

# FORMAT FOR REGISTRATION OF FIRM

## 1. Basic Details of the Firm

Name of the Firm: \_\_\_\_\_

Complete Address (Head Office): \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Email ID: \_\_\_\_\_

Website (if any): \_\_\_\_\_

### Attach:

Copy of Registration Certificate

Partnership Deed / MOA & AOA (if applicable)

GST Registration Certificate

PAN Card Copy

## 2. Legal Status of Firm

Proprietorship

Partnership

Private Limited Company

Public Limited Company

MSME

Others (Specify) \_\_\_\_\_

## 3. Nature of Business / Items Dealt With

.....  
.....

(Attach separate sheet if required)

## 4. Declaration

I/We certify that:

The firm has not been blacklisted/debarred by any Government Department/PSU.

All information furnished above is true and correct.

The firm agrees to abide by the terms and conditions of procurement as per GFR 2017.

Signature of Authorized Signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Seal of Firm

