

KENDRIYA VIDYALAYA SANGATHAN
ZONAL INSTITUTE OF EDUCATION & TRAINING, BHUBANESWAR
INDUCTION, CONTENT ENRICHMENT AND PEDAGOGICAL
TRAINING OF NEWLY RECRUITED PRINCIPALS
(ONLINE MODE: Feb -Aug '24 : 06 MONTHS)

Date & Day	Timings	Topic
FEBRUARY 2024		
3rd Friday (16/02/2024)	2.30 PM - 5.30 PM	Session 1 Inauguration/Registration + Introduction of the participants + Course Objectives & details of course design
		Session 2- Over view of KVS, CBSE, NCERT
4th Friday: (23/02/2024)	2.30 PM - 5.30 PM	Session 1- Principal as Academic Leader: Transforming Schools as Learning Organization-Pedagogical Aspects
		Session 2- KVS Admission Guidelines, provisions of RTE Act 2009 & OLA portal
5th Thursday: (29/02/2024)	2.30 PM -5.30 PM	Session 1. Procurement through GeM (Introduction, Direct Purchase of Goods)
		Session 2. Procurement through GeM (Bidding + RA)
MARCH 2024		
2nd Friday (08/03/2024)-	2.30 PM - 5.30 PM	Session 1- Administrative and financial powers of a Principal
		Session 2- Hiring of contractual staff & outsourcing services
3rd Friday (15/03 /2024)	2.30 PM - 5.30 PM	Session 1 Income Tax Calculation & TDS and GST
		Session 2- Expenditure Norms & Financial Discipline
4th Friday (22/03/2024)	2.30 PM - 5.30 PM	Session 1- Vidyalaya Plan; Constitution of committees and delegation of responsibilities
		Session 2. Empowering Teachers- Development & Mentoring- CPD Guidelines, Conducting Trainings at School Level
APRIL 2024		
2nd Friday (12/04/2024)	2.30 PM - 5.30 PM	Session 1- Preparation of Budget Estimates, Annual Accounts
		Session 2: Performance Appraisal and Capacity Building of Teachers
3rd Friday (19/04/2024)	2.30 PM - 5.30 PM	Session 1 Familiarization with Web portals: UBI fee portal/salary portal, PFMS
		Session 2- e-Pension, Transfer portal, Staff Sanction portal
MAY 2024		
2nd Friday (10/05/2024)	2.30 PM - 5.30 PM	Session 1- Composition and functioning of VEC & VMC
		Session 2- KVS Transfer Policy
3rd Friday (17/05/2024)	2.30 PM - 5.30 PM	Session 1-Govt. of India/KVS Flagship Programmes (PM SHRI, Skill India, Atal Tinkering Labs(ATL) , Jigyasa, Vidyanjali, BaLA, EBSB, Kala Utsav, PM e-VIDYA
		Session 2-Seema Darshan, Swachh Bharat, Bharat Scouts & Guides, NCC, Tarunotsav, Pustakopahar, Fit India, ACP, AEP
4th Friday (24/05/2024)	2.30 PM - 5.30 PM	Session 1: Inclusive Education
		Session 2: GFR 2017 & Purchase procedure

JULY 2024		
2nd Friday (12/07/2024)	2.30 PM -	Session 1: KVS Online Supervision tool (PIMS) Status report
	5.30 PM	Session 2: Empowering Teachers and School Leaders: Promoting Mental Health and Well-being for All
3rd Friday (19/07/2024)	2.30 PM -	Session 1: Holistic & 360 Degree Assessment
	5.30 PM	Session 2: Competency-based Assessment- SAFAL, SQAAF
4th Friday: (26/07/2024)	2.30 PM -	Session 1: Procurement through GeM
	5.30 PM	Session 2: Action Research: Sharing of details of projects taken
AUGUST 2024		
2nd Friday (09/08/2024)	2.30 PM -	Session 1: Competency based education & FLN: Status report presentation
	5.30 PM	Session 2: Being and Instructional Leader: Analysing Data for School Improvement
3rd Friday: (16/08/2024)	2.30 PM -	Session 1: Action Research Project Report presentation
	5.30 PM	Session 2: Action Research Project Report presentation
4th Friday (23/08/2024)	2.30 PM -	Session 1: Reflection & Plenary Session
	5.30 PM	Session 2: Reflection & Plenary Session