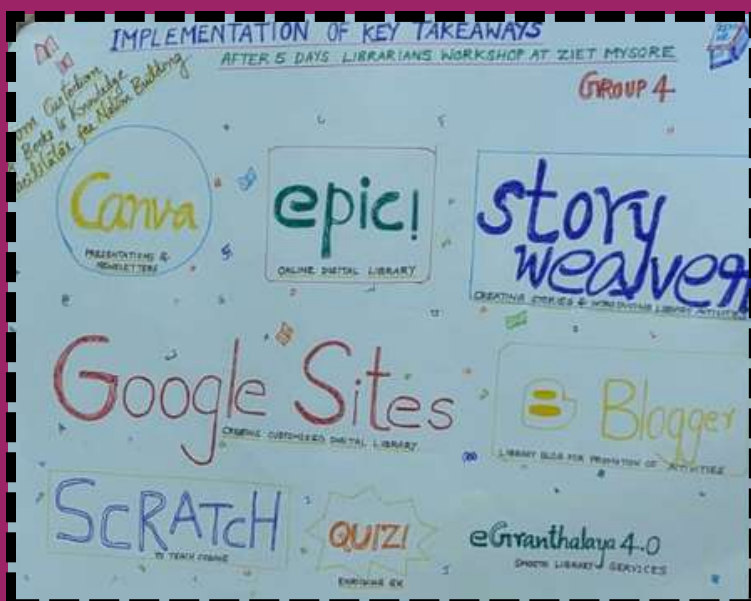
“Libraries are the free universities of the people” Andrew Carnegie

Learning Lens

Glimpses through the days...



Group Activities & Important Take aways



Participants Voices



Learning Lens

Participants

S. No.	NAME	KV NAME
1	MANYA R GOPAL	PM SHRI KV PANGODE
2	Sheena P S	PM SHRI KV KOLLAM
3	Jiji M John	PM SHRI KV ADOOR(SHIFT I)
4	LIJA K JOHN	PM SHRI KV IDUKKI
5	Salini P Nair	PM SHRI KV No.1 NAVAL BASE KOCHI
6	Limna U R	PM SHRI KV THRISSUR
7	Sreenisha K T	PM SHRI KV NO.I CALICUT
8	KRISHNAN T K	PM SHRI KV KELTRON NAGAR
9	Rajaneesh Kumar PS	PM SHRI KV NILESHWAR
10	Prakasan Mavila	KV THALASSERY
11	SUNI S NAIR	PM SHRI KV AFS AKKULAM
12	Geetha S	PM SHRI KV KONNI
13	MOLLY T M	PM SHRI KV INS DRONACHARYA
14	GILSHA K	PM SHRI KV ERNAKULAM
15	ANITHA P G	PM SHRI KV OTTAPALAM
16	Jyothi P V	PM SHRI KV KALPETTA
17	LIMU P D	PM SHRI KV PAYYANUR
18	VIJAYALAKSHMI P V	PM SHRI KV KANHANGAD
20	Vidhya V L	PM SHRI KV PATTOM (SHIFT II)
21	Augustine K I	PM SHRI KV CHENNEERKARA
22	Treesa P	PM SHRI KV RB KOTTAYAM
23	Shamsu Suhail	PM SHRI KV PORT TRUST
24	ARCHNA YADAV	PM SHRI KV NAD ALUVA
25	MOHAMMED ASHRAF PONAKKAN	PM SHRI KV MALAPPURAM
26	Sona Sivadasan	KV NTPC KAYAMKULAM
27	DHANYA SUKUMARAN	KV CRPF PERINGOME
28	Aparna Harshan	PM SHRI KV NO.2 KASARAGOD
29	SREENA P	PM SHRI KV SAP PEROORKADA
30	BEEGUM SARJOON N R	PM SHRI KV CRPF PALLIPURAM
31	Minija S	PM SHRI KV ADOOR(SHIFT II)
32	SARITA M R	KV KADUTHURUTHY
33	Sudheendra Rani RS	PM SHRI KV No.2 NAVAL BASE KOCHI
34	Dr. Sajna K P	PM SHRI KV KPA RAMAVARMAPURAM
35	SHABNA B	PM SHRI KV NO.2CALICUT
36	Smt. K G Vijayalakshmy	PM SHRI KV KANNUR
37	Mr. SHIBU M	PM SHRI KV INS ZAMORIN,EZHIMALA
38	POOJA NAIR	KV NO.1 CPCRI KASARAGOD

Closing Notes, Lasting Bonds...



A Note of Thanks

A sincere gratitude to Course Director **Ms. Menaxi Jain** for her visionary guidance, Associate Course Director **Mr. Jyothimohan N V** for his continuous support, and to resource persons **Mr. Mujib Rahiman** and **Mrs. Sreena P** for their enlightening sessions. Deep appreciation is also extended to all contributors and participants whose active involvement and creativity enriched the workshop, making it a truly memorable and impactful experience.

Librarians KVS Ernakulam Region