Registration – General Instructions

All training programmes, workshops, induction courses, orientation programmes and other capacity-building programmes conducted by **ZIET Bhubaneswar** are organized as per the approved training calendar and instructions issued by Kendriya Vidyalaya Sangathan.

1. Nomination of Participants

- Participants for workshops and training programmes are nominated by the concerned Regional Offices of KVS.
- Employees interested in participating in a programme shall contact their respective Regional Office through the Principal of their Vidyalaya. (Training Calendar is available on the Website)
- Direct registration by individual employees with ZIET Bhubaneswar is generally not required.

2. Deputation

- ZIET Bhubaneswar issues the necessary instructions to the nominated participants.
- Participants should attend the programme only as per the official deputation/nomination communicated by the competent authority.

3. Confirmation of Participation

Any change in participation, inability to attend, or other difficulty should be communicated through the proper channel at the earliest.

4. Programme Information

Details regarding the programme, dates, venue, target group, duration and other instructions will be communicated through the official correspondence issued by ZIET Bhubaneswar to Regional Offices.

5. Important Note

ZIET Bhubaneswar does not ordinarily accept direct individual nominations for programmes for which nominations are invited through KVS Regional Offices. Participants are advised to follow the official nomination and deputation procedure and communicate with the concerned Regional Office through their Principal.