

PM SHRI KENDRIYA VIDYALAYA KONDAGAON



INSTITUTIONAL PLAN 2026-27

VIDYALAYA PROFILE

NAME OF THE VIDYALAYA	PM SHRI KENDRIYA VIDYALAYA KONDAGAON	REGION	Type of BuildingA1/A/B/C/D/E
		RAIPUR	A (PERMANENT)
SCHOOL CODE	2423	AFFILIATION NO.*	3320496
YEAR OF ESTABLISHMENT	2020	SECTOR	CIVIL
GEOGRAPHICAL LOCATION (COORDINATES)	Latitude: - 19.5959° N, Longitude: - 81.6638° E	UDISE No.	22171613620
AREA (Built up in meter square)	2533.82 Sq. M.	TOTAL AREA (Built up in meter square)	43260.895 Sq. M
ADDRESS OF THE VIDYALAYA	BANDHAPARA, KANERA ROAD KONDAGAON	CONSTITUENCY OF THE VIDYALAYA	BASTER
e-Mail of the Vidyalaya	ppl.kondagaon@kvs.gov.in	RURAL/URBAN	URBAN
PM SHRI SCHOOL	yes	IF YES, SANCTION YEAR	2025
NAME OF THE PRINCIPAL	Mr. NANDKISHOR VASNIK	Landline (o)- 07786296025 Landline (R)- Mobile- 7077648652 E-mail- vasnik.nd@gmail.com	
DATE OF JOINING IN	PRESENT KV- KV KONDAGAON	PRESENT POST- 16.11.2023	
NAME OF THE PERSON WHO CAN BE CONTACTED IN ABSENCE OF PRINCIPAL	Ms. KANCHAN TIWARI, PGT(HINDI)		
	kanchan39199@gmail.com	Mobile No. 8871803250	
NAME OF THE CHAIRMAN*	Mrs. NUPUR RASHI PANNA, IAS Collector, Kondagaon	Landline (o)- 07786299401 Landline (R)- Mobile- 9340662668 E-mail- collector-knd.cg@gov.in	
ADDRESS OF THE CHAIRMAN OFFICE	Office of Collector and District Magistrate, Kondagaon, CG - 494226		

SCHOOL ENROLLMENT DATA (as on 1TH JULY, 2026)

(I) STUDENTS ENROLMENT POSITION								
PRIORITY CATEGORYWISE	I	II	III	IV	V	VI	TOTAL	
BOYS	40	9	205	2	45	0	301	
GIRLS	49	9	244	4	37	0	343	
	TOTAL						644	
SOCIAL CATEGORYWISE	SC		ST		OBC (CL)	OBC (NCL)	GEN	TOTAL
BOYS	49		132		7	86	27	301
GIRLS	37		148		10	110	38	343
	TOTAL						644	

VISION OF PM SHRI KENDRIYA VIDYALAYA KONDAGAON

- To emerge as a premier center of academic excellence and a "Rising School" in the Bastar region, where holistic, equitable, and high-quality education empowers learners to become productive, empathetic, and digitally competent citizens of the 21st century.

OBJECTIVES OF PM SHRI KENDRIYA VIDYALAYA KONDAGAON

- Competency-Based Learning:** Attain 100% integration of competency-based and experiential learning across all classes, ensuring distinct learning outcomes are tracked systematically via Teacher Diaries and academic audits.
- Digital Integration:** Maximize the utilization of interactive smart panels and digital e-learning content in daily classroom transactions to bridge the regional digital divide.
- Foundational Literacy & Numeracy (FLN):** Secure 100% target achievement under the NIPUN Bharat Mission for primary classes, utilizing innovative concepts like designated "Bagless Days" to reduce academic stress and build core skills.
- Robust Academic Monitoring:** Prevent unethical academic shortcuts (such as direct online duplication of examination materials) by enforcing strict internal assessments, customized question design, and rigorous peer-reviews among the teaching faculty.
- Vocational Education Activation:** Expeditiously complete the infrastructure setup and operationalize the newly sanctioned Vocational Laboratory, providing hands-on skill training aligned with local and national industry needs.
- Procurement and Asset Upkeep:** Streamline institutional purchases (including dual desks, advanced computer systems, and lab gear) through efficient management of the Government e-Marketplace (GeM) and robust local verification committees.

PM SHRI KENDRIYA VIDYALAYA KONDAGAON STAFF LIST

Sn.	Emp Code	Name	Designation	Status
1	59330	NANDKISHOR VASNIK	PRINCIPAL GR-II	REGULAR
2	62372	KANCHAN TIWARI	PGT(HINDI)	REGULAR
3	102266	SACHCHIDA NAND TIWARI	TGT(SKT)	REGULAR
4	109935	VINAYAK KOHLI	TGT(SST)	REGULAR
5	102263	ANNU	PRT	REGULAR
6	102265	ANURAG DESHWAL	PRT	REGULAR
7	107587	SHRISHTI YADAV	PRT	REGULAR
8	46903	MANOJ KUMAR DHRUVE	PRT(MUSIC)	REGULAR
9	70138	RAJESHWER PAIKRA	TGT(ART)	REGULAR
10	102264	SAKSHI CHANDRAKAR	TGT(PH&E)	REGULAR
11	107588	AKSHAY ARYA	LIBRARIAN	REGULAR
12	100547	MOHIT SAHU	JSA	REGULAR
13	CS.132492	BHUPENDRA SINGH BARLE	PGT(PHY)	CONTRACTUAL
14	CS.130469	TOPESHWAR KUMAR	PGT(MATHS)	CONTRACTUAL
15	CS.133296	RUCHI MESHAM	PGT(CHEM)	CONTRACTUAL
16	CS.133336	NANDINI NISHAD	PGT(ENG)	CONTRACTUAL
17	CS.129287	PRAKASH KUMAR CHANDRA	PGT(BIO)	CONTRACTUAL
18	CS.123688	JYOTI PATEL	TGT(MATHS)	CONTRACTUAL
19	CS.100680	ORI LAL KANWRE	COMP. INT	CONTRACTUAL
20	CS.117142	DIKSHA YADAV	PRT	CONTRACTUAL
21	CS.113588	SWETA VERMA	PRT	CONTRACTUAL
22	CS.107300	RAKESH MANIKPURI	PRT	CONTRACTUAL
23	CS.106550	LAXMI JAIN	PRT	CONTRACTUAL
24	CS.132561	DEVANTIKA	PRT	CONTRACTUAL
25	CS.132701	NIKITA CHOUHAN	PRT	CONTRACTUAL
26	CS.100803	NILDHWAJ VERMA	PRT	CONTRACTUAL
27	CS.133826	NAMANYA SHARMA	PRT	CONTRACTUAL
28	CS.123683	JHARNA	YOGA INT.	CONTRACTUAL
29	CS.130386	OMESHWARI	NURSE	CONTRACTUAL

PM SHRI KENDRIYA VIDYALAYA KONDAGAON VACANCY POSITION

S.N	Post Name	Subject Name	Sanctioned Post	Actual IN-Position	Clear Vacancy
1	PRINCIPAL	NOT APPLICABLE	1	0	1
2	PRINCIPAL GRADE II	NOT APPLICABLE	0	1	0
3	POST GRADUATE TEACHER	BIOLOGY	1	0	1
4	POST GRADUATE TEACHER	CHEMISTRY	1	0	1
5	POST GRADUATE TEACHER	COMPUTER SCIENCE	1	0	1
6	POST GRADUATE TEACHER	ENGLISH	1	0	1
7	POST GRADUATE TEACHER	HINDI	1	1	0
8	POST GRADUATE TEACHER	MATHEMATICS	1	0	1
9	POST GRADUATE TEACHER	PHYSICS	1	0	1
10	TRAINED GRADUATE TEACHER	ART EDUCATION	1	1	0
11	TRAINED GRADUATE TEACHER	MATHEMATICS	1	0	1
12	TRAINED GRADUATE TEACHER	PHYSICAL AND HEALTH EDUCATION	1	1	0
13	TRAINED GRADUATE TEACHER	SANSKRIT	1	1	0
14	TRAINED GRADUATE TEACHER	SOCIAL SCIENCE	1	1	0
15	TRAINED GRADUATE TEACHER	WORK EDUCATION	1	0	1
16	LIBRARIAN	LIBRARY	1	1	0
17	HEAD MASTER OR MISTRESS	NOT APPLICABLE	1	0	1
18	PRIMARY TEACHER	MUSIC	1	1	0
19	PRIMARY TEACHER	NOT APPLICABLE	11	3	8
20	PRIMARY TEACHER	SPECIAL EDUCATOR	1	0	1
21	JUNIOR SECRETARIAT ASSISTANT	NOT APPLICABLE	1	1	0
22	SENIOR SECRETARIAT ASSISTANT	NOT APPLICABLE	1	0	1
23	SUB-STAFF	NOT APPLICABLE	6	0	6
		TOTAL	37	12	26

PM SHRI KENDRIYA VIDYALAYA KONDAGAON COMMITTEE LIST 2026-27

S.NO.	DEPARTMENT /COMMITTEE	NAME OF TEACHER	DESIGNATION	ROLE AND RESPONSIBILITIES
1	ADMISSION COMMITTEE	Mr. MANOJ KUMAR DHURVE (I/C)	PRT-MUSIC	* To handle admission work by following the KVS admission guidelines without any flaw . * Registration of students and collection of fee. * Maintain SR register.
		Mr. AKSHAY ARYA	TGT-LIB	
		Miss SHRISHTI YADAV	PRT	
		Mrs. ANNU	PRT	
		Mr. ANURAG DESHWAL	PRT	
2	EXAMINATION INTERNAL	Mr. SACHCHIDA NAND TIWARI (I/C SEC)	TGT-SAN	* To plan the schedule of UT/PT, MT, HYand SEE as per the calendar of activities. * To ensure the evaluation of Internal Assessment and grading of co-scholastic subjects as per the instructions of CBSE/KVS. * To give suitable instructions to class teachers/subject teachers for maintaining examination relevant records. * Monitoring of report card. * To prepare schedule for PTM * To prepare classwise/sectionwise list of slow bloomers who need special attention.
		Miss SAKSHI CHANDRAKAR	TGT-PH&E	
		Mr. ANURAG DESHWAL (I/C PRI)	PRT	
		Mrs. ANNU	PRT	
		Miss SHRISHTI YADAV	PRT	
3	EXAMINATION EXTERNAL, OLYMPIADS (PHYSICS, CHEMISTRY, SCIENCE. MATH, JUNIOR SCIENCE, GREEN, CYBER ETC)	Mr. VINAYAK KOHLI (I/C)	TGT SST	* To prepare and arrange all the exams conducted by any external agencies like CBSE, NIOS, IGNOU etc. * To handle all kind of correspondence/communication with external agencies like CBSE, NIOS, IGNOU etc. * To conduct junior science/science/green/math's/phy/chem Olympiads and related competitions of sec and primary section from time to time.
		Miss SHRISHTI YADAV	PRT	
		Mr. ORI LAL KANWRE	CI	
4	CBSE DEPT	Mr. VINAYAK KOHLI (I/C)	TGT SST	* CBSE Affiliation for class 11 * Class IX students registration * Class X LOC & upload internal marks CBSE portal * CBSE examination conduct
		Mr. SACHCHIDA NAND TIWARI	TGT-SAN	
		Mr. ORI LAL KANWRE	CI	
5	MAINTANANCE & REPAIR COMMITTEE	Mr. AKSHAY ARYA	TGT-LIB	* To carry out maintenance & repair work of buildings including toilets, surroundings and play field. * Look after repair / maintenance of electrical fittings/fans etc on regular basis to ensure 100% safety of students and staff and smooth working. * To ensure uninterrupted water supply in all the toilets and other places. * To ensure periodical cleanliness of aqua guards with the
		Miss SAKSHI CHANDRAKAR	TGT-PH&E	
		Mr. MANOJ KUMAR DHURVE	PRT-MUSIC	

		Mr. SACHCHIDA NAND TIWARI	TGT-SAN	display of date of cleaning on a separate Register. * To obtain safe water certificate. * To ensure cleanliness of water tank quarterly and display date of cleanliness on water tank and on a separate register.
6	FIRST AID/MEDICAL	Miss SHRISHTI YADAV(I/C)	PRT	* To Get the medical checkup of students as per the instructions of KVS * To Maintain first aid in the Vidyalaya for any emergency. * Oversee duties of nurse
		Miss SAKSHI CHANDRAKAR	TGT-PH&E	
		MS. NIKITA CHAUHAN	PRT	
		MS. OMESHWARI	STAFF NURSE	
7	SCOUT & GUIDE	Mr. MANOJ KUMAR DHURVE(I/C)	PRT-MUSIC	* To enroll Scouts & Guides, Cubs & Bulbuls and to organize testing camps, troop meetings as per the Annual Schedule of activities prepared at unit level in light of APRO. * Conduct BS&G activities as per annual Calendar 2025-26.
		Mr. AKSHAY ARYA	TGT-LIB	
		Mrs. ANNU	PRT	
		Mr. ANURAG DESHWAL	PRT	
8	NIPUN/FLN/CMP DEPARTMENT	Mr. ANURAG DESHWAL (I/C)	PRT	* The committee is responsible for proper maintenance, beautification and development of resources within the room for the purpose of effective functioning of Primary Wing. *Planning of CMP room usage by PRTs'. * Exploring resources planning and developing room to ensure strengthen of primary education. * Acquiring material, teaching aids, CD's books, play material etc., * To display in the CMP so as to make it a better resource room. * Planner has to be submitted by the Committee. * Monthly Report Submitting a report on activities taken up.
		Mrs. ANNU	PRT	
		Miss SHRISHTI YADAV	PRT	
		Mr. RAKESH KUMAR MANIKPURI	PRT	
9	TIME-TABLE COMMITTEE	Mr. ADITYA SIDDHARTH (I/C SEC)	TGT-HINDI	* To prepare & execute time table as per KVS norms. * To make necessary adjustments in the time table due to administrative exigencies. * To device workable & suitable assignment/remedial time-table. * Preparation for counterfactual's interview for part time appointment. * Preparation and verification of Contractual teacher's salary. * To make arrangement for classes suitably as per requirement. * To prepare CW/HW Checking Schedule, Inspection schedule etc. * To supervise unattended classes and inform to Principal.
		Mr. SACHCHIDA NAND TIWARI	TGT-SAN	
		Mr. ANURAG DESHWAL (I/C PRIMARY)	PRT	
		Mrs. ANNU	PRT	

				* Daily verification of Monitor's Diary for any lapses in classroom teaching-learning.
10	GIFTED/DONATED	Mr. ANURAG DESHWAL	PRT	* Maintain the record of donated or Gifted article to school
11	FURNITURE DEPARTMENT	Mr. VINAYAK KOHLI (I/C)	TGT- SST	* To ensure all furniture bear serial numbers and the year of purchase. * To ensure the adequacy and suitability of furniture in all the class rooms, including repair of furniture as per the rules. * To prepare and display inventory of class wise and department wise furniture * To arrange for the repair of furniture as and when required
		Mr. AKSHAY ARYA	LIB	
		Mr. ANURAG DESHWAL	PRT	
12	INCOME TAX	Mr. MOHIT SAHU (I/C)	JSA	* The committee will coordinate with office and CA who is looking after the Vidyalaya income tax work and ensure submission of all the documents. * The committee has to review the income tax collection and challan submissions every month and record the SBI challans with challan numbers and dates.
		Mr. MANOJ KUMAR DHURVE	PRT-MUSIC	
13	CCA	MS. KANCHAN TIWARI	PGT(HINDI)	* To organize Inter house competitions effectively and to celebrate all the days of National importance/ occasions with the assistance of House Masters and other experts in a planned manner. * To activate the conduct of Morning Assembly. * To monitor day to day Morning Assembly programme effectively and ensure befitting presentation on all fronts on time. * Prepare C.C.A. Calendar as per the RFD/CCE Calendar.
		Mr. SACHCHIDA NAND TIWARI(I/C SEC)	TGT-SAN	
		MS. NANDINI	PGT-ENG	
		Ms. PRAKASH KUMAR CHANDRA	PGT-BIO	
		Mr. MANOJ KUMAR DHURVE(PRI)	PRT-MUSIC	
		Mrs. ANNU	PRT	
14	CLEANILESS COMMITTEE, BEAUTIFICATION & GARDENING	Miss SAKSHI CHANDRAKAR (I/C)	TGT-PH&E	* To monitor the services of conservancy and cleanliness in consultation with the agencies concerned. * Checking cleanliness in toilet and other places, daily pursuing sweeper to work promptly. * To Supervise the duties of conservancy staff of respective blocks and submit daily report of cleanliness to the principal
		Mr. AKSHAY ARYA	LIB	
		Miss SHRISHTI YADAV	PRT	
		Mrs. ANNU	PRT	
		MS. OMESHWARI	STAFF NURSE	
15	DISCIPLINE COMMITTEE	Miss SAKSHI CHANDRAKAR (I/C)	TGT-PH&E	* To ensure the congenial atmosphere by maintaining gentle movement of students and dealing the cases of indiscipline of students. * To ensure line wise movement for/from Morning Assembly, attending departments for classes. Checking of late comers of
		MS. KANCHAN TIWARI	PGT(HINDI)	

		Mr. AKSHAY ARYA	TGT-LIB	primary and secondary. * Checking of uniform, hair, nails, IDcard etc of students. * Discipline during recess, important functions, Morning Assembly, in and outside classrooms, playground, and organization of counseling classes. * To assign duties of teachers for recess, gate duty on arrival and departure of students. * Smooth class wise dispersal of all students and handing over of primary students to heir legitimate Parent/Guardian after long bell for safe departure. * Conducting Disciplinary proceedings and submitting report on such inquiries conducted and outcome of the inquiry along with recommendation. * opening of the suggestion/ complaint box every Monday and keep a record of suggestion/complaint, and maintain action taken by committee * Committee shall meet once in a week and shall maintain a register and record each and every steps and action taken for effective execution of all the things mentioned above, and submit the register to undersigned on everyMonday.
		Mr. MANOJ KUMAR DHURVE	PRT-MUSIC	
		Mr. ANURAG DESHWAL	PRT	
		Mrs. ANNU	PRT	
		ALL CLASS TEACHERS		
16	MAGAZINE PUBLICATION	Mr. AKSHAY ARYA (I/C)	TGT-LIB	* To initiate procedure of magazine publication e.g. Collection of articles, proof reading, cover design select articles etc. * Language teachers to assist in proof reading and selection of quality articles. * Regular Updation of different CCA display boards as per upcoming events and functions. * To guide the students for proper selection of the material and decoration coupled with befitting display. * To release Press note for all achievements and important celebrations. -Every month the Newsletter has to be e-publish. * To release Press note for all achievements and important celebrations.
		MS. KANCHAN TIWARI	PGT(HINDI)	
		Mr. SACHCHIDA NAND TIWARI	TGT-SAN	
		MS. NANDINI	PGT-ENG	
		Mr. ANURAG DESHWAL	PRT	
		Miss SHRISHTI YADAV	PRT	
		Mr. ORI LAL KANWRE	CI	
17	SOCIAL MEDIA UPDATION COMMITTEE	Mr. ORI LAL KANWRE	CI	* Regular Updation of social Media plateform(Facebook, X, Youtube & Instagram) as per upcoming events and functions.
		Mr. AKSHAY ARYA	TGT-LIB	
18	SCHOOL WEBSITE	Mr. ORI LAL KANWRE	CI	* Update website regulary.
		Mr. AKSHAY ARYA	TGT-LIB	
19	EVENT MANAGEMENT COMMITTEE	Mr. MANOJ KUMAR DHURVE	TGT-ENG	

		Mr. ANURAG DESHWAL	PRT	* To Manage and organize various programmes allotted by KVS (RO)/HQ. * To prepare panel of contractual teachers, VMC, VEC, and members of PTA. * To pre- plan and prepare duty chart for various activities/functions to be performed by the members of various committees. * To organize and complete all Vidyalaya events in smooth manner. * To organize VMC meetings as per KVS norms.
		Mrs. ANNU	PRT	
		Mr. ORI LAL KANWRE	CI	
20	STANDARD OPERATING PROCEDURE (SOP) AND DISASTER MANAGEMENT COMMITTEE, UPKEEP OF FIRE EXTINGUISHERS.	Miss SAKSHI CHANDRAKAR (I/C)	TGT-PH&E	* To read the SOP carefully and bring it to the notice of all the staff and the teachers of the School. Develop comprehensive action plan to implement the guidelines. * Take preventive measures as given in the guidelines in consultation with the local police. * To plan and organize for safety and security of children as per standard operating procedure received from KVS/CBSE. * To organize programmes on safety and security of the students. * Conduct advance reconnaissance of the school with the help of the local police. * Hold mock drills for students, teachers and staff to manage any disaster.
		Mr. SACHCHIDA NAND TIWARI	TGT-SAN	
		Mr. VINAYAK KOHLI	TGT- SST	
21	UDISE	MR. RAJESHWAR PAIKRA	TGT-ART	* Regular monitoring and updation of UDISE portal * Create APAAR ID for students
		Miss SHRISHTI YADAV	PRT	
		Mr. ORI LAL KANWRE	CI	
22	SAMAGAM PORTAL	Mr. MOHIT SAHU	JSA	* Regular monitoring and updation on every last working day.
		Mr. ORI LAL KANWRE	CI	
23	INVITATION, PRIZE PACKING, CERTIFICATE WRITING & DISTRIBUTION COMMITTEE	Mr. MANOJ KUMAR DHURVE(I/C)	PRT-MUSIC	* To be responsible for purchase of suitable prizes for different competitions, distribute certificates and prizes to the students from time to time. * To prepare invitation cards for various functions in the vidyalaya and arrange for the distribution of the same.
		Miss SHRISHTI YADAV	PRT	
		MS. KANCHAN TIWARI	PGT(HINDI)	

		Miss SAKSHI CHANDRAKAR	TGT-PH&E	
		MR. RAJESHWAR PAIKRA	TGT-ART	
24	EXCURSION/FIELD TRIPS/ADVENTURE CLUB.	Mr. SACHCHIDA NAND TIWARI	TGT-SAN	* To check out and implement Annual plan for outing of the students as per the codal provisions in consultation with the class teachers/Principal * To accompany the students for the programmes identified by the KVS
		Mr. MANOJ KUMAR DHURVE	PRT-MUSIC	
		Mr. AKSHAY ARYA	TGT-LIB	
		Miss SAKSHI CHANDRAKAR	TGT-PH&E	
25	राजभाषासमिति	MS. KANCHAN TIWARI	PGT(HINDI)	*To conduct quarterly meetings of Rashtrabhasha and to submit quarterly reports to the Regional Office. To Ensure maximum use of Rajbhasha.
		Mr. SACHCHIDA NAND TIWARI	TGT-SAN	
26	CS 54 (FEES AND FINES CHECKING) , UBI FEE COLLECTION & UBI FEE VERIFICATION	Mrs. ANNU	PRT	* Data to be filled in the relevant records every month and submit to the office. * Keep record/document of all exemption classwise. * To follow up all work related to UBI fees collection. * The role is this committee is to prepare class-wise data of students who have been given Fee Concession of any kind. While in Primary; Fee concession / exemptions and * RTE data has to be prepared in a register and submit every month for a review of Principal *Follow up with fee defaulter students
		Mr. ORI LAL KANWRE	CI	
27	PTA MEETINGS	Mr. SACHCHIDA NAND TIWARI	TGT-SAN	*Annual plan of meetings and to maintain minutes and records of such meetings.
		MS. KANCHAN TIWARI	PGT(HINDI)	
		Mr. ANURAG DESHWAL	PRT	
28	GRIEVANCE CELL & RTI	Mrs. ANNU	PRT	* To maintain record of Grievances and RTI. * To reply all Grievances and RTI.
		Mr. MOHIT SAHU	JSA	
29	PHOTOGRAPHY, BANNERS AND DECORATION	Mr. AKSHAY ARYA	TGT-LIB	* To maintain Album covering all activities. * To display all the coverage of all occasions. * Staff and Students photographs for website and magazine * Arrangement of photographer for important functions. * Display of photographs on display boards along with proper headings. Maintaining the album of the Vidyalaya Year-wise. * During the inspections Albums have to be presented to Inspection officers
		Mr. ORI LAL KANWRE	CI	

30	P A SYSTEM	Mr. MANOJ KUMAR DHURVE	PRT-MUSIC	* To arrange PA system for morning assembly and other programs.
		Mr. AKSHAY ARYA	TGT-LIB	
31	STUDENTS ACHIEVEMENTS	Mr. AKSHAY ARYA	TGT-LIB	* To maintain the record and list of students with details of Scholastic/co-scholastic competitions.
		Mr. MANOJ KUMAR DHURVE	PRT-MUSIC	
		MS. KANCHAN TIWARI	PGT(HINDI)	
		Mr. ORI LAL KANWRE	CI	
32	STEAM(MATHS & SCIENCE LAB)	MS PRAKSHA KU CHANDRA	PGT-BIO	*Promotion of Science & Technology, Engineering, Art and Mathematics Activities
		MS. RUCHI MESHRAM	PGT-CHEM	
		Mr. AKSHAY ARYA	TGT-LIB	
		Mr. VINAYAK KOHLI	TGT- SST	
		Miss SHRISHTI YADAV	PRT	
33	YOUTH PARLIAMENT & SOCIAL SCIENCE EXHIBITION	Mr. VINAYAK KOHLI (I/C)	TGT- SST	* To prepare children for youth parliament at Vidyalaya level
		MS. KANCHAN TIWARI	PGT(HINDI)	*To organize youth parliament functions as per the instructions of KVS
34	SUBJECT COMMITTEE	Convenors of Subjects 1. Language(Hindi, Sanskrit&English) and Social science/EVS –MS. KANCHAN TIWARI, PGT-HINDI 2.Maths and Science – MR. PRAKSHA KU CHANDRA, PGT-BIO 3.Library,Sports and WE- Ms. Sakshi Chandraker, TGT(P&HE)		*Every month these committees invariably sit and discuss on agenda that pre-decided and got approved by Principal. The agenda shall be on the following points. These points are suggestive but not exhaustive and teacher Head can explore more and make committee meeting a novel and noble sitting so that a fruitful outcome is realized. * Project work-term wise. Weightage of marks to each topic. * Evaluation scheme. Practical work. * Class room activities and teaching aids. Model question paper. * Identification of slow learners and gifted children and remedial action. * Under achievers / slow learners identification. - Class activities, Exhibition, Exam- PT/MT/HY/SEE.

35	CLUB ACTIVITY 1. SCIENCE/ECO/NATURE/ GARDENING CLUB & INTEGRITY CLUB 2. MATHS CLUB 3. MUSIC CLUB 4. LITERARY/READERS CLUB 5. HEALTH AND HYGIENE CLUB	1. Science/Eco/Nature/ Gardening Club- MR. PRAKSHA KU CHANDRA, PGT-BIO 2. Maths Club- MR. TOPESHWAR,PGT(MATHS) 3. Music Club- Sh . Manoj Kumar Dhurve, PRT(Music) 4.Literary/Readers Club - Mr. Akshay Arya,Librarian 5. Health & Hygiene Club- Ms. Shristi Yadav,PRT		* Make a club by collecting the names of the students who are interested in various activities. * Keep a record of number of students in the club. * Encourage them to make innovative projects. * Conducting activities related to the Club.
36	VMC	MS. KANCHAN TIWARI Mrs. ANNU Mr. MANOJ KUMAR DHURVE	PGT(HINDI) PRT PRT-MUSIC	* Constitution of VMC * Arrangement for VMC meetings
37	PRESS AND MEDIA	MS. KANCHAN TIWARI Mr. SACHCHIDA NAND TIWARI Mr. ORI LAL KANWRE	PGT(HINDI) TGT-SAN CI	* To release Press note for all achievements and important celebrations. * Keep record of all news paper cutting and display in school notice board.
38	CAREER GUIDANCE AND COUNSELING	Mr. AKSHAY ARYA Mr. SACHCHIDA NAND TIWARI MR. TOPESHWAR KUMAR	TGT-LIB TGT-SAN PGT-MATHS	* Year Planner for counseling sessions shall have to be prepared by secretary of the committee. A minimum of 06 (six) such counseling sessions shall have to be planned and be organized and reporting is mandatory. * To conduct programmes as per the guidelines given in the training. * To maintain & update display board and a corner to keep these activities ongoing for various programmes. * To co-ordinate counseling and guidance programmes. * To maintain record of suggestion box and action taken report. * Collection of information and providing to students. Arrangement of Guest Lectures * Monthly report has to be submitted on activities undertaken for providing information to the students.
39	STAFF MEETING & RECORDING OF THE MINUTES	MS. KANCHAN TIWARI MS. NANDINI	PGT(HINDI) PGT-ENG	* To record the minutes of all staff meetings, P.T.A. meetings and maintain records / files of the same. * To note down all important events/functions etc. held in Vidyalaya.
40		MS. KANCHAN TIWARI	PGT(HINDI)	

	SEXUAL HARASSMENT & CHILD RIGHT PROTECTION	Miss SHRISHTI YADAV	PRT	* Prevent discrimination and sexual harassment against women/students, by promoting gender amity among students and employees. * To monitor the Child Right Protection POSCO ACT. * Organise awareness sessions for students, Teachers and Parents.
		Miss SAKSHI CHANDRAKAR	TGT-PH&E	
		Mrs. ANNU	PRT	
41	GOVT. SCHOOL PARTNERSHIP PROGRAMME	Miss SAKSHI CHANDRAKAR	TGT-PH&E	* Effort should be made for effective partnership with a Govt School as per KVS order.
		Mr. AKSHAY ARYA	TGT-LIB	
		MS. NILDHWAJ VERMA	PRT	
		Mr. ORI LAL KANWRE	CI	
42	VIDYALAYA PLAN AND ASSESSMENT TOOL	Mr. MOHIT SAHU	JSA	* Collect data from all department in charges and prepare Vidyalaya Plan and Assessment tool.
		Mr. ORI LAL KANWRE	CI	
43	EK BHARAT SHRESHTH BHARAT & BHASHA SANGAM	Mr. SACHCHIDA NAND TIWARI(I/C SEC)	TGT-SAN	* To Manage and organize various programmes related Ek Bharat Shreshth Bharat as per calendar of activities. * To pre- plan and prepare duty chart for various activities/functions to be performed by the members. * To organize and complete all events in smooth manner * To Manage and organize various programmes related EBSB
		Mr. MANOJ KUMAR DHURVE(I/C Pri)	PRT-MUSIC	
		MS. KANCHAN TIWARI	PGT(HINDI)	
		Miss SAKSHI CHANDRAKAR	TGT-PH&E	
		Mr. VINAYAK KOHLI	TGT SST	
		Mr. ANURAG DESHWAL	PRT	
44	FIT INDIA	Miss SAKSHI CHANDRAKAR	TGT-PH&E	* To Manage and organize various programmes related Fit India * To pre- plan and prepare duty chart for various activities/functions to be performed by the members. * To organize and complete all events in smooth manner
		Mr. ANURAG DESHWAL	PRT	
		MS. NAMNYA SHARMA	PRT	
		MS. OMESHWARI	STAFF NURSE	
45	CONTINUING PROFESSIONAL DEVELOPMENT (CPD)	Mr. VINAYAK KOHLI	TGT SST	* Develop annual plan for CPD. * To organize classes, workshops, meetings etc. to effective implementation of continuous professional Development of teachers. * Organise In-House training for teacher.
		Mr. SACHCHIDA NAND TIWARI	TGT-SAN	
		MS. KANCHAN TIWARI	PGT(HINDI)	
		Miss SHRISHTI YADAV	PRT	
46	Mission LiFE and Meri LiFE Portals	Mr. AKSHAY ARYA	LIB	

		Miss SHRISHTI YADAV	PRT	*Organised differenet activities as per SOP of Mission LiFE and Meri LiFE Portals
		Mr. ORI LAL KANWRE	CI	
47	SCHOOL INOVATION COUNCIL	Mr. AKSHAY ARYA	LIB	*Organised differenet activities as per school inovation council Portals * Update Portal on regular basis * organised different activties with students per month as per Portal sechedule.
		Mr. VINAYAK KOHLI	TGT SST	
		Miss SHRISHTI YADAV	PRT	
		Mr. ANURAG DESHWAL	PRT	
		MR. PRAKSH KU CHANDRA	PGT-BIO	
		MR. TOPESHWAR KUMAR	PGT-MATHS	
48	Vocation Education and Skill	Mr. AKSHAY ARYA	LIB	Orientation of teachers and awareness among parents and students on Vocational Education, Enrolment of students according to age and interest in skill courses as offered by CBSE for classes 6-12
		Mr. SACHCHIDA NAND TIWARI	TGT-SAN	
		Miss SAKSHI CHANDRAKAR	TGT-PH&E	
		MR. PRAKSH KU CHANDRA	PGT-BIO	
		MR. TOPESHWAR KUMAR	PGT-MATHS	

PM SHRI KENDRIYA VIDYALAYA KONDAGAON PLAN FOR 2026-27

S N	Activity / Programme	Achievement Targets	Date/Time Target	Monitoring / Evaluation	Remarks
1	ADMINISTRATION				
	Staff Sanction Proposals	To make recommendation to the R\O sangathan about staff sanction	As per KVS schedule	Principal and VMC	
	Proposals for upgradation/ additional sections etc.	1 additional section sanctioned fro class 1 to 5 and Science stream open for class 11.	As per KVS schedule	Principal and VMC	
2	Selection of staff for contractual appointments	Interveiw for contractual conducted on 27 th and 28 th feb 2026 and panel is kept ready for the academic year 2026-2027. Another interview planed on 24 th July for post of PGT-CS, PGT-English, Special Educator and vocational trainer because of eligible candidate not found in previous interview.	February 2026 July 2026	VMC members and Principal to conduct interview. Demo classes observed and teachers appointed	
3	Construction Work				
	1. New building pending work	School communicate all pending work in new school building to CPWD Jagdalpur	August-2026	CPWD and Principal	
	2. Maintenance and Repair	Plumbing work, electrical work, internet network, school building works like windows and doors.	On going	M& R Committee	
4	Furniture:				
	1. Procurement of new furniture	(1) Double desks 126	August 2026	Furniture I\C and Principal	
	Bid for furniture done and order placed for furniture	2)Single Desks and single benches 128.	August 2026	Furniture I\C and Principal	
		3)Bookcasees (5) steel almirah(5), furniture for Library, lab, staff room	August 2026	Furniture I\C and Principal	
	2. Repair of old furniture	Secondary Decided to take up minor repairs of furniture such as replacing screws nuts and bolts changing top	On going	Furniture I\C and Principal	
		surface etc			
5	Procurement of stores:				
	1. Office stationery	To procure items as per KVS norms	August 2026	I\C and Principal	

	2. Laboratory articles	To procure items as per lab requirement Under PM SHRI	August 2026	IC and Principal	
	3. Library books	To purchase books as per students need Under PM SHRI	August 2026	IC and Principal	
	4. Workshop materials	Robotic kit purchase under PM SHRI	August 2026	IC and Principal	
	5. Games / sports material	To procure items as per students need under PM SHRI	August 2026	IC and Principal	
	6. Audio Visual Aids	PA system procurement	August 2026	IC and Principal	
	7. ICT	Gem Bidding done for 14 Interactive Panel and 30 Computer	August 2026	IC and Principal	
	Any other(Exam, Music,	Octa pad and Harmonium order in Gem	August 2026	IC and Principal	
6	Condemnation:				
	No Items for condemnation	No Items for condemnation	March 2026	by Principal	
7	Annual Stock Verification:	All deptt. Head have done verification in the month of march	30th March 2026	completed	
8	Vidyalaya Management committee meetings	Planed VMC meeting in August , December & Febuary	August 2026 /December 2026/Feb 2027	Principal & VMC	
9	Financial Management				
	1. Budget Proposals	Submission as per schedule	August 2026	Office and Principal	
	2. Revised Estimates	Submission as per schedule	August 2026	Office and Principal	
10	Audit of school accounts:				
	Follow up of audit objections	Submission as per schedule	July 2026	Office and Principal	
11	Maintenance of school campus				
	Cleanliness and upkeep of	Every day cleaning work is going on as per the sanitation schedule.	On going	IC and Principal	
	1. Campus	House Keeping workers are allocated the duties.	On going	IC and Principal	

	2. Toilets &	It is supervised everyday House Keeping workers are allocated the duties.	On going	I\C and Principal	
	3. Provision of drinking water	It is supervised everyday	On going	I\C and Principal	
12	Development and upkeep of lawns and gardens	Maintenance of Vidyalaya lawns and gardens	Throughout the year	Will be monitored regularly I\C and Principal	
13	Plantation of trees, flower pots and their maintenance	All trees and potted plants will be labelled with their botanical names and local names	Throughout the year	Will be monitored regularly.	
14	Settlement of court cases	No court Case Till now		Principal	
	B. ACADEMICS:				
1	School Time table	Time table for 2026-27 prepared by various means i.e class wise ,teacher wise,etc. Substitutions will	March 2026	Time Table I\C	
2	Analysis of Board & internal Exam results	100% Results in class X	June-2026	Principal	
3	Implementation of NEP	As per NEP-2020	Throughout the year	Will be monitored by Principal	
4	Implementation of FLN	As per NEP-2020	Throughout the year	by Principal	
5	Checking of written work of classes	At least once a week for classes III-V, VIII-XI and at least twice a week for classes I-II,	Principal	I/C and Principal	
6	Checking of Teacher's Diaries	Will be checked twice in a month 1 st and 16 th of the month	Fifth of every month	Principal	
7	Checking of Attendance Registers of studnts	All the work in attendance register to be done accurately.	On last working day of every month	Principal	

8	Remedial teaching	Remedial Teaching for class 3 to 8 started from 1 st July during school time	Throughout the year	Principal	
		Remedial Teaching for class 9 to 11 started from 1 st July after school time	Throughout the year	Principal	
10	Supervision of:				
	1. Laboratory work	Practical's for classes IX to XI conducted as per subject	Throughout the year	Principal	
	2. Class room teaching	Two classrooms teaching Supervised per day	Per Day	Principal	
	3. Library	Library Activities Supervised Once a week	Weekly	Principal	
	4. Sports & Art work	Supervised Once a week	Weekly	Principal	
11	Model Tests:				
	Formative assements	Periodic Tests, MDP, Assignments, Portfolios, Subject Enrichment Activities.	Throughout the year	Principal	
	RAS test	Done As per schedule	weekly	Exam I/C & Principal	
	Half yearly exam	As per KVS Calendar	Throughout the year	Principal	
	Session ending Exam/ Summative assesments	As per KVS Academic Calendar	Throughout the year	Principal	
	Pre board examination	November/December/January 2026-27. Result analysis, Error Analysis	November/December/January 2026-27.	Principal	
12	Subject committee meetings	Agenda points will be circulated and monitored	First week of every month	Principal	
13	Innovative Academic Projects				
		curriculum enhancement	Throughout the year	Principal	
		technology integration	Throughout the year	Principal	
		teacher training and professional development	Each Thursday	Principal	
		Reading Partner	Throughout the year	Principal	
		Group study in higher classes	Throughout the year	Principal	
		Classroom Reading through Class Library	Throughout the year	Principal	
		community engagement	Throughout the year	Principal	
		inclusive education, global perspective	Throughout the year	Principal	
		continuous evaluation and feedback	Throughout the year	Principal	
	COCURRICULAR:				

1	Investiture Ceremony	To inculcate the leadership ability among students.	July 2026	Meetings are conducted and proper suggestions have been given.	
2	Finalisation of CCA Schedule	CCA schedule made and will be followed accordingly.	Throughout the year	CCA I/C & Principal	
3	Organisation of hobby clubs	Club activities to be done on third Saturday of every month.	Throughout the year	CCA I/C & Principal	
4	House-wise competitions	As per schedule	Throughout the year	CCA I/C & Principal	
	Preparatory stage				
	1. Story	Pupils develop listening and speaking skills.	4.07.2026	CCA I/C & Principal	
	2. Poetry recitation in Hindi / English	Develop speaking skills.	18.07.2026	CCA I/C & Principal	
	3. Calligraphy	Develop writing skills.	25.07.2026-Hindi 01.08.2026-English	CCA I/C & Principal	
	4. Drawing	Develop imagination.	22.08.2026	CCA I/C & Principal	
	5. Music	Aesthetic skill will be developed.	29.08.2026	CCA I/C & Principal	
	6. Dance	Aesthetic skill will be developed.	05.09.2026	CCA I/C & Principal	
	7. Fancy Dress	Develop imagination skill.	19.09.2026	CCA I/C & Principal	
	8. Any other	As per Calendar	As per schedule	CCA I/C & Principal	
	Middle & Secondary stage				
	1. Elocution	Develop speaking skills.	04.07.2026	CCA I/C & Principal	
	2. Music	Aesthetic skill will be developed.	18.07.2026	CCA I/C & Principal	
	3. Dance	Aesthetic skill will be developed.	25.07.2026	CCA I/C & Principal	
	4. Poetry Recitation	Develop speaking skills.	01.08.2026 (Hindi)	CCA I/C & Principal	
	5. Dramatics	Aesthetic skill will be developed.	22.08.2026	CCA I/C & Principal	
	6. Any other	As per calendar	As per schedule	CCA I/C & Principal	

	7. Participation in activities organised by other agencies	Olympiads	as per schedule received	I/C & Principal	
	Publication of Vidyalaya patrika, news letter etc.	Vidyalaya E patrika will be published by March 2027. E-newsletter Primary will be published twice in each term.	As per schedule	Vidyalaya Patrika will be monitored by concerned Incharges. E-newsletter will be monitored by PRT I/C.	
	D. Games & Sports				
	Preparatory stage				
	1. Mass Participation	All the students to participate in games	Throughout the year	I/C & Principal	
	2. Physical efficiency tests	All the students to participate in PET.	Throughout the year	I/C & Principal	
	3. Athletics-House wise competition	Classwise athletic competition.	Throughout the year	I/C & Principal	
	4. School meet	Sports Day will be celebrated.	29.08.2026	I/C & Principal	
	Middle & Secondary stage				
	1. Mass participation drive	All the students to participate in Mass PT, Yoga,	Every day	I/C & Principal	
	2. Physical efficiency test	Checking Height & Weight , Endurance Test	August-2026	I/C & Principal	
	House wise Competitions:	House wise athletic competition.			
	1. Athletics	1500 mtrs for 9th-12th, 800 mtrs for 6th-8th.	Sept -2026	I/C & Principal	
	2. Team game	Volleyball, Basketball	Oct-2026	I/C & Principal	
	4. School meet	Annual Sports Day will be celebrated	December 2026	I/C & Principal	
	5.Yoga practice & display	Preparation for International Yoga Day	Done in morning assembly	I/C & Principal	
	6. Inter school / Cluster / Regional meets etc.	competitions as per instructions from RO.	As per RO schedule	I/C & Principal	
	E Other Activities:				
	1. Environmental	Awareness activities will be conducted	Throughout the year	I/C & Principal	
	2. Science Exhibition	Science exhibition, RBVP will be conducted	As per dates given	I/C & Principal	
	3. Social Science Exhibition	EK Bharat Shreshth Bharat activities conducted	August-2026 (Cluster)	I/C & Principal	

	4. Youth Parliament	to train the children	Oct-2026(school level)	I/C & Principal	
	5. Value education	preparation and fixation of quotations on value	As per ACP time table	I/C & Principal	
	6. School Annual Day	Cultural program and prize distribution among	15 th Dec-2026	I/C & Principal	
	7. Celebration of festivals	celebration of festivals to develop value towards	As per dates given	I/C & Principal	
	8. Morning assembly	Every day from 8:30 am to 8:50am	Throughout the year	I/C & Principal	
	9. Bulletin Boards	to be updated regularly	Monthly	I/C & Principal	
	11. Scouting / Guiding Training	As per calendar	AS per schedule	I/C & Principal	
	11. Scouting / Guiding Camps	one day/two days	3 rd to 5 th August-2026	Monitor by Principal	
	14. Health chekup of students - twice a year	Planned and to be conducted	conducted twice in each term(Aug-2026 & Dec-2026)	Monitored by Principal	
	F. Miscellaneous:				
1	Talks by experts	Expert talks from various recognised institutes	Throughout the year	Principal	
2	CPD	Thursday of each week	Throughout the year	Principal	
4	Proposals for National / Incentive Awards	Teachers are motivated and encouraged	As per schedule	Principal	
5	Community oriented	as per the plan	as and when required		
7	School sanitation initiatives	All the sanitation materials are procuring through Gems. House Keeping workers are allocated their respective areas. Every day it is supervised.		I/C & Principal	

(NANDKISHOR VASNIK)

PRINCIPAL

PM SHRI KENDRIYA VIDYALAYA KONDAGAON