PART A

Samvida Sathi — Candidate Portal

8-Step Application Process for Contractual Staff Engagement

Samvid-asathi.kvs.gov.in

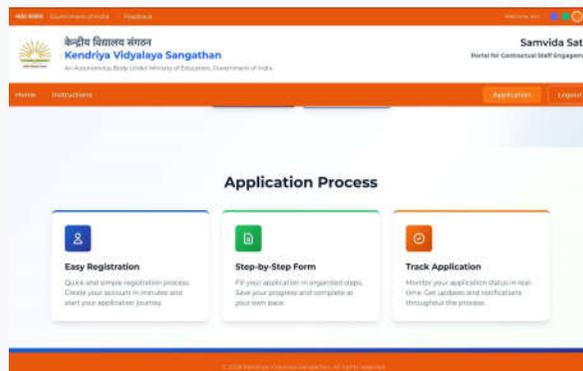→ Slides 5–11 ←

Portal Homepage, Registration & Login

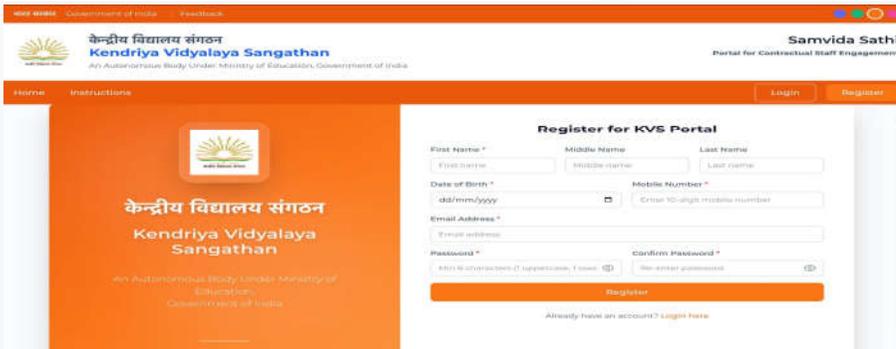Step 0: Accessing the Portal — Home Page, New Registration & Login

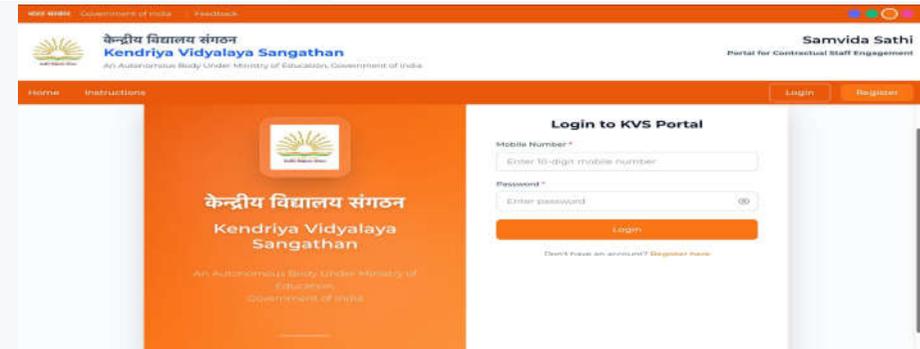Welcome Screen: New Registration & Login to Continue

Application Process: Easy Reg., Step-by-Step, Track Status

About KVS Samvida Sathi + Quick Links

New User Registration: First/Middle/Last Name, DOB, Mobile, Email, Password (min 6 chars: 1 upper, 1 lower, 1 special)

Existing User Login: 10-digit Mobile Number + Password Authentication

Basic Information — Application Step 1

Personal & contact details; left sidebar shows 8-step progress tracker

Personal Details: Manoj Kumar Pandey | DOB: 01/01/1993 | Male | General | DOB shown

Contact: Email: probable.manoj@gmail.com | Mobile: 9430170400 | Delhi, South West

- Captures: Full Name, DOB, Gender, PAN, Aadhaar, Category, Marital Status
- Address: Contact Address, City, State, District, Phone (with STD Code), Mobile, Email
- Steps 2–8 are locked until Step 1 is saved — sequential progression enforced
- Progress tracker on sidebar updates dynamically: 0/8 → 1/8 after Step 1 is completed

School Preference & Academic Qualification — Steps 2 & 3

Candidate selects posting preference; then enters all academic records

Step 2: Preference 1 — Rajasthan | PM SHRI KV ITARANA | PGT Biology | RO ID: 115

Step 3: All 4 Qualifications — PG 81.25% | Grad 87.67% | XII 77% | X 80% (RBSE)

- Up to 3 school preferences (tabs: Preference 1, 2, 3) — each with State, School, Designation & Subject

- Academic modal: Qualification type, Course, Subjects, Board/University, Duration, Year, Grade System, Max Marks, Marks Obtained → Percentage auto-calculated

- Eligibility gate enforced: minimum 50% aggregate marks required to proceed

Professional Qualification & Experience — Steps 4 & 5

Teacher training certifications and prior teaching experience

Academic Qual Entry Modal: Sr. Secondary XII | RBSE | Physics/Chemistry/Biology | 385/500 = 77%

Step 5 Experience: KV JAIPUR | Post Graduate Teacher | 01/04/2025 – Present | Taught XI & XII

- Professional Qualification (Step 4): B.Ed, D.El.Ed, and other teaching certifications — percentage auto-calculated

- Experience (Step 5): Organization name, designation, start date, end date (or 'Present'), key responsibilities

- Multiple entries allowed for both Professional Qualification and Experience sections

Upload Documents, Preview & Submit — Steps 6, 7 & 8

Final steps: document upload, full review, declaration and submission

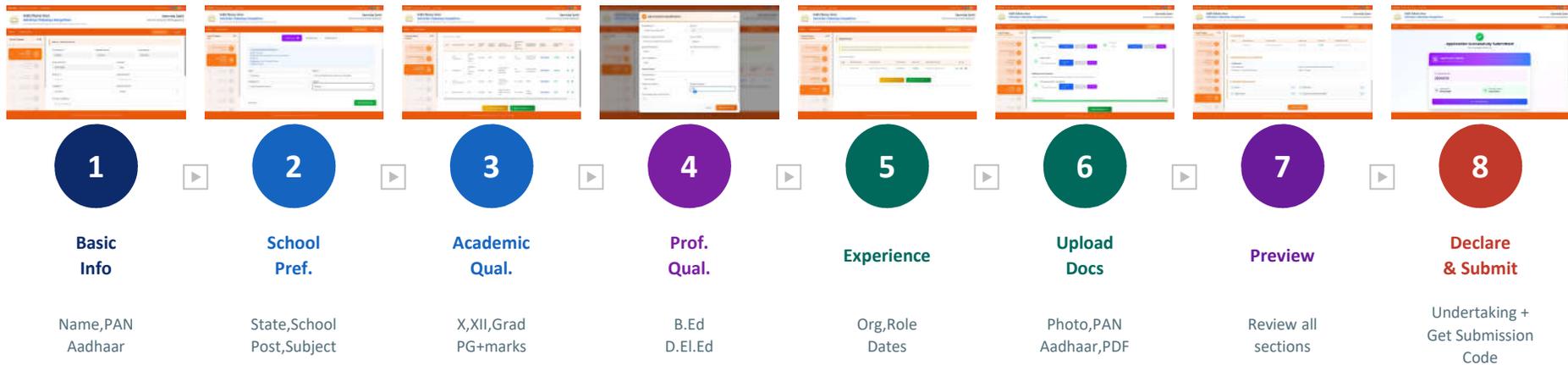Step 6: 8/8 Docs Uploaded — Photo ✓ PAN ✓ Aadhaar ✓ Additional PDF ✓

Step 7 Preview: Exp., School Preference, Uploaded Documents section

Step 8: Bilingual ✓ | Computer ✓ | Undertaking Accepted ✓ | Submit

Application Successfully Submitted! | Applicant: Manoj Kumar Pandey | Code: 26000119 | Date: 10-03-2026 | Status: Submitted

Complete 8-Step Candidate Application — At a Glance

1 — **Basic Info**
Name,PAN
Aadhaar

2 — **School Pref.**
State,School
Post,Subject

3 — **Academic Qual.**
X,XII,Grad
PG+marks

4 — **Prof. Qual.**
B.Ed
D.El.Ed

5 — **Experience**
Org,Role
Dates

6 — **Upload Docs**
Photo,PAN
Aadhaar,PDF

7 — **Preview**
Review all
sections

8 — **Declare & Submit**
Undertaking +
Get Submission
Code

Outcome — Application Successfully Submitted

Submission Code	26000119 — Unique identifier for tracking	Date	10-03-2026 — Auto-timestamped on submission
Applicant	Manoj Kumar Pandey | PGT Biology | PM SHRI KV ITARANA, Rajasthan	Status	Submitted — Visible to School (KV.1430) for review via SAMAGAM