

EXPENDITURE NORMS FOR IN-SERVICE COURSE 2019-2020

A	PRT	Amount (in rupees)	
		I SPELL	II SPELL
		Existing w.e.f 2014	Existing w.e.f 2014
1.	Honorarium		
i)	*Director (1)	2500	2500
ii)	Guest Speakers (07 – Outside) @ Rs. 3000/ Rs.2500(incl. conveyance	21000/17500 [#]	21000/17500 [#]
iii)	Resource Persons @ Rs. 1000 x 3	3000	3000
iv)	Internal Speakers (1000 x 5) from KVS	5000	2500
v)	IT Experts @ Rs.1000 x 2	2000	2000
2.	DTP & Xerox	5000	5000
3.	Stationery & Teaching materials, Reports/Certificates	12000	12000
4.	Conveyance for field visit	10000	10000
5.	Misc. Expenditure	3000	3000
	Total Expenditure	63500/60000	53500/50000

B	HM courses	Amount (in rupees)	
		I SPELL	II SPELL
		Existing w.e.f 2014	Existing w.e.f 2014
1.	Honorarium		
i)	*Director & Asso. Director @ Rs.2500 x 1 & 2000x1	4500	4500
ii)	Guest Speakers (07 – Outside) @ Rs. 3000 / Rs.2500 (incl. conveyance	21000/ 17500 [#]	21000/ 17500 [#]
iii)	Resource Persons @ Rs. 1000 x 2	2000	2000
iv)	Internal Speakers (1000 x 5) from KVS	5000	5000
v)	IT Experts @ Rs.1000 x 2	2000	2000
2.	DTP & Xerox	5000	5000
3.	Stationery & Teaching materials, Reports/Certificates	12000	12000
4.	Conveyance for field visit	10000	10000
5.	Misc. Expenditure	3000	3000
	Total Expenditure	64500/ 61000	54500/51000

*No Honorarium will be paid to Director/Associate Director in case they belong to ZIETs.
#KVS HQ letter No.F.11038-01/2014-15/KVS HQ Acad /M68 dated 27.2.14 to be referred for paying honorarium to guests

C	PGT (PHY / CHEM / BIO / GEO / Computer Sc.) COURSES	Amount (in rupees)	
		I SPELL	II SPELL
		Existing w.e.f 2014	Existing w.e.f 2014
1.	Honorarium		
i)	*Director & Associate Director @ Rs.2500 x 1 & 2000x1	4500	4500
ii)	Guest Speakers (10 – Outside) @ Rs. 3000 / Rs.2500(incl. conveyance	30000/25000 [#]	30000/25000 [#]
iii)	Resource Persons @ Rs. 1000 x 2	2000	2000
iv)	Internal Speakers (1000 x 5) from KVS	5000	5000
v)	IT Experts @ Rs.1000 x 2	2000	2000
2.	DTP & Xerox	5000	5000
3.	Stationery & Teaching materials, Reports/Certificates	12000	12000
4.	Conveyance for field visit	10000	
5.	Lab Material	4000	4000
6.	Misc. Expenditure	3000	3000
	Total Expenditure	77500/72500	67500/62500

D	PGT (ENG./ HINDI/ HIST/ ECO/ COMM/ MATH) COURSES	Amount (in rupees)	
		I SPELL	II SPELL
		Existing w.e.f 2012	Existing w.e.f 2012
1.	Honorarium		
i)	*Director & Associate Director @ Rs.2500 x 1 & 2000x1	4500	4500
ii)	Guest Speakers (10 – Outside) @ Rs. 3000 / Rs.2500(incl. conveyance	30000/ 25000 [#]	30000/ 25000 [#]
iii)	Resource Persons @ Rs. 1000 x 2	2000	2000
iv)	Internal Speakers (1000 x 5) from KVS	5000	5000
v)	IT Experts @ Rs.1000 x 2	2000	2000
2.	DTP & Xerox	5000	5000
3.	Stationery & Teaching materials, Reports/Certificates	12000	12000
4.	Conveyance for field visit	10000	
5.	Misc. Expenditure	3000	3000
	Total Expenditure	73500/ 68500	63500/ 58500

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E	TGT (SCIENCE/ MATH) COURSES	Amount (in rupees)			
		I SPELL		II SPELL	
		Existing w.e.f 2014		Existing w.e.f 2014	
1.	Honorarium				
i)	*Director & Associate Director @ Rs.2500 x 1 & 2000x1	4500		4500	
ii)	Guest Speakers (07 – Outside) @ Rs. 3000 / Rs.2500(incl. conveyance)	21000/ 17500 [#]		21000/ 17500 [#]	
iii)	Resource Persons @ Rs. 1000 x 03	3000		3000	
iv)	Internal Speakers (1000 x 3) from KVS	1500		1500	
v)	IT Experts @ Rs.1000 x 2	2000		2000	
2.	DTP & Xerox	5000		5000	
3.	Stationery & Teaching materials, Reports/Certificates	12000		12000	
4.	Conveyance for field visit	10000		0	
5.	Lab Material	5000		5000	
6.	Misc. Expenditure	3000		3000	
	Total Expenditure	68500/65000		58500/ 55000	

F	TGT (ENG/HINDI/SANSKRIT/S.ST) COURSES	Amount (in rupees)			
		I SPELL		II SPELL	
		Existing w.e.f 2014		Existing w.e.f 2014	
1.	Honorarium				
i)	*Director & Associate Director @ Rs.2500 x 1 & 2000x1	4500		4500	
ii)	Guest Speakers (07 – Outside) @ Rs. 3000 / Rs.2500(incl. conveyance)	21000/17500 [#]		21000/17500 [#]	
iii)	Resource Persons @ Rs. 1000 x 03	3000		3000	
iv)	Internal Speakers (1000 x 3) from KVS	3000		3000	
v)	IT Experts @ Rs.1000 x 2	2000		2000	
2.	DTP & Xerox	5000		5000	
3.	Stationery & Teaching materials, Reports/Certificates	12000		12000	
4.	Conveyance for field visit	10000		0	
5.	Misc. Expenditure	3000		3000	
	Total Expenditure	63500/60000		53500/50000	

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paying honorarium to guests

**Expenditure norms of Orientation Programme for Directors, Associate Directors
& Resource Persons**

I	Orientation Programme for Directors, Associate Directors & Resource Persons	Amount (in rupees)	
1.	Honorarium	Existing w.e.f 2014	
i)	*Director & Associate Director @ Rs.1500	3000	
ii)	Internal speakers (1000 x 3) from KVS	3000	
ii)	Guest Speakers -4 @ Rs. 3000 / Rs.2500 (incl. conveyance)	12000/10000 [#]	
iii)	IT Experts @ Rs.500 x 02	1000	
2.	Stationery & Teaching materials, Reports/Certificates	10000	
3	DTP & Xerox	5000	
4	Misc. Expenditure	2000	
	Total Expenditure	36000/34000	

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#KVS HQ letter No.F.11038-01/2014-15/KVS HQ Acad /M68 dated 27.2.14 to be referred for
paying honorarium to guest speakers**